



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN  
REGULAR MEETING AGENDA OF THE BOARD OF TRUSTEES**

Weston Municipal Center Board Room  
4747 Camp Phillips Road, Weston, WI 54476

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**Monday, March 16, 2026, at 6:00 p.m.**

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. If a quorum of other government bodies are present this would constitute a meeting pursuant to "State of Wisconsin ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993)". Therefore, no official actions other than those of the BOARD OF TRUSTEES shall take place.

Any interested persons may attend the meeting via the Zoom link listed below.

**Join Zoom Meeting:**

<https://zoom.us/j/5445915099>

**Join Zoom Meeting by Phone:**

+1 312 626 6799 US (Chicago)

**Meeting ID: 544 591 5099**

**AGENDA ITEMS**

1. Board of Trustees Meeting called to order by President Maloney
2. Pledge Allegiance to the Flag
3. Roll Call by Clerk for Board of Trustees
  - a. Maloney{p}, Cronin{vp}, Ermeling, Kern, Lopes-Serrao, Jordan, Zeyghami

**PUBLIC COMMENTS** – *any person who wishes to address the Board for up to three (3) minutes regarding a non-agenda item, time extension permitted per the Chief Presiding Officer's discretion*

**MINUTES FROM PREVIOUS MEETINGS.**

4. [Approval of February 16, 2026, Board of Trustees Meeting](#)

**ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

5. Community Development Authority
6. [Community Life and Public Safety \(CLPS\)](#)
7. [Everest Metro Police/Mountain Bay Metropolitan Police](#)
  - a. Mountain Bay Metro Police Commission
  - b. [Mountain Bay Metro Oversight Board \(12-18-2025 and 1-22-2026\)](#)
8. Extraterritorial Zoning
9. [Finance and Human Resources](#)
10. Joint Review Board
11. [Parks & Recreation](#)
12. [Plan Commission](#)
13. [Public Works](#)
14. [SAFER](#)
  - a. SAFER Fire Commission
  - b. [SAFER Board \(1-13-2026\)](#)
15. Tourism Commission
16. Refuse and Recycling

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**BOARD OF TRUSTEES MEETING AGENDA**

Prepared by: Pamela Brehm, Village Clerk

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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**ACKNOWLEDGE REPORTS FROM DEPARTMENTS**

17. Administrator
18. Clerk
19. Finance
20. Fire/EMS
21. Parks & Recreation
22. Plan/Dev
23. Police
24. Public Works
25. Technology

**WORK PRODUCT TRANSMITTALS**

26. Requests to pull items out of work product transmittals
27. Acknowledge February Building Permits
28. Acknowledge February Budget Status
29. Acknowledge February Code Enforcement Report
30. Acknowledge 2025 Code Enforcement Annual Report
31. Action on work product transmittals agenda items

**CONSENT AGENDA**

32. Requests to pull items out of consent consideration
33. Approve Vouchers – check numbers 66279-66316, 66322-66380, 66396-66429 and 90240-90243
34. Appointment of Agent Change for Reliance Fuel LLC for the 2025-2026 Licensing Term
35. Action on consent agenda items

**ORDINANCES**

36. Ordinance No. 26-004: An Ordinance to Approve the Rezoning of a Portion of 8905 Birch Street from RR-5 (Rural Residential-5 Acre) To SF-S (Single Family Residential-Small Lot) Zoning District, Village of Weston, Marathon County, Wisconsin
37. Ordinance No. 26-005: An Ordinance to Approve the Rezoning of a Portion of 7105 Christiansen Avenue from SF-L (Single Family Residential-Large Lot) To SF-S (Single Family Residential-Small Lot) Zoning District, Village of Weston, Marathon County, Wisconsin
38. Ordinance No. 26-006: An Ordinance Amending Chapter 82.600 Speed Limits of the Municipal Code for the Village of Weston, Marathon County, Wisconsin

**RESOLUTIONS**

39. Resolution No. 2026-008: A Resolution Approving the Final Plat of Hinner Springs Second Addition Subdivision

**UNFINISHED BUSINESS**

40. Discussion only on April 2026 Referendum Informational Sessions Update

**NEW BUSINESS**

41. Discussion and/or action on Proposed E-Bicycle and E-Moto Ordinance Dialogue at Community, Life and Public Safety Committee

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE BOARD OF TRUSTEES**

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42. Discussion and/or action on removal of No Parking restrictions on Alta Verde St, south of Jelinek Avenue and Alderson Street along Kennedy Park
43. Discussion and/or action on intersection signage at Community Center Drive and Birch St
44. Discussion and/or action on Baseball/Softball Field Maintenance and User Agreement
45. Discussion and/or action on Purchase of Commercial Rotary Mower
46. Discussion and/or action on Park Shelter Fees and Field Rental Costs
47. Discussion and/or action Eagle Scout Project at Machmueller Park
48. Discussion and/or action on Review of Elected and Appointed Officials' Handbook Remote Meeting Attendance Policy
49. Discussion and/or action on use of Microsoft Teams for Communication
50. Discussion and/or action on Military Road Utility Engineering Services Contract
51. Discussion and/or action on Bus 51 Storm Pond Engineering Services Contract Amendment
52. Discussion and/or action on Sewer Televising Software Contract
53. Discussion and/or action on 2026 Annual Street Maintenance Plan and Budget
54. Discussion and/or action on Hospital Area Repaving Change Order #4
55. Discussion and/or action on Well 2 Rehabilitation
56. Discussion and/or action on Sign Encroachment Agreement with 7<sup>th</sup> Floor Investments, LLC (Registered Agent: James Macco), Macco's Floor Covering, 3111 Schofield Avenue

**ATTORNEY REFERRALS**

**ADMINISTRATOR REFERRALS**

**REMARKS FROM TRUSTEES**

**REMARKS FROM THE PRESIDENT**

**FUTURE ITEMS**

Next meeting date(s):

- Tuesday, April 21, 2026, at 6:00 p.m.

**ADJOURN**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Village will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Village Clerk at 715-359-6114 or [clerks@westonwi.gov](mailto:clerks@westonwi.gov) to discuss your accessibility needs. We ask your request be provided a minimum of 72 hours before the scheduled event or meeting. If a request is made less than 72 hours before the event the Village will make a good faith effort to accommodate your request.

This Notice was posted at the Village Municipal Center, on [www.westonwi.gov](http://www.westonwi.gov) and transmitted to media partners on March 11, 2026.



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**BUDGET WORKSHOP AND REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**Monday, February 16, 2026, at 6:00 p.m.**

**AGENDA ITEMS**

- 1. Board of Trustees meeting called to order by Vice President Cronin.**

Vice President Cronin called the Board of Trustees meeting to order at 6:00 p.m.

- 2. Pledge Allegiance to the Flag**

- 3. Roll Call by Clerk for Board of Trustees**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao, Luis	YES
Maloney, Mark	YES (via Zoom)
Zeyghami, Hooshang	YES

**PUBLIC COMMENTS** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=48](https://youtu.be/Hn_KHw-hM_k?t=48))

J. Pinsonneault – 5002 Arrow Street, Weston.

J. Pinsonneault stated that the Village’s billable rates for outside services needed to be increased to afford operations. Pinsonneault stated he objected to the spending of \$100,000 to replace/repair the lights on the pedestrian bridge. Pinsonneault stated that he was disappointed on the Board not using Robert’s Rules of Order.

Lisa Beck – 1808 Cortez Lane, Weston.

L. Beck suggested when scheduling meetings for public attendance it would be better to spread those meetings out a little over time to allow for better public attendance. She had questions for the Public Works Director regarding the price ceiling of a utility vehicle now at \$65,000 instead of \$55,000 as discussed in the public works meeting.

**PUBLIC HEARING** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=384](https://youtu.be/Hn_KHw-hM_k?t=384))

- 4. Open Public Hearing**

Vice President Cronin opened the public hearing at 6:06 p.m.

- 5. Amendments to Chapter 74 of the Municipal Code of Ordinances Entitled “Subdivision Regulations”**

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Higgins stated that this amendment would be clarifying the Village's cul-de-sac standards and that both the Plan Commission and ETZ reviewed the changes at their last meeting and have recommended approval.

6. Acknowledge Plan Commission Resolution 2026-PC-001: A Resolution Recommending Adoption of Ordinance No. 26-002 to Amend Section 74.6.06 Street Dimensional Standards of the Subdivision Ordinance ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=498](https://youtu.be/Hn_KHw-hM_k?t=498))

***Motion by Maloney, second by Zeyghami to acknowledge Plan Commission Resolution 2026-PC-001: A Resolution Recommending Adoption of Ordinance No. 26-002 to Amend Section 74.6.06 Street Dimensional Standards of the Subdivision Ordinance.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

7. Close Public Hearing

Vice President Cronin closed the public hearing at 6:09 p.m.

8. Approve Ordinance No. 26-002: An Ordinance Amending Section 74.6.06 of the Subdivision Ordinance Relating to Street Dimensional Standards ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=563](https://youtu.be/Hn_KHw-hM_k?t=563))

***Motion by Zeyghami, second by Ermeling to approve Ordinance No. 26-002 to Amend Section 74.6.06 Street Dimensional Standards of the Subdivision Ordinance.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**MINUTES FROM PREVIOUS MEETINGS** ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=656](https://youtu.be/Hn_KHw-hM_k?t=656))

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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9. Approval of January 19, 2025, Board of Trustees Meeting

*Motion by Maloney, second by Kern to approve January 19, 2026, Board of Trustees meeting.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**ACKNOWLEDGE REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=682](https://youtu.be/Hn_KHw-hM_k?t=682))

- 10. Community Development Authority
- 11. Community Life and Public Safety (CLPS)
- 12. Everest Metro Police/Mountain Bay Metropolitan Police
  - a. Mountain Bay Metro Police Commission (10-16-2025)
  - b. Mountain Bay Metro Oversight Board (11-20-2025)
- 13. Extraterritorial Zoning
- 14. Finance and Human Resources
- 15. Joint Review Board
- 16. Parks & Recreation
- 17. Plan Commission
- 18. Public Works
- 19. SAFER
  - a. SAFER Fire Commission
  - b. SAFER Board
- 20. Tourism Commission
- 21. Refuse and Recycling

*Motion by Ermeling, second by Lopes-Serrao to acknowledge items 12a., 12b., 13, 14, 16, 17, 18, and 20.*

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**ACKNOWLEDGE REPORTS FROM DEPARTMENTS** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=724](https://youtu.be/Hn_KHw-hM_k?t=724))

- 22. Administrator  
Gebert reminded the Board of the open house for the Bike and Pedestrian Plan on February 26, 2026.
- 23. Clerk
- 24. Finance
- 25. Fire/EMS
  - a. 2025 Annual Report  
Chief Finke stated that there was a serious injury at the ski hill where crews did advanced procedures on that individual which saved his life. The young man had scheduled a visit to the Department to meet the team who responded to his injuries.
- 26. Parks & Recreation  
Osterbrink stated that repairs were continuing at the Aquatic Center.
- 27. Plan/Dev  
Higgins placed a reminder to the Board that the Comprehensive Plan Community Survey was out there with a link and will remain open until May 15.
- 28. Police
- 29. Public Works  
Wodalski stated that the Village's safe water drinking loans were being reduced due to the money received from the PFAs settlements.
- 30. Technology

30. *Motion by Lopes-Serrao, second by Maloney to acknowledge Items 22 through*

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

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**WORK PRODUCT TRANSMITTALS** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=1158](https://youtu.be/Hn_KHw-hM_k?t=1158))

- 31. Acknowledge January Building Permits
- 32. Acknowledge January Budget Status Report
- 33. Acknowledge January Code Enforcement Report

*Motion by Zeyghami, second by Ermeling to acknowledge items 31 through 33.*

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**CONSENT AGENDA** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=1189](https://youtu.be/Hn_KHw-hM_k?t=1189))

34. Requests to pull items out of consent consideration
35. Approve Vouchers – check numbers 66091-66278, and 90236-90239
36. Action on consent agenda items

***Motion by Ermeling, second by Kern to approve item 35.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**ORDINANCES**

37. Ordinance No. 26-003: An Ordinance Adopting the 2026 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=1221](https://youtu.be/Hn_KHw-hM_k?t=1221))

***Motion by Ermeling, second by Maloney to approve Ordinance No. 26-003: An Ordinance Adopting the 2026 Official Zoning Map and Official Extraterritorial Zoning Map for the Village of Weston***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**RESOLUTIONS**

38. Resolution No. 2026-005 – A Resolution Adopting a Public Participation strategy and procedures in support of a 10-year update to Volumes 1 and 2 of the Village of Weston Comprehensive Plan (“Plan”), and subsequent amendments to the Plan (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=1260](https://youtu.be/Hn_KHw-hM_k?t=1260))

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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***Motion by Jordan, second by Maloney to approve Resolution No. 2026-005 – A Resolution Adopting a Public Participation strategy and procedures in support of a 10-year update to Volumes 1 and 2 of the Village of Weston Comprehensive Plan (“Plan”), and subsequent amendments to the Plan***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

39. Resolution No. 2026-006 – A Resolution Authorizing an Official Referendum and Related Question Language for Exceeding the State of Wisconsin Levy Limits in the Amount of \$600,000 on an Ongoing Basis for the Purpose of SAFER Adding Six Additional Full-time Firefighters/Paramedics ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=1315](https://youtu.be/Hn_KHw-hM_k?t=1315))

***Motion by Maloney, second by Zeyghami to approve Resolution No. 2026-006 – A Resolution Authorizing an Official Referendum and Related Question Language for Exceeding the State of Wisconsin Levy Limits in the Amount of \$600,000 on an Ongoing Basis for the Purpose of SAFER Adding Six Additional Full-time Firefighters/Paramedics***

Ermeling stated she approves with going forward with the referendum but does not agree with the amount. Jordan stated he agreed with Ermeling.

***Roll Call Vote***

**Yes Vote: 5 No Votes:2 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	NO
Jordan, Joe	NO
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

40. Resolution No. 2026-007 – A Resolution Approving the Preliminary Plat of Hinner Springs Second Addition Subdivision ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=1401](https://youtu.be/Hn_KHw-hM_k?t=1401))

***Motion by Maloney, second by Zeyghami to approve Resolution No. 2026-007 – A Resolution Approving the Preliminary Plat of Hinner Springs Second Addition Subdivision***

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

41. Discussion and/or action on Aquatic Center Pump and Valve Replacement ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=1434](https://youtu.be/Hn_KHw-hM_k?t=1434))

Osterbrink stated that there were two proposals for the Board to review. One was the original proposal for \$128,446 contract with the optional \$40,270 to add variable frequency drives to all four pumps. The Parks and Recreation Committee stated the Village would not need the variable frequency drives on all four pumps as the payback would not be there. Zeyghami asked about other quotes received for the work. Osterbrink stated that there are few who can complete this work and only received one quote. Gebert stated that the pumps that are currently being used cannot be serviced as there are no parts available so there is a timeline involved as well.

***Motion by Zeyghami, second by Kern to approve Quote 2 for the contract for \$128,446 plus the additional \$15,890 for the variable frequency drive and the electrical.***

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

42. Discussion only Review of the Handbook for Elected and Appointed Village Officials ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=1763](https://youtu.be/Hn_KHw-hM_k?t=1763))

Gebert stated that the agenda item came up after the last meeting and thought it best to have an open discussion. Previous discussion was that Roberts Rules of Order were too restrictive, and the use of the current Handbook was more practical and had been

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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reviewed by previous Board of Trustee members and adopted. Discussion was held on continuing to onboard new Trustees to ensure that a Handbook for Elected and Appointed Village Officials is provided to them. It was concluded with the consensus that the current Handbook for Elected and Appointed Village Officials would remain the guide for board meetings.

***Discussion only. No action taken.***

43. Discussion and/or action on 2026 Capital Improvement Plan Updates ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=2267](https://youtu.be/Hn_KHw-hM_k?t=2267))

Wodalski explained that the Village was notified of a couple of projects within the Rothschild boundaries where the Village is looking at watermain replacements. Utility van replacements are part of the seven-year rotation of vehicles which COVID interrupted. The police department building was not part of the original CIP and with the Boards' decision from the last meeting the project needed to be placed on the CIP. There was also an ask to move the SAFER Battalion Chief's office downstairs in the safety building which is also included.

***Motion by Maloney, second by Jordan to approve the 2026 Capital Improvement Plan amendment as reflected on the attached table and map.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

44. Discussion and/or action on Replacement Utility Vehicle Purchases ([on recording https://youtu.be/Hn\\_KHw-hM\\_k?t=2527](https://youtu.be/Hn_KHw-hM_k?t=2527))

***Motion by Maloney, second by Zeyghami to authorize staff to purchase two (2) replacement utility vehicles with a not to exceed amount of \$65,000 each.***

Ermeling stated that there was public comment with regard to the limit on the utility purchase being raised to \$65,000, this was to allow staff to negotiate. The Public Works Director is not able to secure a purchase until the Board provides a cap on the amount which then he may move forward with negotiating with dealers for vehicles.

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

45. Discussion and/or action on Street Department Truck #59 Replacement (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=2698](https://youtu.be/Hn_KHw-hM_k?t=2698))

***Motion by Zeyghami, second by Ermeling to authorize staff to purchase a replacement fleet truck #59 for a not to exceed cost of \$40,000.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

46. Discussion and/or action on 2026 Billable Rates (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=2761](https://youtu.be/Hn_KHw-hM_k?t=2761))

Trautman explained the billable rates and how the amounts were calculated.

***Motion by Maloney, second by Zeyghami to approve the rates for billing outside entities as presented.***

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

#### **ATTORNEY REFERRALS**

None.

#### **ADMINISTRATOR REFERRALS** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=3010](https://youtu.be/Hn_KHw-hM_k?t=3010))

Lopes-Serrao asked that discussion be held again regarding removing Zoom attendance as an option for the Board of Trustees.

**VILLAGE OF WESTON, WISCONSIN**  
**OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES**

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**REMARKS FROM TRUSTEES**

None.

**REMARKS FROM THE PRESIDENT** (on recording [https://youtu.be/Hn\\_KHw-hM\\_k?t=3135](https://youtu.be/Hn_KHw-hM_k?t=3135))

President Maloney thanked the Board for its patience with regard to his Zoom appearance as he is unable to appear due to doctor's orders.

**FUTURE ITEMS**

Next meeting date(s):

- Monday, March 16, 2026, at 6:00 p.m.

**ADJOURN**

*Motion by Maloney, second by Ermeling to adjourn at 6:45 p.m.*

**Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass**

<u>Trustee</u>	<u>Present</u>
Cronin, Steve	YES
Ermeling, Barb	YES
Jordan, Joe	YES
Kern, Mark	YES
Lopes-Serrao	YES
Maloney, Mark	YES
Zeyghami, Hooshang	YES

2026 Projects							
Project Name	Water	Sanitary	Storm	TIF	General	Grants/Other Rev	Total
<b>2026 Street Projects</b>							
Bloedel Ave	\$ 560,000	\$ 348,000	\$ 363,000		\$ 426,000		\$ 1,697,000
Concord Ave and Bayberry St	\$ 200,000	\$ 100,000	\$ 566,000		\$ 935,000		\$ 1,801,000
Jelinek and Alderson Intersection	\$ 200,000	\$ 150,000	\$ 200,000		\$ 450,000		\$ 1,000,000
Street Repaving and Overlays					\$ 300,000		\$ 300,000
Pedestrian Bridge Lighting Replacement					\$ 100,000		\$ 100,000
Sidewalk and Path Connections						\$ 25,000	\$ 25,000
<b>2026 Utility Projects</b>							
Well 3 PFAS/Fe/Mn Removal and Treatment Plant	\$ 2,640,000					\$ 2,000,000	\$ 4,640,000
Shorey to Heritage Hills WM and Sewer Loop	\$ 250,000	\$ 280,000					
MH and Sewer Lining		\$ 250,000					\$ 250,000
Bellewood Ave Watermain Replacement	\$ 400,000						\$ 400,000
Utility Van Replacement	\$ 65,000	\$ 65,000					\$ 130,000
Military Rd Watermain Relay	\$ 60,000						
Shorey Ave Sanitary Sewer Extension	\$ 5,000	\$ 75,000					\$ 80,000
<b>2026 Facility Projects</b>							
Safety Building Updates - HVAC					\$ 75,000		\$ 75,000
Safety Building Updates - Interior					\$ 10,000		\$ 10,000
Police Department Building					\$ 4,500,000		\$ 4,500,000
<b>2026 Parks Projects</b>							
Park Upgrades					\$ 100,000	\$ 80,000	\$ 180,000
<b>2026 Equipment</b>							
Public Works Equipment - 2026					\$ 400,000	\$ 75,000	\$ 475,000
Parks Equipment - 2026					\$ 75,000		\$ 75,000
Street Sweeper Purchase			\$ 300,000		\$ -		\$ 300,000
Fire/EMS and Police Equipment - 2026					\$ 100,000		\$ 100,000
<b>2026 Project Totals</b>	<b>\$ 4,380,000</b>	<b>\$ 1,268,000</b>	<b>\$ 1,429,000</b>	<b>\$ -</b>	<b>\$ 7,471,000</b>	<b>\$ 2,155,000</b>	<b>\$ 15,493,000</b>
	Water	Sanitary	Storm	TIF	General	Grants/Other Rev	Total

**Capital Improvement Projects  
2025 to 2030**

Map Date: 10/1/2025  
Created By: Village of Weston GIS Department



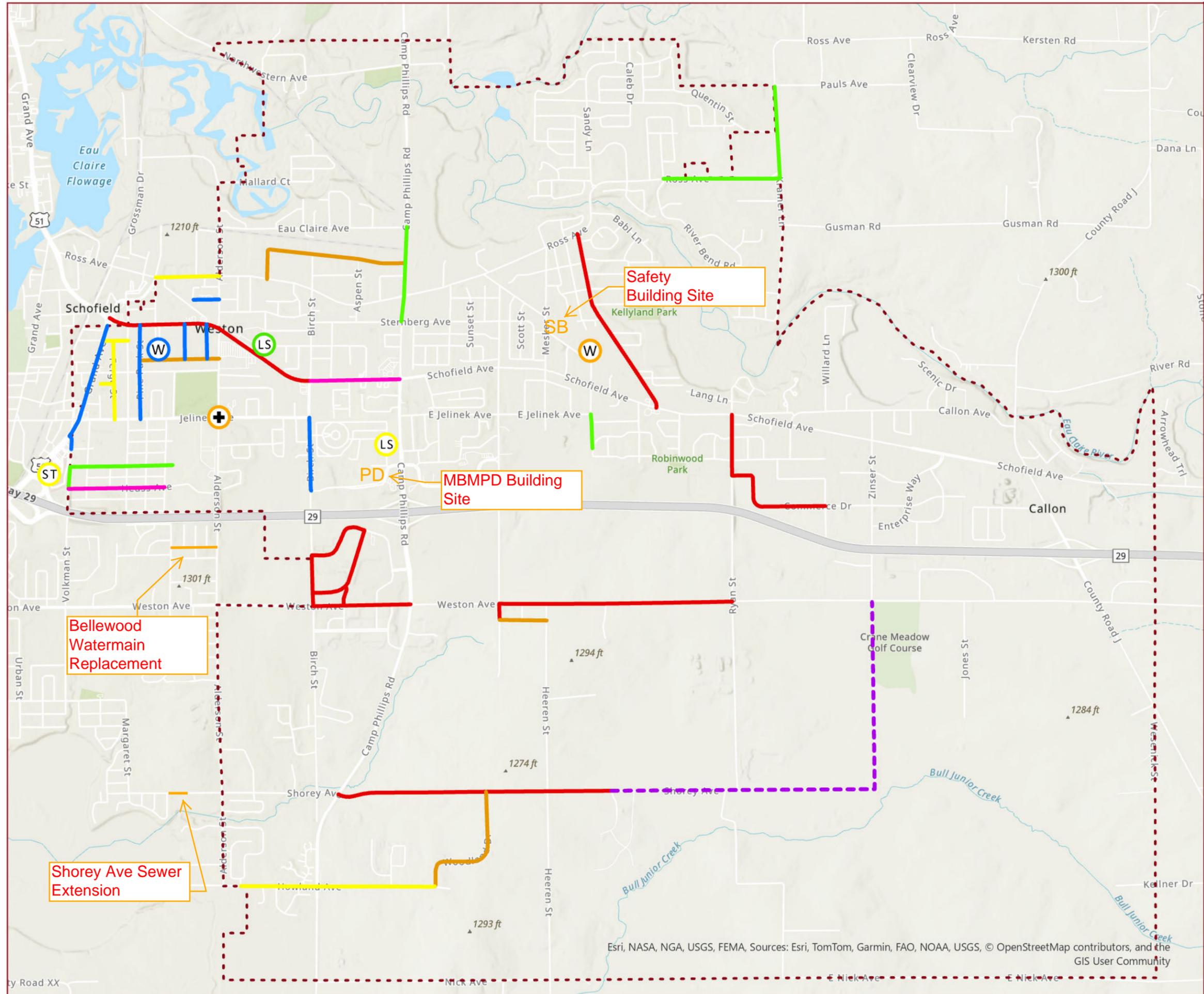
### Legend

**Site Projects**

- Village of Weston Boundary
- Boundary
- Intersection (2026)
- Well Upgrade (2026)
- Lift Station Upgrade (2027)
- Stormwater Pond (2027)
- Lift Station Upgrade (2028)
- Well Upgrade (2029)

**Street Projects**

- 2025
- 2026
- 2027
- 2028
- 2029
- 2030
- Future and Other Projects



Esri, NASA, NGA, USGS, FEMA, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

**Village of Weston, Wisconsin  
OFFICIAL PROCEEDINGS OF THE  
VILLAGE COMMUNITY LIFE AND PUBLIC SAFETY (CLPS) COMMITTEE MEETING**  
held on Monday, March 2, 2026, at 5:00 p.m., in the Board Room, at 4747 Camp Phillips Road

**AGENDA ITEMS.**

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**1. Meeting called to order by CLPS Chair and Village Trustee, Luis Lopes-Serrao, at approximately 5:00 p.m.**

**2. Pledge of Allegiance to the Flag.**

**3. Roll Call and Declaration of Quorum by Secretary Parker.**

Roll call indicated six (6) CLPS members present.

<u>Member</u>	<u>Present</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	EXCUSED
Beck, Lisa	YES
Clark, Katrina	YES – via Zoom
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

Village Staff in attendance, in-person: Gebert, Higgins, Maguire, Meverden, Webster, Hunt, Finke, and Parker.

Village Staff in attendance, via Zoom: None

Board of Trustees Members Present in the audience, in-person: None

Board of Trustees Members Present in the audience, via Zoom: None

Audience Members in attendance, in-person: There were 3 audience members present, in-person.

Audience Members in attendance, via Zoom: There were no audience members present, via Zoom.

**PUBLIC COMMENT [0:01:00 Zoom Meeting Recording]**

Ryan Milbeck, who opted to not share his address, and who wanted to bring up a couple of issues.

Milbeck brought up tonight's Weston Avenue speed limit agenda item, stating he feels Weston Avenue should stay at 45 mph, as he thinks 35 mph is way too slow now.

Milbeck stated he is specifically here tonight regarding one of Weston's ordinances ([Sec. 82.107\(1\) Parking Regulations](#)). He submitted a written document to the Committee Clerk for record (copy attached), stating that, based on State Statutes 349.13, the Village ordinance is unenforceable the way it is written, and provided his reasonings and how he feels the ordinance should be struck down immediately. Milbeck brought up his parking citation issues he is working through with the courts.

**MINUTES FROM PREVIOUS MEETINGS** [0:08:13 Zoom Meeting Recording]

**4. Approve Minutes from January 5, 2026, CLPS Meeting.**

Beck pointed out that the results for the two votes taken on Agenda Item 11 (page 10 of the packet) need to be corrected to reflect the tie votes. Parker will make the corrections to the January 5<sup>th</sup> minutes.

***Motion by Olson, second by Beck: to approve the January 5, 2026, CLPS meeting minutes, with corrections noted.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

The Committee then moved down to New Business, Agenda Item #9. [0:09:39 Zoom Meeting Recording]

**WRITTEN COMMUNICATIONS RECEIVED** [0:39:36 Zoom Meeting Recording]

Gebert stated there were two written communications received, and those were attached to the packet, under Agenda Item #9.

**ACKNOWLEDGE REPORTS FROM DEPARTMENTS** [0:39:45 Zoom Meeting Recording]

**5. Code Enforcement Update**

Maguire pointed out the code enforcement update in the packet. He pointed out there are 52 open cases.

**a. Update on Raze or Repair Order for Aspen Street Apartments, located at 4911, 5003, 5007, 5011, 5103, & 5107 Aspen Street** [0:39:40 Zoom Meeting Recording]

Maguire gave an update on the status of this item. He stated they are still working through repairs. Water heaters are being replaced. The expense of the electrical has prolonged the progress some. Will give another update in March.

Lopes-Serrao questioned if we received any complaints from the tenants. Maguire stated no.

Beck questioned the enforcement items on this list that are set at "suspended". Maguire explained those are most likely due to being a seasonal issue. He stated the oldest cases that we see in this report is generally ones that are due to loss of life of family or in probate.

Lopes-Serrao questioned 1710 Rossenbach Avenue. He stated that the resident is now incarcerated, so nothing will be able to change. He asked what we can do to take care of that issue now, as the neighbors should not have to deal with looking at that.

There was a question on 5902 Stella Ave case. Higgins stated this goes back prior to those of us on staff. This was a Budleski property, and he had agreed to take care of certain things (like pavement, curbing & gutter, etc.). Higgins stated that Budleski passed away, and we are working with Mrs. Budleski. Lopes-Serrao stated there is a bunch of furniture sitting out there. He stated that one of the buildings appears to have mold on it.

There was discussion on 4104 Shorey Avenue, and how it is abandoned. Maguire stated property owner does not have financing to repair or remove the home, so staff will have to go through the raise order process.

**Motion by Beck, second by Kamke: to acknowledge the Code Enforcement Update.**

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

**6. 2025 Year-End Code Enforcement Report. [0:54:55 Zoom Meeting Recording]**

Maguire stated the new year-end report that he and Webster had worked on to statistically highlight what has taken place over the course of the year. He then went through the report with the committee.

Kamke questioned if this is available yet to the general public. Higgins stated we are first bringing this report before the committees and Board for their acknowledgement and then we will formally post it on our website and social media. It was pointed out that it is technically available to the public now, as it was included in the meeting packet.

Higgins stated will be posted after all acknowledgements.

**Motion by Olson, second by Kamke: to acknowledge the 2025 Year-End Code Enforcement Report.**

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----

Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

## **UNFINISHED BUSINESS**

### **7. Discussion and/or action on proposed amendments to Chapter 50 Nuisances [1:04:45 Zoom Meeting Recording]**

It was pointed out that all Committee members received a printed copy of some questions (attached) which Clark brought up, and that staff responded to, and how this might be a good place to start with tonight's discussion.

There was discussion on Sec. 50.102(5), having to do with tree limbs and the height above any public sidewalk, public street, or other public place. Maguire pointed out the different requirements when on State roadway (17 feet), and also the National Electrical Code, as it relates to power lines (18 feet above a roadway, 12 feet above a driveway, and 10 feet above a pedestrian walkway). He stated for power lines, it also is based on the voltage. After further discussion, it was suggested to put a reference in there that it must comply with the jurisdiction that has authority over it. It was discussed that the heights noted in the draft ordinance are backwards, that the height over the street should be 14 feet and the height over the sidewalk should be 10 feet.

Olson suggested that staff should draft what they feel is best and bring back it back to this Committee in May.

Higgins commented about what the section was originally for, which was when the utility does not come back to fix (or bury) their lines (such as fiber optic or phone).

Sec. 50.102(15), related to Flammable Liquids Violations. It was stated that Higgins proposed some good language "any violation of this code or applicable state law relating to the storage of flammable liquids is prohibited. Repeated or continuous violations shall constitute a separate offense for each day that the violation continues."

There was discussion on cost that are assessed for violations and how they should reflect the actual expenses occurred by the Village, including labor, equipment, contractor fees, and administrative costs, and how we need to strengthen the language on this.

