

**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE PUBLIC WORKS & UTILITY COMMITTEE**

held on Monday, March 13, 2023, at 4:30 p.m., in the Board Room, at 4747 Camp Phillips Road

**AGENDA ITEMS**

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- 1. Meeting called to order by Public Works & Utility Committee Chair and Village Trustee Hooshang Zeyghami, at approximately 4:30 p.m.**
- 2. Welcome, Introductions, and Acknowledgement of Guests.**
- 3. Roll Call of Village Public Works & Utility Committee (PW) by Secretary Parker.**

Roll call indicated 4 PW members present.

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	EXCUSED
Mumper, Roy	YES

Village Staff in attendance, in-person: Donner, Wodalski, Raczkowski, Swenson, and Parker.

Village Staff in attendance, via Zoom: None

Plan Commissioner, Dave Diesen, was present in-person. There was 1 audience members present via Zoom.

**4. Public Comment**

No public comment.

**5. Approval of 02/13/2023 Public Works & Utility Committee Minutes [0:00:48 Zoom Meeting Recording]**

**Motion by Ermeling, second by Hubbard: To approve the February 13, 2023, meeting minutes.**

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

## **STAFF REPORTS** [0:01:12 Zoom Meeting Recording]

### **6. CIP Update** [0:01:12 Zoom Meeting Recording]

Wodalski referred to his report in the meeting packet. He stated with the Weston Avenue (CR-X to CR-J) Project, the insertment for advertising was in the paper today, where the project will have a bid opening in early April.

Wodalski pointed out the joint Public Informational Meeting with the Village of Rothschild, on March 29<sup>th</sup>, on the Weston Avenue (from Alderson to Birch) Project, that it is not a requirement for Public Works Committee members to attend, unless they want. He explained to Zeyghami that this is just informational about the project, and there are no assessments being discussed that night (assessments would be discussed at a future meeting). He is anticipating the topic of discussion that night will be focused on the proposed round-a-bout at the Weston Avenue and Alderson Street intersection. He stated some of the Rothschild Board Members are reconsidering that design, and will not be advocating for a round-a-bout, possibly due to the impact to driveways.

### **7. Street Operations Update** [0:04:22 Zoom Meeting Recording]

Raczkowski stated aside from regular winter maintenance, they are keeping an eye on and addressing some of the problem areas that are becoming more noticeable, due to moisture below the surface. He explained that for now all they can do is patch with cold mix; however, he heard that American Asphalt may be opening their plant up in April, which means we can get some hot mix to temporarily fix those spots. He stated for now, they will put up "rough" road signs. He explained to Zeyghami that our crew will clean out the holes, fill them in and roll it to compact it (versus having the general traffic pack it down). He stated his crew will have their hands full with the upcoming predicted rain.

Raczkowski stated he learned today that the County will be placing their seasonal weight limits this Wednesday (March 15<sup>th</sup>).

There was some discussion on the upcoming work on Camp Phillips Road (near Barbican Avenue). Raczkowski stated they are planning to mill and overlay that section (from where they left off in 2022 through the lighted intersection of Barbican Avenue). Wodalski brought up conversations with the County on requesting they go all the way to the bridge deck with the project, but how the County is stating the DOT owns that section. Zeyghami stated he heard the County owns the approach to the deck. Raczkowski stated the DOT owns "ramp to ramp". Zeyghami stated he heard the plans are for reconstruction of that, by DOT, is in 2027, so they are just doing temporary repairs right now.

Raczkowski commented on the tall snowbanks on Trotzer Lane, and how they are going to take the snowblower out there and try to move the snow over to the south side of the road.

### **8. Utility Operations Update** [0:13:15 Zoom Meeting Recording]

Swenson summarized his report. He pointed out that they are getting in touch with a homeowner on Schofield Avenue, where it appears there is a leak, and they want to arrange for repairs, so that they do not have to shut them off.

Swenson brought up the issues with our current SCADA system, and how he has it set up for the alarm calls to come directly to him, as they are not coming through into our new building here.

Swenson commented we received the PH probes and are starting to use them to allow us to track our PH trends.

Swenson stated they are getting close to finalizing the RFP to go out for bids, on an upgraded SCADA system.

Swenson stated, as of Friday, Well 4 is back up and running. We are just waiting to sample it. He went through upcoming meetings on contracted work.

Swenson brought up about the Shorey Avenue sewer extension. He stated how Chad Gumz is working with Mark Thompson, of MTS, to extend the sewer to the east to the property line. He stated by the next meeting, he might have something for recommendation.

## **POLICY DISCUSSIONS AND RECOMMENDATIONS [0:19:02 Zoom Meeting Recording]**

### **9. Water/Sewer Utility Truck Purchase [0:19:02 Zoom Meeting Recording]**

Wodalski explained how we typically have our utility vans on a 5-6 year rotation. He stated 2 years ago the approval was received and Utility budgeted \$55,000 for a replacement. He explained an order was placed for a new van, but the van was never built. Rather than continuing to wait for this van to be built, we have decided to get estimates on a different vehicle (a truck with a utility-type body, versus a van). He explained he received quotes from two dealers, which Menke GMC offering the best price at \$52,586, which is still lower than the original budgeted amount.

