



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, April 18, 2023, at 5:00 p.m.

AGENDA ITEMS

1. **Board of Trustees Meeting called to order by President Maloney**
Maloney called the meeting to order at 5:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

RECOGNITION OF OUTGOING BOARD OF TRUSTEE MEMBER

4. Nathan Fiene ([on recording https://youtu.be/4_K1_L0ffoM?t=40](https://youtu.be/4_K1_L0ffoM?t=40))

Maloney and Donner presented a service award to the outgoing Board of Trustee member Nathan Fiene.

PUBLIC COMMENTS

None.

MINUTES FROM PREVIOUS MEETINGS

5. 03/20/2023 Board of Trustees Meeting
6. 03/23/2023 Special Board of Trustees Meeting

Motion by Cronin, second by Ermeling to approve minutes of 03/20/2023 Board of Trustees Meeting and 03/23/2023 Special Board of Trustees Meeting. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES

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Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

7. Ad Hoc Public Safety Building Renovations Committee
8. Community Development Authority
9. Everest Metro Police Commission
10. Extraterritorial Zoning
11. Finance
12. Human Resources
13. Joint Review Board
14. Parks & Recreation
15. Plan Commission
16. Public Works
17. Tourism Commission
18. Refuse and Recycling

Motion by Ermeling, second by Weiland to approve reports/minutes 7, 11, 12, 14, 15, and 16. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

REPORTS FROM DEPARTMENTS (on recording https://youtu.be/4_K1_L0ffoM?t=312)

19. Administrator
Donner spoke regarding the open house for the new Municipal Building and made note of the next meeting for the Public Safety Building Committee.
20. Clerk
21. Finance
Trautman informed the Board that if they receive a phone call from Kerber Rose CPAs, it will be with regard to the audit.
22. Fire/EMS
Chief Finke informed the Board of EMPD efforts to start CPR on an individual who is employed at a Village of Weston business who successfully walked out of the hospital after cardiac arrest thanks to their life saving efforts. Also, a culvert washed out on Highway KK and SAFER has been covering a small part of the Town of Mosinee due to the inability of Mosinee Fire to get to that location quickly because of the washout.

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- There were quite a few emergencies in which SAFER was called to which prohibited worse results because of the quick response.
23. Parks & Recreation
Osterbrink advised that swim lesson registration has begun and the sign-ups are many. Also had kick-off meeting with Rettler with regard to the CORP.
24. Plan/Dev
Higgins advised that will be making updates to the land use map and other items in conjunction with the CORP Plan.
25. Police
Captain John Rusinek indicated that the department was going through the hiring process with five vacancies. Cronin asked the Captain about Weston Elementary School pickup and drop off on Camp Phillips Road and expressed the safety of not using that entrance to pick-up and drop off.
26. Public Works
Wodalski advised that May 22 will be when American Asphalt is on Northwestern Avenue. DOT meeting for Business 51 will be on April 19, 2023.
27. Technology
Crowe advised that Kennedy Park to install will be in the next week or two. Also gave updates on Board Room technology.

WORK PRODUCT TRANSMITTALS

28. Acknowledge March Building Permits
29. Acknowledge March Budget Status

Motion by Cronin, second by Hartinger to acknowledge work product transmittals and Budget Status. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

CONSENT AGENDA (on recording https://youtu.be/4_K1_L0ffoM?t=1387)

30. Requests to pull items out of consent consideration.
31. Approve Vouchers – check numbers 59120-59216, 59220-59241, and 90103-90106
32. Approve Renewal of Weights and Measures Licenses for the 2023-2024 Licensing Term
33. Approve Renewal of Cigarette Licenses for the 2023-2024 Licensing Term
34. Approve Renewal of Lodging Permit Licenses for the 2023-2024 Licensing Term
35. Approve New Secondhand Article Dealers/Jewelry Dealers License for 2023-2024 Licensing Term (Crown Jewelry & Time)

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- 36. Acknowledge Submittal of 2022 Municipal Separate Storm Sewer System (MS4) Annual Report
- 37. Action on consent agenda items

Motion by Ermeling, second by Weiland to approve items 31 through 36. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

ORDINANCES (on recording https://youtu.be/4_K1_L0ffoM?t=1412)

- 38. Ordinance No. 23-008 - An Ordinance to Amend Procedural Requirements Within the PD Planned Development and N Neighborhood Zoning Districts.