Olson questioned if fee schedule explains the involved costs.

Higgins discussed the abatement process, which was drafted by the Village attorney years ago, and it basically defines the processes we have to go through for the full process (such as noticing, etc.).

Clark asked if we could include a description of the costs that the violator would incur as an incentive to take care of the issues.

Beck questioned the section on loud noises, and asked about bands at our parks. Higgins stated this is more for residential neighborhoods, where one neighbor is playing music loud late at night, or running power tools, mowers, etc. She explained that our parks would not be part of this, as they are zoned differently.

A question came up as far as ball games that go late at night, and if we should have an ordinance that states the games should be completed by a certain time. It was stated that the parks technically close at 11pm, and how games generally get done before then. Gebert stated she will check on this.

It was discussed that we will review this again at the next CLPS meeting.

**8. Discussion and/or action on proposed E-Bike and E-Metro Ordinance. [1:25:43 Zoom Meeting Recording]**

Gebert stated proposed ordinance from MPO that is in the packet. She explained that the MPO Planner said this is what the State Regulations are regarding e-bikes and e-metros. This is going before all municipalities within the MPO for their input, which then will be back through the bike and pedestrian plan and then the Board.

It was stated that all municipalities would adopt a similar ordinance, so that as people travel from one community to another, the rules are the same.

Gebert suggested if the Committee is fine with the way this is written to just make a motion that they do not recommend any changes at this time, and then she can bring it back to MPO, who would officially adopt it.

Hunt commented that they have not engaged the Police Department on this; however, he is aware that all the municipalities are working on this. He stated he has not gone through the entire draft ordinance yet. Hunt stated he likes that all municipalities will be on the same page.

Gebert explained where they are at with the master planning process.

***Motion by Olson, second by Czerwonka: motion that they do not have any recommended changes, contingent on the review from MBMPD Chief Hunt. Question: It was clarified that if there is any feedback by Hunt or the MPO Committee, that this will come back before CLPS.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES

Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

The Committee then moved down to Announcements ([1:30:00 Zoom Meeting Recording])

## **NEW BUSINESS**

### **9. Discussion and/or action on amendments to Chapter 82 Traffic and Vehicles, Article VI Speed Limits [0:09:39 Zoom Meeting Recording]**

Wodalski pointed out, in the meeting packet, staff shared two written comments from two residents along the Weston Avenue corridor who are in support of the 35mph speed limit. Wodalski pointed out that during all the Weston Avenue Corridor Plan and Reconstruction meetings, how the residents along that stretch brought up their concerns about speeding traffic through their neighborhood. He stated this is particularly the area west of Ryan Street, and how that section was essentially designed for 35mph traffic, where the section east of Ryan Street was designed for 40-45mph traffic. He stated that based on DOT, we would design the speed based on 5mph more than what you would sign the roadway at.

Wodalski stated when he was looking more closely at the ordinance, he noticed other streets listed in there where the language in the ordinance and signage do not match. He brought up a few examples, which he has noted in his report. He also brought up that we need to update the ordinance to include some of the newer roadways.

Lopes-Serrao mentioned there is a spelling error in the draft ordinance (82.600 (1.)(c.)), on the Kramer Lane row of the table – Ross Avenue, the word “Avenue” is spelled wrong. He also suggested that Nick Avenue remain at 35mph between Pine Road and Heeren Street, and then to be at 25mph, from Pine Road to where it turns back into Nick Avenue.

Beck questioned if we have to put a notice out to the residents when we change a speed limit.

Wodalski stated realistically the only two changes occurring is Weston Avenue, from what it was signed historically, and then modifying the ordinance to match what is currently signed out there.

Gebert stated that statutory we do not have to notify residents, and explained if we were to modify the current speed by 10mph, that a speed study is required to be done, which is a publicly noticed item through committee/Board meetings.

Clark stated if Weston Avenue was designed for 35mph, then that is what we should keep it at.

**Motion by Lopes-Serrao, second by Clark: to approve Chapter 82.600, as presented, with two corrections discussed tonight, regarding Nick Avenue speed limit changes and the spelling correction on the Kramer Lane row in the table.**

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

**10. Discussion and/or action on removal of “No Parking” restrictions on Alta Verde Street, south of Jelinek Avenue, and Alderson Street, along Kennedy Park. [0:21:14 Zoom Meeting Recording]**

Wodalski brought up the “No Parking” on Alta Verde Street, south of Jelinek Avenue, that essentially prohibits any street parking along the entire roadway from October 31<sup>st</sup> through May 1<sup>st</sup>. He explained that part of the reasoning for the signage being there was there used to be an issue with (as an alternative to parking in the DCE parking lot) students parking along Alta Verde Street, and then cutting across to the DCE property, where the dead-end streets abut the DCE property. He stated with the new Greenheck Turner Community Center there, students are less likely to park along Alta Verde Street to access the school property now, as it would be less convenient. He stated how a local resident on Alta Verde Street has now requested the signs be removed.

Wodalski questioned if the Committee would be okay if we remove these signs and make the winter parking requirements consistent with the rest of the neighborhood.

Wodalski then brought up the Alderson Street parking situation. He stated the “No Parking” on either side of Alderson Street was most likely put in place, due to the multiple soccer fields, and concerns of children running across the road to get a ball. He stated with the construction of the new baseball fields and the Farmer’s Market moving to this location, staff believes to allow parking on, at least, the west side of Alderson Street would alleviate the parking congestion in the parking lots. He commented about the upcoming reconstruction of the Jelinek Avenue/Alderson Street intersection, that vehicles will most likely travel along Joseph Avenue and Delikowski Street to avoid the construction. He stated those two streets are pretty narrow, and we want to prevent people from parking along those roads, which would occur if parking is restricted along Alderson Street.

Wodalski stated that Alderson Street is wide enough that if vehicles parallel park along the west side, there would still be plenty of room for north-south traffic to get through.

Lopes-Serrao stated he would rather see people park along the sides of the park, versus across the street.

Beck questioned if allowing parking on Alderson Street would be permanent or just during construction. She stated how most who would park along there are parking there to go into the park, and feels it could be long-term. She stated with Alta Verde Street, she supports removing the parking prohibition there. She asked if we would stripe the parking areas along Alderson Street. Wodalski stated if they wanted Public Works to do that, we could. He also stated we may need to move the striped centerline over to the east a little to make sure we are not squeezing the southbound traffic. It was agreed that we could hold off on striping the parking spots, but if it becomes an issue, we could stripe it then.

Clark stated she advocates for allowing parking along Kennedy Park to be permanent and also requests that staff still stripes the parking stalls, since we are already going to have to mark out where people can't park, such as within so much distance to driveways and fire hydrants, etc. She stated if you don't stripe it, people will take up more than a car-lengths distance.

**Motion by Czerwonka, second by Olson: to remove the "No Parking" restrictions, as presented, allowing for parking on both discussed streets (as presented). Question: Clark confirmed if the parking stalls will be striped on Alderson Street. Wodalski stated that we can stripe that area. Beck confirmed they are just referring to striping Alderson Street. Motion carried.**

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

**11. Discussion and/or action on Right Turn, No Stop sign added at Community Center Drive and Birch Street [0:30:22 Zoom Meeting Recording]**

Wodalski stated Lopes-Serrao had inquired about this intersection. Wodalski explained when the pedestrian bridge was constructed, and the little stub of Birch Street was created, there was previously a stop sign there. He stated the stop sign was removed in 2011. He explained that in 2016, a stop sign was put back up, due to concerns of people not slowing down for pedestrians/bicyclists heading to, or coming off, the pedestrian bridge.

Wodalski stated that he drove through this area a few times over the last couple of weeks, and how it is a 50/50 chance that a vehicle actually stops at the stop sign, when they make a right turn. He feels the sign is not real effective.

Wodalski stated he is not as concerned about those who are heading to the bridge, and more concerned about those coming off the bridge as they tend to zoom off the bridge and then cut

diagonally across the intersection to the east side of Birch Street. He stated this would be more of a “heads up” for those stopped at the intersection that something maybe coming from their left.

Wodalski stated the proposal is to add a “right turn no stop” sign below the stop sign.

Lopes-Serrao commented how people coming off bridge have a stop sign.

Olson brought up that there is a crosswalk and a stop line at this intersection, for people coming from Community Center Drive, and, to his understanding, State Statute requires that you shall stop prior to a stop line or a crosswalk. He then suggested we add a “yield” sign instead, which still puts some duty on the driver to ensure the crosswalk is cleared.

Wodalski stated this part of Birch Street is slated for reconstruction in 2028.

A suggestion was made that if we do a “Yield” sign, we should have it be a “Yield to Pedestrians” sign.

Gebert commented on how the Cycling Without Ages group uses the pedestrian bridge to go up to the ice cream shop. Apparently, this is a popular route to the ice cream shop.

***Motion by Olson, second by Beck: to recommend to change the “Stop” sign on Community Center Drive, at Birch Street to a “Yield” sign.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Lopes-Serrao, Luis {Chair}	YES
Ermeling, Barbara {Vice Chair}	-----
Beck, Lisa	YES
Clark, Katrina	YES
Czerwonka, John	YES
Kamke, Kirk	YES
Olson, Brent	YES

At 5:39 p.m. [0:39:25 Zoom Meeting Recording] the Committee moved back up to Agenda Item #5.

**ANNOUNCEMENTS** [1:30:03 Zoom Meeting Recording]

Gebert reminded the Committee about the Comprehensive Plan Survey.

**REMARKS FROM COMMITTEE MEMBERS** [1:30:34 Zoom Meeting Recording]

Olson commented it would be nice to receive the monthly MBMPD Chief’s Department Report at the meetings.

Olson questioned the public comment we received today and what occurs with that? Hunt stated the Winter Parking Restrictions was brought up to the Board once before and it was decided to leave it as

is. Gebert suggested that as a follow-up at the next meeting, we could bring the minutes from that Board Meeting, so that the Committee can see that discussion.

Lopes stated that he would only want the ordinance to come back before this Committee if there were any proposed changes to be made. Olson stated his point is to make sure it is addressed by the proper entity if it needs to be.

Gebert announced that this Wednesday is our first educational session about the referendum. It will be in this room. She stated that from 11am to 12pm is an open period for people to have a conversation with staff, and at 12pm, the presentation will start. She stated it will be recorded and posted on our website.

**ITEMS FOR NEXT AGENDA [1:33:50 Zoom Meeting Recording]**

**a. Next Regular Meeting Date – Monday, May 4, 2026, at 5:00 p.m.**

**ADJOURNMENT**

***Motion by Beck, second by Kamke, to adjourn at 6:34 p.m.***

Luis Lopes-Serrao, Village Trustee and CLPS Chair  
Jami Gebert, Village Administrator  
Valerie Parker, Recording Secretary

## Sec 82.107 Parking Regulations

Winter parking regulated. When signs have been erected at or reasonably near the village limits as provided in Wis. Stat. § 349.13, alternate side parking shall be in effect on all streets between the hours of 4:00 a.m. and 4:00 p.m. of any day from October 31 to May 1. All vehicles shall be parked only on the even-numbered side of the street on even-numbered calendar days, and only on the odd side of the street on odd-numbered calendar days, unless otherwise posted or exempted. No person shall park, stop, or leave standing any vehicle in violation of this subsection.

Official signs. No person shall park, stop or leave standing any vehicle on any public street or alley in the village when or where official signs have been erected or displayed prohibiting or limiting parking at such place, except in conformity with such official signs.

Snow removal emergency. When circumstances warrant, the village may declare a snow removal emergency and specify its duration, during which emergency the street shall be cleared for the purpose of permitting the official removal of snow and ice; provided that:

Notice of such declaration shall be given by either the president or the director of public works and the police chief or by broadcast or telecast over a radio or television station located in the Wausau, Wisconsin, area.

After notice is given, during the period of such snow removal emergency as so declared, no vehicle shall be parked, stopped or left standing on any public street or alley within the village.

If any vehicle shall be found standing, stopped or parked upon any public street or alley within the village during the period of a snow removal emergency, the chief of police may cause such vehicle to be towed away. The owner of such vehicle shall not be entitled to recover possession of such vehicle until an expense and tow charge as set by board resolution is paid to the village clerk/treasurer or chief of police and his receipt exhibited. All charges for towing and storage shall be in addition to all other penalties imposed by law or ordinance.

**349.13 Authority to regulate the stopping, standing or parking of vehicles.**

**(1b)** In this section, “owner” includes the lessee of a vehicle if the vehicle is registered, or required to be registered, by the lessee under ch. 341.

**(1d)** A local authority with respect to highways under its jurisdiction, including state trunk highways or connecting highways within corporate limits, may enact an ordinance making the owner of the vehicle involved in a violation under this section jointly liable for the violation.

**(1e)**

**(a)** The department with respect to state trunk highways outside of corporate limits and the local authorities with respect to highways under their jurisdiction, including state trunk highways or connecting highways within corporate limits, may, within the reasonable exercise of the police power, prohibit, limit the time of or otherwise restrict the stopping, standing or parking of vehicles beyond the prohibitions, limitations or restrictions imposed by ch. 346, except that they may not modify the exceptions set forth in s. 346.50.

**(b)** The department may also restrict or prohibit the stopping, standing or parking of vehicles on any part of a state trunk highway or connecting highway within corporate limits if the local authority having jurisdiction has not enacted any stopping, standing or parking regulation applicable to the highway or part thereof in question as provided under par. (a).

**(c)**

1. The authority granted by this subsection may be delegated to a traffic officer or to the officer in charge of the maintenance of the highway in question, but, except as provided in subd. 2., no prohibition, limitation, or restriction on parking imposed under this section is effective unless official traffic signs, pavement markings, or parking meters have been placed or erected indicating the particular prohibition, limitation, or restriction.

2. Parking regulations that prohibit, limit or restrict the parking of vehicles for any period longer than 24 consecutive hours, during any hours between 12 midnight and 7 a.m., or any portion thereof or during a snow emergency as determined by a municipality, shall be effective in the municipality upon a two-thirds vote of its respective governing body notwithstanding this subsection and s. 346.02 (7) when official traffic signs have been placed or erected at or reasonably near the corporate limits of the municipality on all state and county trunk highways and connecting highways informing motorists that 24-hour parking limitations, night parking regulations or snow emergency regulations are in effect in the municipality.

**(1g)** The department, with respect to state trunk highways outside of corporate limits, and local authorities, with respect to highways under their jurisdiction including state trunk highways or connecting highways within corporate limits, may authorize persons whose residences abut a highway in a zone where the time of parking is limited by official signs, pavement markings, or parking meters to park their vehicles in the highway zone without regard to the time limits posted.

**(1h)**

**(a)** The department, with respect to state trunk highways outside of corporate limits, and local authorities, with respect to highways under their jurisdiction including state trunk highways or connecting highways within corporate limits, may authorize the parking of automobiles owned by carsharing organizations on a highway in a zone where the time of parking is limited by official signs, markers, or parking meters without regard to the time limits posted.

**(b)** The department or a local authority may enter into an agreement with a carsharing organization to authorize parking under this subsection and to establish fees and requirements. This agreement may not modify the prohibitions, limitations, or restrictions on stopping, standing, or parking of motor vehicles imposed by ch. 346 except as expressly permitted by this subsection.

**(1j)** The department, with respect to state trunk highways outside of corporate limits, and local authorities, with respect to highways under their jurisdiction including state trunk highways or connecting highways within corporate limits, may authorize persons to park their vehicles during specified hours on the near side of a highway adjacent to a schoolhouse located on

Exhibit B  
1 of 3

Ryan William Milbeck  
PO BOX 52  
Rothschild, Wisconsin  
715-348-0634  
Ryanmilbeck15@gmail.com

Date: February 6, 2026

VIA HAND DELIVERY

Mountain Bay Metropolitan Police Department  
Attn: Jeremy Hunt  
211 Grand Avenue,  
Rothschild, WI 54474

Rothschild Area Municipal Court  
Attn: Clerk of Court  
211 Grand Avenue  
Rothschild, WI 54474

Re: Demand for Judicial Determination, Notice of Invalid Ordinance, and Demand for Dismissal  
Citation No.: 1402 (Picture provided on Page 3)  
Related Citation: No. 1658 (voided)  
Ordinance: Village of Weston Ordinance § 82.107(1)  
To Whom It May Concern:

I write to formally refuse payment of the above-referenced citation and to demand immediate dismissal as a matter of law.

The cited ordinance, Village of Weston Ordinance § 82.107(1), expressly conditions its enforceability on signage "at or reasonably near the village limits as provided in Wis. Stat. § 349.13." By its own terms, the ordinance relies on Wis. Stat. § 349.13 for authority and effect.

Under § 349.13(1e)(c), parking restrictions imposed by local authorities are not effective unless the statutory conditions are satisfied. Specifically:

- § 349.13(1e)(c)1 requires official signs indicating the particular prohibition;
- § 349.13(1e)(c)2 provides a narrow exception permitting municipality-wide enforcement based solely on corporate-limit signage only for parking regulations that:
  - (i) prohibit parking for periods longer than 24 consecutive hours,
  - (ii) restrict parking during any hours between 12:00 a.m. and 7:00 a.m., or
  - (iii) apply during a snow emergency.

received  
2/6/26

Exhibit B  
2 of 3

The ordinance at issue imposes **alternate-side parking between 4:00 a.m. and 4:00 p.m., seasonally**. It is **not a >24-hour restriction, not a 12:00 a.m. to 7:00 a.m. restriction, and not a snow-emergency regulation**. Accordingly, the ordinance **does not fall within § 349.13(1e)(c)2, and enforcement based solely on corporate-limit signage is unauthorized**. Because the ordinance relies on § 349.13 yet does not satisfy either (c)1 or (c)2, it never became effective under the statute and cannot support a forfeiture.

**Prior Enforcement and Notice:**

On or about January 20, 2026, I was cited for the same alleged violation under § 82.107(1) (Citation No. 1658). After I raised the statutory defect directly with the police department, that citation was voided by Sergeant Mitchell L. Klieforth Badge #5131. The present citation, issued thereafter for the same conduct under the same ordinance, demonstrates that the municipality now has **actual notice** of the ordinance's statutory infirmity. The Mountain Bay Metropolitan Police Department enforces parking ordinances on behalf of the Village of Weston, and this notice is therefore directed to both the enforcing agency and the municipal court.

**Notice to Cease Unauthorized Enforcement:**

Because Village of Weston Ordinance § 82.107(1) has not become effective under Wis. Stat. § 349.13, the Village of Weston and the Mountain Bay Metropolitan Police Department lack statutory authority to issue or enforce citations under this ordinance as written and applied. You are hereby placed on formal notice that citations issued under § 82.107(1) lack statutory authority unless and until the ordinance is brought into strict conformity with § 349.13. Any further citations issued after receipt of this notice will constitute knowing enforcement without statutory authority.

Additionally, the citation form provides **no mechanism for judicial review**, instead directing payment within five days under threat of increased charges. A municipality may not deny access to a court or escalate penalties without docketing the matter for judicial determination.

**Demand:**

1. **Immediate dismissal** of the citation; or, if dismissal is denied,
2. **Immediate docketing** of the matter in the Rothschild Area Municipal Court for judicial determination.

Please take notice that **any attempt to collect, escalate, or re-issue citations under § 82.107(1) after receipt of this notice will be treated as knowing enforcement without statutory authority**.

Kindly confirm dismissal or docketing in writing.

Respectfully,



Exhibit B  
3 of 3

[Signature]

Ryan William Milbeck, private citizen.

Received by Heather Heiser

On February 6, 2026 @ 2pm

Under penalty of perjury I personally

Signed [Signature]

gave this document to  
Heather Heiser

MOUNTAIN BAY METROPOLITAN POLICE DEPARTMENT 1402

DATE: 2/6/2026 TIME: 5:20 (P.M.)

License No. 104913

Make of Vehicle Chrysler

Location Tall Pine Army Dep. 44867

You have violated the Traffic Ordinance below

1. No Parking Zone.....	\$
2. All Night Parking (Winter Parking).....	\$ <u>10</u>
3. Boat Launch Violation.....	\$
4. Handicap Parking.....	\$
5. Other.....	\$

The charge for this violation is as noted above. If not paid within five (5) days, additional fees will be imposed.

You may pay this fine by mailing this envelope together with penalty to the **Rothschils Area Municipal Court** or by calling 715/298-3215.

received  
2/6/26

## Valerie Parker

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**Subject:** FW: Ordinance review Feb CLPS meeting

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**From:** Jennifer Higgins <jhiggins@westonwi.gov>  
**Sent:** Monday, March 2, 2026 12:03 PM  
**To:** Katrina Clark <kclark@westonwi.gov>  
**Cc:** PlanDev <plandev@westonwi.gov>; Michael Wodalski <mwodalski@westonwi.gov>; Jami Gebert <jgebert@westonwi.gov>  
**Subject:** RE: Ordinance review Feb CLPS meeting

Hi Katrina,

Thank you for your email. Staff comments are included below in red and green.

A few of the items you raised likely warrant additional discussion at the committee level and may need further clarification before the code update is adopted.

We can review and discuss them further this evening.

Thank you,  
Jennifer

### Jennifer Higgins

Planning & Development Director

Zoning Administrator

Village of Weston, Wisconsin

4747 Camp Phillips Rd, Weston, WI 54476

**Direct:** [715-241-2638](tel:715-241-2638)

**Office:** [715-359-6114](tel:715-359-6114)

**Email:** [jhiggins@westonwi.gov](mailto:jhiggins@westonwi.gov) | **Website:** [www.westonwi.gov](http://www.westonwi.gov)

How did I do for you today? Please take some time to fill out our online [Customer Service Survey](#). Thank you!

*As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent by someone from the Village of Weston, are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of Village e-mail should presume that any e-mail is subject to release upon request.*

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**From:** Katrina Clark <kclark@westonwi.gov>  
**Sent:** Sunday, March 1, 2026 11:52 AM  
**To:** Roman Maguire <rmaguire@westonwi.gov>  
**Cc:** Jami Gebert <jgebert@westonwi.gov>  
**Subject:** Ordinance review Feb CLPS meeting

Roman, below are the items I had questions or comments on related to the ordinance. The ordinance is in black and my comments are in blue. I'll let you or Jami decide if they are items worth discussing at the meeting. Otherwise I am good with having shared them with you and having staff determine the appropriate course of action.

Best regards,  
Katrina

Section 50.102 5. Tree Limbs - 14 feet over side walk and 10' over street or other public place.  
and 9. Wires and cables - Strung less than 13 feet above...

Would it make the most sense to have the same height over the street for all things hung over it?  
14 feet over the sidewalk and 10 feet over the street does not make sense.

Michael may have more information on this. I think it is standard language in codes. I thought it had to do with heights of power lines. In looking at it more you would think it would be the other way around - 14 ft above streets, 10 ft above sidewalks.

I thought we had discussed road clearance at the last meeting? I believe the section Katrina cited is actually a typo on our end. Or a miss on the correction? However, for #9 the WPS code differs based on the voltage with a range of 15.5' to 16.5' clearance over a roadway where there is truck traffic is expected. The same distances apply to driveways, parking lots and alleys. Pedestrian traffic ways are 9.5' to 12.5' depending on voltage. The National Electrical Code, states 18' above roadways or per Utility, 12' above driveways and 10' for pedestrian walkways. WIDOT requirements are 17' above the high point of the traveled way for utility lines. Additionally maximum vehicle height 13'6" and the legal minimum clearance above loads is 3". Anything taller requires an over-height permit. Our minimum legal clearance should be no less than 13'9" buuuut, we do not really have the authority to adopt an ordinance more restrictive than a state standard no?. I believe this needs additional work as a blanket statement does not cover all of the particular circumstances.

Section 50 102 Flammable Liquids Violatons - Repeated or continuous violations of this Code or the laws of the State relating to the storage of flammable liquids.

This is awkward. I'm not sure if it means I can violate once and it's not a problem. Only if I keep violating it? It seems to lack definition of what a flammable liquid violation is. Is it called out later in this code? Does it need a reference listed such as see 50.104... where it is more specific?

The provision does not permit a single violation; rather, it establishes enhanced enforcement authority for repeated or continuous violations. A single violation would still be subject to enforcement under the general penalty provisions of the Code.

If clarity is needed, the language could be revised to state:

“Any violation of this Code or applicable state laws relating to the storage of flammable liquids is prohibited. Repeated or continuous violations shall constitute a separate offense for each day the violation continues.”

Section 50.103 8. Construction Sites c. Abandoned Garbage -

So is this saying that a dumpster that isn't emptied every 7 days is “abandoned”? Or that a dumpster is supposed to be emptied every 7 days? With my husband being a contractor and having been part of building or remodeling many houses, we've had big dumpsters sitting at a job site for several weeks before they are hauled off. Is the Village's expectation that dumpsters are emptied every week at a job site? This particular wording makes more sense in my mind for a commercial business like Wausau Supply where they have dumpsters from Tito's that get certain waste collected in them and they are contracted to be removed every week. But then it wouldn't be under the Construction sites section.

The intent is not to require weekly emptying of dumpsters. The key issue is whether garbage is being properly managed and not creating a nuisance condition.

“Abandoned” typically refers to:

- A dumpster left on-site after construction activity has ceased,
- Refuse not being removed within a reasonable timeframe,
- Conditions that create odor, overflow, pest issues, or safety concerns.

Section 50.103 10 a ii. Lawn and Yard Maintenance -

The end of the paragraph -This mowing requirement does not apply to those portions of a lot or parcel that are located in a designated flood plain, wetland area, or undeveloped lot; however, where public sidewalks or multi-use paths are present, the property owner shall mow, or cause to be mowed, the portion of the lawn from the street to four feet beyond the right-of-way boundary and where an on-street multi use path is present, the property owner shall mow or cause to be mowed a strip no less than 4 feet wide from the edge of the street toward the property line.

So in my case the ROW is approximately where our 6' black fence is. So this means I should be mowing the strip of grass between the road and the path and then all of the grass between the path to 4 feet beyond the ROW which in my case is about 4 feet past the fence line? I'm guessing most people don't have a ROW as deep as ours is but I really don't know. But then why in the next sentence where there is an on street MUP do they only mow 4 feet from the edge of the street? Why isn't the standard the same saying mow to the ROW and then 4 feet beyond that? Do we have on street MUP's? Is that like the bike lane on Ross Avenue? Or is it something different?

On a side note then sometimes the Village mows the strip between the road and the MUP that runs the length of our property but not always. We assume whoever is assigned to mow at the disc golf course chooses to mow the strip either on the way to or on the way from that mowing because they are driving past anyway so why not. We appreciate it a lot when it's done but just to clarify it is our job and not the Villages right?

The ordinance distinguishes between areas where sidewalks or multi-use paths are present and areas where they are not:

- **Where a sidewalk or MUP exists:** The owner must mow from the street to four feet beyond the right-of-way boundary.
- **Where no sidewalk/MUP exists:** The owner must mow at least four feet from the edge of the street.

The intent is to ensure maintained visibility and prevent overgrowth adjacent to travel areas while recognizing that full ROW widths vary significantly.

Regarding MUPs: yes, they are treated similarly to sidewalks. If clarification is needed, the ordinance could explicitly define "multi-use path" and clarify maintenance responsibilities to avoid confusion.

As for the Village occasionally mowing strips near the disc golf course, that appears operational rather than a formal policy. You are correct, it does not eliminate the property owner's responsibility unless formally adopted as a Village maintenance obligation which I don't think the Village has done this.

Section 50.103 10 b i. - All costs associated with mowing shall be placed on the tax roll of said land as a special charge. In addition, any person who is in violation of this section shall be subject to a forfeiture as set forth in sec. 1.111.

How is the cost determined? Is it a flat fee or based on amount of time and what pay scale? I think this should be noted how the "cost" is calculated.

Costs are typically calculated based on:

- Contractor or staff time,
- Equipment use,
- Administrative processing,
- Actual invoice cost (if contracted).

Standard wording is used throughout the code for similar situations.

The ordinance could be strengthened by stating:

“Costs shall reflect the actual expense incurred by the Village, including labor, equipment, contractor fees, and administrative costs.”

This provides transparency and reduces disputes.

Section 50.103 11 d - Authority to assess costs. The cost of the abatement or removal of a nuisance under this section shall be collected from the owner, occupant or person causing, permitting or maintaining the nuisance and, if notice to abate the nuisance, if applicable, has been given to the owner, such cost shall be assessed against the real estate as a special charge.

Should it be noted the way the “cost” is calculated and should it read the same as the above being placed on the tax role? Or does that belong in (f) collection of costs -

The summary and non-summary abatement sections in 50.103 (10) were drafted by the Village attorney based on state statute. We can ask him but I’m guessing he wrote it based on state statute requirements.



Accepted: February 19, 2026

1. Call to Order:

Chairman Dan Helgeson called the meeting to order at 3:30 p.m. Members present: Hooshang Zeyghami, Mark Maloney (virtual), and Dan Helgeson. Board Members Jason Jablonski, and Joe Jordan are excused. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, Fiscal Agent Melanie Wiskow, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience:

**Jim Pinsonneault - 5002 Arrow Street:** Mr. Pinsonneault mentioned that in the past, he has made the Oversight Board aware of how the Village of Weston and the Village of Rothschild handle their notifications for meetings and agendas. Mr. Pinsonneault informed the Board that earlier this week, the Village of Weston Board voted in favor to support the financial borrow of \$4.5M for the MBMPD Building. Mr. Pinsonneault mentioned that this topic has raised many unanswered questions from media and social postings. Mr. Pinsonneault suggested to the Oversight Board to post the recorded meetings online for people to view and help explain or answer questions. Mr. Pinsonneault also suggested holding press releases or additional social/media postings to help spread the word and explain why facilities in Weston and Rothschild do not have the capacity to hold the current Police Department operations.

3. Minutes of Previous Meeting(s):

**Motioned by Maloney/Zeyghami to Approve the Oversight Board Meeting Minutes of December 18, 2025 as Presented. Questioned and carried 3:0.**

4. Budget to Actual:

The Board and staff discussed details throughout the budget.

5. Discussion and Possible Action Regarding Change Order Request with HTG:

Chief Hunt explained that in December of 2024 a change order request was presented by HTG. The change order request includes Architectural Engineering in the amount of \$35,000.00, Structural Engineering in the amount of \$3,000.00, and the MEP Engineering in the amount of \$10,000.00, for a grand total in the amount of \$48,000.00. Chief Hunt and Mr. Zeyghami met with HTG and was informed that the \$35,000.00 adjustment is regarding building regulations, Wisconsin code updates, and the \$10,000.00 is if a new Engineer besides the Boldt Company take over. With the approval of the change order, completion of the design and bidding would be at the end of March 2026.



Accepted: February 19, 2026

Chief Hunt explained that if the Oversight Board decides to move forward with The Boldt Company, the \$10,000.00 engineering cost would be refunded back.

**Motioned by Maloney/Zeyghami to Approve the Change Order Request with HTG in the Amount of \$48,000.00. Questioned and carried 3:0.**

6. Discussion and Possible Action Regarding New Attorney Representative for the Oversight Board:

Chief Hunt mentioned that Nicholas Flannagan will no longer be representing the Oversight Board for legal advice. Attorney Lee Turonie from Dempsey Law and Attorney Michael Winter from Winter Law Office expressed interest in representing the Oversight Board. Mr. Turonie charges \$240.00/Hour and Mr. Winter charges \$250.00/Hour. Chief Hunt mentioned that there is no retainer fee with either attorney, there will only be bills for hourly services if needed.

**Motioned by Maloney/Zeyghami to Approve Lee Turonie as the New Attorney Representative for the Oversight Board. Questioned and carried 3:0.**

7. Discussion and Possible Action Regarding the Humane Society of Marathon County Invoice:

Chief Hunt explained that with the increase of animals being impounded in 2025, the Humane Society is charging an additional \$9,200.00. With the new contract in place, the impound of non-dogs was set for 110 animals. Chief Hunt mentioned that this is the first year of exceeding the limit to 156 animals and the Humane Society of Marathon County is charging the extra rate based off of additional animals.

