

**VILLAGE OF WESTON, WISCONSIN  
RESOLUTION NO. 2019-012**

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- A RESOLUTION,** Correcting the addresses 5402 Willard Lane to 5310 Willard Lane.
- WHEREAS,** 5402 and 5400 Willard Lane were incorrectly addressed
- WHEREAS,** 5402 physically precedes 5400 at street level,
- WHEREAS,** Resolution No. 2017-033 directed Village Staff to withdraw from the county-wide uniform address project and instead focus on code enforcement, citations and public education, as well as, other locally lead initiatives to affect compliance with current village ordinances.
- WHEREAS,** The Public Safety Committee, at their March 25, 2019 meeting, discussed the addressing issue and recommend to the Village Board that the properties shown in Exhibit A, attached, be readdressed to 5310 Willard Lane.

**BE IT RESOLVED** by the Board of Trustee for the Village of Weston that the Board directs staff to readdress the properties shown in Exhibit A, attached, to be readdressed to 5310 Willard Lane.

**BE IT FURTHER RESOLVED** that the Board of Trustees directs staff to notify the affected property owners of this change in writing providing a deadline to implement the change on August 1, 2019.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WESTON,** at a regular meeting thereof, this 20<sup>th</sup> day of May 2019.

**VILLAGE OF WESTON,** a Municipal Corporation of the State of Wisconsin.

By:   
WALLY SPARKS, President

ATTEST:

By:   
SHERRY WEINKAUF, Clerk

# REQUEST FOR CONSIDERATION

<b>PUBLIC MTG/DATE:</b>	BOARD OF TRUSTEES, MAY 20, 2019
<b>DESCRIPTION:</b>	RESOLUTION No. 2019-012 CORRECTING ADDRESS ERRORS FOR 5402 WILLARD LANE TO 5310 WILLARD LANE.
<b>FROM:</b>	JENNIFER HIGGINS, DIRECTOR OF PLANNING AND DEVELOPMENT JARED WEHNER, ASSISTANT PLANNER, PLANNING AND DEVELOPMENT
<b>QUESTION:</b>	SHOULD THE BOARD OF TRUSTEES APPROVE DRAFT RESOLUTION 2019-012 CORRECTING THE ADDRESSES 5402 WILLARD LANE TO 5310 WILLARD LANE?

## BACKGROUND

IN 2017, WHEN STAFF WAS DIRECTED TO PROCEED WITH MARATHON COUNTY ADDRESS UPDATE, THE DIRECTOR OF PLANNING AND DEVELOPMENT AND MYSELF DROVE THROUGHOUT THE ENTIRE VILLAGE ASSESSING THE ADDRESSES OF ALL THE RESIDENTIAL LOTS. THAT WINDSHIELD SURVEY IDENTIFIED NUMEROUS ISSUES FROM NO ADDRESSES VISIBLE FROM THE ROAD TO WRONG ADDRESSES BEING DISPLAYED.

STAFF IS UNSURE HOW THIS PROPERTY CAME TO BE ADDRESSED OUT OF ORDER. THIS STREET WILL BE RECEIVING FLAG SIGNS, SO STAFF IS RECOMMENDING IT BE CORRECTED PRIOR TO AN ADDRESS SIGN BEING INSTALLED IN THE LATE SUMMER. THERE IS NOT A HOME ON THE PROPERTY, ONLY A GARAGE (ALLEGEDLY, THIS IS A CABIN PER THE PROPERTY OWNER).

THIS PROPERTY IS REQUIRED TO HAVE A FLAG SIGN. STAFF IS WORKING WITH LANGE ENTERPRISES, INC. TO UPDATE ALL THE FLAG SIGNS IN THE VILLAGE. STAFF IS PROPOSING TO CORRECT THE GRID ON THIS STREET BEFORE MOVING FORWARD WITH THE FLAG SIGN PROJECT THIS SPRING. A CONTRACT WITH LANGE ENTERPRISES HAS ALREADY BEEN SIGNED.