There was some discussion on if we would be trading in our old van. Wodalski stated we typically put these up for auction, as we receive a better price that way.

***Motion by Mumper, second by Hubbard: To recommend the Village Board purchase the GMC Utility Truck from Menke GMC, for \$52,586.00.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

### **10. Wells 3 and 4 Long-Term PFAS Treatment Design [0:21:45 Zoom Meeting Recording]**

Wodalski summarized his report explaining this is a proposal from AECOM to design the GAC (Granular Activated Carbon) system as well as an iron and manganese removal for Well #3. He explained we need to be able to remove the iron and manganese from that system before we can begin treating it for PFAS with the GAC. He stated Well #4 has no iron and manganese.

Wodalski stated this proposal does include some electrical upgrades for Wellhouse #3 and the Treatment Plant. He stated we will be looking to apply for some Safe Drinking Water loans. He stated in the past year there has been a grant for principal forgiveness, which we will apply for also on this project. Wodalski pointed out the AECOM proposal is a “not to exceed” \$380,000.

Wodalski explained to Zeyghami that Well #4 was built in 1980, and Well #3 was built in 1973. He stated the two wells are situated about ¼-mile from each other, yet, the water chemistry is quite different.

Zeyghami requested there be insurance with the contract, and that AECOM use our contract. Wodalski stated we would be covered under their liability insurance. He discussed the language in the contract regarding change orders, which Wodalski stated was standard, and there are no anticipated change orders at this time. Wodalski stated Attorney Yde has reviewed this.

Zeyghami would like to see a system designed for Well #4.

Wodalski stated the overall project is anticipated at a little over \$4 million.

***Motion by Ermeling, second by Mumper: To recommend the Village Board approve a contract with AECOM to design a long-term treatment system for PFAS removal for Wells #3 and #4, as well as an iron and manganese removal system for Well #3, in an amount not to exceed \$380,000.00. Question: Hooshang would like to see the schedule for design and for construction, and for them to give continued progress updates. Motion carried.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

**11. Resolution 2023-009 – Preliminary Resolution for Weston Ave (Ryan to CR-J) Special Assessments [0:30:00 Zoom Meeting Recording]**

Wodalski stated this is the preliminary resolution that states we will be assessing special assessments for properties along Weston Avenue, from Ryan Street to CR-J, for water and sewer improvements.

Wodalski explained to Zeyghami, he is estimating this will amount to about \$20,000 per connection. He explained the Resolution directs him to put the report together and hold the public hearing for special assessments.

**Motion by Hubbard, second by Ermeling: To Recommend the Village Board approve Resolution #2023-009.**

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

**12. Schofield Avenue Intersection Study Results (Mesker and Ryan) [0:31:47 Zoom Meeting Recording]**

Wodalski summarized his report and gave an overview of the results of the study, explaining that the report indicates round-a-bouts or traffic signals at those two intersections are not quite warranted yet, but we can install them there if we want.

They agreed that the Schofield Ave/Ryan St intersection would not need anything, and all agreed that something is needed at the Schofield Ave/Mesker St Intersection.

Zeyghami stated he favors a round-a-bout, but assuming that would not get approved, he also favors a signal at that intersection. Hubbard questioned the maintenance on traffic signals. Wodalski stated there is the initial capital investment on the system, but would probably get about 30-years life on those, with the exception of replacement if a motorist hits them.

Mumper questioned the impact on EMPD and SAFER, as the Mesker/Schofield intersection is heavily used by them. Zeyghami commented on how they can be programed to change, when the emergency vehicles are heading that way. Mumper stated he would feel more comfortable talking to EMPD and SAFER first to get their input.

Wodalski stated we are looking for a recommendation to the Village Board that we start the design on this, or at least place this into the capital plan for the next 3 or 4 years, or if they feel we have good data to move forward. Zeyghami feels for public safety reasons, we need to do something at that intersection.

**Motion by Mumper, second by Ermeling: To Recommend the Village Board to direct staff to look at the traffic signal design, with the input from EMPD and SAFER, for the Mesker/Schofield intersection. Question: The members all agreed that the Ryan/Schofield intersection is okay the way it is. Motion carried.**

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

### **13. Maintenance and Reconstruction of Schofield Avenue [0:43:42 Zoom Meeting Recording]**

Zeyghami pointed out how Schofield Avenue (Normandy to Birch) is getting really bad, and how something has to be done – rather than just maintenance.

Wodalski went over his report, and stated as part of the TID #2 Amendment Process, Schofield Avenue was not to be reconstructed any sooner than 2025.

There was some discussion on the differences (pros and cons) between concrete versus asphalt roadways. There was then some discussion on the situation with Business Highway 51.

