



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, March 20, 2023, at 6:00 p.m.

AGENDA ITEMS

1. **Board of Trustees Meeting called to order by President Maloney**
Maloney called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

PUBLIC COMMENTS (on recording https://youtu.be/Kdobt_mmV0w?t=60)

Email from Scott Berger, 10107 Standing Oak Drive, Weston, in support of the Wausau area metro municipalities funding the 4th of July fireworks at the Wausau Airport.

MINUTES FROM PREVIOUS MEETINGS.

4. 02/20/2023 Board of Trustees Meeting
5. 02/06/2023 Joint Human Resources Committee and Board of Trustees Meeting

Motion by Fiene, second by Ermeling to approve minutes of 02/20/2023 Board of Trustees Meeting and 02/06/2023 Joint Human Resources Committee and Board of Trustees Meeting minutes. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

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REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

6. Building Committee
7. Community Development Authority
8. Everest Metro Police Commission
9. Extraterritorial Zoning
10. Finance
11. Human Resources
12. Joint Review Board
13. Parks & Recreation
14. Plan Commission
15. Public Works
16. Tourism Commission
17. Refuse and Recycling

***Motion by Fiene, second by Cronin to approve reports/minutes 9, 11 and 15.
Motion Carried.***

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

REPORTS FROM DEPARTMENTS (on recording https://youtu.be/Kdobt_mmV0w?t=208)

18. Administrator
Donner spoke regarding the open house for the new Municipal Building which will be on May 13, 2023, from 10:00 a.m. to 2:00 p.m. There were three contractors present for the pre-bid meeting for the Public Safety Building.
19. Clerk
20. Finance
21. Fire/EMS
Chief Finke stated that there is a full-time captain position open. Chief Finke and Deputy Chief Lange represented the Department at the Fire EMS Lobby Day at the Capitol.
22. Parks & Recreation
Osterbrink provided an update that applications have been received for the summer help which has three openings. Maloney asked about lifeguards for the summer. Osterbrink stated that the YMCA is assisting with that and so far, staffing looks good.
23. Plan/Dev
24. Police
Captain John Rusinek was present and stated the Department is working on recruitments and that the Department received a grant for sign-on bonuses.
25. Public Works

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26. Technology

WORK PRODUCT TRANSMITTALS

27. February Building Permits
28. Draft December Budget Status Report
29. Quarterly Development Agreements Report

***Motion by Fiene, second by Hartinger to acknowledge work product transmittals.
Motion Carried.***

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

CONSENT AGENDA (on recording https://youtu.be/Kdobt_mmV0w?t=776)

30. Requests to pull items out of consent consideration.
31. Vouchers – check numbers 58962-58993, 58995-59066, 59075-59119 and 90100-90102
32. New agent approval of Sondra Pranke for Dollar General #23526 located at 6705 CR-J
33. Renewal of weights and measures licenses for the 2023/2024 licensing term
34. New Class B Beer & Liquor License for Hutch’s Kelly Club LLC, 4810 Ross Avenue for the 2022/2023 licensing term
35. Renewal of Adult Oriented Establishment License for 2023/2024 licensing term
36. New Class B Beer & Liquor License for SBG Taco Weston LLC d/b/a Fuzzy’s Taco Shop, 2805 Schofield Avenue for 2022/2023 licensing term
37. Water/Sewer Utility Truck Purchase
38. Wells 3 and 4 Long-Term PFAs Treatment Design
39. Engineering Design Proposal Process for Future Capital Improvement Projects
40. Action on consent agenda items

Maloney requested that Items 37, 38, and 39 be pulled from Consent Agenda and dealt with separately.