A LETTER WAS SENT OUT TO THE PROPERTY OWNER ON APRIL 29, 2019. THE OWNER WAS FINE WITH THE ADDRESS CHANGING AS THE PROPERTY IS NOT A RESIDENCE. HE WAS MORE CONCERNED ABOUT BEING CHARGED FOR A FLAG SIGN, AS HIS PROPERTY DID NOT HAVE ONE. PER THE RESOLUTION (2018-017) DIRECTING STAFF TO START THE PROCESS TO UPDATE THE ADDRESS FLAG SIGNS IN THE VILLAGE, THOSE PROPERTIES THAT DO NOT HAVE A FLAG AND ARE SUPPOSED TO HAVE ONE BY ORDINANCE, WILL BE CHARGED FOR A NEW FLAG SIGN. PER SECTION 14.502 PROPERTY OWNERS ARE RESPONSIBLE FOR ENSURING THE ADDRESS IS PROPERTY DISPLAYED FOR THEIR PROPERTY AND A FLAG SIGN IS REQUIRED FOR ALL HOMES THAT ARE FURTHER THAN 75 FEET FROM THE ROW.

<b>ATTACHED DOCS:</b>	PROPOSED ADDRESS CHANGE MAP, DRAFT RESOLUTION
<b>COMMITTEE ACTION:</b>	PUBLIC SAFETY COMMITTEE RECOMMENDED APPROVAL ON MARCH 25, 2019
<b>FISCAL IMPACT:</b>	NONE
<b>RECOMMENDATION:</b>	STAFF IS RECOMMENDING APPROVAL.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**I MOVE TO APPROVE DRAFT RESOLUTION 2019-012 CORRECTING THE ADDRESSES OF 5203 APACHE LANE TO 5111 APACHE LANE.**

# REQUEST FOR CONSIDERATION

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**ADDITIONAL ACTION:** A LETTER TO RESIDENTS INFORMING THEM OF THE ADDRESS CHANGE.

April 29, 2019

ARTHUR A SCHILLING  
5402 WILLARD LANE  
WESTON, WI 54476

Re: Proposed Address Change

Dear ARTHUR A SCHILLING,

In 2017 Marathon County proposed a new uniform county-wide address grid in an attempt to repair the previous system, which contained 11 different address grids. Initially, the Board of Trustees opted to join this large undertaking. In preparation, Staff drove throughout the entire Village conducting a windshield survey to determine how many flag signs were needed in the rural sections of the Village. It was soon realized that there were many issues other than the number of address flags that were needed.

Staff found there to be many instances where addresses were not visible or readable from the road, covered by decorative items or vegetation, or not even on display at all. Staff also found instances where the addressing grid was applied incorrectly, causing confusion for those attempting to find a particular address. In these instances, it was very difficult to find the particular addresses.

You are receiving this letter because Staff has found that your address is incorrect or was difficult to find and should be corrected. This is not only for your safety but the safety of your guests and future occupants of your home. Enclosed is a map with the addresses of the neighboring parcels, which shows the incorrect application of the addressing grid on your property. These types of errors are typically a result of staggered development, various street projects or a change in philosophy in which the grid system was applied.

Village staff will be discussing several addressing issues, like yours, at the next regular meeting of the Board of Trustees on May 20, 2019 at 6:00 pm. We invite you to come and be a part of the discussion prior to the Board making any final decisions or actions to change any addresses. If you have any questions or concerns with the proposed change to your address and would like to meet with staff prior to the Board meeting, please call or email me to set up a time to discuss further. I would be more than happy to answer any questions you may have in preparation of the upcoming meeting. Thank you for your time. Have a great day.