**Motioned by Zeyghami/Maloney to Approve the Invoice with the Humane Society of Marathon County in the Amount of \$9,200.00 as Presented. Questioned and carried 3:0.**

8. Discussion and Possible Action Regarding Police Day-to-Day Activities and Quarterly Report:

Chief Hunt and Captain Aldrich gave a brief update of the department.

- Captain Aldrich explained the quarterly report to the Board and highlighted some accomplishments within the department. A new employee was sworn-in in January, he will begin the police academy.
- Captain Aldrich mentioned that the additional AED's were ordered for vehicles.

**MOUNTAIN BAY METROPOLITAN POLICE  
OVERSIGHT BOARD MEETING MINUTES  
January 22, 2026**



Accepted: February 19, 2026

9. Announcements and Statements from the Oversight Board:

Mr. Maloney thanked the Oversight Board and staff for accommodating this meeting for him due to his surgery.

10. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is tentatively scheduled for Thursday, February 19, 2026 at 3:30 p.m.

11. Adjourn:

**Motion by Zeyghami/Maloney to Adjourn. Questioned and carried 3:0.  
Meeting Adjourned at 3:51 p.m.**

Prepared by: Elizabeth Felkner, Clerk

**MOUNTAIN BAY METROPOLITAN POLICE  
OVERSIGHT BOARD MEETING MINUTES  
December 18, 2025**



Accepted: January 22, 2026

1. Call to Order:

Chairman Dan Helgeson called the meeting to order at 3:30 p.m. Members present, Mark Maloney, Hooshang Zeyghami, Jason Jablonski, and Dan Helgeson. Board Member Joe Jordan is excused. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience:

**Jim Pinsonneault – 5002 Arrow Street:** Mr. Pinsonneault explained his disappointment with HTG and the Boldt Company for not being in attendance to the meetings to display their interest in the progress of the building. Mr. Pinsonneault is seeking the Board set deadlines, goals, and budget numbers pertaining to the building design, status, and bidding process and present to the Villages of Weston and Rothschild Board for approval. Mr. Pinsonneault wanted to thank the Mountain Bay Metro Police Department staff for a successful 2025 in regard to the merge and keeping the communities safe.

3. Minutes of Previous Meeting(s):

**Motioned by Maloney/Jablonski to Approve the Oversight Board Meeting Minutes of November 20, 2025 as Presented. Questioned and carried 4:0.**

4. Budget to Actual:

The Board and staff discussed details throughout the budget.

5. Discussion and Possible Action Regarding Current Building Design, Status, and Bid Process:

Chief Hunt mentioned that there have been further discussions and meetings with The Boldt Company, HTG, staff and financial advisors pertaining to the building and cost. Mr. Helgeson questions if the Board can hold a “Drop Dead Clause Letter” for the developer with a deadline of March 1, 2026 and present a total project cost by the next Board Meeting. Chief Hunt is requesting the Oversight Board make a recommendation to go to the Village Board’s to approve a building budget of no more than \$7M. Ms. Gebert is requesting that Chief Hunt prepares a memo on behalf of Mountain Bay Metro Police Department that discusses the building, the need for the request, and the amount that is being asked for, and bring to the Village of Rothschild/Weston Boards for approval.

**Motioned by Jablonski/Zeyghami to Recommend a \$7M Total All In Construction/FFE Budget Forward to the Village Boards for Respective Budget Funding Percentages of the Project, have Chief Hunt Prepare a Memo, and Chief Hunt Meet with HTG to Discuss Total Contract Fees and Present at the Next Oversight Board Meeting. Questioned and carried 4:0.**



Accepted: January 22, 2026

6. Discussion and Possible Action Regarding Police Day-to-Day Activities and Quarterly Report:

Chief Hunt and Captain Aldrich gave a brief update of the department.

- Captain Aldrich explained the quarterly report to the Board and highlighted some accomplishments within the department.
- Captain Aldrich mentioned updates were made to computers in the department.
- Captain Aldrich mentioned that the additional AED's were ordered for vehicles.
- Chief Hunt mentioned that 2 officers will be retiring, and there is a contingent offer of employment for a candidate.
- Chief Hunt explained that his department did not have any Worker's Comp Claims for 2025 for the entire department.

7. Announcements and Statements from the Oversight Board: None.

8. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is tentatively scheduled for Thursday, January 22, 2026 at 3:30 p.m.

9. Adjourn:

**Motion by Maloney/Jablonski to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 4:41 p.m.**

Prepared by: Elizabeth Felkner, Clerk



VILLAGE OF WESTON, WISCONSIN  
FINANCE & HUMAN RESOURCE COMMITTEE MEETING MINUTES

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February 16, 2026, at 4:30 p.m.

**ADGENDA ITEMS.**

1. Finance & HR Committee Call to Order & Welcome.  
Meeting called to order at 4:30 p.m. by Committee Chairperson Ermeling.
2. Pledge of Allegiance to the Flag.
3. Roll Call by Recording Secretary.  
Roll call indicated 5 members present and 2 members absent/excused.

<u>Member</u>	<u>Present</u>
Daniels, Stephanie	YES
Ermeling, Barbara	YES
Farar, Dennis	EXCUSED
Lopes-Serrao, Luis	EXCUSED
Meinel, Steve	YES
Olson, Brent	YES
Soper, Eben	YES

**PUBLIC COMMENTS.**

Jim Pinsonneault, 5002 Arrow Street, asked why only select Billable Rates were increased and if other services, rags and rugs, would also be discontinued regarding the uniform rental contract discussion. He has concerns about the police and fire CIP allocation, and why the committee has not started talking about the budget yet, plus repair and replace cost of the pedestrian light bridge.

**MINUTES FROM PREVIOUS MEETING.**

4. Approval of minutes from previous Finance & HR meeting: January 19, 2026.

*Motion by Olson, second by Daniels, to approve previous minutes. Motion carried 5-0.*

**ACKNOWLEDGE WORK PRODUCT TRANSMITTALS.**

5. January Budget Status Report
6. TIF 1 and TIF 2 Detail Reports for January
7. Legal Details for January

*Motion by Meinel, second by Olson, to acknowledge the work product transmittals 5, 6, 7. Motion carried 5-0.*

Discussion was held to include a narrative or a comparable coversheet for the budget status report.

**EDUCATION PRESENTATIONS & REPORTS.**

**OLD BUSINESS.**

**NEW BUSINESS.**

8. Discussion and/or action on 2026 Billable Rates

Discussion was held regarding the calculation of the hourly billable rates and equipment/material rates.

*Motion by Olson, second by Meinel, to recommend the Village Board, the 2026 Billable Rates for billing outside entities as presented. Motion carried 5-0.*

9. Discussion and/or action on uniform rental contract

Discussion was held regarding whether receipts are submitted before receiving reimbursement and Village issued logo shirts/hats. It was also discussed whether tenured staff should receive a smaller allowance or to terminate the Cintas contract without an increase in current allowance to incur a cost saving.

*Motion by Olson, second by Meinel, to recommend the Village Board to not renew the uniform rental contract with Cintas. Motion carried 5-0.*

*Motion by Olson, second by Soper, to direct staff to bring back Clothing and Equipment allowable comparables with neighboring municipalities. Motion carried 5-0.*

10. Discussion and/or action on 2026 Capital Improvement Plan Updates

Discussion was held on the amendments to the plan since approval last fall. Condition(s) of the Public Safety Building following discussion at last month's Board Meeting was brought up. Administrator Gebert and Chief Finke shared testing will be completed in the near future, while issues are not suspected, follow-up will be completed.

*Motion by Meinel, second by Daniels, to recommend the Village Board approve the 2026 Capital Improvement Plan amendment as reflected on the attached table and map. Motion carried 5-0.*

**REMARKS FROM STAFF.**

Village Administrator Gebert would like to remind committee members to tell their neighbors and friends to fill out the community survey, a part of the Comprehensive Plan Update.

**REMARKS FROM COMMITTEE MEMBERS.**

**REMARKS FROM CHAIR.**

Ermeling would like to welcome Daniels to the committee.

**FUTURE ITEMS.**

Next meeting date(s):

-March 16, 2026 @ 4:30 p.m.

-Equipment and Clothing allowable (Uniform Allowable)

**ADJOURNMENT.**

*Motion by Meinel, second by Daniels, to adjourn the Finance & HR committee meeting.  
Motion carried 5-0.*

Ermeling adjourned the Finance & HR Committee meeting at 5:51 p.m.

Song Lao, Recording Secretary.

**Village of Weston, Wisconsin**  
**MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING**  
**Monday, February 23, 2026, 4:00 pm**

- 1.) Meeting called to order by Vice Chair Kern @ 4:00 P.M.
- 2.) Pledge Allegiance to the Flag
- 3.) Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Clark, Katrina	YES – <i>attended virtually</i>
Esker, Roger	YES
Kern, Mark (VC)	YES
Lopes Serrao, Luis (C)	ABSENT, EXCUSED
Tatro, Scott	ABSENT, EXCUSED

Village Staff and other officials in attendance: Falkowski (Clerk), Administrator Gebert, Director Osterbrink, and Director Wodalski.

**4.) Approval of minutes from the previous meeting: January 26, 2026.**

**\*M/S/P: Clark/Esker: to approve January 26, 2026, minutes.**

**Yes Votes: 3   No Votes: 0   Abstain: 0   Not Voting: 2   Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

**5.) Public Comments**

Lisa Beck, 1808 Cortez Ln, made the following comments:

- Asked the Committee to consider a 1 year user agreement with the Youth Organizations instead of a 10 year agreement because it will be the first year of play at Kennedy with the new additional fields.
- Beck would like more information on the mower that is listed for replacement.
- Supports the Eagle Scout project that is proposed in the packet.

**6.) Written Comments.**

Kerns stated that a written comment was received and is recorded. The written comment is attached at the end of the minutes.

## EDUCATIONAL PRESENTATIONS & REPORTS.

### 7.) Discussion and/or possible action on Park Shelter Fees and Field Rental Costs.

Director Osterbrink explained the amenities that are at each park along with the different rates that are charged for Park Shelter Rentals.

Weston Park Shelter Rental Rates:

Standard Security Deposit	\$25.00
Business Security Deposit	\$50.00
Family/Group Gatherings, Resident	\$60.00 + Tax
Family /Group Gatherings, Non-Resident	\$85.00 + Tax
Non-Profit, Resident	\$60.00 + Tax
Non-Profit, Non-Resident	\$110.00 + Tax
Business, Resident	\$160.00 + Tax
Business, Non-Resident	\$310.00 + Tax

Director Osterbrink compared data from the following neighboring communities: Wausau, Rothschild, and Merrill.

Clark asked if shelter rentals at Yellowbanks have decreased due to portable toilets. Director Osterbrink responded that there has not been a decrease in shelter rentals.

Kern stated the other communities charge a higher rate for Non-Resident rentals and proceeded to ask if Weston receives a lot of Non-Resident rentals. Director Osterbrink stated that Family/Group Gatherings, Resident is our number one rental rate charged. Weston has some Non-Resident and a few Non-Profit and Business rentals.

Committee agrees to not to change the Park Shelter Rental fees.

Director Osterbrink discussed Field Rental Rates. Director Osterbrink compared data from DeForest and WI Rapids.

Weston Field/Diamond Rental Rates:

Half Day Per Field/Diamond (4hours)	\$40.00
Full Day Per Field/Diamond (8 hours)	\$60.00
5 day Week Per Field/Diamond	\$250.00
Weston Based Youth or Non-Profit Groups	No Charge

DeForest and WI Rapids do not include field lighting costs. Director Osterbrink did the on-line calculation of lighting costs for our field and it will cost \$6 for four hours of usage.

Committee and staff discussed increasing field rental costs to user groups outside Everest

Youth groups because staff will have to prep fields and turn field lights on/off for those groups.

Committee and staff discussed having:

In District/Non-Profit paying:

- \$25 per hour
- \$100 per 4 hours
- \$200 per 8 hours

Out of District or for Profit paying:

- \$150 per hour
- \$500 per 4 hours
- \$1,000 per 8 hours

**\*M/S/P Kern/Clark: motion to recommend approval of In District/Non-Profit pricing at \$25/hour, \$100/4 hours, \$200/8 hours and Out of District/Profit pricing at \$150/hour, \$500/4hours, and \$1,000/8 hours for the 2026 season and will re-evaluate after the season.**

**Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

#### **8.) Discussion and/or possible action Draft User Agreement.**

Director Osterbrink highlighted some of the main points in the User Agreement with Youth Organizations. Youth Organizations have an October 1<sup>st</sup> yearly deadline to notify the Village of the Youth Organization's Designee. The User Agreement is a 10-year agreement and if the Youth Organization no longer wants to participate in the agreement they have to notify the Village by October 1<sup>st</sup>, a year prior to exiting the agreement.

Youth Organizations will be using the Sportsmans software to schedule fields and times of play whether it be weekly practices, games, and tournaments. All Youth Organizations will coordinate and work with the Parks Department. The User Agreement lists the Village and Youth Organizations responsibilities for Care, Upkeep, and Maintenance of the fields.

Committee and staff discussed the 10-year agreement versus a shorter term. Administrator

Gebert stated a 10-year term aligns with the fundraising goals of Kennedy Park. D.C.Everest Area Little League Inc. and Everest Fastpitch Inc., who are listed in the agreement, are part of the Friends of Kennedy Park and continue with the fundraising efforts.

Director Osterbrink added that a 10-year agreement will bring stability because of how often the user group boards change and their visions.

Clark suggested changing the language in #3 Term paragraph, second sentence to read as follows: This agreement is effective upon the day, and date signed and executed by the authorized representatives and will be for a term of 10 years.

Clark asked who determines when the fields are playable in spring or if there is a weather event and the fields should not be played on. Staff will add a statement in the agreement to address this.

Staff will attach updated pictures this spring to #6 a. iii. – Exhibit A. of Care, Upkeep, and Maintenance of the User Agreement.

Clark asked the name of the User Agreement to be simplified. Staff and Committee agreed to Baseball/Softball Field Maintenance and User Agreement.

**\*M/S/P Clark/Esker: motion to recommend approval of the Draft User Agreement with the following changes: Title - Baseball/Softball Field Maintenance and User Agreement; A 10-year term agreement; and add – The Village reserves the right to deem fields unplayable.**

**Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

## **9.) Discussion and/or possible action Yellowbanks Disc Golf Course.**

Director Osterbrink stated that staff and WADGE assembled a maintenance plan in 2023 after a wetland delineation was completed. Village staff received confirmation from TC Energies to move forward with the temporary pipeline crossings. The temporary crossing requirements include timber mats be placed across the pipelines to allow access points on the course to

conduct maintenance. Some areas need additional topsoil to be placed before the timbers. TC Energies Pipeline Tech will be on site when mats are being placed.

Staff removed and replaced three baskets. Staff were working with Crystal Finishing on getting a quote and picking a color for the basket refinishing.

WADGE is still willing to help with maintenance, but their volunteer based and limited. Village staff and WADGE will have to meet again and revise the plan to move forward.

Clark would like staff to install the timber mats. Then regroup with WADGE and revise the maintenance plan to move forward.

## **NEW BUSINESS**

### **10.) Discussion and /or possible action Purchase of a New Mower.**

Director Osterbrink stated he received two quotes from Horst Distributing and Reinders. Horst Distributing carries Jacobsen commercial mowers and Reinders carries Toro brand commercial mowers.

Current mower is 10 years old and is or had the following issues:

- hydraulic leaks (minor and major)
- battery/cable issues
- not wanting to go into regen mode (parked)
- starter
- switch went bad – waited three months to get the part
- 2,100+ hours (putting more hours on the machine compared to the previous Jacobson the department had so, more wear and tear on parts)
- parts are not compatible between current mower and new proposed Jacobsen mower

Clark would like staff to get estimates on the previous year's model and possible savings. Director Osterbrink stated he would check but, is not sure if they have any previous year's model in stock.

Horst is offering a \$18,000 trade in value for our current mower.

**\*M/S/P Clark/Esker: motion to approve a purchasing of a 2025 model mower if available or 2026 model with trade-in and not to exceed \$94,000 from Horst Distributing.**

**Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES

Lopes Serrao, Luis -----  
Tatro, Scott -----

**11.) Discussion and/or possible action Eagle Scout Project.**

Director Osterbrink has been in contact with an Eagle Scout who is proposing to build a Gaga Ball Pit at Machmueller Park. Currently, there are no Gaga Pits located at any of our parks. The Village of Weston will fund the project.

Clark asked where the funds would come from. Director Osterbrink stated there is Park Impact fees from the Green Tree subdivision that is being constructed near Machmueller Park that would be available, but the final decision would be made by the Board.

**\*M/S/P Kern/Esler: motion to recommend approval for the Eagle Scout to build a Gaga Ball Pit at Machmueller Park.**

**Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esler, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

**FUTURE ITEMS**

**12.) Possible next meeting date: March 23, 2026**

**13.) Topics for future meetings:**

- a. Yellowbanks Launch – Total Expense Report

**16.) Remarks from Staff.**

Director Osterbrink stated we received the \$48,000 check for the Yellowbanks Park Improvements Grant Reimbursement.

**17.) Remarks from Committee Members**

None

**18.) Announcements**

Administrator Gebert stated to fill out the Comp Plan Survey if you have not yet.

Director Osterbrink announced that there is a Bike and Ped + Transportation Open House this Thursday from 5pm-7pm at the Greenheck Turner Community Center.

Glow Tournament at Greenheck Turner this Saturday, starting at 4pm is free to come and watch.

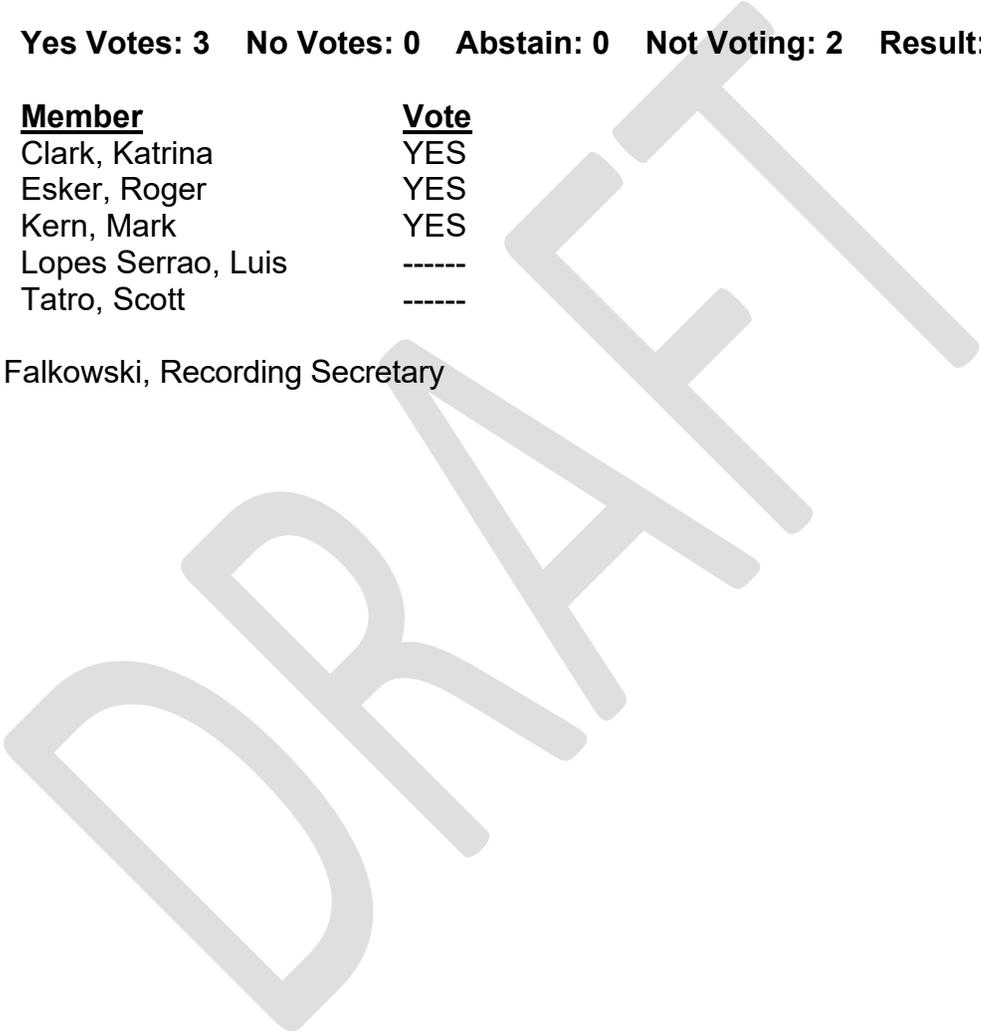
**19.) Adjournment.**

**\*M/S/P Esker/Clark: motion to adjourn the meeting at 5:36 p.m.**

**Yes Votes: 3 No Votes: 0 Abstain: 0 Not Voting: 2 Result: Pass**

<u>Member</u>	<u>Vote</u>
Clark, Katrina	YES
Esker, Roger	YES
Kern, Mark	YES
Lopes Serrao, Luis	-----
Tatro, Scott	-----

Jessica Falkowski, Recording Secretary



**From:** Jim P <[jarheadjim3521@gmail.com](mailto:jarheadjim3521@gmail.com)>  
**Sent:** Sunday, February 22, 2026 5:11:45 PM  
**To:** Luis Lopes Serrao <[llopeserrao@westonwi.gov](mailto:llopeserrao@westonwi.gov)>  
**Cc:** Mark Kern <[mkern@westonwi.gov](mailto:mkern@westonwi.gov)>; Scott Tatro <[statro@westonwi.gov](mailto:statro@westonwi.gov)>; Katrina Clark <[klark@westonwi.gov](mailto:klark@westonwi.gov)>; Roger Esker <[resker@westonwi.gov](mailto:resker@westonwi.gov)>; Steven Cronin <[scronin@westonwi.gov](mailto:scronin@westonwi.gov)>; Mark Maloney <[mmaloney@westonwi.gov](mailto:mmaloney@westonwi.gov)>  
**Subject:** Discussion for Monday's Meeting

Greetings Park Committee Members,

As the Park committee comes together for their monthly meeting, I would like to once again address all of you formally regarding operations regarding Kennedy park, and the overall fiscal responsibility and decision making taking place here at 4747 Camp Phillips Road. Great progress has been made toward transforming Kennedy Park into an asset better suited for the communities needs based on needs assessments and planning done by this body. However, most all of the changes and improvements made to Kennedy Park have been done utilizing taxpayer dollars, with the exception of a generous donation from the Rajek family.

The coordination and execution of the planning of this project has mimicked many others which have occurred in the Village of Weston. It has been plagued by handshake deals, and a lack of accountability by those who should be leading the charge in this. Administrator Gebert and Director Osterbrink take the position of, and I quote, "it's a marathon, not a sprint." Meanwhile the Village has paid for two consultants, lost two enthusiastic members of the committee, and have given almost ZERO financial fundraising updates from the "Friends of Kennedy Park" group. Even a marathon runner knows there is a specific path which has to be followed to successfully reach the finish line. That same mentality is utilized by the runner to gauge their progress in achieving the goal of finishing. It is not realistic or responsible to withhold regular, financial fundraising updates, or alienate those cheering for you and steering you to the finish line. This lack of transparency and disregard for accountability is reminiscent of the construction of the Garage-Mahal project we currently operate out of.

It is too late to debate whether we need to spend 2 million taxpayer dollars toward improving a park, that money has already been spent. All while we cannot afford to adequately fund the fire department. A reasonable individual would think that public safety should be prioritized above extravagant turf recreation areas. The Kennedy project is now in full swing. So, lets ask some questions about what the actual plan is here. Some of these I have already asked, and some of them are new, but they all tie into your responsibility as a member of the Parks Committee. Seeking answers to them will assist you in making decisions relating to how money is budget and allocated by the Board of Trustees to continue parks operations. Remember, we have a spending problem here in the Village of Weston. We can't pay for essential services and are asking taxpayers to reach into their bill fold and pay even more to maintain basic municipal operations.

I have prepared several questions, and statements relating to agenda items for the next park meeting. I have asked some of them in the past, and either have not gotten a response, or was blown off with a dismissive response. I would encourage you all to discuss the following items at the meeting:

There is a cost (in dollars, resources, and manpower) to maintain the park. That cost should have already been identified. I do not believe it was, so I will ask again. The projected costs to maintain the upgraded facility should also be known.

- What was the cost to maintain Kennedy park in 2024? (2025 was a construction year so the cost would not be an accurate representation)

- What is the anticipated 2026 cost to maintain Kennedy park?
  - How many man hours were spent maintaining it? Provide and break down full time, seasonal, and contracted staff (such as the ymca aquatic staff) . Please code hours for each area. (Provide this for 2024 actual and estimated 2026)
  - What equipment was required to maintain Kennedy park in 2024? Again please specify each need to a specific area pool, ball fields, bathrooms, skate park, shelters
  - Will any new or different equipment be needed with the upgraded facilities? If so please list the equipment and costs associated
  - What chemicals, supplies, consumables, etc were required for the annual maintenance of the park. Identify specifically which needs were for which areas
  - Utility costs for the Kennedy Park. Specify needs for each area. Please provide 2024 actual and 2026 estimated. Note \* new lighting was installed on fields for the 2026 season, so a mathematical Calculation of the total wattage for the lights, pa system, etc multiplied by current 2026 WPS cost per Kwh will need to be made
  - What contribution does DCE school district make to Kennedy park? Is this a dollar amount or they provide mowing or other services? What is the "equivalent cost value" of any provided services? Please provide calculations illustrating this
  - Which areas of the park are open to the village of Weston's taxpayers, and when. Which areas are restricted? Please specify when and why they are restricted.
  - When and where can the village of Weston's residents go to gain access to ball fields at Kennedy park? Are they locked? Who has keys? Where is the schedule posted to know it's reserved? A search of the website yielded zero result to this question
  - What is the life expectancy of the turf, irrigation, and other new amenities installed as part of the Kennedy Park remodel? What is the anticipated cost to replace or refurbish/ repair each of the aforementioned components?
  - What prohibition is there from a group who is not affiliated with DCE youth baseball from reserving and playing at the facility? Can the facility be used "for profit?"
  - Is there a maximum number of days, or weekends, one entity is allowed to reserve the facility?
  - Does DCE school district (to include varsity teams, JV teams, PE classes, staff, or any other group under the direction of a DCE employee) play, practice, or utilize the Park in any manner throughout the school year, (to include the sports seasons which may begin or end outside of the regular dates of the school year)?
  - Has any contribution been made by DCE school district to Kennedy park or the Village of Weston Park system? Please provide specific details regarding this.
  - Has a formal MOU been drafted and entered into between DCE School district and the Village of Weston regarding utilizing Kennedy park and the costs, maintenance, and usage times/dates associated with doing so?
  - How will all of these costs associated with the new facility impact the Village of Weston operating budget? Please provide specific details of this, CIP, general fund, etc.
  - How did the budget process for the adopted 2026 budget incorporate the above additional costs?
- Replacement of a piece of equipment is on the Agenda for discussion and action.
- What maintenance and repairs have been performed on the 11' mower we are requesting to replace? Please provide a copy of the file outlining the service history along with a copy of the manufacturer's maintenance schedule
  - What deficiencies does this unit have which would prevent it from continuing in service?
  - What is the staffs estimated life span of this machine in hours? What is the manufacturer's estimated life span of this machine?
  - Where is this machine utilized specifically in the village?

- Was any attempt made to sell this piece of equipment locally or on an auction site made? If no, why not?
- Is February the most cost effective time of year to buy a piece of commercial lawn equipment? One would think that end of the model year or fall would motivate dealers to get rid of last year's models so that they do not have to store them over winter and to make room for the 2027 product line.
- What attempts were made to source a "leftover" or last model year piece of equipment?
- The actual quote from Horst was not included in the packet. Does the cost listed from them include setup and delivery? That cost was specifically broken out by the other dealer.

Discussion of Yellow Banks disc golf area is being discussed. Historically, this has been another handshake deal. No formal timelines or guidelines have been specifically agreed to with the user groups. Updates have not regularly come back to this body for discussion if it has been taking place.

- Have the baskets been replaced or refurbished at yellow banks? If so, which ones, and when? Are there any remaining baskets needing repairs or replacement?
- Staff has "none" listed for a recommendation in the RFC regarding Yellow Banks improvements? Do they truly not have any opinion of the importance of creating a plan for the facility? If this was simply a mistake, please provide the recommendation which was not in the RFC by staff at the meeting.

A topic not specifically on the agenda, but which warrants discussion

- What resolution came from the negligent handling and installation of playground structures in 2024? Many of the structures were damaged. What came of this and who oversaw and approved the solution with the supplier and installer of the equipment? When was the resolution completed and approved, and by whom?

These questions are fair and objective. An asset like a \$15,000,000 park addition should be guided by more than past practices, and hand shake deals and hoping for the best. We should be able to establish an actual process to ensure this very large investment is successful and can be maintained now that the first phases are complete. Here is hoping that President Maloney and Vice President Cronin, will exercise their leadership and make an attempt to involve themselves in this sooner rather than later.

Please include this email as a "written comment" for the record on Monday, February 23, 2026.

Thanks,  
Jim Pinsonneault

**Village of Weston, Wisconsin**  
**OFFICIAL PROCEEDINGS OF THE VILLAGE PLAN COMMISSION MEETING**  
held on Monday, March 9, 2026, at 6:00 p.m., in the Board Room, at 4747 Camp Phillips Road

**AGENDA ITEMS.**

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**1. Meeting called to order by Plan Commission Chair and Village Trustee Steve Cronin at approximately 6:00 p.m. Roll Call of Village Plan Commission (PC) by Secretary Parker.**

Roll call indicated 6 PC members present.

<u>Member</u>	<u>Present</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	EXCUSED
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Gebert, Higgins, Wodalski, Maguire, Webster, Meverden, and Parker

Village Staff in attendance, via Zoom: None

Other Village Representatives in attendance, in-person: SAFER Fire Marshal, Marty Christiansen, CLPS Committee Member, Lisa Beck

Other Village Representatives in attendance, via Zoom: CLPS & Parks Committee Member, Katrina Clark

Audience Members in attendance, in-person: There were 12 audience members present, in-person.

Audience Members in attendance, via Zoom: There were 6 audience members present, via Zoom.

**2. Open Public Comment Period for items that do not appear on this agenda noted as public hearings. [0:00:45 Zoom Recording]**

Ray Krueger, 6214 Casey Rae Court, Weston, was present to speak regarding the Weston Psychiatric sign. He stated the sign is in the way of vision for traffic that is from Teagan Lane to Schofield Avenue, where you pretty much have to creep out into Schofield Avenue a bit, in order to see if there is any on-coming traffic. He questioned if there were alternatives that will be discussed to move the sign back or have it lowered.

**3. Written Communications, Disclosures, and Recusals. [0:03:11 Zoom Meeting Recording]**

Hoffman stated that with Agenda Item #6, he will have to recuse himself.

**4. Minutes from February 9, 2026, PC Meeting. [0:03:34 Zoom Recording]**

***Motion by Hoffman, second by Guerndt: to approve the February 9, 2026, PC meeting minutes.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**5. Public Hearing – Project #20260032 – A request to rezone a portion of the property located at 8905 Birch Street, from RR-5 (Rural Residential – 5-Acre) to SF-S (Single-Family Residential – Small Lot) [0:03:56 Zoom Meeting Recording]**

**a. Open Public Hearing.**

Cronin opened the public hearing at 6:05 p.m.

**b. Presentation by Staff**

Higgins stated this request is to rezone a portion of the property located at 8905 Birch Street from RR-5, Rural Residential – 5 Acre, to SF-S, Single Family Residential – Small Lot, to accommodate a proposed Certified Survey Map.

The current RR-5 district is intended for single-family homes on minimum five-acre rural lots, along with compatible agricultural and low-intensity uses, typically served by private on-site wastewater systems. The proposed SF-S district is intended for single-family detached residential development on small lots served by public sanitary sewer and water, and is generally applied in areas planned for residential development within the Comprehensive Plan.

The property is identified in the Comprehensive Plan as Moderate Density Residential and Mixed. This future land use category supports a mix of single-family homes and other compatible residential types, with implementing zoning districts including SF-S. The proposed rezoning is consistent with that future land use designation and associated development policies.