Motion by Cronin, second by Fiene to approve items 31 through 36. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES

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Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

As to Item 37 of Consent Agenda ([on recording https://youtu.be/Kdobt_mmV0w?t=850](https://youtu.be/Kdobt_mmV0w?t=850))

Motion by Fiene, second by Ermeling to approve Water/Sewer Utility Truck Purchase GMC Utility Truck from Menke for \$52,586.00. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

As to Item 38 of Consent Agenda ([on recording https://youtu.be/Kdobt_mmV0w?t=902](https://youtu.be/Kdobt_mmV0w?t=902))

Cronin inquired if this is in anticipation of new EPA guideline. Wodalski said that currently the State has a guideline of 70 ppt but the EPA is working on new guideline for a limit. The EPA came out with a preliminary new guideline of 4 ppt. Wells 3 and 4 are over 4 ppt and the necessary treatment would try to get us to zero.

Motion by Ermeling, second by Feine to approve Wells 3 and 4 Long-Term PFAs Treatment not to exceed \$380,000. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

As to Item 39 of Consent Agenda ([on recording https://youtu.be/Kdobt_mmV0w?t=1622](https://youtu.be/Kdobt_mmV0w?t=1622))

Motion by Ermeling, second by Hartinger to approve Engineering Design Proposal Process for Future Capital Improvement Projects which includes

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sending out request and direct negotiation for Project 4 not to exceed cost of \$40,000. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

ORDINANCES (on recording https://youtu.be/Kdobt_mmV0w?t=1770)

41. Ordinance No. 23-006 An Ordinance to Amend Provisions Within Chapter 94 of the Municipal Code, Affecting Detached Accessory Structures (For Non-Residential Use) and Temporary Shelters

Motion by Cronin, second by Fiene to approve Ordinance No. 23-006 An Ordinance to Amend Provisions Within Chapter 94 of the Municipal Code, Affecting Detached Accessory Structures (For Non-Residential Use) and Temporary Shelters. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

42. Ordinance No. 23-007 An Ordinance to Approve the Rezoning of a Parcel of Land at 7007 County Road J From B-3- General Business to LI Limited Industrial Zoning District Village Of Weston, Marathon County, Wisconsin

Motion by Cronin, second by Fiene to approve Ordinance No. 23-007 An Ordinance to Approve the Rezoning of a Parcel of Land at 7007 County Road J From B-3- General Business to LI Limited Industrial Zoning District Village Of Weston, Marathon County, Wisconsin. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES

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Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

RESOLUTIONS (on recording https://youtu.be/Kdobt_mmV0w?t=1828)

43. Resolution 2023-009 – Preliminary Resolution for Weston Ave (Ryan to CR-J) Special Assessments

Motion by Ermeling, second by Fiene to approve Resolution 2023-009 – Preliminary Resolution for Weston Ave (Ryan to CR-J) Special Assessments. Motion Carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

UNFINISHED BUSINESS (on recording https://youtu.be/Kdobt_mmV0w?t=1853)

44. Update and Possible Action on American Rescue Plan (ARPA) Funds.

Donner spoke regarding the spreadsheet attached to the agenda which included the funding for the July 4th area fireworks. Additionally, the proposals did not come in regarding the job description review but the preliminary quotes are estimated higher than expected at \$10,000 to \$13,500.

45. Training Room Policy (on recording https://youtu.be/Kdobt_mmV0w?t=2108)

Discussion was held with regard to the training room policy. Cronin asked about other events and if the proposed training room policy would address those. Maloney stated that the Village needs to be careful because past experiences have resulted in damage and misuse of a community room. Ermeling stated her concerns as well as the public does not always clean up and leave the room in good condition based on past experiences. Maloney stated that he did not want to see renting out the room resulting in a cost to the Village. In addition, if any activity is to be held in the training room, a staff member or commission/board member should be present. No action taken.