Wodalski stated that this year, we will look at milling and cutting out sections and getting some hot mix in there, and then start talking to the Board about when we want to start sending out RFP's for reconstruction design. If we start planning this now and bid in the winter of 2024, for spring 2025 construction.

Zeyghami stated we should do the project in 2025. Wodalski stated depending on what is involved will depend on length of project, such as if we are adding any utilities in the project, or if just pavement (probably April/May – October).

Donner confirmed Public Works wants to advocate to the Board to do this project sooner. Zeyghami commented how Schofield Avenue is our primary roadway, and pointed out how some of the side roads along there are in much better condition. He feels it if we want to build on economic development, then this needs to occur.

### **14. Capital Improvement Plan Discussion. [1:00:00 Zoom Meeting Recording]**

Wodalski stated the goal for this discussion is to get the endorsement from Public Works to the Board to direct staff to send out RFP's on the design for Fuller Street (from Schofield Ave to Ross Ave) and E. Jelinek Avenue (from Camp Phillips Rd to Von Kanel St).

Wodalski then explained (from his report) the need to reconstruct Jelinek Avenue (from Machmueller St to Alderson St), preferably this summer. He stated how Clark-Dietz has indicated they could get the design work done in a short enough time period to still bid and complete the project this summer. Wodalski stated would put out RFP's, but it would delay the project, and we may only receive one or two RFP's.

Wodalski stated the Fuller St and E. Jelinek Ave projects most likely would not get done this year, as those will include utility design/work.

Diesen questioned what our anticipated end date would be for the Jelinek Ave reconstruction. Wodalski stated end of September, early October. Wodalski stated if we can get it bid by June, with a July start, it could possibly be done by the time school season starts. Zeyghami suggested putting a schedule in there and putting the contractors on notice about this project coming up. Wodalski stated worst-case scenario, if we can't get this project done in time this year, then we patch it up and look at reconstruction next year.

Raczkowksi commented on how American Asphalt is pretty much the big player in our area, and how the DOT will get a jump on construction projects early. He stated that if we want to push for a contractor to complete by a certain schedule, we may have to offer enough money for that timeline.

Raczkowski stated if it ends up that this project runs into the school season, we would just have to work with a traffic control situation. Wodalski stated we would be looking to replace some storm sewer inlets too. He stated some of the design can be done while it is still winter here.

Wodalski pointed out the new Greenheck Turner Center is going to be getting constructed this year, so perhaps we only work from Machmueller Street to Alta Verde Street this year, and leave the rest of the portion until next year. Another option is to hold off on reconstructing Jelinek Avenue until 2024, while the Greenheck Turner Center is being constructed. Zeyghami stated we would then have more time to design it if we waited.

Hubbard stated if we are going to do the project (Jelinek Avenue), we should do it as one, and not split it up.

Wodalski stated he can try to get it done, at least to Alta Verde Street, or we can defer. Diesen feels we should let Greenheck use the road this year for their project, and then construct next year.

Wodalski stated the Greenheck Turner Center is starting this spring, anticipating opening in the fall of 2024.

***Motion by Mumper, second by Ermeling: To Recommend the Village Board direct staff to engage with the design consultant for the Jelinek Avenue project (from Machueller Street to Alderson Street), and further move the Village Board endorse staff to send out RFP's for the Fuller Street and E. Jelinek Avenue projects. Question: Ermeling confirmed the Jelinek Avenue project may or may not occur. Wodalski pointed out the estimated project cost for Jelinek Avenue is \$575,000, which includes a \$30,000 - \$40,000 design cost. Motion carried.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Ermeling, Barbara {Vice Chair}	YES
Hubbard, Tom	YES
Lopes-Serrao, Luis	-----
Mumper, Roy	YES

#### **FUTURE ITEMS [1:17:35 Zoom Recording]**

##### **15. Next Meeting Date(s):**

- a) Wednesday, March 29, 2023, at 6:00 p.m. – Weston Ave (Alderson to Birch) Public Information Meeting – will be at Rothschild hall, Public Works is not required to attend.
- b) Monday, April 10, 2023, at 4:30 p.m. – Regular Meeting
- c) Monday, May 8, 2023, at 4:30 p.m. – Regular Meeting

##### **16. Topics for Future Meetings. [1:18:17 Zoom Recording]**

Wodalski will bring the proposal for the other projects, but that may not be presented until the May meeting. Zeyghami would like Wodalski to start getting design proposals for the Mesker Street project too.

**17. Remarks from Administrator. [1:19:00 Zoom Recording]**

Nothing

**18. Remarks from Staff. [1:19:15 Zoom Recording]**

None.

**19. Remarks from Committee Members. [1:19:23 Zoom Recording]**

None.

**20. Announcements.**

None.

**ADJOURNMENT**

***Motion by Hubbard, second by Ermeling, to adjourn the PW meeting at 5:49 p.m.***

Hooshang Zeyghami, Village Trustee and Plan Commission Chair

Michael Wodalski, Director of Public Works

Valerie Parker, Recording Secretary