The Certified Survey Map would create three lots. Lot 1 will contain the existing residence, Lot 2 will remain RR-5, and Lot 3 is anticipated to be a future single-family home site. An outlot is also proposed to provide legal street access to the property to the east, resolving a longstanding access issue. Staff has reviewed the request and, based on consistency with the Comprehensive Plan and surrounding development pattern, recommends approval.

**c. Take Public Comment**

Dennis Wayda, 9002 Birch Street, was present, and who is purchasing 8905 Birch Street and proposing the rezone and land division. He stated he resides across the road, and his intentions with the large remaining rural property is to be used for their own private use. He stated they do not have any interest in the existing house there (8905 Birch Street).

Kevin Scannell, of 3309 Kaziak Court, was present with questions. He stated he would be interested in purchasing the existing house. He also questioned Wayda on his intentions with the remaining rural lot, as far as if Wayda is planning to build a BMX track on that lot. Wayda stated he is not. Wayda stated that through this land division, there is a potential for a new home to be built on the rural lot, down the road. Scannell stated he is here tonight, as he is concerned about how this might affect the value of his house. Scannell asked if Weston has any certain requirements on the type of value a new home would need to meet. Higgins stated any new home must meet current zoning code regulations.

**d. Close Public Hearing**

Cronin closed the public hearing at 6:11 p.m.

**e. Discussion by Plan Commission**

Higgins pointed out the Determination. She then clarified to Guernndt that in the future, Wayda could rezone that rural parcel to SF-S and further divide it off.

Guernndt confirmed the remaining could be rezoned.

Answers to the Determination:

- #1 Yes
- #2 Yes
- #3 Two and Three
- #4 Yes

**f. Action – Recommendation to Board of Trustees by Plan Commission**

***Motion by Mumper, second by Hoffman: that Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 03/16/2026 meeting agenda.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

Hoffman excused himself from the Plan Commission at 6:14 p.m.

**6. Public Hearing – Project #20260056 – A request to rezone a portion of the property located at 7105 Christiansen Avenue, from SF-L (Single-Family Residential – Large Lot) to SF-S (Single-Family Residential – Small Lot) [0:12:45 Zoom Meeting Recording]**

**a. Open Public Hearing.**

Cronin opened the public hearing at 6:14 p.m.

**b. Presentation by Staff**

Higgins explained this request is for a rezoning of a portion of the 5.966-acre property located at 7105 Christiansen Avenue from Single Family Residential – Large Lot (SF-L) to Single Family Residential – Small Lot (SF-S).

The property owner, Ronald Dombrowski, is proposing to sell a 660.64-foot-wide strip of land to the adjacent property owner, Travis Hoffman. Mr. Hoffman intends to combine that strip with his two existing SF-S parcels through a future Certified Survey Map. The remaining lot will continue to contain the existing single-family home and remain zoned SF-L.

The Village’s Comprehensive Plan designates this area as Low Density Village Residential, where both SF-L and SF-S are identified as typical implementing zoning districts. The proposed rezoning is consistent with the Comprehensive Plan and maintains single-family residential use in the area.

Staff finds that the request aligns with the intent of the zoning code and comprehensive plan and recommends approval of the rezoning.

**c. Take Public Comment**

Dan Higginbotham, 2625 Northwestern Avenue, Wausau, was present representing the project. He re-iterated the purpose of the application.

**d. Close Public Hearing**

Cronin closed the public hearing at 6:16 p.m.

**e. Discussion by the Plan Commission**

Jordan questioned Hoffman’s intention. Hoffman explained that his children use this area for riding their snowmobiles and 4-wheelers, but also that he wants this land so that no other neighbors can buy it.

It was suggested that the purpose of that 33’ strip of area may have been created there years ago, with the intention of possibly extending Gusman Road to the Dombrowski property, before that was developed. It was also pointed out there is wetland in there, so a road could not go through.

Hoffman also pointed out that the neighbors to the north have used that stretch to run their own 4-wheelers through, at 11:30pm, which was one primary determining factor of why he is purchasing that strip.

Answers to the Determination:

- #1 Yes
- #2 Yes
- #3 Two
- #4 Yes

**f. Action – Recommendation to the Board of Trustees by Plan Commission**

***Motion by Guerndt, second by Jordan: that Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 03/16/2026 meeting agenda.***

Yes Vote: 5	No Votes: 0	Abstain: 1	Not Voting: 1	Result: PASS
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<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	ABSTAIN
Jordan, Joe	YES
Mumper, Roy	YES

At 6:22 p.m. Hoffman rejoined Plan Commission.

**7. Sign Special Exception – Project #20260061, a request for a Special Exception Sign Permit for Macco’s Floor Covering, 3111 Schofield Avenue [0:21:36 Zoom Meeting Recording]**

Higgins summarized her report stating how Macco’s is requesting a Special Exception Sign Permit to allow them to replace the cabinet on their existing monument sign, which does not meet the minimum setback requirements. She also pointed out that since this sign encroaches within the public right-of-way, they will need to receive an encroachment agreement that is approved by the Village Board and then recorded with Marathon County. This agreement will ensure the maintenance responsibility remains with the property owner and preserves the Village’s ability to access or improve the right-of-way in the future. In order to process the encroachment agreement, showing the exact amount of

encroachment, the Village is requesting the applicant either do an alta survey or a boundary survey so that we have on record exactly how far into the right-of-way the sign sits.

Higgins stated Attorney Yde is reviewing the draft agreement included in the packet and any changes he suggests will be incorporated into the final draft agreement that will go to the Board for approval.

Matthew Clark, of Jones Sign Company, 1711 Scheuring Road, De Pere, was present on behalf of Macco's. He stated the intent is to leave the foundation and post as they are and just add a new cabinet and shroud. He stated they will be providing an alta survey for this project to be attached to the agreement.

***Motion by Guerndt, second by Zeyghami: to approve the Special Exception Sign Permit for Macco's Floor Covering, at 3111 Schofield Avenue, allowing installation of a replacement monument sign cabinet in the existing location, which does not meet the minimum setback requirements, and subject to the 3 conditions as noted in the Staff Recommendation.***

1. A certified **ALTA Survey or boundary survey** prepared by a licensed land surveyor shall be submitted identifying:
  - The property line
  - The public right-of-way boundary
  - The exact location of the monument sign, including footing and base
  - Measured setbacks from all relevant lot lines
2. An Encroachment Agreement shall be executed and recorded with the Marathon County Register of Deeds prior to issuance of any sign permit.
3. Sign permits shall be obtained for all approved signage prior to installation.

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**8. Sign Special Exception – Project #20260062 – Request for a Special Exception Sign Permit for Weston Psychiatric, 6307 Schofield Avenue [0:21:45 Zoom Meeting Recording]**

Webster explained the project, and how back in 2008 the sign was not placed in the Plan Commission-approved location. She stated that the sign does not comply with current code, so in order to make any modifications, they have to meet code or go through the sign special exception process. She stated the sign currently exceeds the maximum sign area and is only 5 feet from the property line, when the code requires 10 feet (to meet the sign height).

There was discussion that while the originally approved location, in 2008 was approximately 10 feet back, the code back then would have allowed it to be as close as 5 feet to the right-of-way.

Higgins stated in 2008, soon after the sign was installed, the Village received a complaint about the sign being in the line of vision. She stated this is how we discovered it was placed in the wrong location. At that time, Scott Tatro went on site, and noted that it was at least 5 feet from the right-of-way, which was allowable by code (though it was not the

location approved by Plan Commission). It was stated that the company ended up placing the sign where it is now because the ground was more level there than where originally planned.

After some discussion, Guerndt suggested we postpone this until next month to get more information, as far as any traffic incidents that may have occurred here due to the sign.

Cronin stated if the sign is in a location where we would have approved it in 2008, then he feels it is okay.

Higgins stated this sign lost its non-conformity, and how staff should have went further with enforcement back in 2008 getting them to move it.

There was discussion on the Special Exception criteria that is listed in the Staff Report (pg. 54 of the meeting packet).

***Motion by Mumper, second by Zeyghami: to recommend to approve the Special Exception Sign Permit allowing Weston Psychiatric/Super Lettering & Sign to replace the face of the existing non-conforming monument sign, exceeding the maximum sign size and street yard setback requirements, and to permit the current location, making the sign a legal conforming sign.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**9. Sign Special Exception – Project #20260067 – Request for Special Exception Sign Permit for Burger King, 6003 Business Highway 51 [0:48:20 Zoom Meeting Recording]**

Higgins explained that this request is to allow for the replacement of the current pylon sign with a brand new one, but still in the same location. She explained that Burger King will be coming in with a site plan soon, as they are redeveloping the entire property, removing the building and building a new Burger King restaurant. She stated the new proposed pylon sign will be smaller than the current one, but will be exceeding the allowable code for sign height, area, and setback.

Higgins stated there was one written comment submitted from a neighbor (copy is attached in the meeting packet). The neighbor was just concerned about the brightness of the sign, and how it will face their property. She stated if the sign ends up too bright, we can require that they turn it down. Cronin commented on the Quirt Dental message board sign that is really bright at night.

There was some discussion on how the new restaurant will be situated on the property.

***Motion by Zeyghami, second by Guerndt: to approve the Special Exception Sign Permit allowing Burger King/D&L Signs to install a new pylon sign in the same location as the current pylon sign on the property, which exceeds the maximum sign size and height requirements of the code.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**10. Final Plat Approval – Project #20260017 – Final Plat of Hinner Springs Second Addition (Timber Ridge Builders/Riverside Land Surveying) [0:54:20 Zoom Meeting Recording]**

Higgins explained that last month the Village Board approved the Plan Commission recommendation to approve preliminary plat via Resolution No. 2026-0007. She stated that the final plat has been reviewed by staff for compliance with Chapters 74 and 94. She stated the Development Agreement will be going before the Village Board next week.

Approval of the Final Plat would be conditioned upon compliance with the preliminary plat conditions, execution of a development agreement, and installation or financial security for required public improvements prior to issuance of building permits.

Staff recommends that the Plan Commission forward a recommendation of approval of the Final Plat to the Village Board of Trustees, subject to the conditions outlined in Resolution 2026-008.

***Motion by Mumper, second by Guerndt: to forward a recommendation of approval of the Final Plat to the Board of Trustees, subject to the conditions outlined in Resolution 2026-008.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guerndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**11. Discussion of Parks and Recreation Impact Fee Review [0:59:10 Zoom Meeting Recording]**

Higgins stated this item is on the agenda just to get discussion started. She stated that back in 2020, the Village completed a Public Facilities Needs Assessment for park and recreation facilities which analyzed the impact new residential development has on the need for parkland and park improvements. That analysis supported impact fees significantly higher than what the Village currently charges.

When the Plan Commission and Village Board considered the fees at that time, they chose to adopt lower amounts—\$300 for single-family units and \$250 per unit for two-family and multifamily developments. Those fees have remained unchanged since adoption.

However, now with higher costs, staff is asking Plan Commission to revisit the current fee structure and have a discussion on whether adjustments may be appropriate at this time. She reviewed the Plan Commission options, as written in the staff report, attached to the meeting packet.

There was some discussion on how the previous changes made it so the fees are not paid at the time of final plat, rather, instead they are paid during building permit issuance (paid by builder not developer).

Mumper questioned if the Park and Recreation Committee has reviewed this. Cronin stated that Park and Recreation would not be involved as this is part of the building permit.

Higgins explained that the fees collected get deposited into a Park & Recreation fund, which is used towards parks in the approximate vicinity of the development. If a neighborhood park is not near the subdivision or lot where the new home is being constructed then the funds would be designated to Kennedy Park rather than a neighborhood park.

There were some old comparisons provided, showing the amounts charged by other municipalities. Guernndt would like to see updated comparisons. Cronin stated he would like us to keep our fees competitive. Mumper would like input from the Park and Recreation Committee.

Wodalski commented that some Village funds will need to be used as well on the park improvements, and provided some examples.

Higgins stated that staff will bring this back next month.

**12. 2025 Code Enforcement Annual Report [1:18:50 Zoom Meeting Recording]**

Maguire stated this report was recently shared with the CLPS committee. He went through and summarized the 2025 code enforcement efforts and the annual report.

**13. 2025 Planning & Development Annual Report [1:33:45 Zoom Meeting Recording]**

Webster provided each of the Commissioners with a printed draft copy of the 2025 Planning & Development Annual Report. Maguire stated this report essentially showcases the activity of the department over the past year.

Maguire went through the different sections of the draft report. It was noted that a final version will be released for the next Plan Commission Meeting.

**14. February 2026 Staff-Approved Certified Survey Maps and Site Plans. [1:45:03 Zoom Meeting Recording]**

**15. February 2026 Building Permits**

***Motion by Jordan, second by Hoffman: to acknowledge agenda items #14 - #15.***

Yes Vote: 6      No Votes: 0      Abstain: 0      Not Voting: 1      Result: PASS

<u>Member (PC)</u>	<u>Voting</u>
Cronin, Steve {Chair}	YES
Zeyghami, Hooshang {Vice Chair}	YES
Diesen, Dave	-----
Guernndt, Gary	YES
Hoffman, Travis	YES
Jordan, Joe	YES
Mumper, Roy	YES

**16. Planning & Development Department Project Update Report. [1:45:35 Zoom Meeting Recording]**

Higgins stated most of these are still just hanging out there until spring, and how we will probably see a lot of close-out of projects this year.

Guerndt questioned the Bruce Guss permit being expired. Higgins stated his building permit is expired and she will need review the conditional use permit to see if it is still valid. It was stated how he has been busy with other construction projects and not working on his own. Maguire stated, as far as the Owen Jones' storage units, it sounds like he may be wanting to go back to his original layout which would mean he would need to come back to the Plan Commission to amend the conditional use permit again.

**17. Announcements & Committee/Commissioner Remarks/Staff Referrals [1:47:50 Zoom Recording]**

None.

**18. Future Agenda Items or Staff Referrals**

- a. Unfinished Business – Discussion of an Internal Inspection Process for Conditional Use Permits in a Wellhead Protection District.**
- b. Electric Vehicle Charging Stations**
- c. 2025 New Housing Fee Report & 2026 Housing Affordability Report**

**19. Next Regular Meeting Date – Monday, April 13, 2026, at 6pm.**

**20. Adjourn Plan Commission**

***Motion by Hoffman, second by Mumper: to adjourn at 7:50 p.m.***

Steve Cronin, Village Trustee and Plan Commission Chair

Jennifer Higgins, Director of Planning & Development

Valerie Parker, Recording Secretary



# Public Comment Form

This form must be completed and handed to the Clerk prior to the start of a meeting.

Please state which meeting this is for:  Village Board of Trustees  
 Other: Planning Commission

Full Name: Ray Krueger Date: 3 / 19 / 26

Phone Number: (715) - 874 - 6267 Email Address: rkrueger0278@gmail.com

Your Address: 6214 Casey Ave Ct Schofield WI 54476

Do you wish to make an oral statement? Yes:  No:

Meeting Date:    /   /    Agenda Item: (if applicable) Sign for Weston Psych.

Comments: (Please use backside of sheet if you need more room) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Public Comment Form

This form must be completed and handed to the Clerk prior to the start of a meeting.

Please state which meeting this is for:  Village Board of Trustees  
 Other: Zoning

Full Name: Dennis Wayda Date: 3 / 9 / 2024

Phone Number: (715) - 581 - 3297 Email Address: dwayda3297@gmail.com

Your Address: 9002 Birch St, Weston, WI 54476

Do you wish to make an oral statement? Yes: X No: \_\_\_\_\_

Meeting Date: 3 / 9 / 2024 Agenda Item: (if applicable) 1 8905 Birch St.

Comments: (Please use backside of sheet if you need more room) \_\_\_\_\_

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**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE**  
**HELD ON MONDAY, MARCH 9, 2026 @ 4:30 PM, IN THE BOARD ROOM AT 4747 CAMP PHILLIPS ROAD**

**AGENDA ITEMS**

1. Meeting called to order by Public Works & Utility Committee Chair Zeyghami at 4:30 p.m.
2. Welcome, introductions and acknowledgement of guests.
3. Roll Call by Recording Secretary

<u>Member</u>	<u>Present</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	EXCUSED
Schuster, Fred	YES
Mumper, Roy	YES

Village Staff in attendance, in-person: Wodalski, Blarek, Swenson, Dolan, Gebert, and Gilmeister.

Audience in attendance, via Zoom: Katrina Clark and Tonia Westphal from Clark Dietz

Audience members present in person: Lisa Beck

**4. PUBLIC COMMENTS**

None.

**5. Approval of 2/9/26 Public Works & Utility Committee Minutes**

***Motion by Jordan, second by Schuster move to approve February 9, 2026, meeting minutes.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**6. Acknowledge February 2026 Water and Sewer Permits**

***Motion by Schuster, second by Mumper, move to acknowledge February 2026 Water and Sewer Permits.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**STAFF REPORTS**

**7. CIP Update**

Wodalski explained his report to the Committee.

Weston Avenue and Schofield Ave projects are completed.

A public informational meeting will be held in April 2026 to discuss the Ross Ave and CR-X Intersection.

**8. Street Operations Update**

Blarek explained his report to the Committee.

Discussed the removal of the ash trees.

**9. Utility Operations Update**

Swenson explained his report to the Committee.

Swenson stated that Ally meters were installed throughout the Village to monitor lower temperatures and help prevent freeze-ups.

**POLICY DISCUSSIONS AND RECOMMENDATIONS**

**10. Military Road Utility Engineering Services Contract**

Wodalski explained the history of the Village of Weston utilities in the Village of Rothschild.

Discussed the size of the culvert and installation.

***Motion by Schuster, second by Mumper, move to recommend to the Village Board approving the Military Road Utility Project Engineering Services Contract with MSA for a price of \$12,700.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**11. BUS 51 Storm Pond Engineering Services Contract Amendment**

Wodalski explained the Contract Amendment and project.

***Motion by Mumper, second by Jordan move to recommend the Village Board approve the contract amendment with Strand Associates for the design and modeling of the WisDOT Storm Pond Project for an amount of \$13,500 raising the total contract amount to \$145,860.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**12. Sewer Televising Software Contract**

Wodalski explained the software process, uses, and benefits to the Committee.

***Motion by Schuster, second by Jordan move approve the purchase of the IT Pipe software for a 2026 cost of \$14,000***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

### 13. 2026 Annual Street Maintenance Plan and Budget

Wodalski explained the infrastructure and transportation aid calculations to the Committee

***Motion by Jordan, second by Mumper move to recommend the Village Board approve the 2026 Street Maintenance Plan as presented.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

### 14. Hospital Area Repaving Change Order

Wodalski explained the change order.

Discussed the base bid and change orders regarding how Alternates one and two were included in the original approved bid amount.

***Motion by Mumper, second by Schuster move to recommend the Village Board approve Change Order No. 4 for \$277,603.76 for the 2025 Various Street Rehabilitation project.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**15. Well 2 Rehabilitation**

Wodalski and Swenson explained the quality and use of Well 2 for Kerry production and Rib Mountain Metropolitan Sewerage District.

Discussed the rehabilitation process of Well 2 during the Kerry plant shut down to minimize the extra cost of utilizing Rothschild water while the well is down.

***Motion by Schuster, second by Mumper, to recommend the Village Board approve staff moving forward with a rehabilitation of Well #2 during the Kerry Plant shutdown in May of 2026 as long as the cost proposal is less than the budgeted funds.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES

**16. Utility Rate Reviews**

Wodalski explained his report.

Wodalski stated a PSC rate case study will be done after the completion of Well 3.

Discussed a rate increase to the sewer utility upon completion of the 2025 financials.

***No action taken.***

**17. Next meeting date(s):**

- a) Monday, April 13, 2026 @ 4:30 p.m.                      Regular Meeting
- b) Monday, May 11, 2026 @ 4:30 p.m.                      Regular Meeting

**18. Topics for future meetings**

- a) Village wide WPS Street Lighting Update
- b) Consolidation of Ryan Street Yard Material Site with the Village of Rothschild
- c) Watermain Replacement
  - Efforts continue in collecting data and surveys for a grant in 2027

**19. Remarks from Staff**

Gebert reminded the Committee of the Comprehensive Plan Survey for the Village of Weston.

Wodalski informed the Committee of Spring weight limits effective 3/10/2026.

**20. Remarks from Committee members**

None.

**21. Announcements**

None.

**ADJOURNMENT**

***Motion by Schuster, second by Jordan to adjourn the PW meeting at 5:50 p.m.***

Yes Vote: 4    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

<u>Member</u>	<u>Voting</u>
Zeyghami, Hooshang {Chair}	YES
Jordan, Joe {Vice Chair}	YES
Hubbard, Tom	---
Schuster, Fred	YES
Mumper, Roy	YES



**OFFICIAL MEETING MINUTES**  
**SOUTH AREA FIRE & EMERGENCY RESPONSE DISTRICT**  
**Board of Directors Meeting**  
Tuesday, January 13, 2026 @ 17:30

**A. Call to Order**

The meeting of the South Area Fire & Emergency Response District Board of Directors was called to order at 17:34 by SAFER Vice Chairman Al Opall.

**Members Present**

Board of Directors – Cronin, Kolden, Maloney (virtual), and Opall were all present, Langenhahn was absent and excused. Also present: Village of Rib Mountain – Administrator Rhoden; Village of Weston – Administrator Gebert; SAFER – Fire Chief Finke, Deputy Fire Chief Lang, EMS Division Chief Gordon-Haessly, Captain Lohman (virtual), Captain Novak, Medical Director Rademan, and Administrative Assistant Latimer.

**B. Correspondence/Comments from the public on issues related to the SAFER District**

None

**C. Consent Items**

Board of Directors approval of prior meeting minutes from October 8, 2025, and November 3, 2025.

***Motioned by Kolden to approve prior meeting minutes from October 8, 2025, and November 3, 2025. Seconded by Cronin. Motion carried 3:0.***

Board of Directors approval of expenditures and receipts from October, November, and December 2025.

***Motioned by Cronin to approve expenditures and receipts from October, November, and December 2025. Seconded by Kolden. Motion carried 4:0.***

**D. Business Items**

Discussion and possible action on 2026 SAFER Board of Directors Meeting Schedule.

- Chief Finke said I was asked to put this on the agenda, if the Board would like to set a schedule for the year, six months, or quarter.
  - Opall said we've always depended on the second Tuesday, and there's always been some flex in that.
  - Cronin said the reason why I asked for this to be brought up was because we've had a couple of instances this last year we struggled to get a quorum for the meetings. I figured if we had a calendar that was done at the beginning of the year, then everybody could plan.
  - Opall said we can set it up for the second Tuesday of every month and we can flex from there.
- Action: Motion by Cronin to hold the meetings on the second Tuesday of the month at 5:30 pm at Station 1 for the calendar year of 2026. Second by Maloney. Motion carried 4:0.***

Discussion and possible action on Purchase of Zoll Cardiac Monitor.

- Chief Finke said in full disclosure this device is already here and in service. I spoke with Chairman Maloney about this before it was purchased because we have staffing on the engine over here (Station 1) at least some of the times and is now responding as an ALS equipped engine to provide patient care, and as part of providing patient care, we need a cardiac monitor. We purchased a used Zoll monitor which saved us about \$11,000.00, it's refurbished and factory tested. The funds that are being used is FAP money, which is one of

the things that FAP, which is Financial Assistance Program that we get from the state of Wisconsin can be used for. We can't use that money for wages, electricity bills, and things like that. It must be used for training and what we call unbudgeted unexpected expenditures for support and improvement.

- Kolden said we didn't have those prior obviously and is that a new requirement to have one of these on the truck.
- Chief Finke said we have them on the ambulances and we have one on the rescue truck in Weston because that has been responding to medical calls for two years. Now this engine will also be responding to medical calls, and it has medications and other paramedic supplies. We need to do cardiac monitoring and defibrillation in the event of a cardiac arrest.
- Deputy Chief Lang said it corresponds with the increase in staffing this year. We have people here and we staff the engine for fire response and we're first responding with the engine till the ambulance gets there from either Weston or if they're both out, we get an ambulance from Wausau or Riverside. We get that point of care as quickly as the taxpayers expect.
- Chief Finke said in years past if there was a patient that went into cardiac arrest back here on Rose Avenue and the ambulance is out, they're not getting anything till the ambulance comes here from Weston. If that same call happens tonight (with four crew members on duty here) and this ambulance is out, the engine will respond and they have 95% of the same equipment in the engine that they have in the ambulances, so they can provide that paramedic level of care within four minutes instead of twelve minutes.
- Kolden said out of curiosity what was the cost of that thing.
- Chief Finke said \$24,892.00, a new one is about \$36,000.00.

***Action: Motioned by Cronin to approve the Purchase of the Zoll Cardiac Monitor. Second by Kolden. Motion carried 4:0.***

Discussion and possible action on Task Force One Membership.

- Chief Finke said Task Force One is based out of Volk Field, traditionally it's been made up of mostly members of larger departments across the state, Madison, Milwaukee, Appleton, Oshkosh, and Eau Claire. They've opened that up as they've expanded their team over the past several years, and they've been accepting from other departments as well from across the state. Task Force One responds all over the country usually to large scale disasters like hurricanes, flooding, and tornadoes. They specialized in disciplines like swift water rescue, high angle rescue, trench rescue, and collapse rescue. When they opened this up several months ago, we had internal interest in it, and I applied saying we would like to have two spots on the team. We were initially denied, but on December 5<sup>th</sup> we were told one of our two requested spots opened up. By seniority we awarded that to an individual on the department. The reason it is coming to the Board is because if there's a deployment to Louisiana for a week because of a hurricane and one of our guys gets deployed, will be in Louisiana for a week and they're being paid by SAFER, and we're going to have to pay somebody to backfill that position, however we submit paperwork that shows how much we paid for our backfill and that individual's wages while they're gone and WEM Wisconsin Emergency Management back pays us through the state budget for that position. The individuals have to go to training, and we're refunded \$50.00 an hour for that individual to be down there. It's a little bit of extra paperwork on our end because we're going to pay them and then submit paperwork to the state to get reimbursed that money. The benefit for us is the training that they will get can be brought back to us. The net cost to the district will be \$0.00.

***Action: Motioned by Maloney to approve the Task Force One Membership. Seconded by Cronin. Motion carried 4:0.***

Discussion and possible action on Addition of Six Full-Time Firefighters Starting July 1, 2027.

- Administrator Gebert said we had added this because the resolution for referendum will go Monday to the Village of Weston, it is on the agenda twice both for \$600,000.00 and \$300,000.00, \$600,000.00 would add six mid-year, and \$300,000.00 would do three this next year and then we would have to discuss what would happen the year after that. Rib Mountain met and made a motion in support of the six mid-year, and I think it's also important that the SAFER Board would have a similar motion to have on record so when we go out with the education for the referendum we would say this is being advocated both by the SAFER Board and by both municipalities.

- Kolden said I'm still not sold on the six, it's an awful lot of staff to add, and the percentage increase is big. I don't know what the goal is from a service level, we're maintaining at a 93% service level with calls, and I don't know what adding nine more people is going to do. I get part of it, but on the other end of it.
- Opall said I echo what Kolden had to say.
- Kolden said it's a big percentage increase in staffing, you're adding ten a 33% increase it's a large commitment from a dollar standpoint as a taxpayer.
- Opall said that's my concern also, of course we just voted to support concept.
- Cronin said was that unanimous as well.
- Opall said it was.
- Cronin said we also had a number of folks in this room echoing similar concerns over the last couple of years.
- Kolden said we have three, I want to see how the three works out. Do we add three again the following year, see how that works out? Add three again. To commit to six, I don't know.
- Opall said I like the idea of the three we have now, three in 2027, and three in 2028.
- Kolden said I'm not in your shoes, but I have to trust what you tell us. I struggle; we're not going to reduce our overtime expenses. We have apparatus that are inoperable or not usable because we don't have enough staff.
- Chief Finke said I get it, it's a big ask, but this department has been understaffed for a long time. I agree with you, what is the service level, what do you want? I know Mr. Maloney brought it up a year ago, we're never going to be able to answer 100% of our calls. Could we? Yes, but we would probably need 25 people on a day, which we all know is unrealistic. We're calling for mutual aid a lot, it's over 100 times a year, with these extra staff our mutual aid requests are probably going to drop by 75%. So instead of 125 people waiting 15 minutes for an ambulance, that might drop to 20, that's the goal. I look at the response times that are greater than 10 minutes in both Villages, rural areas are harder, but in my mind if you live in a metro area like we're in, I think anything over 10 minutes for an ambulance is too long.
- Kolden said you can bring up the extreme cases, some of it we should've been able to cover, some of it you're not going to cover. It's hard to go with the one offs. From a resident standpoint, I'd rather spend my extra money on my homeowners insurance that I have to pay, I'd rather send that to the Village for a fire fee. For Rib Mountain, do we have enough Police protection?
- Cronin said you claim it's one offs, but how often are we getting double and triple tapped on a weekly basis?
- Deputy Chief Lang said it's almost every day.
- Cronin said we don't have the staff to cover that right now. This comes up every year, you look at the number of calls that our firefighters are responding to per capita, compared to other departments, I've seen that statistic numerous times. You talk about the amount of bodies you need to have on the scene within 10 minutes. We are falling short of that bar time, and time, and time again, and as a taxpayer that is represented by this service, I am not comfortable continuing to move down this.
- Kolden said what are you comfortable with, is 93% good enough, what do you want to see?
- Cronin said we don't know what that percentage is going to be.
- Chief Finke said no, we don't know, if you asked me to give you a good estimate, I would say 96% - 98% is very realistic. I don't look at the 96% - 98%, I look at the physical number of calls where it takes an ambulance more than 10 minutes to respond.
- Kolden said I'm not advocating that we don't add anybody, do we need to go jump right in with six more people, it's nine new staff in a year and a half, so you're adding 33% to your staff.
- Cronin said refresh my memory, we're increasing staff by a third, how many of those people are out because they're sick, FMLA, vacation, without anybody being gone for the day, what does this take us to?
- Chief Finke said with the additional six, that will put us at eleven.
- Cronin said what is minimum staffing?
- Chief Finke said we haven't officially decided that yet, but it will probably be eight.
- Deputy Chief Lang said the other number that we're concerned about is when we did our ISO rating, our average bodies at a structure fire is less than six, and our average off-duty response has fallen from 10+ down to 1.5. Those are the numbers that aren't sustainable with the 44 fires we went to this last year.
- Administrator Rhoden said Rib Mountain does not have to go to referendum, so we're really here because Weston does. Does it really matter whether this Board needs to commit to the six today?

- Administrator Gebert said it's hard to have an educational presentation where the Board of the organization that you're providing the funding to wouldn't have taken a stance. I think in the educational piece of it to put forth that the SAFER Board feels also that the staffing is needed.

***Action: Motioned by Cronin to approve the Addition of Six Full-Time Firefighters Starting July 1, 2027. Seconded by Maloney.***

Roll-call Vote:

<u>NAME:</u>	<u>Aye</u>	<u>Nay</u>
Maloney	X	
Cronin	X	
Opall	X	
Kolden		X

Motion carried 3:1.

End of Year Budget review.

- Chief Finke said the budget is in your packet, if you have any questions, let me know. We have a balance of \$189,167.64 of unexpended funds, with half of a payroll that has to come out of there which is approximately \$42,000.00, and there is a few 2025 expenses that need to be paid. There should be approximately \$100,000.00 in unexpended budget money from 2025. Revenue we are \$238,000.00 over, however I want to caution the Board that we were running behind in 2024 on EMS revenue, that was caught up in 2025 and that amount is artificially high. The new billing company is doing well. We do have some lines that are over budget, we had a horrible fourth quarter on vehicle repairs. Our Tender needed multiple different things, like exhaust leaks, and oil leaks that had to be fixed. Then we had two ambulances that had significant exhaust leaks, and a rear end went out. Employee Health Tests are over, we hired a fair amount of people in 2025, and hiring people has gotten expensive. It's \$1,000.00 in psychological and medical health testing for every employee that we bring on.

Attorney Referral.

