



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, January 16, 2023, at 6:00 p.m.

AGENDA ITEMS

1. **Board of Trustees Meeting called to order by President Maloney**
Maloney called the meeting to order at 6:03 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

PUBLIC COMMENTS (on recording <https://youtu.be/M-dBXRlxJ88?t=62>)

David Roth – 3406 Schofield Avenue, Weston. Mr. Roth spoke to the Board about seeking a location for his local card group to play cards in and asked about the Municipal Center. He also is requesting that the Board dismiss the judgment against him in Case No. 15-CV-434.

MINUTES FROM PREVIOUS MEETINGS.

4. 12/19/2022 Board of Trustees Meeting
5. 01/09/2023 Special Board of Trustees Meeting

Motion by Fiene, second Cronin to approve minutes of 12/19/22 Board of Trustees Meeting and 1/9/2023 Special Board of Trustees Meeting. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. Building Committee
7. Community Development Authority
8. Everest Metro Police Commission
9. Extraterritorial Zoning
10. Finance
11. Human Resources
12. Joint Review Board
13. Parks & Recreation
14. Plan Commission
15. Public Works
16. Tourism Commission
17. Refuse and Recycling

Motion by Fiene, second by Ermeling to approve reports/minutes 10, 11, 14, and 16. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

REPORTS FROM DEPARTMENTS (on recording <https://youtu.be/M-dBXRLxJ88?t=2620>)

18. Administrator
Donner spoke regarding an upcoming meeting with City of Wausau on PFAs.
19. Clerk
20. Finance
21. Fire/EMS
Chief Finke spoke about the First Annual Awards Banquet will be held on January 21, 2023, at 6:00 p.m. at the Hilton.
22. Parks & Recreation
23. Plan/Dev
Higgins reported that the new Assistant Planner started at the Village.
24. Police
Chief Schulz reported that there are currently three vacancies at the department. Detective promotion of Matt Nelson. Joshua English is new school resource officer.
25. Public Works
Wodalski reported that a request was received from State of Wisconsin regarding the Business 51 project which will be brought up in the February agenda.
26. Technology

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Motion by Ermeling, second by Hartinger to accept reports from departments. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

WORK PRODUCT TRANSMITTALS

27. December Building Permits

Motion by Fiene, second by Cronin to approve work product transmittals. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

CONSENT AGENDA

- 28. Requests to pull items out of consent consideration.
- 29. Vouchers – Check Numbers 58656-58760 and 90094-90096.
- 30. New Class B Beer & Liquor License for the 2022-2023 Licensing Term for Derrek Lee Adventures LLC d/b/a Daybreak Bar & Grill
- 31. Acknowledge Retirement of Building Inspector Shaun Scott Tatro
- 32. Action on consent agenda items

Motion by Cronin, second by Fiene to approve items 29, 30 and 31. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES

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Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

ORDINANCES

Item #33 was moved by Board approval to be heard prior to Item #5. (on recording <https://youtu.be/M-dBXRLxJ88?t=557>)

33. Ordinance No. 23-001 An Ordinance to Approve the Rezoning of a Parcel of Land, Located at 2900 Schofield Avenue in The Village of Weston, From B-2 Highway Business to PD Planned Development District and an Associated General Development Plan

Motion by Cronin, second by Fiene to approve Ordinance No. 23-001 An Ordinance to Approve the Rezoning of a Parcel of Land, Located at 2900 Schofield Avenue in The Village of Weston, From B-2 Highway Business to PD Planned Development District and an Associated General Development Plan. Motion Carried.

Ermeling spoke briefly about the proposal of the apartment building and that parking and traffic be taken in consideration for the neighbors.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

RESOLUTIONS

34. Resolution 2023-006 A Resolution to Amend the Village Fee Schedule (on recording <https://youtu.be/M-dBXRLxJ88?t=3789>)

Motion by Hartinger, second by Weiland to approve Resolution 2023-006 A Resolution to Amend the Village Fee Schedule. Motion Carried.

Cronin pointed out that with the vacancy and not spending those wages in the budget, we are increasing the fee due to the contract with Wausau. Cronin also pointed out that the Village fee schedule is reasonable and because of that we have good development.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting: 0 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	NO
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

UNFINISHED BUSINESS

35. Update and Possible Action on American Rescue Plan (ARPA) Funds.

None.

Items #36 was moved by Board approval to be heard prior to Item #5. (on recording <https://youtu.be/M-dBXRLxJ88?t=1123>)

36. Update and Possible Action on Status of Municipal Center Completion.

Donner advised the Board that the construction contract with Miron was \$14,372,787 and we are still within the budget on the project. That dollar amount includes a \$120,000 change order allowance. A certificate of substantial completion has been prepared and provided to Miron for signature with a date of 1/4/2023. The signed document has not been returned yet.

Jon Wallenkamp is present at this meeting and provided the following:

- Elevator delay caused a delay in substantial completion
- Contingency was carried of 2.25 percent which is about \$320,000
- Weston is about \$153,000 below contingency
- 1.17 percent of contingency was spent on the project
- Punch list items will be done by 1/20/2023
- Contract which was signed has a liquidated damages clause of \$250/day

Jim Pinsonneault – 5002 Arrow Street, Weston. Mr. Pinsonneault gave comments to the Board with regard to the new Municipal Center update. He felt that Keuny Architects should be held responsible, and the Board should impose the fine of \$250 per day plus damages.

Item #37 was moved by Board approval to be heard prior to Item #5. (on recording <https://youtu.be/M-dBXRLxJ88?t=683>)

37. Discussion and Possible Action on Proceeding with Resolution for the Discontinuance or Alteration of the Dominika Street Right-of-Way South of Mary Lane

Motion by Ermeling, second by Fiene to defer action on proceeding with Resolution for the discontinuance or alteration of the Dominika Street right-of-way south of Mary Lane. Motion carried.