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NEW BUSINESS

46. Cintas Contract ([on recording https://youtu.be/Kdobt_mmV0w?t=2511](https://youtu.be/Kdobt_mmV0w?t=2511))

Maloney advised that the Village staff should be careful with any contract they sign due to hidden charges and add-ons. Raczkowski informed the Board that he is working toward the public works crew checking to see how many items of clothing they have to be sure we are not charging the Village for unnecessary items. Jim Pinsonneault, 5002 Arrow Street, Weston, addressed the Board that he reviewed the finance report and saw that \$1,000 was being paid for soap, rags, etc., for Cintas. He did not believe that the Village uses \$1,000 for soap and towels each month. He noticed discrepancies with the Village's past statements versus his business. He stated his concerns regarding the termination of contract verbiage and the verbiage regarding raising prices and when the Village can terminate the contract per notification. He advised that the Board should be signing the contracts and not the village staff. Cronin suggested maybe checking on quotes from different suppliers. No action taken.

47. Mobile Food Vendor's Ordinance ([on recording https://youtu.be/Kdobt_mmV0w?t=3471](https://youtu.be/Kdobt_mmV0w?t=3471))

Brehm spoke regarding this item being brought back to the Board from last fall. The questions were if the board wants to have a licensing requirement for mobile food vendors on private property. Maloney said that he does not approve of the village licensing mobile food vendors on private property. Cronin is not in favor of requiring a license on private property as well. Ermeling inquired about if the Village should have a limit of food vendors in an area. Hartinger said that we would leave it up to the private property owner and Maloney agreed. Cronin asked about the insurance requirement. Brehm indicated that insurance on public property would be necessary but on private property it would not be necessary. Maloney requested that we look at the Farmers Market requirements regarding food trucks obtaining a spot in the market and maybe change our approach to how we allow food trucks in the Farmers Market.

Motion by Hartinger, second by Cronin to direct staff to remove private property from the mobile food vendor ordinance, change licensing dates to a calendar year, and include commercial property in the exemption language with regard to operating a lemonade stand. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

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48. Snow Removal Operations ([on recording https://youtu.be/Kdobt_mmV0w?t=4476](https://youtu.be/Kdobt_mmV0w?t=4476))

Discussion was held regarding current snow removal operations which stemmed from an email sent by Cronin regarding the removal of snow on the side of the streets which he thought was a waste of Village funds. Raczkowski explained the process and why we remove snow during the winter on the side of the streets. Ermeling said that she had once come forward and asked for an explanation of why the Village does this and was grateful because it is hard to see when backing out of a driveway when the piles are so high. Wodalski spoke regarding the safety of the Village and staying ahead of new snow that may fall. Jim Pinsonneault added that he would like to see notices on social media about our processes to advise the residents and businesses what is going on. No action taken.

49. Strategic Plan ([on recording https://youtu.be/Kdobt_mmV0w?t=5463](https://youtu.be/Kdobt_mmV0w?t=5463))

Motion by Fiene, second by Hartinger to adopt the 2023-2025 Village Strategic Plan as presented. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

50. Pay Plan and 2023 Market Compensation Adjustments ([on recording https://youtu.be/Kdobt_mmV0w?t=5485](https://youtu.be/Kdobt_mmV0w?t=5485))

Motion by Hartinger, second by Cronin to approve Human Resource Committee's recommendation for one-time bonuses for Finance Director of \$1500, Clerk of \$2250, Planning and Development Technician of \$1000 and Deputy Clerk/Assistant Clerk of \$1500 for additional duties after departure of utility clerk and market compensation adjustment rate of \$23.13 for public works. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES

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Zeyghami, Hooshang

YES

- 51.** Proposals for Evaluation of Job Descriptions for Directors and Deputy Directors (on recording https://youtu.be/Kdobt_mmV0w?t=6256)

Donner explained that the Village received two proposals, one from Carlson Dettman in the amount of \$13,500 and the other from Public Administration Associates for just under \$10,000. The process will take 90 days to complete.

Motion by Ermeling, second by Fiene to move forward with Public Administration Associates. Motion carried.