- None

## E. Staff Reports

Report from Fire Chief

- Fire Chief Finke said we met with our billing company, they're doing a good job with revenue.
- We have a meeting with GEMT tomorrow for 2025 data.
- We anticipate we will negotiate with the Union fairly soon. The question I have for the Board, I am requesting that the negotiations are done by myself, Deputy Chief Lang, our Battalion Chiefs, and final approval will come back to this body before we officially agree. I think we are capable of doing it without an attorney, if there are legal issues or questions that come up we can certainly involve Attorney Dietrich.
- We trained all day today at Mid-State (Technical College) in Wisconsin Rapids, I want to thank Mid-State Tech College, they allowed us to use their burn facility for a small amount of money. We don't have any place to do any live fire training at the moment, so we took our five recruits down there with several different evolutions.
  - o Administrator Gebert said anytime there's new people, and it works with the meeting, can they come and introduce themselves?

Report from Deputy Fire Chief

- Deputy Fire Chief Lang said the reports are in your packet and I'll give you the highlights.
- **Personnel report:** We held a promotional process for the vacant Engineer position.
- **EMS & Fire Incidents:** EMS and fire responses are there.
- **Training:** Training hours are listed with topics.
- **Apparatus:** Nothing to report.

- **Fire Prevention/Public Education:** Activities are listed.
- **Grants/Projects:** We did receive the Firehouse Subs Grant.

**F. Remarks from the Board of Directors to set the next meeting date, as well as discuss items for the next meeting agenda.**

- Next meeting scheduled for Tuesday, February 10, 2026 at SAFER Station 1.
- Cronin has nothing.
- Kolden has nothing.
- Maloney has nothing.
- Opall has nothing.

**G. Business Items**

18:33 Motion by Kolden to adjourn into closed session pursuant to Wis. Stat. § 19.85(1)(c) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: 2025 annual review of the Fire Chief. Second by Cronin.

Roll-call vote:

<u>NAME:</u>	<u>Aye</u>	<u>Nay</u>
Cronin	X	
Kolden	X	
Maloney	X	
Opall	X	

Motion carried 4:0.

18:57 Motion by Kolden to reconvene to open session. Second by Cronin. Motion carried 4:0.

Discussion and possible action on closed session item.

***Action: Motioned by Maloney to change the Chiefs Salary Range by 4%, and adjust the 2026 salary to \$123,000.00/annual. Second by Kolden. Motion carried 4:0.***

**H. Adjourn**

**Motion by Cronin to adjourn. Second by Maloney. Motion carried 4:0.  
Adjourned at 18:58**

Respectfully submitted by Cher Latimer, SAFER District Administrative Assistant.

**VILLAGE OF WESTON, WISCONSIN**  
**JAMI GEBERT, ADMINISTRATOR**  
**REPORT TO THE BOARD OF TRUSTEES**  
**#2026-03 MARCH 2026**

**1. ITEMS OF SPECIAL NOTE**

- Met with:
  - American Legion Past Post Commander RE 2026 Patriot Avenue of Honor Banners
  - Dan Higginbotham RE Friends of the Lower Eau Claire River
  - HTG RE MBMPD Headquarters Building design and next steps
  - NTC's Jared Eggebrecht RE Workforce Training and Professional Development opportunities
- Attended a virtual Central Wisconsin Housing Summit Sub-Committee meetings, Finance and Human Resources Committee meeting, Town of Weston Board Meeting, virtual CWED Board of Directors meeting, Central WI City/County HR Professionals Group meeting, WCMA Region 2 meeting, two virtual V.O.W. Bike & Pedestrian Master Plan Bi-weekly Coordination meetings, Mountain Bay Metro Police Department (MBMPD) Oversight Board meeting, Parks and Recreation Committee Meeting, Interviews for the Deputy Clerk/Administrative Support Specialist position, Channel 7 Interview RE V.O.W. Bike & Pedestrian Master Plan Open House #2, Quarterly All-Staff Meeting, Public Information Meeting for Bloedel Avenue and Jelinek Avenue & Alderson Street Roundabout, V.O.W. Bike & Pedestrian Plan Open House #2, CLPS Meeting, Referendum Public Informational Session, virtual Wausau MPO Bike & Pedestrian Sub-committee meeting, Announcement of Top Candidates for the 79<sup>th</sup> Alice in Dairyland (Weston Tourism Commission sponsored event), Public Works & Utility Committee, Plan Commission, virtual LWM Monthly Member Roundtable, and SAFER Board of Directors meeting.
- As needed Development Review Team Meetings and Code Enforcement Check-ins
- Monthly meetings with Department Directors and Village President
- Weekly Department Directors Meetings

**2. WORK PLAN PROJECTS**

- 2023-2025 Strategic Plan:
  - *Strategic Priority 1: An Energized Workforce: Increased employee satisfaction outcome* – next All-Staff Meeting scheduled for May 27<sup>th</sup>.
  - *Strategic Priority 2: Innovative Service Delivery: Innovative regional partnerships outcome* – coordination between the V.O.W. Parks & Recreation Committee and Rothschild/Schofield Pool Commission regarding aquatic center partnership ongoing.
  - *Strategic Priority 4: Community Engagement: An engaged and informed community* – had a *terrific* turnout at the Bicycle and Pedestrian + Transportation Open House on February 26<sup>th</sup>. + Planning underway for the 2<sup>nd</sup> Quarter Event in May.  
+ Upcoming presentation to the Kiwanis Club of Wausau.
- Administrator Referrals:
  - SAFER Lease Agreement Addendum.

**3. IDENTIFIED NEEDS**

- Update(s) to the Employee Personnel Policies and Procedures Handbook – staff will continue work on additional chapters.
- Ongoing collaboration with the Friends of Kennedy Park, Parks and Recreation Committee, staff, and contractors on the Renovation and Capital Campaign for Kennedy Park.
- *A consideration for 2026-2027 is scheduling a time with the Board to review and update the*

**VILLAGE OF WESTON, WISCONSIN  
JAMI GEBERT, ADMINISTRATOR  
REPORT TO THE BOARD OF TRUSTEES  
#2026-03 MARCH 2026**

*Strategic Plan.*

- Upcoming Referendum Informational Sessions and continue to update the informational page on the website. Update on the Referendum is a part of the March Board agenda.

**4. MISCELLANEOUS COMMENTS/ISSUES**

- The Handbook for Elected and Appointed Village Officials was added to the desktop of all Board Room computers for reference. A paper copy will be provided following the *Remote Meeting Attendance policy* discussion. Additionally, a Resource List was developed with easy access to essential documents and reference materials. The Resource List is also on the desktop, and a paper copy will be added to the handbook when distributed.
- *Staff transition:* Leah Alters, part-time Deputy Clerk/Administrative Support Specialist, started with the Village on March 9, 2026.

**VILLAGE OF WESTON, WISCONSIN  
PAMELA BREHM, CLERK  
MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES  
#2026-03 FOR MARCH 2026**

**ITEMS OF SPECIAL NOTE**

- Deputy Clerk/Administrative Support Position: Leah Alters started on March 9, 2026, as the part-time Deputy Clerk/Administrative Support Specialist. She will be working Monday, Wednesday, and Friday. We are excited to have her as part of our Clerk's team.
- A statutory job in the Clerk's office is to respond to open records requests. The following requests were received from 2/12/2026 through 3/11/2026:
  - 02/16/2026 Request from Lou Lued
  - 02/18/2026 Request from Jamie Weiland
  - 02/25/2026 Request from Megan Bartelt
  - 03/03/2026 Request from Jeremy Hanson
- Pet licensing for the 2026 calendar year continues. Residents will need to license their pets by March 31, 2026, before paying the late fee. 791 pets have been licensed through March 11, 2026. If your pet is licensed for 2026, be sure to send a picture to [clerks@westonwi.gov](mailto:clerks@westonwi.gov) as we love to post their adorable pictures.
- Election Inspector training was held on March 4, March 5, and March 6 for poll workers and Election Registration Officials.
- The Free Rabies Clinic will be held at the Weston Municipal Center on March 21, 2026, from 9:00 a.m. to 12:00 p.m.

**WORK PLAN PROJECTS**

- Preparation for 2026 Licensing Term (July 1 through June 30 term)
- Preparation for the Spring Election

**FEBRUARY PRIMARY RESULTS**

There was a 10 percent turnout at the February Primary with 880 total voters casting votes to narrow down the candidates for DC Everest School Board.

- Total Number of Absentee Ballots Issued: 683
- Total Number of Absentee Ballots Returned: 416
- Provisional Ballots: 0
- Challenges to Registered Electors: 0
- Election Day Registrations: 11
- Total Number of Pre-registered voters: 8812

## **COMMUNITY ENGAGEMENT – SOCIAL MEDIA**

Facebook posts:

The Village had 150,300 views on its posts in the past 28 days which was up ten percent from the previous month. Out of those views, there were 463 interactions with content which was up 43 percent from the previous.

The top reaches were our job search for public works, offer to purchase vacant land, referendum, and Parks Director award. The most post shares were the free rabies clinic, the referendum and the job search for public works.

**VILLAGE OF WESTON, WISCONSIN**  
**JESSICA TRAUTMAN, FINANCE DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2026-03 FOR March 2026**

**1. ITEMS OF SPECIAL NOTE**

- We added summaries and made a link to the details for the Monthly budget status report. Take a look and let us know what kind of reports work best for you. Knowing everyone is different we will try giving the information in a couple different ways throughout the year.

**2. WORK PLAN PROJECTS**

- The Finance Department is working on year end and preparing for the Village audit. We have completed everything for the EMPD audit.
- SAFER audit is complete, if you would like a copy of the report let me know, I can email or print it out for you.
- Work is underway in getting the Farmers Market planned for the 2026 season. Everything is laid out; the Village will be getting power where it is needed. We need to start discussions as to where the farmers market will be in 2027.
- 

**3. IDENTIFIED NEEDS**

- None

**4. MISCELLANEOUS COMMENTS / ISSUES**

- If you have any questions or concerns, please reach out!



South Area Fire & Emergency Response

SAFER District

224225 Hummingbird Rd. Rib Mountain, WI. 54401

Phone (715)355-6763

Fax (715)355-6805

**Joshua Finke**

Fire Chief

**Eric Lang**

Deputy Fire Chief



The month of February was a fairly average month for the district. The next 60 days tends to be our slower time of the year as winter activities start to wrap up and spring activities are not quite underway. I am happy to say that our paramedic class is completing the first module of their training and all students are doing very well. I drove to Ohio in earlier this month, inspected and picked up our new ambulance. This truck is being set up now and will hopefully be in service sometime this month. Unfortunately, one of our battalion chiefs resigned to take a position with Stevens Point Fire Department. We did post for his position and received 12 applications we will be interviewing 5 of them on March 16<sup>th</sup>.

We responded to 2 structure fires in the Village of Weston during the month of February and 1 small brush fire in the Village of Rib Mountain. Crews have been working in some acquired structures in the Village of Rib Mountain for training. For the most part this has focused on ventilation and forcible entry. We will burn these buildings over the next several weeks as part of a project in the area. Over the month of March, we are holding multiple educational sessions regarding the referendum. All of these will be held in the Village of Weston at the municipal center. Our full call data for the month is listed below.

Respectfully,

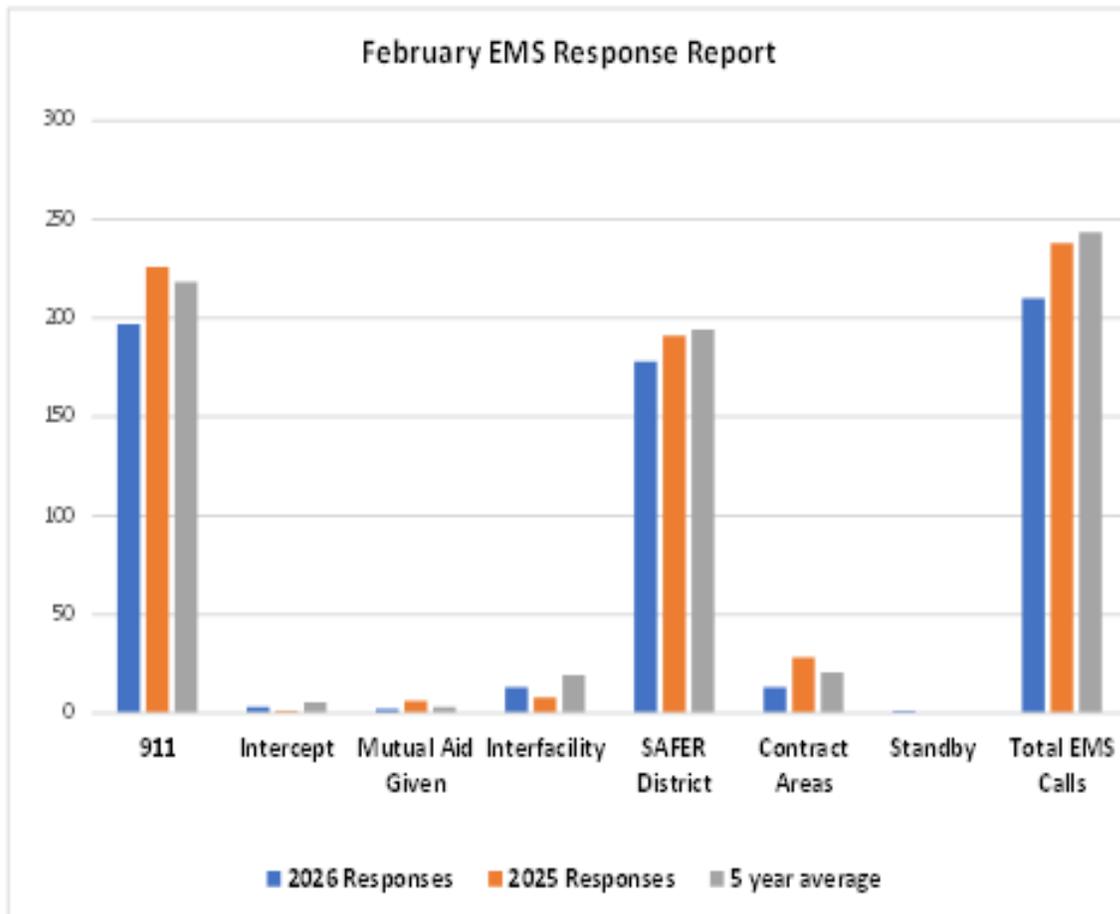
*Joshua J Finke*

Joshua J Finke

Fire Chief

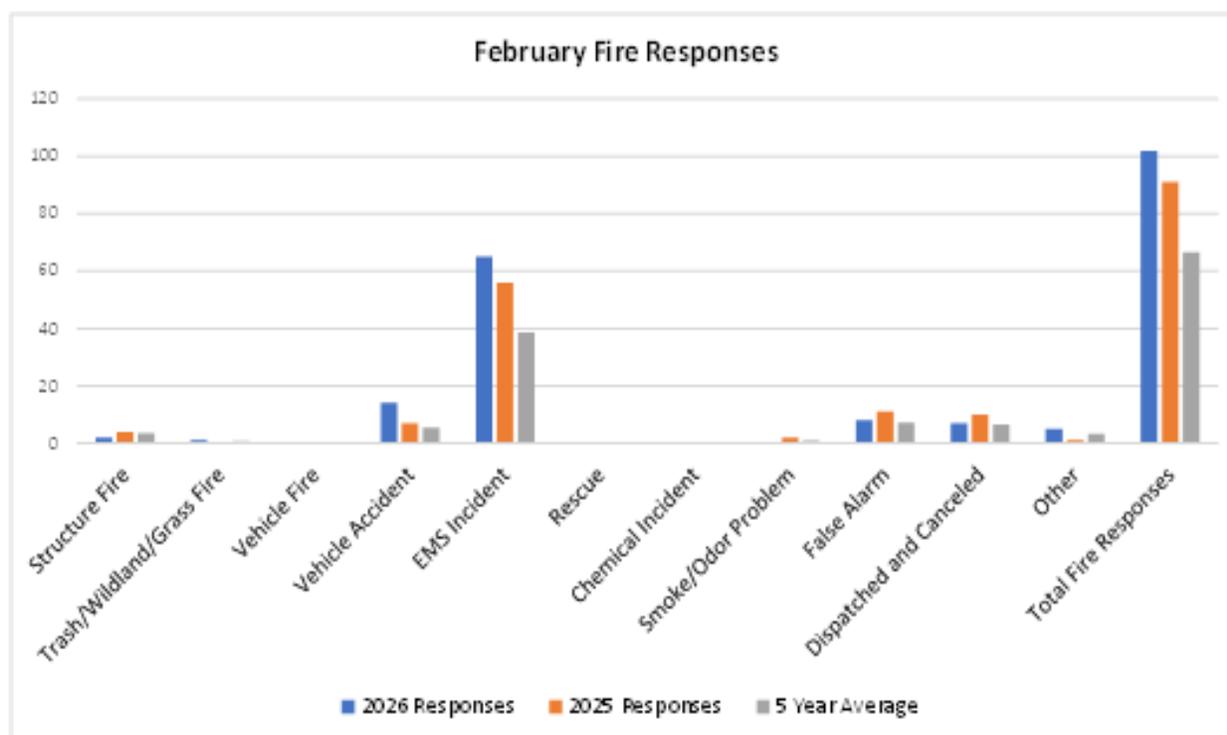
## February EMS Response Report

	<u>2026</u>	<u>2025</u>	<u>5-Year Average</u>
911	197	226	218.4
Intercept	3	1	5.4
Mutual Aid Given	2	6	3.0
Interfacility	13	8	19.2
SAFER District	178	191	194.0
Contract Areas	13	28	20.6
Standby	1	na	na
<b>Total EMS Calls</b>	<b>210</b>	<b>238</b>	<b>243.4</b>



## February Fire Response Report

	<u>2026</u>	<u>2025</u>	<u>5 year Average</u>
Structure Fire	2	4	3.6
Trash/Wildland/Grass Fire	1	0	0.6
Vehicle Fire	0	0	0.2
Vehicle Accident	14	7	5.4
EMS Incident	65	56	38.6
Rescue	0	0	0.0
Chemical Incident	0	0	0.4
Smoke/Odor Problem	0	2	0.8
False Alarm	8	11	7.2
Dispatched and Canceled	7	10	6.6
Other	5	1	3.2
<b>Total Fire Responses</b>	<b>102</b>	<b>91</b>	<b>66.6</b>



**VILLAGE OF WESTON, WISCONSIN**  
**SHAWN OSTERBRINK, PARK DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2026-3 FOR FEBRUARY 2026**

**1. ITEMS OF SPECIAL NOTE**

- There are four items on the agenda that need board attention.
  - Draft User Agreement
  - Eagle Scout Project
  - Mower Purchase
  - Park Shelter Fees and Field Rental Costs

**2. WORK PLAN PROJECTS**

Strategic Plan Initiatives

- Innovative Service Delivery
  - Draft User Agreement has been completed and is on the agenda for consideration.
- Community Engagement
  - Continue to update residents via website and social media.

**3. KENNEDY PARK RENOVATION**

**Capital Campaign:**

3/16/26

- The next quarterly update will be in April.

**Construction:**

3/16/26 Update

- No new work has been completed.
- We have reached out to the general contractor to see when we can expect to see contractors on site to complete the remaining work.

**4. AQUATIC CENTER REPAIRS**

- Neuman Pools have completed as much work as they can on the inlets and plan on returning either the first or second week of April as they need warmer weather to complete the rest of the repairs.
- Fischer Brothers removed the cracked start tub on the big slide in January, made the fiberglass and gelcoat repairs then returned on March 4 to re-install the tub.

## **5. IDENTIFIED NEEDS**

## **6. MISCELLANEOUS COMMENTS / ISSUES**

- Park Work – Staff have been plowing and shoveling snow as needed, working with street department cutting and removing dead ash trees that are along the Eau Claire River Trail and equipment maintenance.
- The ice rinks at Kennedy Park closed for the season on February 16<sup>th</sup>.

**VILLAGE OF WESTON, WISCONSIN**  
**JENNIFER HIGGINS, DIRECTOR OF PLANNING & DEVELOPMENT**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2026-03 FOR MARCH 16, 2026**

**1. ITEMS OF SPECIAL NOTE**

- **Comprehensive Plan Community Survey**

The Community Growth and Change Survey is open. If you have not taken it, you can do so via this [link](#) until May 15, 2026.

**2. 2026 WORK PLAN PROJECTS**

**Planning**

Staff are working with MDROffers on the 10-year Comprehensive Plan Update, with adoption currently targeted for Spring 2027. The Community Survey was released on January 29, 2026, and will remain open through May 15, 2026. If you have not already taken the survey you can do so via this [link](#). As of March 2, 2026, we have received 192 survey responses back. Our goal is 20% of the adult population of the Village or 2,450 survey respondents so please feel free to help spread the word, so we reach or exceed this goal. The Planning Process and the survey were highlighted in the recent Village print newsletter that went out to residents earlier this month. I will continue to promote the survey on the Village's social media sites.

Staff have also created a Comprehensive Plan Update project page on the Village website. It can be accessed by going to [www.westonwi.gov/compplanupdate](http://www.westonwi.gov/compplanupdate) and will be updated throughout the project providing the public with information as to Plan progress.

Marketing materials have been ordered. Postcards were created with a QR Code linking to the survey. The postcards will be available at both upcoming February and April elections, and we also plan to have at the windows here at the Municipal Center. They will also be made available at the upcoming Bike/Ped Public Meeting at the end of the month.

The Board adopted the public participation plan for the Plan Update through the adoption of Resolution No. 2026-005 at their February 16, 2026 meeting.

**Zoning**

At the January Plan Commission meeting, staff and commissioners discussed the potential creation of an annual inspection program for the two salt storage sheds currently operating under conditional use permits within the Wellhead Protection District. Additional research is required and due to workloads and timing, staff did not have anything ready for the Plan Commission to review at their February or March meetings. Staff will return to the Plan Commission at a later date for further discussion.

In March, the Plan Commission began a discussion on Village Park and Recreation Impact Fees that were adopted in 2022 after the Village completed a Public Facilities Needs Assessment for park and recreation facilities, and if we should look at making some increases to the fees as they are somewhat lower than our neighboring municipalities had been in 2022. The item was tabled until next month to allow staff to get some updated information from neighboring municipalities. The Needs Assessment showed the Village could legally charge up to three times what was ultimately adopted

but the Plan Commission wanted to make sure whatever was decided was not too much compared to other communities in the area. Staff will work on this and bring it back at a future meeting.

## **Building Permits & Inspections**

Progress on the Commercial Building Inspection certification program stalled in 2025 due to workload demands. Inspector Maguire has resumed studying and plans to re-test in 2026 based on workload.

## **Economic Development**

All current Village owned properties have been loaded to the State of Wisconsin's LOIS (LocationOne Information Site). This new site replaced the old Locate in WI property listing site.

The Request for Offers to Purchase for the 3008 Foxtail Ct lot was released on February 2, 2025 and remained open until March 9, 2026. We did not receive any offers. Item will be taken back to Committee/Board to determine next steps.

## **Code Enforcement**

The 2025 Annual Report is included in your packet. Building Inspector Maguire and Assistant Planner Webster did a great job in compiling data and creating the document. It was presented to CLPS and Plan Commission earlier this month. Once acknowledged by the Board, it will be shared with the public and placed on the Village's website. Plans are to update this Report on an annual basis and be used to determine priorities and needs for this Village service.

An monthly update is included in your packet from Assistant Planner Webster.

Building Inspector Maguire and Assistant Planner Webster have been working with Administrator Gebert and the CLPS Committee on updates to Chapter 50, Nuisances. Proposed revisions were discussed at the January and March CLPS meeting; suggested changes are being incorporated and will be re-presented at the May 4, 2026, CLPS meeting.

## **Refuse and Recycling**

The switchover to Harter's continues to go smoothly. There are still a number of Waste Management carts that will need to be addressed and Planning Technician Parker plans to begin working on this project in the next few weeks.

Clean-up events will begin in May.

- Spring Bulk Item Drop-off at Harter's - Thursday, May 14 through Saturday, May 16, 2026.
- Spring Paper Shredding Event at the Weston Municipal Center - Wednesday, May 20, 2026.
- Spring Electronics Event at the Weston Municipal Center - Saturday, May 23, 2026.

## **3. STRATEGIC PLAN PROJECTS**

The following Strategic Plan initiatives currently involve the Planning and Development Department:

### **An Energized Workforce**

- **Develop Employee Engagement Plan:** Ongoing.

- **Create and Implement Employee Continuing Education (CE) Plan:** Ongoing.
- **Target – Stay interviews of 100% of staff annually:** The 2025 review process is complete. All staff members, with the exception of new Assistant Planner Webster, have a 2025 review on file. Ms. Webster will complete a six-month review in April 2026.

### **Innovative Service Delivery**

- **Conduct annual departmental operations analysis**  
**Target – 2026:** Evaluation of one core service. The 2026 Department Work Plan includes goals within each core service area for the year.

### **Responsible Growth**

- **10-year Comprehensive Plan Update:** In progress.
- **Target – Construction started on 30 housing units annually:** Achieved. This target was met in both 2024 (38 units) and 2025 (74 units). As of March 11, 2026, 2 new housing units have been issued. Four more that have been billed and are awaiting issuance upon payment. There are currently seven new homes in various stages of review.
- **Develop Key Sites Marketing Plan:** Administrator Gebert and I have discussed this initiative; however, to date, no formal work has commenced.
- **Establish Village Development Policies and Procedures:** Work has begun and will continue throughout 2026. This effort is included in the Department’s 2026 Work Plan. Staff have begun developing Standard Operating Procedures (SOPs) for departmental processes.

## **4. IDENTIFIED NEEDS**

- Commercial building inspection capacity.
- Additional time for filing, project closeout, or administrative assistance.
- Continued website updates and maintenance

## **5. MISCELLANEOUS COMMENTS / ISSUES**

- Ongoing website updates continue as issues are identified. Assistant Planner Audrey Webster has completed updates to the Zoning Code in Municode and has begun work on the Subdivision Ordinance and Chapter 14, Building Regulations.
- I am working with the UW Stevens Point Pointers Connect Internship Program on a Summer Intern for the Department that would help us with code enforcement, data entry and some minor land use reviews. I currently have three applicants who would qualify for the program. The program gives the student needed intern hours credit and reimburses the Village for a portion of the hourly rate paid to the intern.

## **2026 BUILDING PERMITS**

### **Monthly Building Permit Stats**

The Department issued 75 building permits in February 2026, with an estimated total permit valuation of \$2,995,726. Of these permits, 73 were issued in the Village of Weston, 2 in the Town of Weston, and zero in the Village of Rothschild. Total permit fees collected for the month were \$15,955.

Two new single-family home permits were issued in February. The report also reflects 20 Special Assessment Reports completed during the month, with an associated permit valuation of \$800.

[Weston Housing Unit Totals \(1990-2025\)](#)

[2026 Building Permits Issued to Date](#)

**2026 Building Permits Issued to Date – (Village only)**

Date:	Single Family	Duplex	Multi-Family				Commercial	Total All Permits Issued
			4	6	8	12+		
January	-	-	-	-	-	-	13	65
February	2						23	73
<b>Total</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36</b>	<b>138</b>
<b>Totals through February of each year</b>								
2025	11	-	-	-	-	-	20	132
2024	-	-	-	-	-	-	43	122
2023	4	-	-	-	-	-	27	124
2022	3	1	-	-	-	-	20	88
2021	2	-	-	-	-	-	25	112
2020	5	-	-	-	-	-	14	110
2019	1	-	-	-	-	-	37	68
2018	6	-	-	-	-	-	14	80
2017	1	-	-	-	-	-	27	40
2016	3						48	64
2015	4	-	-	-	-	-	29	42
2014	4	-	-	-	-	-	31	48
2013	1	-	-	-	-	-	29	53
2012	1	-	-	-	-	-	43	58
2011	2	-	-	-	-	-	3	25
2010	1	-	-	-	-	-	3	19

2009	1	-	-	-	-	-	3	15
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Note: Beginning in 2020, the Permits issued include Special Assessment Letters.

## Mountain Bay Metro Police Department Stats

### 2/1/2026 12:00:00 AM to 2/28/2026 11:59:59 PM

#### Offenses

	City	Town	VOR	VOW	Total
51.15/51.45 - HCC COMMITMENT	0	0	0	4	4
AGENCY ASSIST	0	0	1	4	5
ALL OTHER OFFENSES	2	0	5	8	15
ANIMAL BITES	0	0	0	1	1
ASSAULT - AGGRAVATED	0	0	1	1	2
ASSAULT - SIMPLE	2	0	1	2	5
CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	0	0	0	5	5
DISORDERLY CONDUCT	3	0	1	12	16
DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	1	0	2	3	6
DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	0	0	2	18	20
FIRE	0	0	0	2	2
FRAUD - CREDIT CARD	0	0	0	1	1
FRAUD - FALSE PRETENSE/SWINDLE/CON GAME	1	0	0	0	1
FRAUD - IDENTITY THEFT	0	0	0	1	1
LIQUOR LAW VIOLATIONS	0	0	1	0	1
MISCELLANEOUS INVESTIGATION	1	0	2	2	5
MISSING PERSON	0	0	0	1	1
MOTOR VEHICLE THEFT - NO CONSENT	0	0	1	1	2

#### CAD Stats

	Total
Other Jurisdiction	44
City	270
VOR	636
VOW	1131
Town	25
<b>Total</b>	<b>2106</b>

#### Accidents

	Total
City	6
Other	1
Town	2
VOR	13
VOW	21
<b>Total</b>	<b>43</b>

#### Warnings

	Total
City	44
Town	8
VOR	67
VOW	89
<b>Total</b>	<b>208</b>

#### Citations

	ELCI	NTC	Total
City	28	23	51
Town	17	0	17
VOR	49	85	134
VOW	74	68	142
Other	1	0	1
<b>Total</b>	<b>169</b>	<b>176</b>	<b>345</b>

Other Jurisdiction Specified (44)							
	FUI	SMI	TSI	J16	T46	THZ	TPD
Wausau (31)	15		15		1		
Ringle (2)		1		1			
Kronenwetter (6)	1	1	3			1	
Maine (2)	2						
Rib Mt (3)			2				1
<b>Total</b>	<b>18</b>	<b>2</b>	<b>20</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

FUI = Follow up Investigation

SMI = Service Miscellaneous Investigation

TSI = Traffic Stop Investigation

J16 = Juvenile Disturbance

T46 = Disabled Vehicle

THZ = Traffic Hazard

TPD = Traffic Crash

TSI Calls (383)	
VOR	100
VOW	193
COS	65
TOW	5
Other Jurisdiction	20

**Mountain Bay Metro Police Department Stats**  
**2/1/2026 12:00:00 AM to 2/28/2026 11:59:59 PM**

<b>NON REPORTABLE</b>	1	1	3	12	<b>17</b>
<b>OPERATING WHILE REVOKED</b>	2	0	0	1	<b>3</b>
<b>OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE</b>	0	3	1	4	<b>8</b>
<b>RESISTING/OBSTRUCTING</b>	0	0	0	3	<b>3</b>
<b>SEXUAL ASSAULT - FORCIBLE RAPE</b>	1	0	0	0	<b>1</b>
<b>THEFT - ALL OTHER THEFT</b>	0	0	0	2	<b>2</b>
<b>THEFT - AUTO PARTS &amp; ACCESSORIES</b>	0	0	0	2	<b>2</b>
<b>THEFT - FROM MOTOR VEHICLE (NOT PARTS)</b>	0	0	0	1	<b>1</b>
<b>THEFT - SHOPLIFTING</b>	0	0	0	15	<b>15</b>
<b>TRESPASS OF REAL PROPERTY</b>	1	0	0	1	<b>2</b>
<b>WARRANT ARREST - 7399</b>	0	0	1	7	<b>8</b>
<b>WEAPONS LAW VIOLATIONS</b>	0	0	1	1	<b>2</b>
<b>Totals</b>	15	4	23	115	<b>157</b>

## MBMPD Incidents – Village of Weston

2/1/2026 to 2/28/2026

Incident	Offense	Date of Occurrence	Public Narrative
26000559	DISORDERLY CONDUCT	2/1/2026	On 02/02/2026 at 8:53 a.m., officers responded to the 5800 block of Stella Avenue in the Village of Weston for a domestic disturbance. A 28-year-old female was arrested for Domestic Disorderly Conduct.
26000560	FIRE	2/2/2026	On 02/02/2026, a non-suspicious structure fire occurred on the 6300 block of Birch Street in the Village of Weston. The fire resulted in property damage only.
26000561	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/2/2026	On 02/02/2026, two juveniles were found in possession of THC on the 9300 block of Schofield Avenue in the Village of Weston.
26000571	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/2/2026	On 02/02/2026, officers conducted a traffic stop for a traffic violation on Schofield Avenue near Fox Street in the Village of Weston. One male was arrested for Possession of THC, Possession of Drug Paraphernalia, and Resisting.
26000584	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/3/2026	On 02/03/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was cited for Possession of THC. This case is cleared by arrest.
26000585	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/3/2026	On 02/03/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old female was cited for Possession of THC. This case is cleared by arrest.
26000588	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/3/2026	On 02/03/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was cited for Possession of THC.
26000591	FIRE	2/3/2026	On 02/03/2026 at approximately 5:30 p.m., officers were dispatched to 8700 block of Callon Avenue in the Village of Weston for a chimney fire. This case is inactive.
26000607	51.15/51.45 - HCC COMMITMENT	2/4/2026	On 02/04/2026 at approximately 4:00 p.m., officers responded to the 6000 block of Alderson Street in the Village of Weston for a welfare check. One male was placed on a Chapter 51.15 Emergency Detention. This case is inactive.
26000624	MISCELLANEOUS INVESTIGATION	2/5/2026	On 02/05/2026 at approximately 8:10 a.m., an investigation was completed on the 5200 block of Camp Phillips Road in the Village of Weston regarding possible threats. This case is inactive.
26000626	WARRANT ARREST - 7399	2/5/2026	On 02/05/2026 at 10:29 a.m., a 44-year-old male was arrested for a Probation Violation on the 5000 block of Aspen Street in the Village of Weston.
26000629	ANIMAL BITES	2/5/2026	On 02/05/2026, an individual was bitten by a dog on the 3900 block of Ross Avenue in the Village of Weston. This case is inactive.
26000632	DISORDERLY CONDUCT	2/5/2026	On 02/02/2026, officers responded to a disturbance near the 6000 block of Alderson Street in the Village of Weston. A 17-year-old male was reprimanded for Disorderly Conduct.