Motion by Cronin, second by Pinsonneault to approve Ordinance No. 23-008 - An Ordinance to Amend Procedural Requirements Within the PD Planned Development and N Neighborhood Zoning Districts. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

- 39. Ordinance No. 23-009 - An Ordinance to Approve the Rezoning of a 40 Foot Strip of Land at 2305 Cutoff Road From 2F Two Family Residential to B2 Highway Business Zoning District Village of Weston, Marathon County, Wisconsin. (on recording https://youtu.be/4_K1_L0ffoM?t=1442)

Motion by Cronin, second by Hartinger to approve Ordinance No. 23-009 - An Ordinance to Approve the Rezoning of a 40 Foot Strip of Land at 2305 Cutoff Road From 2F Two Family Residential to B2 Highway Business Zoning District Village of Weston, Marathon County, Wisconsin. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

40. Ordinance No. 23-010 - An Ordinance to Amend Article 18-IX Mobile Food Vendors
(on recording https://youtu.be/4_K1_L0ffoM?t=1515)

Motion by Weiland, second by Cronin to approve Ordinance No. 23-010 - An Ordinance to Amend Article 18-IX Mobile Food Vendors. Motion Carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

RESOLUTIONS

UNFINISHED BUSINESS (on recording https://youtu.be/4_K1_L0ffoM?t=1541)

41. Update and Possible Action on American Rescue Plan (ARPA) Funds.
42. Discussion and/or action on Public Safety Building Project Budget, Project Scope

Discussion was held with regard to the Public Safety Building Project Budget and Scope and what the Committee is looking for from the Board to move forward with the building improvements. Donnor spoke regarding the bid that was received and the cost of the improvements. Maloney spoke that the bid was high but that we could improve the building for less of the cost to refresh it. Hartinger spoke that there are more improvements needed for aesthetic versus structural. Cronin asked if we wanted to improve the interior along with the exterior. Hartinger stated that we would start with the exterior and then move to the interior separately. Pinsonneault indicated that the improvements should be done by fall of 2023.

Motion by Cronin, second by Ermeling to direct the Public Safety Ad Hoc Committee to go out for bids for exterior design on the project for a dollar amount not to exceed \$300,000. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

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<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

43. Discussion and/or action on Administrator Recruitment Announcement (on recording https://youtu.be/4_K1_L0ffoM?t=2077)

Motion by Cronin, second by Pinsonneault to approve recruitment announcement for Village of Weston Administrator to be advertised immediately with a deadline for resumes of May 31, 2023. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

NEW BUSINESS

44. Board President's Appointments/Committee/Commission (on recording https://youtu.be/4_K1_L0ffoM?t=2211)

Motion by Pinsonneault, second by Hartinger to approve Board President's Appointments/Committee/Commission appointments. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

45. Discussion and/or action on Peer Communities for PAA Compensation Study (on recording https://youtu.be/4_K1_L0ffoM?t=3061)

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*Motion by Ermeling, second by Weiland to refer to Human Resources Committee.
Motion carried.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

46. Discussion and/or action on Replacement of Park Signage. (on recording https://youtu.be/4_K1_L0ffoM?t=3173)

Motion by Ermeling, second by Cronin to approve award to Sign Forge for \$18,840.00. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

47. Discussion and/or action on 2023 Crack Sealing Project Recommendation (on recording https://youtu.be/4_K1_L0ffoM?t=3591)

Motion by Zeyghami, second by Weiland to award 2023 crack sealing project to Precision Sealcoating for a total price of \$82,200. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

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48. Discussion and/or action on 2023 GSB-88 Project Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3602](https://youtu.be/4_K1_L0ffoM?t=3602))

Motion by Zeyghami, second by Weiland to award project to Fahrner Asphalt Sealers, LLC for a total bid price of \$87,563.16. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

49. Discussion and/or action on 2023 Asphalt Overlay Project Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3621](https://youtu.be/4_K1_L0ffoM?t=3621))

Motion by Zeyghami, second by Ermeling to award project to American Asphalt for the base bid of \$293,857.10. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

50. Discussion and/or action on 2023 Stoneridge Dr Project Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3638](https://youtu.be/4_K1_L0ffoM?t=3638))

Motion by Zeyghami, second by Weiland to award the Phase 1 Stone Ridge Dr project to Sommers for \$320,394.25, the Phase 2 Stone Ridge Dr to American Asphalt for \$559,262.70 for a total of \$879,656.95 . Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES

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Weiland, Jamie	YES
Zeyghami, Hooshang	YES

51. Discussion and/or action on 2023 Schofield Ave Pavement Repairs (CR-X to Municipal St) Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3638](https://youtu.be/4_K1_L0ffoM?t=3638))

Motion by Zeyghami, second by Hartinger to award the 2023 Schofield Avenue Pavement Repairs (CR-X to Municipal Street) to Norcon for an estimated total price of \$197,449. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

52. Discussion and/or action on Weston Avenue (Ryan to CR-J) Construction Bid Results and Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3638](https://youtu.be/4_K1_L0ffoM?t=3638))