Sincerely,



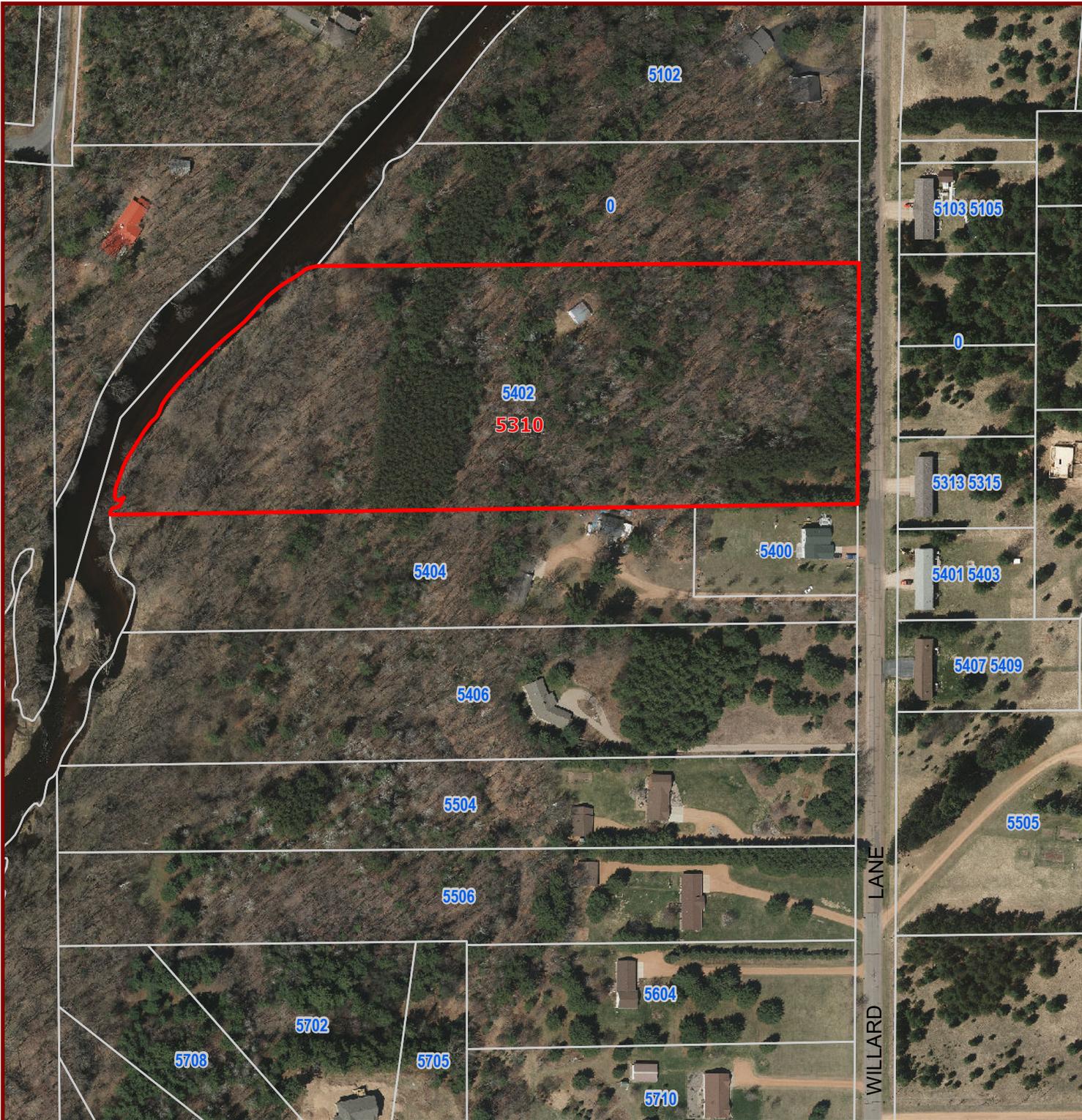
**Jared Wehner**  
Assistant Planner  
Village of Weston

CC: Jennifer Higgins, Director of Planning and Development  
Keith Donner, Village Administrator  
Board of Trustees



Jared Wehner  
Assistant Planner  
Direct: 715-241-2636  
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# Village of Weston Marathon County, WI



## PROPOSED ADDRESS CHANGE

Map Date: 3/20/2019



### Legend

-  Parcel Boundary
-  Address Changes