26000662	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/6/2026	On 02/06/2026, officers completed a traffic stop in the area of Post Avenue and Business Highway 51 in the Village of Weston. A 19-year-old male was issued citations for Possession of Marijuana and Possession of Drug Paraphernalia.
26000666	THEFT - SHOPLIFTING	2/6/2026	On 02/06/2026, officers investigated a theft on the 2700 block of Schofield Avenue in the Village of Weston. This case is considered active.
26000707	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/8/2026	On 02/08/2026, officers conducted a traffic stop on the 5800 block of Camp Phillips Road in the Village of Weston. One male was arrested for Operating while Intoxicated.
26000711	ASSAULT - SIMPLE	2/8/2026	On 02/08/2026, a 20-year-old female was arrested for Domestic Battery and Disorderly Conduct on the 5700 block of Alex Street in the Village of Weston. This case is cleared by arrest.
26000729	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/9/2026	On 02/09/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old female was referred to Marathon County Juvenile Justice for Possession of THC.
26000732	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/9/2026	On 02/09/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was referred to Marathon County Juvenile Justice for Possession of THC and Obstructing.
26000739	CRASH TPI	2/9/2026	On 02/09/2026 at approximately 4:21 p.m., officers responded to the 5000 block of Business Highway 51 in the Village of Weston for a single-vehicle crash. This case is inactive.
26000746	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/10/2026	On 02/10/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 17-year-old was cited for Possession of THC.
26000749	AGENCY ASSIST	2/10/2026	On 02/10/2026, officers received a report of a sexual assault that occurred outside of the MBMPD jurisdiction. An agency report was completed. This case is inactive.
26000754	DISORDERLY CONDUCT	2/10/2026	On 02/10/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 16-year-old male was cited for Disorderly Conduct.
26000756	51.15/51.45 - HCC COMMITMENT	2/10/2026	On 02/10/2026 at 3:31 p.m., a 17-year-old male was placed on an Emergency Detention after ingesting pills on the 3000 block of Knaack Avenue in the Village of Weston.
26000759	TRESPASS OF REAL PROPERTY	2/10/2026	On 02/10/2026, officers responded to the 2000 block of Schofield Avenue in the Village of Weston for a report of a trespasser. As a result, one male was issued a citation for Trespass to Land.
26000760	DISORDERLY CONDUCT	2/10/2026	On 02/10/2026 at 6:12 p.m., officers responded to the 6400 block of Kirk Street in the Village of Weston for a family disturbance. A 25-year-old male was arrested for Domestic Disorderly Conduct and Misdemeanor Bail Jumping.
26000770	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/11/2026	On 02/11/2026, a juvenile was found in possession of THC on the 9300 block of Schofield Avenue in the Village of Weston.
26000783	AGENCY ASSIST	2/12/2026	On 02/12/2026 at 6:01 a.m., officers completed an agency assist report on the 3800 block of Concord Avenue in the Village of Weston regarding a domestic disturbance that occurred in the City of Wausau.

26000784	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/12/2026	On 02/12/2026, an investigation was conducted on the 1000 block of Machmueller Street in the Village of Weston in reference to possible drug activity. As a result, a juvenile female was cited for Possession of THC.
26000789	THEFT - SHOPLIFTING	2/12/2026	On 02/12/2026 at 9:44 a.m., a theft was reported on the 3200 block of Schofield Avenue in the Village of Weston. A 68-year-old male was issued a citation for Shoplifting.
26000807	WEAPONS LAW VIOLATIONS	2/13/2026	On 02/13/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old male was referred to Marathon County Juvenile Justice for Possessing a Dangerous Weapon on School Grounds.
26000808	WARRANT ARREST - 7399	2/13/2026	On 02/13/2026, a 17-year-old male was taken into custody on a Warrant. This case is cleared by arrest.
26000813	THEFT - SHOPLIFTING	2/13/2026	On 02/13/2026 at 5:25 p.m., a 63-year-old female was issued a citation for Shoplifting on the 2700 block of Schofield Avenue in the Village of Weston.
26000822	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/13/2026	On 2/13/2026 at 7:58 p.m. a traffic stop was conducted on the 1900 block of Neupert Avenue in the Village of Weston. The driver was arrested for Operating while Under the Influence. Case is cleared by arrest.
26000836	CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2/13/2026	A vehicle was spray-painted by an unknown person on the 1500 block of Jelinek Avenue in the Village of Weston. This case is considered inactive.
26000864	THEFT - SHOPLIFTING	2/15/2026	On 02/15/2026, one male subject was arrested for Retail Theft on the 2700 block of Schofield Avenue in the Village of Weston.
26000874	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/16/2026	On 02/16/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 14-year-old male was referred to Marathon County Juvenile Justice for Possession of THC.
26000879	CDTP - DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2/13/2026	On 02/16/2026, damage to property was reported on the 4300 block of Schofield Avenue in the Village of Weston. There are no suspects in this case. This case is inactive.
26000884	ASSAULT - SIMPLE	2/16/2026	On 02/16/2026, officers responded to a fight on the 4300 block of Schofield Avenue in the Village of Weston. One male was arrest for Battery, Domestic Disorderly Conduct, Resisting, and a probation violation.
26000886	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/16/2026	On 02/16/2026 at 7:13 p.m., a 27-year-old male was arrested for a Felony Warrant, Possession of Methamphetamine, and Misdemeanor Bail Jumping on the 7400 block of Compass Circle in the Village of Weston.
26000889	ASSAULT - AGGRAVATED	2/17/2026	On 02/17/2026, a male subject was arrested for Domestic Battery, Strangulation, and Disorderly Conduct following an investigation on the 6000 block of Alderson Street in the Village of Weston.
26000893	DISORDERLY CONDUCT	2/17/2026	On 02/17/2026 at approximately 5:00 p.m., officers were dispatched to the 6300 block of Birch Street in the Village of Weston for domestic incident. A 30-year-old male and a 52-year-old female were cited for Disorderly Conduct.
26000898	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/17/2026	On 02/18/2026 at 10:40 p.m., a male called Marathon County Dispatch to report a possible stolen vehicle in the Village of Weston. The vehicle was located and a

traffic stop was initiated. As a result of the stop, one male was arrested for a felony warrant and drug charges, and two females were referred for Possession of THC.

26000901	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/18/2026	On 02/18/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 17-year-old female was cited for Possession of THC.
26000902	THEFT - AUTO PARTS & ACCESSORIES	2/16/2026	On 02/18/2026, theft from a vehicle was reported on the 2000 block of Jelinek Avenue in the Village of Weston.
26000904	MISSING PERSON	2/18/2026	On 02/18/2026, a 17-year-old juvenile was reported missing from the 6900 block of Weston Ridge Drive in the Village of Weston. This case remains active.
26000921	DISORDERLY CONDUCT	2/19/2026	On 02/19/2026, officers were dispatched to the 6300 block of Birch Street in the Village of Weston for a domestic disturbance. One male was arrested for Domestic Disorderly Conduct. This case is cleared by arrest.
26000924	ALL OTHER OFFENSES	2/19/2026	On 02/19/2026, officers responded to the 4000 block of Barbican Avenue in the Village of Weston for a disturbance. A 19-year-old female was arrested for a Probation Violation. This case is considered cleared by arrest.
26000951	THEFT - SHOPLIFTING	2/20/2026	On 02/20/2026, officers responded to the 2700 block of Schofield Avenue in the Village of Weston for a theft. As a result, one female was issued a citation for Shoplifting.
26000957	DRUG /NARCOTIC VIOLATIONS - EQUIPMENT /PARAPHERNALIA	2/20/2026	On 02/20/2026 at approximately 7:30 p.m., a traffic stop was initiated on the 7600 block of Schofield Avenue in the Village of Weston. The driver was issued a municipal ordinance citation for Possession of Drug Paraphernalia.
26000994	THEFT - AUTO PARTS & ACCESSORIES	2/18/2026	On 02/20/2026, the theft of a key fob was reported on the 5900 block of Delikowski Street in the Village of Weston. This case is active.
26000995	THEFT - SHOPLIFTING	2/22/2026	On 02/22/2026, officers responded to the 3200 block of Schofield Avenue in the Village of Weston for a theft. As a result, one male was issued a citation for Shoplifting.
26000997	DISORDERLY CONDUCT	2/22/2026	On 02/22/2026 at approximately 3:00 p.m., officers responded to the 5600 block of Ferge Street in the Village of Weston for a disturbance. A 55-year-old female was cited for Disorderly Conduct.
26000998	WARRANT ARREST - 7399	2/22/2026	On 02/22/2026, officers responded to the 6300 block of Birch Street in the Village of Weston for warrant service. One male was arrested on two warrants.
26001001	51.15/51.45 - HCC COMMITMENT	2/23/2026	On 02/23/2026, there was a family disturbance complaint on the 5600 block of Ferge Street in the Village of Weston. One female was placed on an emergency detention.
26001002	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/23/2026	On 02/23/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 17-year-old female was cited for Possession of THC.
26001003	FRAUD - CREDIT CARD	2/23/2026	On 02/23/2026 at 12:39 p.m., credit card fraud was reported on the 6000 block of Burns Street in the Village of Weston. This case is considered active.

26001021	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/23/2026	On 02/23/2026, officers performed a traffic stop with a vehicle and subsequently arrested a 43-year-old male for OWI 4th offense and Possession of THC.
26001028	MOTOR VEHICLE THEFT - NO CONSENT	2/23/2026	On 02/23/2026, a vehicle was stolen from the 2900 block of Joseph Avenue in the Village of Weston. The suspect was later located and arrested for Criminal Damage to Property and Operating a Vehicle without Owner's Consent.
26001029	MISCELLANEOUS INVESTIGATION	2/24/2026	On 02/24/2026, an officer responded to the 2700 block of Schofield Avenue in the Village of Weston to collect found property. This case is inactive.
26001031	NON REPORTABLE	2/24/2026	On 02/24/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 15-year-old female was found in possession of prescription medication not prescribed to her.
26001036	WARRANT ARREST - 7399	2/24/2026	On 02/24/2026 at approximately 8:17 p.m., officers responded to a business on the 2000 block of Schofield Avenue for a report of an intoxicated male. As a result, the male was arrested for a warrant. This case is cleared by arrest.
26001043	AGENCY ASSIST	2/22/2026	On 02/25/2026, officers received a report of sextortion that occurred in a different jurisdiction. An agency assist report was completed. This case is inactive.
26001048	THEFT - SHOPLIFTING	2/25/2026	On 02/25/2026 at approximately 4:30 p.m., officers responded to the 3200 block of Schofield Avenue in the Village of Weston for a shoplifting compliant. A 42-year-old female was cited for Shoplifting and arrested on a warrant.
26001049	THEFT - ALL OTHER THEFT	2/25/2026	On 02/25/2026, officers responded to the 2700 block of Schofield Avenue in the Village of Weston for a theft. This case is inactive.
26001050	THEFT - SHOPLIFTING	2/19/2026	On 02/25/2026 at approximately 5:00 p.m., officers were advised of a retail theft that occurred on 02/19/2026 on the 3200 block of Schofield Avenue in the Village of Weston. A 58-year-old male was cited for Shoplifting.
26001061	DRUG /NARCOTIC VIOLATIONS - POSSESS /DELIVER /MANUFACTURE	2/26/2026	On 02/26/2026, officers responded to the 1800 block of Neupert Avenue in the Village of Weston for suspicious activity. One male was issued a citation for Possession of THC. This case is cleared by arrest.
26001062	NON REPORTABLE	2/18/2026	On 02/18/2026, a welfare check was completed near the 6000 block of Alderson Street in the Village of Weston. This case is inactive.
26001064	DISORDERLY CONDUCT	2/26/2026	On 02/26/2026, officers responded to the 1400 block of Neupert Avenue in the Village of Weston for a welfare check on an intoxicated female subject. The female was arrested for Disorderly Conduct, Felony Bail Jumping, and Misdemeanor Bail Jumping.
26001078	NON REPORTABLE	2/26/2026	On 02/27/2026, a welfare check was conducted near the 6000 block of Alderson Street in the Village of Weston. A 17-year-old male received a department reprimand for obstructing/resisting.
26001111	OWI / DUI - DRIVING /OPERATING UNDER THE INFLUENCE	2/28/2026	On 02/28/2026 at approximately 9:45 p.m., a traffic stop was initiated on Alderson Street at Joseph Avenue in the Village of Weston for speeding. The driver was arrested for Operating while Under the Influence (1st offense).

**VILLAGE OF WESTON, WISCONSIN**  
**MICHAEL WODALSKI, PE - DIRECTOR OF PUBLIC WORKS**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2026-03 FOR MARCH 2026**

**1. ITEMS OF SPECIAL NOTE**

- With winter here, roadwork has been put on hold until spring.

**2. WORK PLAN PROJECTS**

- CIP Projects: I have attached my report prepared for the 3/9/2026 Public Works Meeting which goes over all the CIP Projects.
- Strategic Plan:
  - A. Energized Workforce
    - Increased Employee Satisfaction
      - Working on filling staff vacancies, we have an accepted offer to fill the vacancy for the Public Works – Streets Position and still have a vacancy in the Engineering Tech Position. Being at full staff helps the rest of the staff balance workloads.
  - B. Innovative Service Delivery
    - Technology Enhanced Service Delivery
      - We've been working with IT Director Crowe on various applications to improve data logging as well as reducing duplication of efforts.
      - Director Crowe is also working on a Digger's Hotline Application that will automatically log and map locate requests as they come in. Staff is excited to get this application implemented as it should reduce time to perform locates as well as keep better records of who is doing the work.
      - SCADA upgrades have now added all lift stations as well as water facilities to improve the ability to remotely monitor those sites.
    - Economical Operations
      - SOPs for utility operations are being created for core service delivery standardization.
    - Innovative Regional Partnerships
      - Currently have joint projects with Schofield, Rothschild, Town of Weston and Marathon County for streets and stormwater projects

### **3. IDENTIFIED NEEDS**

- We are reviewing sewer utility rates as 2025 costs come to a close. It appears we are still running a deficit and will need to have another increase in 2026 to ensure positive cash flow. The reason for the deficit is the Rib Mountain Metropolitan Sewerage District (RMMSD) is undergoing a major wastewater treatment plant construction project and they are the wastewater plant that treats roughly 90% of the Village's wastewater. Due to the plant updates, our debt service payment to RMMSD went from a budget of \$120,000 in 2023 to now a budget of \$725,000 in 2026. That \$600,000 difference is roughly what the deficit was in 2024 which we then raised the rates in 2025 to help curb that deficit, but we appear to still be short roughly \$300,000 at the end of 2025.

### **4. MISCELLANEOUS COMMENTS / ISSUES**

- I've attached the monthly reports for Street Superintendent Blarek and Utility Superintendent Swenson as their reports give more insight into the day-to-day operations of the Public Works Department.
- I'm working with IT/GIS Director Crowe to find ways to better present the CIP online as well as update road closures / project status updates through our GIS mapping capabilities.
- As we move through the CIP, we should also look at a review of our water and sewer master plans to ensure we're still on track with the right projects and goals for those utilities.
- We currently have 1 opening within the Public Works Department:
  - 1 – employee that formerly served as the Utility Technician
- The Weston Water Utility has received the following payments thus far for the PFAS Class Action Lawsuits:
  - 3M: \$1,227,734.62
  - DuPont: \$215,227.88
  - Tyco: No data yet
  - BASF: No data yet
    - Total to date is \$1,442,962.46.
- The old Sewer Vac sold on Auction this past week for \$352,500 and will be put back into the Sewer Utility Equipment Fund. Staff was initially hoping to get \$250,000 for the truck so to get \$100,000 more was good to see. The value of the truck is a testament to our staff for the care and maintenance they put into our equipment to ensure it still gets top dollar when we sell it.
  - The remaining items that were up for auction sold for a combined total of \$10,295 which will be added back to the Capital Equipment Fund.

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Public Works Committee – 3/9/2026</b>
<b>Description:</b>	<b>Capital Improvement Plan Update</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Solely an update on project status</b>

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## Background

### Current Capital Improvement Plan Projects

Below is an update on the status of the various Capital Improvement Plan Projects that are ongoing.

- **Street Projects:**

1. Weston Ave (CR-X to CR-J):
  - East Construction Phase: 100% Complete
  - West Construction Phase 100% Complete
  - West Construction Phase 2 – Substantially Complete
  - Consultant: AECOM
  - Contractor: Integrity Grading and Excavating

The project is considered substantially complete. Two residents have already connected to the new water and sewer lines. There will be some punch-list items to complete in spring.

2. Schofield Ave (Normandy Ave to Birch St): \$2,652,390 in Grant Funds
  - Construction Year: 2025 – Substantially Complete
  - Consultant: Clark Dietz
  - Contractor: Haas

Project is substantially complete. There will be follow up in spring on punch-list items. The grant reimbursement was submitted to the DOT this past month.

3. Ross Ave (Metro Dr/Pine St to Alderson St): \$2,634,977 in Grant Funds
  - Consultant: Becher Hoppe
  - Anticipate Construction in 2027 per DOT agreement

Design work is ongoing. ROW acquisition will be the main task over winter. This past month I reviewed the Pavement Design Report and have forwarded that on to the DOT.

4. Fuller St Reconstruction:
  - Construction Year: 2025 – Substantially Complete
  - Consultant: Becher Hoppe

# REQUEST FOR CONSIDERATION

- Contractor: Francis Melvin

Similar to other projects this year, this is complete with then punch-list work to be completed in spring.

5. Ross Ave and CR-X Intersection: **\$2,352,000 in Grant Funds**

- Construction Year: ~2028
- Consultant: SEH

Preliminary design is ongoing. In conjunction with this project a Transportation Alternative Project (TAP) grant was submitted in October 2025 for improvements at the Sternberg Ave crossing of CR-X. We had a design meeting with SEH and the County in February and will be looking to hold a Public Information Meeting in the next month or so.

6. Ross Ave (River Bend to Pauls): **\$2,211,598 in Grant Funds**

- Construction Year: ~2028
- Consultant: Becher Hoppe

Working with the Town on the agreement. Ike and I reviewed preliminary plans from Becher Hoppe and provided feedback on ways to reduce ROW impacts through this corridor.

7. Business 51 (Volkman St to Schofield Ave):

- Construction Year: 2029/30
- Consultant: Becher Hoppe

Becher Hoppe has submitted the 30% plans to the DOT. Now we just wait for the DOT to progress with their design.

8. Business 51/STH 29 Storm Pond:

- Construction Year: 2026/27
- Consultant: Strand

We are planning to resubmit the project for Fiscal Year 2027 to see if we can get Principal Forgiveness. There is an item in the packet related to updated modeling which was requested by the DNR to ensure all of the sub watersheds are properly being accounted for.

9. Alderson St and Jelinek Ave Intersection:

- Construction Year: 2026
- Consultant: Village / MSA

Design work and utility coordination is proceeding. ROW work is ongoing as well. A Public Information Meeting was held in February as well.

# REQUEST FOR CONSIDERATION

## 10. Bike and Pedestrian Masterplan:

HKGI and the Village hosted a Public Information Meeting in February which had pretty good attendance. Most of the people there were wondering when we'll be building more trails.

## 11. Bloedel Ave:

- Construction Year: 2026
- Consultant: Village

Design and utility coordination is continuing with bidding to occur shortly. A Public Information Meeting was held in February and we had a fairly good turnout from the neighborhood. The main discussion item revolved around the installation of sidewalk which at first seemed to be what the residents were against, but then during the open house portion of the meeting residents in attendance expressed how beneficial they believe the sidewalk will be.

## 12. Concord Ave and Bayberry St:

- Construction Year: 2026
- Consultant: Village

Similar situation to Bloedel, this project will likely bid after due to there being less underground utility work on Concord.

## - Utility Projects:

### 1. Well 4 PFAS Treatment:

- Construction Year: 2025 – Substantially Complete
- Consultant: AECOM
- Contractor: August Winter

The GAC Tanks have been installed and water has been pumping to the system as of 10/24/2025. August Winter is following up on several punch-list items.

### 2. Well 3 Iron, Manganese and PFAS Treatment:

- Construction Year: 2026
- Consultant: AECOM
- Contractor: 8Pine

8Pine is beginning to mobilize their construction trailer and construction is expected to begin in full here in March.

### 3. Cedar Creek Interceptor Access Road:

- Construction: Anticipate TBD
- Consultant: Mi-Tech/TBD

# REQUEST FOR CONSIDERATION

Held a Teams Meeting with MSA to review work to date and determine next steps for Right of Way.

- **Subdivision Projects:**

1. Hinner Springs:

- Construction Year: 2026
- Developer: Timber Ridge Builders

Timber Ridge Builders are proposing an additional phase within the Hinner Springs Subdivision to extend several more lots along Green Pastures and are also looking to create 2 lots off of Birch St between Birchwood Highlands and Green Pastures.

2. Green Tree Acres:

- Construction Years: 2025-TBD
- Developer: Green Tree Builders

Subdivision work continues within the Green Tree Subdivision. Currently Phases 1 and 2 are complete and they are working on houses within Phase 2. Depending on how quickly these houses sell and are built, it is possible Phase 3 work could begin in 2026.

3. Granite Ridge Subdivision:

- Construction: 2026 - TBD
- Developer: Timber Ridge Builders

Timber Ridge has started construction of the Granite Ridge Subdivision. Sewer and water construction starting at the Mary and Connie intersection and then heading south has begun.

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**Attached Docs:**

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**Committee Action:** N/A

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**Fiscal Impact:**

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**Recommendation:**

**Recommended Language for Official Action**

**No Action is needed, solely a discussion item.**

**Or, Something else**

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Additional action:

# STAFF REPORT

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Public Mtg/Date:	Public Works Committee – 03/09/2026
Description:	Street Operations Update
From:	Forrest Blarek, Street Superintendent
Question:	Solely an update on project status

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## • Background

### Current Street Operations Projects:



- DPW staff had 8 plowable snow events to attend to in the month of February.
- There was also a hand full of times where a couple patrol trucks had to be sent out to clear drifting and place sand down.

## STAFF REPORT



- DPW crews were out patching when the weather was cooperating.
- At some points we had 2 crews out trying to attend to the bad areas.
- With the spring thaw it's common to have to repair potholes multiple times even though crews try to prep the area to be patched.

## STAFF REPORT



- DPW staff along with the Weston Parks crews were removing Ash trees along the Eau Claire River walking trail.
- The Ash trees had been infected with the Emerald Ash bore.
- Crews made roadways in and out of the trail so that the trees and debris could be removed from the trail.
- The crew cut the trees closest to the trails first so that when the trees lose strength from standing dead they don't fall onto the trail.

## STAFF REPORT



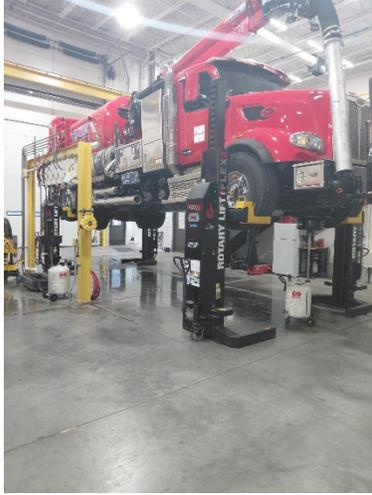
- DPW along with Parks, and Utility staff did curbside snow removal.
- It takes a total of 14 pieces of equipment to make this operation work and run smoothly and that is why we rely on other departments to help out.
- The equipment involved are:
- 2 Graders, 3 end loaders(2 with snowblowers), 6 haul trucks, 1 patrol truck, 1 side walk machine to clean up the end of driveways and walk ways.
- By doing the snow removal along the curb and gutter areas it exposes the curblines to enhance melting and it also opens the inlets in those areas as well to drain the streets so there is minimal pooling of water.

## STAFF REPORT



- DPW crews had a few days of steaming culverts with the thawing and freeze cycle. Depending on the year staff might have to thaw some culverts a couple of times until the climate stays above the freezing point and allows water to stay liquid.

## STAFF REPORT



### Pictures from left to right:

Unit 15- Service and check over.  
Completed the Hydro seeder trailer.  
Unit 113-Thermostat, Regen Issues.  
Unit 514-Plow wing Repairs  
Unit 32-Service, Differential and gearbox fluid change.

### Repairs not pictured

Unit 21-Replace hydraulic dump motor.  
Unit 17-Service, Replace water pump.  
Unit 29-Service, Repair swap loader plugs.  
Unit 231 Spinner Repairs.  
Unit 9 Service.  
Unit 701 Message board batteries.  
Unit 32 plow wing operation issues.

### Additional work:

Repairs to cutting edges made during the snow removal process.  
Minor repairs to snow plowing Equipment.  
Continue with leaf vac prep.  
Truck chassis and Upfitting bids are out for a unit to replace truck 10.  
Wi surplus auction items are listed. Auction end date 3/10/26

# UTILITY REPORT FOR FEBRUARY 2026

## 1. Superintendent Comments

### a. Water

- Well #2 (Kerry) 3-inch meter maintenance and program MXU
- Well #4 (Sternberg) bag filters replaced
- Ally meter(s) installed throughout Village for distribution system water temperature tracking
- Continued with our 1.5" and 2" meter change outs
- Meter Card maintenance continued
- Service freeze up on Bus. 51
- Treatment Plant overhead fill work continued. Waiting on programming.
- Bus. Park Tower maintenance and cleaning
- Water Utility inventory finalized
- Hydrant(s) disassembled for stock parts
- Private Well sampling collected

### b. Sewer

- Mesker/Jelinek Lift Station clean bowls, filters and floors
- Harlyn Lift Station troubleshooting phase fail
- Park Terrace Lift Station troubleshooting power fail
- Park Terrace Lift Station pump #1 starter breaker replacement
- Fox St. Lift Station pump #2 pulled for maintenance
- Lift Station for Well #7/8 bathroom maintenance
- Televised Bellewood Ave. for upcoming project
- Televising Camera maintenance
- Assist Rothschild with Sewer plug
- Vactor truck maintenance
- Clean, collect pH Probe data also re-calibrated probes
- Clean bad spots
- Lift Station(s) standby generator general maintenance
- Lift Station(s) pump filters cleaned/replaced

**c. Diggers Hotline Locates**

- Village Utility Operators marked approximately 64 locates. Many communication installations, project planning as well as upgrades to WPS gas lines.

**d. Work Orders**

- Village Utility Operators completed 29 Work Orders. The majority of work orders were for various water meter installations, meter communication issues, lateral inspections and water quality responses.

**e. Contract Work/Activities Completed/Upcoming**

- Permanent PFAS project complete for Well #4 portion. Well #3 project underway this month.
- Entered Monthly well data to DNR.
- Street/Subdivision Projects: Green Tree Acres lateral work ongoing
- Preparing for Valve Exercising program
- Preparing for Water main flushing
- Lift Station cleaning completed.
- Sanitary Sewer jetting completed.

**2. Customers Added**

New customers added during the month.

*\*A new customer includes new connections and change in residences*

Type	No. of Customers
Residential Single Family/Condo's	33
Multi Family	2
Commercial/Industrial	2
<b>Total</b>	<b>37</b>

### 3. Water Pumped in 1,000s of gallons (Last 4 Months)

Well 3 (5/27/22) is down due to PFAS. The Well #4 portion of Treatment Plant project completed.

	Alta Verde (#1)	Kerry (#2)	Mesker (#3)	Sternberg (#4)	Bloedel (#5)
<b>November</b>					
Total	11	22,313	-	13,364	25
Peak	11	852	-	595	25
<b>December</b>					
Total	7	22,243	-	13,860	13
Peak	7	981	-	524	13
<b>January</b>					
Total	-	23,161	-	13,943	-
Peak	-	906	-	555	-
<b>February</b>					
Total	-	20,729	-	13,352	-
Peak	-	979	-	569	-
	<b>18</b>	<b>88,446</b>	<b>-</b>	<b>54,519</b>	<b>38</b>

	Rippling Creek (#6)	Well #7	Well #8	TOTALS
<b>November</b>				
Total	5,125	8,044	8,180	<b>57,062</b>
Peak	243	419	427	<b>322</b>
<b>December</b>				
Total	5,295	8,236	8,380	<b>58,034</b>
Peak	226	317	323	<b>299</b>
<b>January</b>				
Total	5,160	8,698	8,895	<b>59,857</b>
Peak	213	739	751	<b>396</b>
<b>February</b>				
Total	4,952	7,724	7,727	<b>54,484</b>
Peak	221	369	375	<b>314</b>
	<b>20,532</b>	<b>32,702</b>	<b>33,182</b>	
		<b>Total gal X 1000</b>		<b>229,437</b>
		<b>Total gal X 1000 (Less Foremost)</b>		<b>140,991</b>

## 4. Wastewater Flows (Last 4 Months)

Rib Mountain Metropolitan Sewerage District Flow Charge Totals.

	Bus. 51 Flow (X1000)	Cedar Creek Flow (X1000)	Total Flow Charge (X1000)
<b>November</b>			
Total	16,035	12,605	28,640
<b>December</b>			
Total	17,085	13,253	30,338
<b>January</b>			
Total	18,184	14,071	32,255
<b>February</b>			
Total	16,061	12,891	28,952
	<b>67,365</b>	<b>52,820</b>	<b>120,185</b>

## 5. Lift Station Hours

Lift Station Hours											
2026	Harlyn		Fox St.		Mesker/Jelinek			Kathleen		E.C. River	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3	Pump 1	Pump 2	Pump 1	Pump 2
Jan	71.5	72.3	73.7	68	56.1	57.9	58.9	6.8	1.4	43.8	45.3
Feb	67.3	68	65.4	70.3	51	53	53.2	3.1	2.4	38.1	38.6

2026	Tanya/Tricia		Progress Way		Pointe		Park Terrace		Ryan St.		
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 3
Jan	44.2	44.3	4.6	5.4	22.1	33.1	9.5	18.4	25.7	36.9	36.9
Feb	39.4	30	4.3	5.2	19.1	29.5	3.9	21.5	24.7	36.3	37

2026	Heritage Hills		Ross Ave.		Mesker/Colleen		Trotzer	
Month	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2	Pump 1	Pump 2
Jan	23.8	24.6	40.6	40.7	109.2	111.8	0.6	0.6
Feb	19.6	20.2	30.3	30.4	95.7	98.1	0.6	0.3

Summary of Lift Station Hours for last two months.

**VILLAGE OF WESTON, WISCONSIN**  
**NATHAN CROWE, TECHNOLOGY SERVICES DIRECTOR**  
**MONTHLY DEPARTMENT REPORT TO THE BOARD OF TRUSTEES**  
**#2026-03 FOR MARCH 2026**

**1. Network Infrastructure Improvements — Project Summary**

Last year the Board approved funding for a comprehensive upgrade to the Village's core network infrastructure. That work has now been completed. The following summarizes what was replaced, what the transition involved, and why it matters going forward.

**a. What Was Upgraded**

- i. **Firewall** — Replaced the aging firewall with a new Palo Alto next-generation firewall, providing improved security, traffic filtering, and remote access capabilities.
- ii. **Network Switches** — Core switching hardware was replaced, improving internal network speed and reliability.
- iii. **Server Infrastructure** — The Village's on-premise server environment was fully replaced, including a new host server, new storage server, and a dedicated backup server.

**b. The Transition**

- i. The migration to the new environment was completed in two phases. The primary cutover to the new host server was completed the evening of February 26th. The transition went smoothly overall — GIS services came online as expected, though online mapping was notably slow and at times unresponsive. This was traced to the new host still referencing the old storage server, which introduced significant latency.
- ii. The secondary cutover from old to new storage occurred the evening of March 3rd and proved more challenging. During the migration, file permissions did not transfer correctly, resulting in cascading access issues across several systems. I was able to diagnose the root causes that evening, though full remediation took until Wednesday afternoon. Staff were able to continue working through the disruption, and there was no measurable impact to organizational productivity. Following the storage migration, all GIS services returned to normal operation — and are now performing markedly better than before.

**c. Why This Matters: Redundancy We Didn't Have Before**

- i. The most significant long-term improvement is how the Village's critical systems are now protected. Under the old environment, virtual servers ran on a single host with no redundancy — if hardware failed, services went down.
- ii. The new environment addresses this in two ways:

1. **Server Replication** — We now operate two host servers (WESTON-HV1 and WESTON-HV2). Critical virtual machines — including our GIS server, database server, and Active Directory — maintain live replicas on the second host. If one host were to fail, operations can be restored quickly from the replica on the other.
2. **Veeam Backup** — A dedicated backup server now runs Veeam, an enterprise-grade backup solution, providing automated, restorable backups of all virtual machines. This is in addition to the file-level backups we continue to maintain on an external NAS device.

Previously, the Village had neither of these protections. The new environment represents a meaningful step forward in operational continuity and data protection.

## 2. **Diggers Hotline Workflow — Continued Improvements**

The Board was previously briefed on the Diggers Hotline process, which manages notifications when contractors plan to dig near Village utilities. The following summarizes the history of that workflow and the most recent improvements.

### a. **Original Process**

Diggers Hotline tickets originally arrived as paper faxes. Utility Superintendent Josh Swenson recognized an opportunity to modernize this process and took the initiative to move the workflow into Microsoft Teams, building a SharePoint spreadsheet where ticket information could be tracked digitally and field staff could claim assignments. He was also manually entering all relevant ticket data into that spreadsheet himself. Because of his leadership, the utility crew has become the most advanced users of Microsoft Teams in the organization — a genuine credit to his initiative.

### b. **First Improvement — Automation (approximately 9 months ago)**

At the request of the Utility Superintendent and the Public Works Director, automated flows were built in Microsoft Power Automate to eliminate the manual data entry. Incoming ticket emails are now parsed automatically, with all relevant information extracted and populated into the spreadsheet. A second flow automated PDF creation and file placement on the server, freeing the Utility Superintendent from a time-consuming daily task.

### c. **Second Improvement — Power Apps (Currently in Beta)**

Over time, the spreadsheet-based approach revealed reliability issues. When multiple staff members opened the file simultaneously — particularly on iPads in the field — ticket data would occasionally be overwritten by conflicting versions. Staff also experienced the spreadsheet locking up, requiring them to restart the app.

To resolve these issues, the spreadsheet is being replaced with a custom-built Power Apps application. The app is currently in beta and is still being refined before full release to the crew. The new app provides:

- **A live dashboard** showing today's tickets, unclaimed tickets, emergency tickets, and a running count of tickets processed
- **A full ticket list** with search and filter capability
- **Detailed ticket records** including all caller, location, and work-type information — with one-tap buttons to claim the ticket, get navigation directions to the site, and open the utility map showing the precise location of Village assets in the work area. When a crew member claims a ticket, that action is automatically logged for documentation purposes, creating a record that our utilities were properly marked should any question ever arise
- **A spatial map view** powered by our GIS system, displaying all tickets color-coded by status (New, Claimed, In Progress, Completed)

### **Looking Ahead**

As a point of context, the Village has already received **357 Diggers Hotline tickets in 2026** — a reminder of the volume this workflow handles and why a reliable, scalable system matters. Additional development work is planned to surface higher-level reporting and management dashboards, giving leadership better visibility into ticket trends and crew activity over time.

As a reminder, these applications and automations are being developed by Village staff with tools available to us as part of our Office 365 subscription that we already use for Email, Word, Excel, PowerPoint, Teams, Sharepoint, etc.

# Diggers Hotline App

Village of Weston — Water & Sewer Utility

Mar 11, 2026

- Dashboard
- Today
- All Tickets
- Map
- Emergency

0

Today's Tickets

9

Unclaimed

0

Emergency

357

Completed

## TODAY'S TICKETS

### 7010 BREHM ST

TAK West Shore, LLC

#20261106957 · INSTALLING FIBER LINES

NEW

### 4703 MESKER ST

TAK West Shore, LLC

#20261106953 · INSTALLING FIBER LINES

NEW

### 1819 EL SEGUNDO AVE

FIVE STAR ENERGY SERVICES/INTERCON

#20261106506 · RELOCATING OR UPGRADING U/G ELECTRIC

NEW

### 1611 SCHOFIELD AVE

TAK West Shore, LLC

#20261104197 · INSTALLING FIBER LINES

NEW

### Shorey Ave

RIVERSIDE LAND SURVEYING

#20261102938 · SURVEY WORK

NEW

Back

**Ticket #20261106957**

7010 BREHM ST - TAK West Shore, LLC

CLAIM THIS TICKET

VIEW TICKET

NAVIGATE

UTILITY MAP

**TICKET INFORMATION**

Ticket #	20261106957
Ticket Type	Standard
Call Date	03/10/2026 12:22 PM
Start Date	03/13/2026 12:30 PM
Type of Work	INSTALLING FIBER LINES
Status	New
Claimed By	

**CONTACT INFORMATION**

Company	TAK West Shore, LLC
Caller	tsurvis@takwestshore.com
Phone	(920) 906-9825
Email	tsurvis@takwestshore.com
Field Rep	TINA SURVIS
Working For	TDS811DC

**LOCATION**

Address	7010 BREHM ST
Intersection	ANDREA ST
County	MARATHON
Coordinates	44.893095, -89.511406

**MARKING INSTRUCTIONS**

MARK A 50FT WIDE PATH FROM ACCESS POINT (PED/VAULT) CA-3130 006 TO POWER METER AT THIS ADDRESS. MAP AVAILABLE UPON REQUEST. PLEASE FLAG AND PAINT.

# Diggers Hotline App

Village of Weston — Water & Sewer Utility

Mar 11, 2026

- Dashboard
- Today
- All Tickets
- Map
- Emergency

Search tickets...

Completed



## 9306 Weston Ave

AMERICAN FENCE COMPANY  
#20261007996 · FENCE INSTALLATION

COMPLETED

## 6400 ALDERSON ST

WISCONSIN PUBLIC SERVICE  
#20261007838 · RELOCATING TRANSFORMER

COMPLETED

## 6400 ALDERSON ST

WISCONSIN PUBLIC SERVICE  
#20261007838 · RELOCATING TRANSFORMER

COMPLETED

## 6400 ALDERSON ST

FIVE STAR ENERGY SERVICES/INTERCON  
#20261007785 · UPGRADING U/G ELECTRIC

COMPLETED

## 6400 ALDERSON ST

FIVE STAR ENERGY SERVICES/INTERCON  
#20261007785 · UPGRADING U/G ELECTRIC

COMPLETED

## N/A VOLKMAN ST

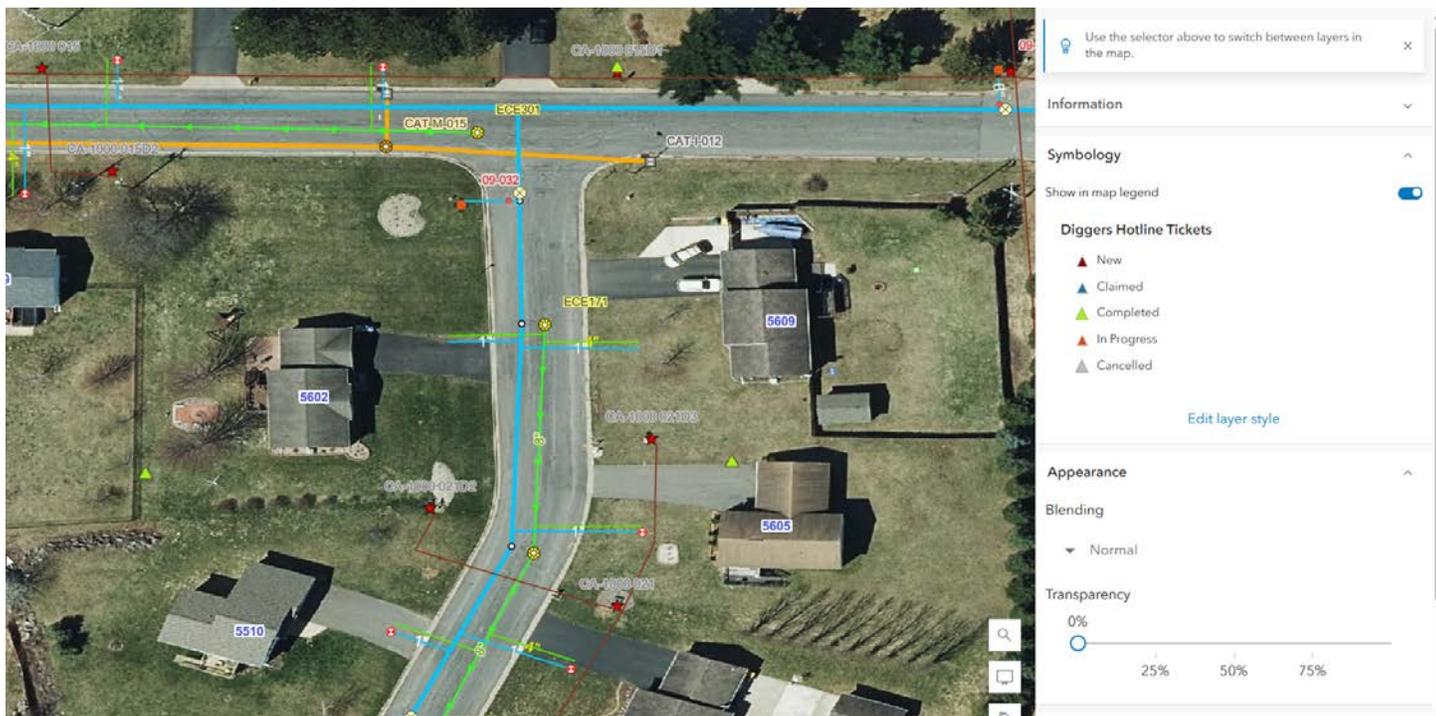
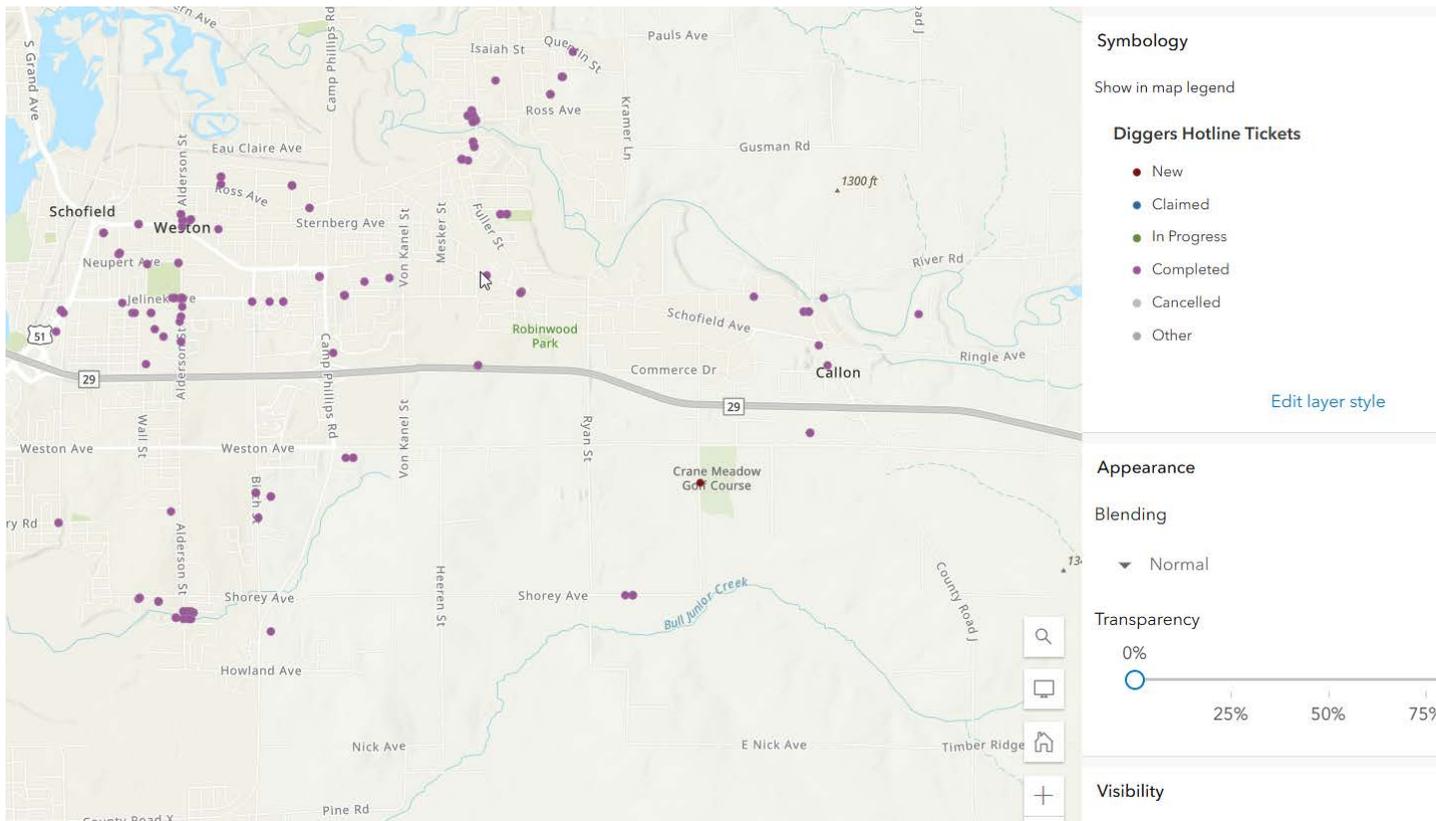
VILLAGE OF ROTHSCHILD  
#20261006855 · REPAIR WATER MAIN

COMPLETED

## VOLKMAN ST

VILLAGE OF ROTHSCHILD

COMPLETED





**VILLAGE OF WESTON, WISCONSIN  
AGENDA ITEM COVER SHEET / REQUEST FOR CONSIDERATION**

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**DESCRIPTION:** Report re: February 2026 Building Permits

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**FROM:** Roman Maguire, Building Inspector  
Travis Meverden, Building Inspector

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**FOR REVIEW BY:** Plan Commission, 03/09/2025  
Board of Trustees, 03/16/2025

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**POLICY QUESTION:** Should the PC & BOT acknowledge the February 2026 building permits issued as submitted by the Department?

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**ISSUE-IN-BRIEF:** Monthly report from the Planning & Development Department – Building Inspections Division.

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**FISCAL IMPACT:** \$3,784,931 in permit valuation  
\$23,066 in permit fees  
141 total permits issued (138 Village, 2 Town, 1 Rothschild) (YTD as of 03/02/2026)

**Month of February 2026 Permits Issued.**  
Village of Weston - 73  
Town of Weston - 2  
Village of Rothschild - 0  
\$15,955 received in permit fees.  
\$2,995,726 in permit valuation

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**GUIDANCE:** Inspectors recommend the PC & BOT acknowledge the report and place on file.

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**PRIOR REVIEW:** No previous public review.

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**REQUEST:** Acknowledge and place on file.

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**Is there an additional briefer with this agenda item?**

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**Are there additional documents which have been attached to this report?**

**February 2026 Building Permits**

# Permits Issued

*Date From 02/01/26 and Date To 02/28/26*

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
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## Town of Weston

202600182	Residential Addition	228658 HAWTHORNE LN, WESTON	08228080610067	GREGORY BROWN		443		02/27/2026	\$110,000	\$340.00
202600166	WUBPA	157033 TOWNLINE RD, WESTON	08228080520992	HOLLY SHERWOOD	Antiquity Acres	0	1,296	02/20/2026	\$260,000	\$2,595.00

Town of Weston Permits Issued	2
Town of Weston Permits Fees	\$2,935
Town of Weston Permits Valuation	\$370,000
Town of Weston Permits Finished SqFt	\$1,296
Town of Weston Permits Project SqFt	443

## Village of Weston

202600175	Accessory	5810 BUSINESS HIGHWAY 51, WESTON	19228081830061	WISCONSIN ESTATE BUYERS LLC		0		02/25/2026	\$9,000	\$97.60
202600153	Commercial Addition	5603 BUSINESS HIGHWAY 51, WESTON	19228081831030	ZRH, A WISCONSIN GENERAL PARTNERSHIP	Kwik Trip	1,077		02/18/2026	\$1,500,000	\$107.70
202600105	Early Start	No Address			Timber Ridge Builders LLC.	0		02/09/2026		\$100.00
202600106	Early Start	No Address			Timber Ridge Builders LLC.	0		02/09/2026		\$100.00
202600117	Early Start	9603 ANASTASIA DR, WESTON	19228083420970	REEDY BUILDERS LLC	Reedy Builders	0		02/10/2026		\$100.00
202600176	Early Start	3832 JACKRABBIT DR, WESTON	19228081040172	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/26/2026		\$100.00
202600150	Early Start	2808 BARCLAY WAY, WESTON	19228081720909	RBW PROPERTIES LLC	RBW Properties	0		02/18/2026		\$100.00
202600177	Early Start	3807 MUSKIE DR, WESTON	19228081040175	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/26/2026		\$100.00

# Permits Issued

*Date From 02/01/26 and Date To 02/28/26*

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
202600122	Electrical	8304 HINNER SPRINGS DR, WESTON	19228082910044	MEGAN UNSETH	H & H Electric	120		02/12/2026	\$900	\$20.00
202600090	Electrical Comm	3806 SCHOFIELD AVE, WESTON	19228081740894	3910 SCHOFIELD AVENUE LLC	PGA, Inc	1,000		02/03/2026	\$5,700	\$200.00
202600104	Electrical Comm	3400 MINISTRY PKWY, WESTON	19228082040959	MCHS HOSPITALS INC	K and M Electric	273		02/09/2026	\$30,630	\$200.00
202600173	Electrical Comm	5603 BUSINESS HIGHWAY 51, WESTON	19228081831030	ZRH, A WISCONSIN GENERAL PARTNERSHIP	PRIME SERVICE PROVIDERS INC.	1,000		02/24/2026	\$76,925	\$325.00
202600165	Excavation	2500 PARKWAY LN, WESTON	19228083220137	VILLAGE OF WESTON	WISCONSIN PUBLIC SERVICE	0		02/20/2026		\$75.00
202600152	Excavation	2501 JELINEK AVE, WESTON	19228082020989	WESTON LEGACY LLC	WISCONSIN PUBLIC SERVICE	0		02/18/2026		\$0.00
202600158	Excavation	3836 MUSKIE DR, WESTON	19228081040121	GREEN TREE CONSTRUCTION INC	Wisconsin Public Service	0		02/19/2026		\$75.00
202600159	Excavation	3830 MUSKIE DR, WESTON	19228081040122	GREEN TREE CONSTRUCTION INC	Wisconsin Public Service	0		02/19/2026		\$75.00
202600102	Excavation	5907 PRAIRIE ST, WESTON	19228081640095	BENDER & BENDER LLP	Wisconsin Public Service	0		02/09/2026		\$75.00
202600115	Excavation	6702 RYAN ST, WESTON	19228082210987	WESTON LLC	FRONTIER COMMUNICATIONS	0		02/10/2026		\$75.00
202600092	Excavation	6336 PERCH DR, WESTON	19228081040139	GREEN TREE CONSTRUCTION INC	TDS Telecom	0		02/04/2026		\$75.00
202600088	Excavation	5610 HEWITT AVE, WESTON	19228080940112	ALAN DRAKE		0		02/03/2026		\$75.00
202600085	Excavation	5606 FERGE ST, WESTON	19228081830139	KOBLE PROPERTIES LLC	Wisconsin Public Service	0		02/02/2026		\$75.00
202600086	Excavation	5602 FERGE ST, WESTON	19228081830123	KOBLE PROPERTIES LLC	Wisconsin Public Service	0		02/02/2026		\$75.00
202600084	Excavation	5703 MARY LN, WESTON	19228082220118	KEVIN TOWLE	Wisconsin Public Service	0		02/02/2026		\$75.00
202600089	Excavation	4107 BARBICAN AVE, WESTON	19228082120177	4107 BARBICAN AVENUE LLC	ICS (Integrated Construction Solutions, LLC)	0		02/03/2026		\$75.00

# Permits Issued

*Date From 02/01/26 and Date To 02/28/26*

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
202600100	Fence	4311 SCHOFIELD AVE, WESTON	19228081630943	ILLINOIS AVENUE HOUSING LLC	Year	0		02/05/2026	\$2,795	\$40.00
202600087	Home Improvement	5606 WALNUT ST, WESTON	19228081630098	KENNETH MACIAZ		0		02/02/2026	\$5,000	\$265.00
202600167	Home Improvement	4810 STERNBERG AVE, WESTON	19228081620039	RICHARD SPATZ	Mad City Windows & Baths	0		02/20/2026	\$6,500	\$50.00
202600142	Home Improvement	5302 GORDON ST, WESTON	19228081740963	NATHAN WILLIAMSON		0		02/16/2026	\$10,500	\$140.00
202600140	Home Improvement	8304 HINNER SPRINGS DR, WESTON	19228082910044	MEGAN UNSETH		0		02/16/2026	\$12,000	\$50.00
202600107	Home Improvement	6316 PERCH DR, WESTON	19228081040135	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/10/2026	\$15,000	\$240.00
202600170	Home Improvement	3006 NORMA AVE, WESTON	19228081730095	TERRY SONNTAG	Remodeling Journey	0		02/23/2026	\$27,291	\$50.00
202600108	HVAC Res	5803 TRICIA AVE, WESTON	19228081520033	RANDY ENGMAN	Steve's Plumbing and Heating	0		02/10/2026	\$5,033	\$50.00
202600168	HVAC Res	5109 KELLYLAND ST, WESTON	19228081610044	KATHLEEN BLICK	Merrill Sheet Metal	0		02/20/2026	\$6,210	\$50.00
202600161	HVAC Res	4506 TWIN PINES LN, WESTON	19228081520110	PETER LIONBERGER	Frasiers Plumbing & Heating	0		02/19/2026	\$13,775	\$50.00
202600093	Lateral	3816 MUSKIE DR, WESTON	19228081040125	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$50.00
202600094	Lateral	3830 MUSKIE DR, WESTON	19228081040122	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$50.00
202600095	Lateral	3836 MUSKIE DR, WESTON	19228081040121	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$50.00
202600098	Meter	3836 MUSKIE DR, WESTON	19228081040121	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$600.00

# Permits Issued

Date From 02/01/26 and Date To 02/28/26

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
202600097	Meter	3830 MUSKIE DR, WESTON	19228081040122	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$600.00
202600096	Meter	3816 MUSKIE DR, WESTON	19228081040125	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0		02/05/2026		\$600.00
202600138	Minor Home Improvement	4911 ELM ST, WESTON	19228081720017	SUSAN RAINVILLE		0		02/13/2026	\$6,120	\$60.00
202600136	Minor Home Improvement	8507 CASTLEBERRY CIR, WESTON	19228082930061	ERIC LEE	Infinity Exteriors LLC	0		02/13/2026	\$25,000	\$60.00
202600114	Minor Home Improvement	8409 WINDSOR DR, WESTON	19228082930023	KENG LEE	Infinity Exteriors LLC	0		02/10/2026	\$27,000	\$60.00
202600082	Occupancy	4101 SCHOFIELD AVE, WESTON	19228081630971	SCF RC FUNDING IV LLC		0		02/02/2026		\$0.00
202600119	Parking Lot	5603 BUSINESS HIGHWAY 51, WESTON	19228081831030	ZRH, A WISCONSIN GENERAL PARTNERSHIP	Excel Engineering Inc	0		02/11/2026	\$60,000	\$0.00
202600163	Plumbing Com	5703 JAMAR ST, WESTON	19228081640970	GRAND AVE VENTURES LLC	RIVER VALLEY PLUMBING	0		02/19/2026	\$1,000	\$100.00
202600091	Plumbing Com	5101 MESKER ST, WESTON	19228081610964	NORTHERN LIMITED LIABILITY CO	Valentine Plumbing & Heating	0		02/04/2026	\$24,500	\$200.00
202600178	Sign	6307 SCHOFIELD AVE, WESTON	19228082220125	DRG HOLDINGS LLC	Super Lettering & Signs Inc	0		02/26/2026	\$1,500	\$125.00
202600123	Sign	5503 SCHOFIELD AVE, WESTON	19228081640150	T & A HOFFMANN LLC		0		02/12/2026	\$5,000	\$50.00
202600160	Sign	3111 SCHOFIELD AVE, WESTON	19228081730978	7TH FLOOR INVESTMENTS LLC	Jones Sign Company	0		02/19/2026	\$23,347	\$125.00
202600154	Special Assessment	7805 BIRCH ST, WESTON	19228082910035	FIRST PHOENIX-WESTONLLC	Stewart Title Guaranty Company	0		02/18/2026		\$40.00
202600116	Special Assessment	5515 GLAD ST, WESTON	19228081730051	CHERYL VENZKE	Knight Barry Title - QTax	0		02/10/2026		\$40.00

# Permits Issued

Date From 02/01/26 and Date To 02/28/26

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
202600148	Special Assessment	5401 BUSINESS HIGHWAY 51, WESTON	19228081831037	4601 WEST NORTH LLC	CHICAGO TITLE INSURANCE COMPANY	0		02/17/2026		\$40.00
202600149	Special Assessment	3006 BARCLAY WAY, WESTON	19228081720052	JASON SCHILLING	Knight Barry Title - QTax	0		02/17/2026		\$40.00
202600083	Special Assessment	3702 NORTHWESTERN AVE, WESTON	19228080810998	SHARON JAGLER	The Closing Company, LLC	0		02/02/2026		\$40.00
202600112	Special Assessment	4922 ANNABELLE CT, WESTON	19228082110010	RM.STEPHENS LLC	County Land and Title Co.	0		02/10/2026		\$40.00
202600113	Special Assessment	4915 ANNABELLE CT, WESTON	19228082110013	RM.STEPHENS LLC	County Land and Title Co.	0		02/10/2026		\$40.00
202600126	Special Assessment	4504 ESTATE DR, WESTON	19228081510060	KEVIN D SCHULZ & SUSAN K SCHULZ	Avenue Title	0		02/13/2026		\$40.00
202600127	Special Assessment	5211 ROSS AVE, WESTON	19228081610940	ALLEN WANTA	Avenue Title	0		02/13/2026		\$40.00
202600128	Special Assessment	5019 KELLYLAND ST, WESTON	19228081610031	JULIA CONTRERAS	Avenue Title	0		02/13/2026		\$40.00
202600129	Special Assessment	5806 ALEX ST, WESTON	19228081020022	JEREMIAH SYRING	Avenue Title	0		02/13/2026		\$40.00
202600172	Special Assessment	5716 NORMANDY ST, WESTON	19228081831020	SAMANTHA FROMBACH	GOWEY ABSTRACT & TITLE COMPANY INC	0		02/24/2026		\$40.00
202600111	Special Assessment	8207 SCENIC DR, WESTON	19228081440995	MARY WRYCHA	RUNKEL ABSTRACT	0		02/10/2026		\$40.00
202600130	Special Assessment	8211 SCHOFIELD AVE, WESTON	19228082310955	MID-WEST MINI STORAGE P1 LLC	Avenue Title	0		02/13/2026		\$40.00
202600131	Special Assessment	No Address	19228082940981	Jaymi Lynn Hughes	Avenue Title	0		02/13/2026		\$40.00
202600132	Special Assessment	5802 WESTON MEADOWS PASS, WESTON	19228081540170	PAUL ALSTON	Avenue Title	0		02/13/2026		\$40.00
202600133	Special Assessment	6311 CREEL DR, WESTON	19228081010045	KYLER KOCHER	Avenue Title	0		02/13/2026		\$40.00
202600134	Special Assessment	8412 HINNER SPRINGS DR, WESTON	19228082910051	TIMBER RIDGE BUILDERS LLC	Avenue Title	0		02/13/2026		\$40.00

# Permits Issued

*Date From 02/01/26 and Date To 02/28/26*

Permit #	Template	Permit Address	Parcel ID	Owner Name	Contractor	Project Sq Ft	Finished Sq Ft	Issue Date	Valuation	Fees
202600121	Special Assessment	5002 ALDERSON ST, WESTON	19228081810050	JENI LEIGHT P GRAY, ROBERT J GRAY	GOWEY ABSTRACT & TITLE COMPANY INC	0		02/11/2026		\$40.00
202600135	Special Assessment	5906 LAWNSDALE ST, WESTON	19228081840185	MARK MERKES	Avenue Title	0		02/13/2026		\$40.00
202600081	Well Resinspection	5407 ROXANN DR, WESTON	19228080940135	KELLY ACKLEY		0		02/02/2026		\$60.00
202600139	WUBPA	3816 MUSKIE DR, WESTON	19228081040125	GREEN TREE CONSTRUCTION INC	Green Tree Construction Inc.	0	1,712	02/16/2026	\$350,000	\$3,055.00
202600141	WUBPA	2805 BARCLAY WAY, WESTON	19228081720911	RBW PROPERTIES LLC	RBW Properties	0	1,488	02/16/2026	\$375,000	\$3,015.00
Village of Weston Permits Issued										73
Village of Weston Permits Fees										\$13,020
Village of Weston Permits Valuation										\$2,625,726
Village of Weston Permits Finished SqFt										\$3,200
Village of Weston Permits Project SqFt										3,470
<b>Total Permits Issued</b>										<b>75</b>
<b>Total Permits Fees</b>										<b>\$15,955</b>
<b>Total Permits Valuation</b>										<b>\$2,995,726</b>
<b>Total Finished Sq Ft</b>										<b>4,496</b>
<b>Total Project Sq Ft</b>										<b>3,913</b>

# REQUEST FOR CONSIDERATION

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**Public Mtg/Date:** Board of Trustees, March 16, 2026  
Finance & Human Resource Committee, March 16, 2026

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**Description:** February 2026 Financial Report – All Funds

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**From:** Jessica Trautman, Finance Director

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**Question:** Should the Board of Trustees and Finance & HR Committee acknowledge the Financial Report for all funds?