Motion by Weiland, second by Hartinger to award Integrity Grading & Excavating for a bid price of \$6,713,699.57. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

53. Discussion and/or action on Weston Avenue (Ryan to CR-J) Engineering Services Recommendation ([on recording https://youtu.be/4_K1_L0ffoM?t=3759](https://youtu.be/4_K1_L0ffoM?t=3759))

Motion by Zeyghami, second by Weiland to approve engineering services Agreement with AECOM for \$412,839.78. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES

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Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

54. Discussion and/or action on Wells 7 and 8 Change Order #4 (on recording https://youtu.be/4_K1_L0ffoM?t=3777)

Wodalski requested more time to work on the last two bullet points and asked the Board for approval of the first two bullet points.

Motion by Cronin, second by Pinsonneault to approve in Change Order #4 reduction in cost of \$5,510.00 due to interior check valves not being needed and \$3,909.00 for a need to install a drop ceiling in the bathrooms. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

55. Discussion and/or action on the Purchase and Installation of New Access Control and Video Surveillance Server (on recording https://youtu.be/4_K1_L0ffoM?t=3914)

Motion by Ermeling, second by Hartinger to approve proposal for an access control and surveillance system server and software package from CEC for \$21,434.45 using funds from ARPA. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

56. Discussion and/or action on vacating a portion of the west end of Cutoff Road (on recording https://youtu.be/4_K1_L0ffoM?t=4281)

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Cronin advised the Board that a discussion spurred from the Plan Commission meeting regarding the recent development on the Lokre property. Residents were unhappy about the increased amount of traffic on Cutoff Road as people were taking it as a shortcut. Property at the end of Cutoff Road by Ross Avenue is owned by Greenheck. Donner indicated that if there were a vacation done, we would have to follow the statutes to do so. Cronin would like to see staff have conversations with Greenheck to see if they are in favor of it and the costs to vacate the road.

Motion by Pinsonneault, second by Cronin to lay on the table. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

President Maloney announced at 6:19 p.m. that the Board would move to closed session pursuant to Wis. Stat. § 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit:

- Terms of Development Agreement with Project Timberwolf
- Lamar Billboard Lease
- Octagon Towers Lease
- SBA Towers Settlement
- TIF Grant Application for Patron Mexican Restaurant

Present was Cronin, Ermeling, Maloney, Hartinger, Pinsonneault, Weiland, Zeyghami, M. Wodalski, J. Higgins, J. Trautman, P. Brehm, K. Donner, Nate Crowe and Attorney Matt Yde. Zeyghami excused himself at 7:16 p.m.

Motion by Ermeling, second by Cronin to move to closed session. Motion carried.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES

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Zeyghami, Hooshang YES

RECONVENE TO OPEN SESSION

*Motion by Cronin, second by Ermeling to reconvene to open session at 7:39 p.m.
Motion carried.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

POSSIBLE ACTION ON CLOSED SESSION ITEMS

*Motion by Cronin, second by Weiland to award \$10,000 Grant Funding to Patron
Mexican Restaurant to be paid upon completion. Motion carried.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	ABSTAIN

*Motion by Hartinger, second by Cronin to take Agenda Item #56 off the table.
Motion carried.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES

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Higgins stated that the process for vacation of the road by the Board would be to introduce a Resolution declaring that since the public interest requires it, the public road would be discontinued. The discontinuation cannot result in a landlocked parcel. A hearing must be scheduled on the passage of the Resolution. The hearing date must be set more than 40 days after the Resolution was introduced and a Class 3 Notice must be posted and notice to all owners of the abutting properties.

Motion by Cronin, second by Ermeling to direct staff to draft a Resolution. Motion carried.

Motion by Cronin, second by Ermeling to rescind previous motion. Motion carried.

Staff will talk with Greenheck regarding the vacation of the road.

ATTORNEY REFERRALS

None.

STAFF REFERRALS

None.

REMARKS FROM TRUSTEES

Hartinger would like Planning and Development Department to draft up letter. Pinsonneault discussed improvements to website development. Hartinger wants home page to have current events listed.

REMARKS FROM THE PRESIDENT

FUTURE ITEMS

Next meeting date(s):

- May 15, 2023, Board of Trustees Regular Meeting at 6:00 p.m.
- Municipal Center Open House, May 13, 2023 10:00 a.m. to 2:00 p.m.

ADJOURN

Motion by Cronin, second by Hartinger to adjourn at 7:57 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Hartinger, Jasper	YES
Maloney, Mark	YES
Pinsonneault, Jim	YES
Weiland, Jamie	YES
Zeyghami, Hooshang	YES