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Amendment to Motion by Cronin, second by Fiene to bring the possible action on proceeding with Resolution for the discontinuance or alteration of the Dominika Street right-of-way back to the Board agenda in September of 2023. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

NEW BUSINESS

- 38.** Request from DC Everest to Waive Review and Building Permit Fees for the Upcoming Construction of the New Greenheck Turner Community Center (on recording <https://youtu.be/M-dBXRLxJ88?t=4054>)

Motion by Zeyghami, second by Fiene to approve Request from DC Everest to Waive Review and Building Permit Fees for the Upcoming Construction of the New Greenheck Turner Community Center. Motion Carried.

Roll Call Vote:

Yes Vote: 4 No Votes:3 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	NO
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	NO
Hartinger, Jasper	NO
Zeyghami, Hooshang	YES

Item #39 was moved by Board approval to be heard prior to Item #34.

- 39.** Contract for Inspection Services with City of Wausau (on recording <https://youtu.be/M-dBXRLxJ88?t=2997>)

Motion by Cronin, second by Fiene to approve contract for inspection services with City of Wausau. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

40. Designation of Jayson Roman Maguire as Building Inspector/Building Manager for the Village of Weston ([on recording https://youtu.be/M-dBXRLxJ88?t=4566](https://youtu.be/M-dBXRLxJ88?t=4566))

Motion by Zeyghami, second by Ermeling to approve designation of Jayson Roman Maguire as Building Inspector/Building Manager for the Village of Weston. Motion carried.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	NO
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

41. Status of interview/hiring process for Assistant Village Planner

No action.

42. Claim #WM00371920080 of Borchardt - 4408 Kellyland Street, Weston, for Costs to Repair or Replace Their Privately Owned Sanitary Sewer Lateral ([on recording https://youtu.be/M-dBXRLxJ88?t=4746](https://youtu.be/M-dBXRLxJ88?t=4746))

Motion by Fiene, second by Cronin to disallow Claim #WM00371920080 of Borchardt – 4408 Kellyland Street, Weston, for costs to repair or replace their privately owned sanitary sewer lateral. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:1 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES

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Zeyghami, Hooshang

ABSTAIN

43. State Municipal Agreement with the Wisconsin Department of Transportation for a Street Reconstruction Grant for Ross Avenue between Metro Dr. and Alderson St. (on recording <https://youtu.be/M-dBXRLxJ88?t=4780>)

Motion by Zeyghami, second by Cronin to approve State Municipal Agreement with the Wisconsin Department of Transportation for a street reconstruction grant for Ross Avenue between Metro Dr. and Alderson St. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

44. Wetland Bank Credit Purchases for Weston Avenue Reconstruction (Ryan St. to CR-J) (on recording <https://youtu.be/M-dBXRLxJ88?t=4810>)

Motion by Ermeling, second by Fiene to approve Westland Bank Credit Purchases for Weston Avenue reconstruction (Ryan St. to CR-J). Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

45. Update, Discussion, and Possible Action Regarding Safety Building Design Contract and Status of Areas Need to be Completed with Future Direction (on recording <https://youtu.be/M-dBXRLxJ88?t=5175>)

Motion by Cronin, second by Hartinger to direct staff to draft Request for Proposal for Safety Building. Motion carried.

Maloney, Hartinger, Zeyghami, Wodalski and Donner are to conduct a meeting in the next couple of weeks to discuss the Safety Building.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

46. Update on Strategic Plan Report ([on recording https://youtu.be/M-dBXRLxJ88?t=5683](https://youtu.be/M-dBXRLxJ88?t=5683))

- a. Consider Approval of Vision, Mission, and Values Statements
- b. Acknowledge Strategic Priorities

Motion by Fiene, second by Hartinger to approve the vision, mission, and value statements of the Strategic Plan and acknowledge strategic priorities. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

ATTORNEY REFERRALS

None.

MOVED TO CLOSED SESSION PER 19.85(1)(e)

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Nominal Payment Parcel Report for Establishing Initial Offerings on the Right-of-Way for Weston Avenue (East Phase). (Board members, Michael Wodalski, Pamela Brehm and Keith Donner in attendance.)

MOVE TO CLOSED SESSION PER Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Municipal Building contract status, possible points of disagreement with contractor and strategy for possible negotiations. (Board members, Michael Wodalski, Pamela Brehm, Keith Donner and Jon Wallenkamp in attendance.)

MOVE TO CLOSED SESSION PER Wis. Stat. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the

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governmental body has jurisdiction or exercises responsibility – to wit succession planning for Administrator for 2023. (Board members in attendance.)

Roll Call Vote.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

RECONVENE TO OPEN SESSION

Motion by Fiene, second by Weiland to reconvene to open session. Motion carried.

POSSIBLE ACTION ON CLOSED SESSION ITEMS

- Nominal Payment Parcel Report for Establishing Initial Offerings on the Right-of-Way for Weston Avenue (East Phase)

Motion by Cronin, second by Fiene to approve nominal payment parcel report as presented. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

- Municipal Building contract status, possible points of disagreement with contractor and strategy for possible negotiations

Board directed Kueny Architect to request status of liquidated damages from contractor.

- Succession planning for Administrator for 2023

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Motion by Hartinger, second by Weiland to direct Human Resources Committee to create a Deputy Administrator position. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

STAFF REFERRALS

None.

REMARKS FROM TRUSTEES

None.

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

Next meeting date(s):

- February 20, 2023, Board of Trustees Regular Meeting at 6:00 p.m.

ADJOURN

Motion by Fiene, second by Hartinger to adjourn at 9:08 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	YES
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES