



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2015-035

A RESOLUTION TO PLACE THE POSITION OF ASSISTANT BUILDING INSPECTOR ON THE CLASSIFICATION COMPENSATION MATRIX AND FUND THE POSITION IN 2016

WHEREAS, the Village Board began working with Carlson Dettmann Consulting, LLC, in 2013 to complete a Classification and Compensation Study and Policy in 2013; and

WHEREAS, all positions in the organization were reviewed and placed on a Grade within the Classification and Compensation Matrix; and

WHEREAS, the Village Board reviewed and approved the final Classification and Compensation Matrix with implementation beginning on January 1, 2014; and

WHEREAS, as the organization grows and matures over the years, additional positions, both permanent and temporary, will be needed to be created and added to the Classification and Compensation Matrix from time to time; and

WHEREAS, the Planning and Development Director has included in her Department Strategic Plan the creation, recruiting and hiring of a new position, Assistant Building Inspector (Code Enforcement/Property Inspector) position within the Planning and Development Department by January 1, 2017, to assist the current Building Inspector and eventually replace the current Inspector upon his retirement; and

WHEREAS, neighboring communities have recently had lengthy recruiting times for the position of Building Inspector as the position requires a certain skillset and State licenses and certifications; and

WHEREAS, the workload within the Building Inspections Division of the Planning and Development Department has increased within the last year and with the recent successful TIF legislation we anticipate this workload to grow and the Administrator and Director feel it is advantageous for us to accelerate this request and have it placed on the Classification Compensation Matrix in 2016 so the recruitment process can begin and the position can be filled in 2016; and

WHEREAS, the Director requests the Assistant Building Inspector Position Job Description and JDQ be sent to Carlson Dettmann to be reviewed and added to a Grade level on the Classification Compensation Matrix; and

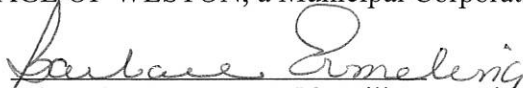
WHEREAS, the Village Board has reviewed the Departments Strategic Plan and the request for the Assistant Building Inspector Position be added to the Classification Compensation Matrix and funding made available in the 2016 Budget to fund the position in late 2016; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees for the Village of Weston hereby requests that the Assistant Building Inspector position Job Description and JDQ be sent to Carlson Dettman for inclusion on the 2016 Classification Compensation Matrix.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Board of Trustees for the Village of Weston hereby requests staff include funding in the 2016 Budget to fund this position in 2016.

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON, at a regular meeting thereof, this 16th day of the month of November, 2015.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: 
BARBARA ERMELING, Village President

ATTEST:

By: 
SHERRY WEINKAUF, Village Clerk

Vote: 7-0