Yes Vote: 5 No Votes:1 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	NO
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

- 52.** Administrator Recruitment Announcement (on recording https://youtu.be/Kdobt_mmV0w?t=6554)

Discussion was held regarding the Administrator Recruitment Announcement attached to the Agenda with recommendations as to correction of grammatical errors and other corrections. Hartinger indicated that he wanted to see something more similar to the one that was brought to the Human Resources Committee and mirror the same format. This item will be brought back at next month's meeting. No action.

- 53.** Consideration of Participation July 4 Area Community Fireworks Show (on recording https://youtu.be/Kdobt_mmV0w?t=6721)

Discussion was held that there may be a disadvantage in Weston watching the fireworks as the size of the fireworks are not that big and it may be difficult to see. Jim Pinsonneault spoke that maybe each year the municipalities could change the location of the fireworks. Finance Director Trautman recommended using the Villages Tourism Funds for this.

Motion by Cronin, second by Fiene to approve participation in the July 4 Area Community Fireworks Show. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES

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Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

54. Budget Challenges - Meeting with Local Officials and State Legislators ([on recording https://youtu.be/Kdobt_mmV0w?t=7058](https://youtu.be/Kdobt_mmV0w?t=7058))

Donner spoke regarding a listening session regarding upcoming budget issues which the state budget surplus from sales tax was discussed and using that surplus for municipalities. This discussion resulted in the prospect of having a listening session with legislators in which locations were discussed for the listening session. Discussion was also held regarding public safety and the possibility of referendums. There was talk about creating a task force to work on these issues. Net new growth is not keeping up with the costs of the municipalities. Donner spoke how important it is for elected officials to be a part of these discussions. Maloney said that face to face meetings are essential with state representatives. No action taken.

55. 2023-2024 Assessor Contract ([on recording https://youtu.be/Kdobt_mmV0w?t=7401](https://youtu.be/Kdobt_mmV0w?t=7401))

Jim Pinsonneault stated that he would like to see the assessor's information regarding homes on our website.

Motion by Ermeling, second by Hartinger to approve renewal contract with Greg Schmidt for the year 2023 for \$9,450 quarterly. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

56. Schofield Avenue (Normandy to Birch) Reconstruction Timeline ([on recording https://youtu.be/Kdobt_mmV0w?t=7703](https://youtu.be/Kdobt_mmV0w?t=7703))

Motion by Fiene, second by Cronin to approve staff requesting proposals for design in 2023 with the goal of reconstruction in 2025. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES

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Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

President Maloney announced at 8:18 p.m. that the Board would move to closed session pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Lease with Octagon Towers and

pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Lamar Billboard Agreement. Present was Cronin, Ermeling, Maloney, Fiene, Hartinger, Donner, Pinsonneault, Trautman, Brehm, Anklam, Higgins.

Motion by Fiene, second by Hartinger to move to closed session. Motion carried.

Yes Vote: 6 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	YES

RECONVENE TO OPEN SESSION

Motion by Ermeling, second by Fiene to reconvene to open session at 8:47 p.m. Motion carried.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	EXCUSED

POSSIBLE ACTION ON CLOSED SESSION ITEMS

None.

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ATTORNEY REFERRALS

None.

STAFF REFERRALS

None.

REMARKS FROM TRUSTEES

Ermeling and Maloney expressed concern about Municipal Center parking lot and would like to see some changes to make more parking available for elections.

REMARKS FROM THE PRESIDENT

Dino Corvino wants a meeting with Mayor from Wausau and bus service to come back to Weston. Fiene has one month left as trustee.

FUTURE ITEMS

Next meeting date(s):

- April 17, 2023, Board of Trustees Regular Meeting at 6:00 p.m.

ADJOURN

Motion by Cronin, second by Fiene to adjourn at 8:50 p.m.

Yes Vote: 5 No Votes:0 Abstain:0 Not Voting: 1 Result: Pass

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Fiene, Nate	YES
Maloney, Mark	YES
Cronin, Steve	YES
Weiland, Jamie	EXCUSED
Hartinger, Jasper	YES
Zeyghami, Hooshang	EXCUSED