## Background

The February 2026 Financial Report for all funds is attached

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**Attached Docs:** February 2026 Financial Report – All Funds

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**Committee Action:** None.

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**FISCAL IMPACT:** None.

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**Recommendation:** Finance Director recommends acknowledgement.

## Recommended Language for Official Action

**Finance: I move to acknowledge the February 2026 Financial Report for all funds.**

**Board of Trustees: I move to acknowledge the February 2026 Financial Report for all funds.**

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**Additional action:** None.

*The financial position of the Village of Weston for period beginning February 1, 2026, through February 28, 2026, as reported for all funds.*

# **Monthly Financial Report – February 2026**

March 16, 2026

Finance Department



# NARRATIVE

\*\*\*One quick thing to point out: 8.33% of the year completed!

February is doing fairly well, but being only two months into the year, it's still too early to pinpoint notable activity within the financial statements.

## General Fund:

Revenue collected for 2026 is \$6,256,131 or 64.7%, in line with 2025.

- Munic. Service-General Gov't: 94% of budget, Town rent was recorded.
- License and Permits: Trending similar to 2025.
- Miscellaneous Revenue: 22%, Crane Meadow terminated their lease at year end of 2025.

Expenditure, so far, is similar with 2025 at \$1,649,475 or 17.1%.

- Wages/Salaries: reflected through 02/20/2026
- Mountain Bay Metro PD: Inline with budget, but has an increase of \$26,070
- Winter Street Maintenance – Village: 53% of budget, 2025 had a lighter winter

<u>EXPENDITURE</u>	<u>Y-T-D 2026</u>	<u>ADJUSTED BUDGET</u>	<u>Y-T-D 2025</u>	<u>ADJUSTED BUDGET</u>
<b>GENERAL FUND:</b>				
General Government	\$288,246	\$1,248,175	\$270,556	\$1,349,083
Public Safety	930,824	5,253,040	908,058	4,950,934
Public Works	336,701	2,217,683	282,151	2,258,619
Human Services	0	8,000	-	7,400
Culture & Recreation	57,436	571,531	74,872	567,414
Community Development	36,268	296,568	31,752	286,997
Misc. Programs	-	29,500	-	29,500
Transfer to Other Funds	-	25,000	-	125,000
Contingency Reserve	-	16,459	-	43,250
<b>TOTAL APPROPRIATION</b>	<u>\$1,649,475</u>	<u>\$9,665,956</u>	<u>\$1,567,389</u>	<u>\$9,618,197</u>
<b>REVENUES</b>				
Property Taxes	\$5,742,580	\$5,733,357	\$5,601,967	\$5,601,966
Other Taxes	109,166	523,090	111,318	553,090
State Shared Revenues	-	1,535,919	-	1,474,060
Other Grants & Aids	263,262	1,171,046	211,442	1,063,783
Interest Income	47,231	97,384	70,683	201,958
Munic. Services-Town/All Other	43,369	70,550	10,863	67,550
Applied Fund Balance/Reserve	-	50,000	-	105,000
All Other Revenue	50,523	484,610	53,828	550,790
<b>TOTAL RESOURCES</b>	<u>\$6,256,131</u>	<u>\$9,665,956</u>	<u>\$6,060,102</u>	<u>\$9,618,197</u>

Special Revenue Funds:

Aquatic Center, minimal activities, a few season passes and punch card sold.

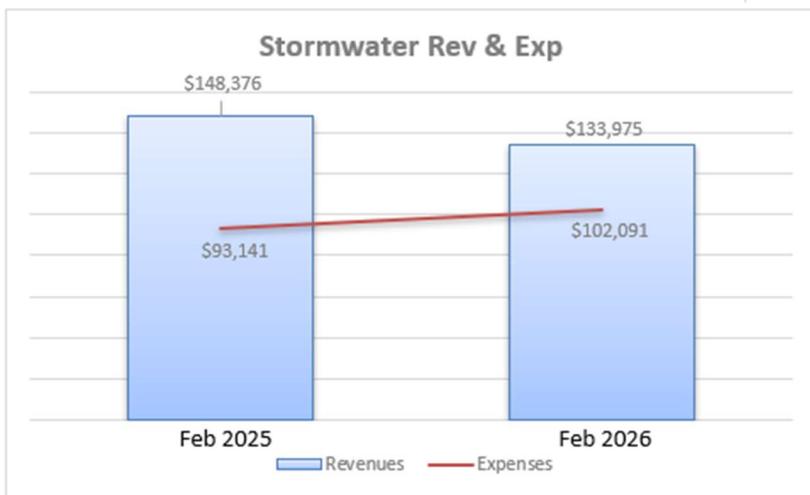
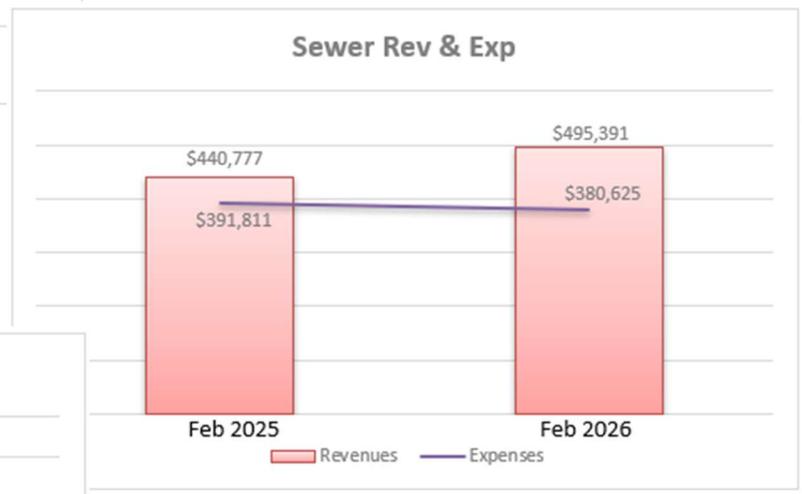
Room Taxes, currently no activities.

Proprietary Funds:

Water revenue is similar to 2025 at 16.15%, with no notable difference. Interest is currently high but is expected to be lower than 2025. Water expenditure is slightly higher than 2025 at an increase of \$3,381.

Sewer revenue is slightly higher than 2025 at 15.38%. There was a meter reading error, Wausau Tile, that will be corrected in March. Also, in 2025, Sewer sold their old sewer camera. Sewer expenditure is slightly lower than 2025 at 10.47% due to timing difference in paying invoices.

Stormwater revenue is like 2025 with no notable difference at 13.51%. Expenditure is lower than 2025 at 12.05% with no notable difference as well.



Drill down to see Budget Status Report [here.](#)



# REQUEST FOR CONSIDERATION

**Public Mtg/Date:** Board of Trustees, March 16, 2025

**Description:** Monthly Code Enforcement Report

**From:** Jennifer Higgins, Planning & Development Director/Zoning Administrator  
Roman Maguire, Building Inspector  
Travis Meverden, Building Inspector/Property Inspector  
Audrey Webster, Assistant Planner  
Mountain Bay Metro Police Department

**Question:** Item is on the agenda for informational purposes only as an update to Code enforcement case progress over the past month.

## BACKGROUND

As of 02/25/26

- There were 52 open and active code enforcement cases. (See attached list)
- In January and February 2026, 9 cases were created, 4 cases were closed. 13 of the overall 52 active cases have been referred to Mountain Bay Metro PD and are in various stages of enforcement proceedings (Monitoring/Citations/Municipal Court).
- To date we have received 4 new complaints in February. 1 case has been closed.

**Attached Docs:** Active Enforcement Case List

**Committee Action:** None

**Fiscal Impact:** TBD.

**Recommendation:** Staff recommend the Committee acknowledge the report and place on file.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

I acknowledge the report as presented and direct staff to place the report on file.

**ADDITIONAL ACTION:** None

# REQUEST FOR CONSIDERATION

ID	Complaint Date	Case Address	Case Number	Type	Status	Assigned To	Created On	Created By
6675	2/18/2026	1803 Rossenbach ave	CV-202600009	Building Code	Pending	CodeEnforcement	2/18/2026	Code Enforcement
6674	2/13/2026	3218 VERN LN, WESTON	CV-202600008	Parking	In Violation	CodeEnforcement	2/13/2026	Code Enforcement
6672	2/5/2026	3902 BAYINGTON AVE, WESTON	CV-202600006	Health and Sanitation	Pending	rmaguire	2/5/2026	schibeya
6671	1/28/2026	3510 MOUNT VIEW AVE, WESTON	CV-202600005	Building Code	Pending	rmaguire	1/28/2026	vparker
6667	1/6/2026	6507 QUENTIN ST, WESTON	CV-202600001	Zoning-Motorized Vehicle Storage	In Violation	CodeEnforcement	1/6/2026	Code Enforcement
6661	12/18/2025	2211 RADTKE AVE, WESTON	CV-202500231	Abandoned Vehicles	In Violation	MBMPD	12/18/2025	Code Enforcement
6655	12/9/2025	4406 DEER ST, WESTON	CV-202500225	Nuisances	In Violation	codeenforcement	12/9/2025	Code Enforcement
6650	11/19/2025	1612 HIGHLAND AVE, WESTON	CV-202500220	Health and Sanitation	Monitoring	rmaguire	11/19/2025	Code Enforcement
6648	11/7/2025	5107 ASPEN ST, WESTON	CV-202500218	Zoning-Accessory Buildings	Enforcement Suspended	codeenforcement	11/7/2025	vparker
6647	10/31/2025	4903 MESKER ST, WESTON	CV-202500217	Building Code	In Violation	codeenforcement	10/31/2025	rmaguire
6646	10/23/2025	5909 MARY LN, WESTON	CV-202500216	Zoning-Permits/Approvals	In Violation	codeenforcement	10/30/2025	awebster
6643	10/27/2025	3902 BAYINGTON AVE, WESTON	CV-202500213	Health and Sanitation	In Violation	codeenforcement	10/27/2025	vparker
6641	10/20/2025	1412 KECK AVE, WESTON	CV-202500211	Health and Sanitation	In Violation	rmaguire	10/20/2025	vparker
6629	9/22/2025	2105 JELINEK AVE, WESTON	CV-202500199	Nuisances	In Violation	codeenforcement	9/22/2025	vparker
6598	8/11/2025	1803 ROSSENBACH AVE, WESTON	CV-202500168	Building Code	In Violation	mloveless	8/11/2025	Code Enforcement
6597	8/6/2025	4206 AUGUSTINE AVE, WESTON	CV-202500167	Junked Motor Vehicles	In Violation	mloveless	8/6/2025	tmeverden
6580	7/15/2025	5308 S TIMBER ST, WESTON	CV-202500150	Nuisances	Enforcement Suspended	tmeverden	7/15/2025	Code Enforcement
6558	6/28/2025	4020 SCHOFIELD AVE, WESTON	CV-202500128	Refuse and Recycling	Monitoring	vparker	6/28/2025	Code Enforcement
6544	6/24/2025	1726 LAGUNA AVE, WESTON	CV-202500114	Zoning-Driveways	Enforcement Suspended	tmeverden	6/24/2025	statro
6539	6/20/2025	5007 LEE AVE, WESTON	CV-202500109	Zoning-Permits/Approvals	In Violation	rmaguire	6/20/2025	dgersert
6524	6/12/2025	4602 FULLER ST, WESTON	CV-202500094	Nuisances	In Violation	jzwicky	6/12/2025	dgersert
6477	4/8/2025	5011 PINE ST, WESTON	CV-202500047	Nuisances	Enforcement Suspended	mloveless	4/8/2025	Code Enforcement
6470	3/28/2025	2215 SCHOFIELD AVE, WESTON	CV-202500040	Zoning-Land Use	In Violation	mloveless	3/28/2025	vparker
6450	2/17/2025	1818 HIGHLAND AVE, WESTON	CV-202500020	Nuisances	In Violation	mloveless	2/17/2025	Code Enforcement
6435	1/22/2025	5107 ASPEN ST, WESTON	CV-202500005	Zoning-Motorized Vehicle Storage	Monitoring	jzwicky	1/22/2025	jhiggins
6434	1/22/2025	3020 MOUNT VIEW AVE, WESTON	CV-202500004	Building Code	Enforcement Suspended	rmaguire	1/22/2025	rmaguire
6433	1/16/2025	3613 SCHOFIELD AVE, WESTON	CV-202500003	Zoning-Permits/Approvals	In Violation	rmaguire	1/20/2025	jhiggins
6430	12/31/2024	4717 MESKER ST, WESTON	CV-202400208	Nuisances	In Violation	mloveless	12/31/2024	vparker
6426	12/18/2024	4002 SCHOFIELD AVE, WESTON	CV-202400204	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6425	12/18/2024	3806 SCHOFIELD AVE, WESTON	CV-202400203	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6424	12/18/2024	3910 SCHOFIELD AVE, WESTON	CV-202400202	Refuse and Recycling	Monitoring	vparker	12/18/2024	vparker
6422	12/13/2024	6406 HUBERT AVE, WESTON	CV-202400200	Nuisances	Enforcement Suspended	tmeverden	12/13/2024	Code Enforcement
6415	11/18/2024	4911 ASPEN ST, WESTON	CV-202400193	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6414	12/11/2024	5003 ASPEN ST, WESTON	CV-202400192	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6413	11/18/2024	5007 ASPEN ST, WESTON	CV-202400191	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6412	11/18/2024	5011 ASPEN ST, WESTON	CV-202400190	Building Code	In Violation	rmaguire	12/11/2024	rmaguire
6411	11/18/2024	5103 ASPEN ST, WESTON	CV-202400189	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6410	11/18/2024	5107 ASPEN ST, WESTON	CV-202400188	Building Code	In Violation	rmaguire	12/10/2024	rmaguire
6405	11/15/2024	4020 SCHOFIELD AVE, WESTON	CV-202400183	Refuse and Recycling	Monitoring	vparker	11/15/2024	Code Enforcement
6400	11/11/2024	3404 STERNBERG AVE, WESTON	CV-202400178	Zoning-Accessory Buildings	Enforcement Suspended	mloveless	11/11/2024	tmeverden
6397	11/1/2024	5912 BUSINESS HIGHWAY 51, WESTON	CV-202400175	Building Code	In Violation	rmaguire	11/6/2024	rmaguire
6350	8/16/2024	1310 POST AVE, WESTON	CV-202400128	Nuisances	Monitoring	jzwicky	8/16/2024	Code Enforcement
6287	6/20/2024	3913 ROSS AVE, WESTON	CV-202400065	Building Code	Enforcement Suspended	tmeverden	6/20/2024	jhiggins
6286	6/20/2024	7804 SERVICE LN, WESTON	CV-202400064	Zoning-Parking Lot	Enforcement Suspended	tmeverden	6/20/2024	cedmondson
6284	6/18/2024	5707 MOYER AVE, WESTON	CV-202400062	Parking	Monitoring	jzwicky	6/18/2024	Code Enforcement
6264	6/4/2024	4506 HOLLY AVE, WESTON	CV-202400042	Zoning-Driveways	Enforcement Suspended	tmeverden	6/4/2024	tmeverden
6223	1/4/2024	4104 SHOREY AVE, WESTON	CV-202400001	Building Code	Raze Order	rmaguire	1/4/2024	aanklam
6217	12/5/2023	3609 WESTON AVE, WESTON	CV-202300157	Zoning-Motorized Vehicle Storage	In Violation	mloveless	12/5/2023	aanklam
6123	6/27/2023	5902 STELLA AVE, WESTON	CV-202300063	Zoning-Permits/Approvals	Enforcement Suspended	jhiggins	6/27/2023	aanklam
6118	6/16/2023	5810 BUSINESS HIGHWAY 51, WESTON	CV-202300058	Building Code	In Violation	tmeverden	6/16/2023	aanklam
6067	2/14/2023	1710 ROSSENBACH AVE, WESTON	CV-202300007	Nuisances	In Violation	tmeverden	2/14/2023	aanklam
5971	9/8/2021	6202 ROSS AVE, WESTON	CV-202100084	Nuisances	Enforcement Suspended	tmeverden	9/8/2021	Code Enforcement



# CODE ENFORCEMENT ANNUAL

## REPORT

2025





**Table of Contents**

Summary ..... 3  
 2025 Report Highlights ..... 3  
 Village Code Enforcement ..... 3  
 How to Report Potential Violations ..... 4  
 Staffing for Code Enforcement ..... 5  
 Typical Enforcement Process ..... 5  
 Record Number of Complaints ..... 6  
 Case Resolution ..... 8  
 Next Steps and Program Needs for 2026 ..... 10

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**Staff**

Director/Zoning Administrator	Jennifer Higgins
Building Inspector/Building Manager	Roman Maguire
Building & Property Inspector	Travis Meverden
Assistant Planner	Audrey Webster
Officer/SRO	Jeffery Zwikcy
Officer/SRO	Matthew Loveless





## Summary

The Code Enforcement Annual Report provides an overview of code enforcement activity in 2025 and identifies trends in property maintenance concerns within the Village of Weston. Each year, Village staff review internal code enforcement data and compare it to prior years to evaluate trends, workload, and overall program effectiveness.

The 2025 Annual Report is based on data collected between January 1, 2025, and December 31, 2025.

## 2025 Report Highlights

- **279 total complaints** were received in 2025, representing the highest annual number of complaints in program history and a 12.9% increase from 2024.  
Source: SR Count by Violation Category Report (1/1/25 - 12/31/25)
- **88.7% of cases submitted in 2025 were resolved** as of January 1, 2026. Only **24 cases** received in 2025 will be carried into 2026.  
Source: All Case Report (1/1/2025 - 12/31/2025)
- **63% of cases** in 2025 were followed up on within five (5) days of complaint receipt.
- A total of **234 overall cases were closed** in 2025.
- Based on preliminary review of complaint categories, there were **no significant changes in the types of complaints received** and **no new emerging trends** in property maintenance concerns.

## Village Code Enforcement

The need for code enforcement in the Village of Weston has existed well before the community's incorporation as a Village in 1996. Over the years, code enforcement responsibilities have been shared among multiple staff members across departments. The primary purpose of the program is to ensure compliance with Village ordinances related to zoning and property maintenance. Well-maintained properties help preserve property values, reinforce neighborhood character, and foster community pride, while poorly maintained properties can contribute to neighborhood decline and diminished quality of life.

Village code enforcement focuses on the enforcement of local ordinances that reflect Weston's community standards and neighborhood expectations. The program emphasizes education, voluntary compliance, and corrective action when necessary. It is important to note that code enforcement is separate from building, fire, and electrical code enforcement and does not address private property line disputes or civil disagreements between neighbors.





Code compliance is predominantly complaint-based; however, staff may also initiate cases while conducting routine fieldwork and other municipal duties. When a complaint is received, staff review the reported concern, determine whether a violation exists, and work collaboratively with property owners or occupants to achieve compliance.

At present, the Village does not have a dedicated full-time Code Enforcement Officer. Planning and Development staff serve as the initial clearinghouse for complaints and coordinate follow-up by routing potential violations to the appropriate department or agency, depending on the nature of the concern.

## How to Report Potential Violations

The Village of Weston encourages residents to respectfully communicate with their neighbors regarding potential concerns, when appropriate, prior to submitting a formal complaint. This approach can often resolve minor issues informally, promote mutual understanding, and help maintain positive neighborhood relationships. [The Citizen's Guide to Residential Ordinances](#) offers additional information about the Village's ordinances that pertain to residential property and explains how the Village may enforce those ordinances when applicable.

Potential code violations may be reported through the Village's website at [westonwi.gov](http://westonwi.gov) using the online reporting portal. Concerns may also be submitted by phone or email to the appropriate Village department. Providing clear and detailed information when submitting a complaint helps staff efficiently review and respond to the reported concern.

Non-emergency crime-related matters, including animal complaints, noise complaints, and similar issues, should be reported directly to the Mountain Bay Metro Police Department for proper handling, when the offence is occurring.

The screenshot shows the 'Village of Weston Code Enforcement' page on the Evolve platform. The page includes a navigation menu on the left with options like 'Code Enforcement', 'Report A Violation', 'Case Search', 'Village Links', 'Village Website', 'Citizen's Guide', 'Nuisance Code', 'Evolve', 'Tutorial Videos', and 'Evolve © 2025'. The main content area features the Village of Weston logo, a welcome message, contact information, office hours, and four prominent buttons: 'REPORT A VIOLATION', 'SEARCH FOR A CASE', 'CITIZEN'S GUIDE', and 'NUISANCE CODE'. Below these buttons, there is a 'Submitting Violation' section with instructions and a disclaimer, followed by an 'Animal & Noise Complaints' section.

**Code Enforcement**

Report A Violation

Case Search

Village Links

Village Website

Citizen's Guide

Nuisance Code

Evolve

Tutorial Videos

Evolve © 2025

**Village of Weston Code Enforcement**

**It's Right Here.**

Welcome to the Village of Weston, WI website for code enforcement reporting. Code enforcement is handled by multiple departments, reports of code violations will be distributed to the appropriate department once submitted and as staff time allows. Thank you for participating in assisting your community to stay a great place to work and live.

You will need an account to use this site. Select "Login" or "Create Account". Please disable any pop-up blockers for this site.

**Contact Information**

Code Enforcement  
4747 Camp Phillips Road  
Weston, WI 54476  
Phone: 715-359-6114  
Fax: 715-359-6117  
Email: [enforcement@westonwi.gov](mailto:enforcement@westonwi.gov)

**Office Hours:**  
Monday to Friday  
8:00am to 4:30pm

**REPORT A VIOLATION**

**SEARCH FOR A CASE**

**CITIZEN'S GUIDE**

**NUISANCE CODE**

**Submitting Violation**

To submit a tip of a code violation, you must be logged in or must create a new account, as complaints will not be taken anonymously. **Please include an email address if you would like to be kept updated on the case.** Complaints with falsified contact information or incomplete information will not be processed.

All complaints are considered open records; however, the name and information of the complainant will be kept from public view, unless an open records request is received, processed by the Village Attorney and determined to be safe for the complainant.

**Animal & Noise Complaints**

The Village does not handle animal and noise complaints. They are handled through the Mountain Bay Metropolitan Police Department (MBMPD). Please call MBMPD via their non-emergency line at 715-359-3333, at the time the noise issue is happening.



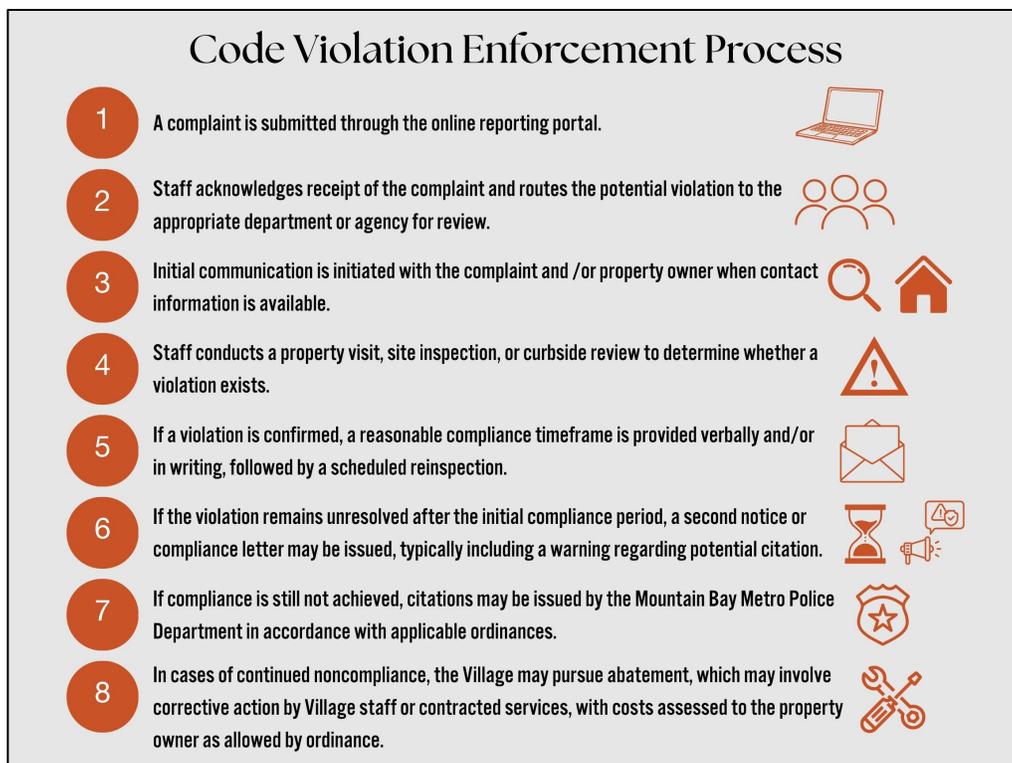
### Staffing for Code Enforcement

Prior to 2025, the Village did not have a position specifically dedicated to code enforcement. Enforcement responsibilities were shared among departments as part of broader operational duties. The creation of the Mountain Bay Metro Police Department in 2024 marked a new phase in the Village’s enforcement efforts by providing additional support for cases requiring increased attention and follow-up. School Resource Officers (SROs), whose primary role is community engagement and school resource support, also assist the Village with code enforcement activities, particularly during the summer months when their focus shifts more heavily toward municipal support.

In 2025, an existing Planning and Development position was temporarily retitled to function as a Code Enforcement Officer and to serve as the primary point of contact for coordination with the Mountain Bay Metro Police Department on enforcement matters. However, following staff turnover, the position was ultimately reclassified back to its original role, Assistant Planner. As a result, the Village returned to a shared, interdepartmental approach to code enforcement, with Planning and Development continuing to coordinate complaints and case management in collaboration with other departments and partner agencies.

### Typical Enforcement Process

The Village follows a structured, progressive approach to code enforcement that prioritizes education, communication, and voluntary compliance before pursuing formal enforcement actions. While each case is unique and may require flexibility, the typical enforcement process generally includes the following steps:



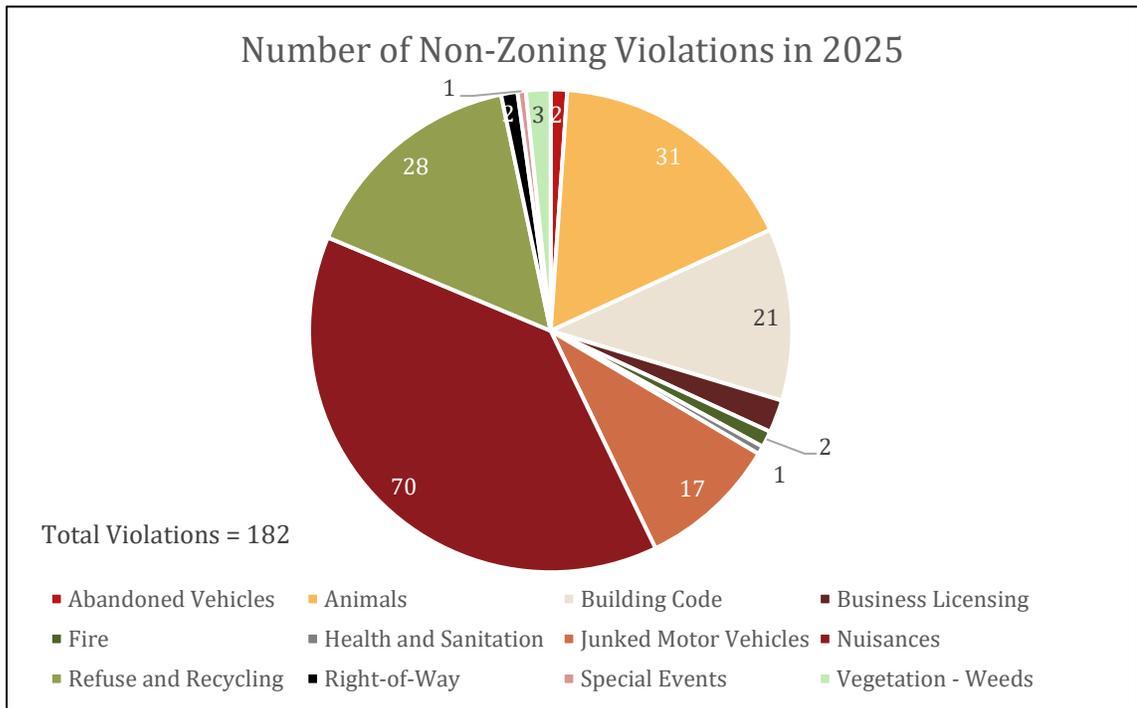


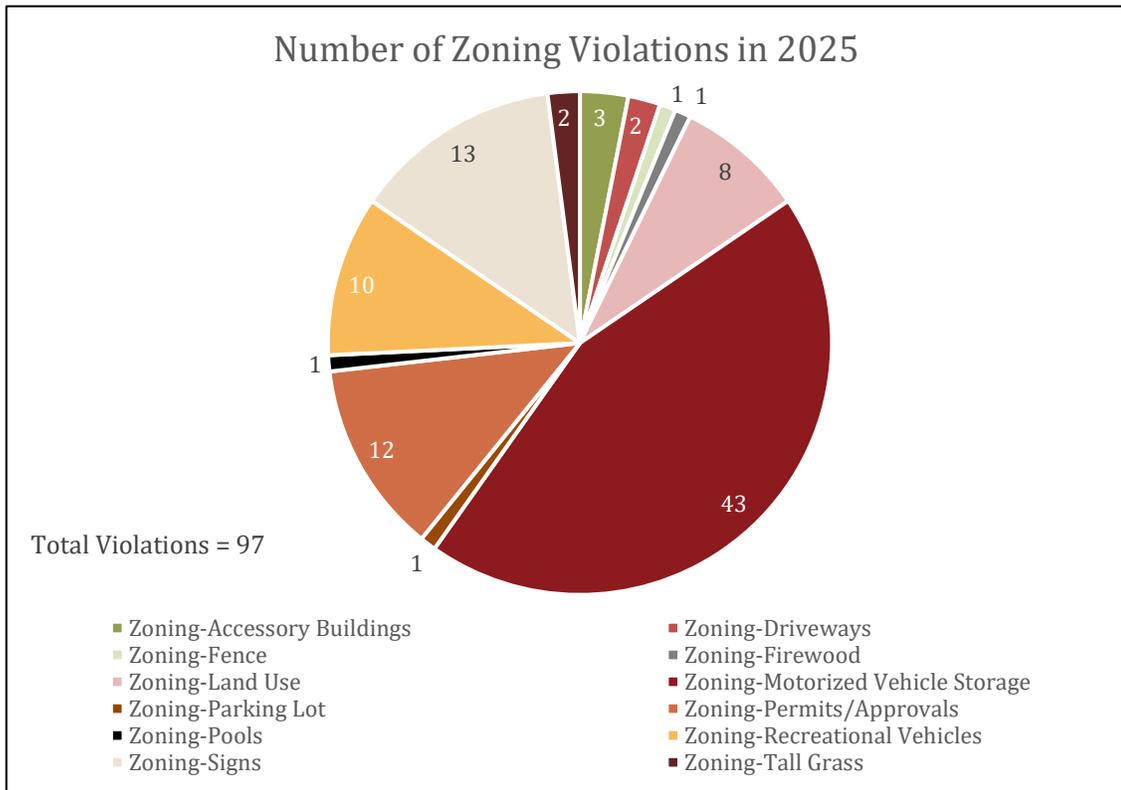
This process reflects the Village's emphasis on achieving compliance through cooperation while maintaining the ability to escalate enforcement when necessary to protect public health, safety, and neighborhood standards.



### Record Number of Complaints

In 2025, the Village of Weston received a record number of complaints since transitioning to the online reporting portal in 2017. A total of 279 complaints were submitted throughout the year, representing the highest annual complaint volume in the program's history. This also marks the third consecutive year of elevated activity compared to earlier years when staffing limitations and post-pandemic operational adjustments impacted enforcement efforts.





Over the past three years, the Village received a combined total of 683 complaints, compared to 220 complaints during the four preceding years. This notable increase is largely attributed to improved reporting accessibility through the online portal, increased public awareness of the reporting process, and enhanced coordination between Village staff and partner agencies.

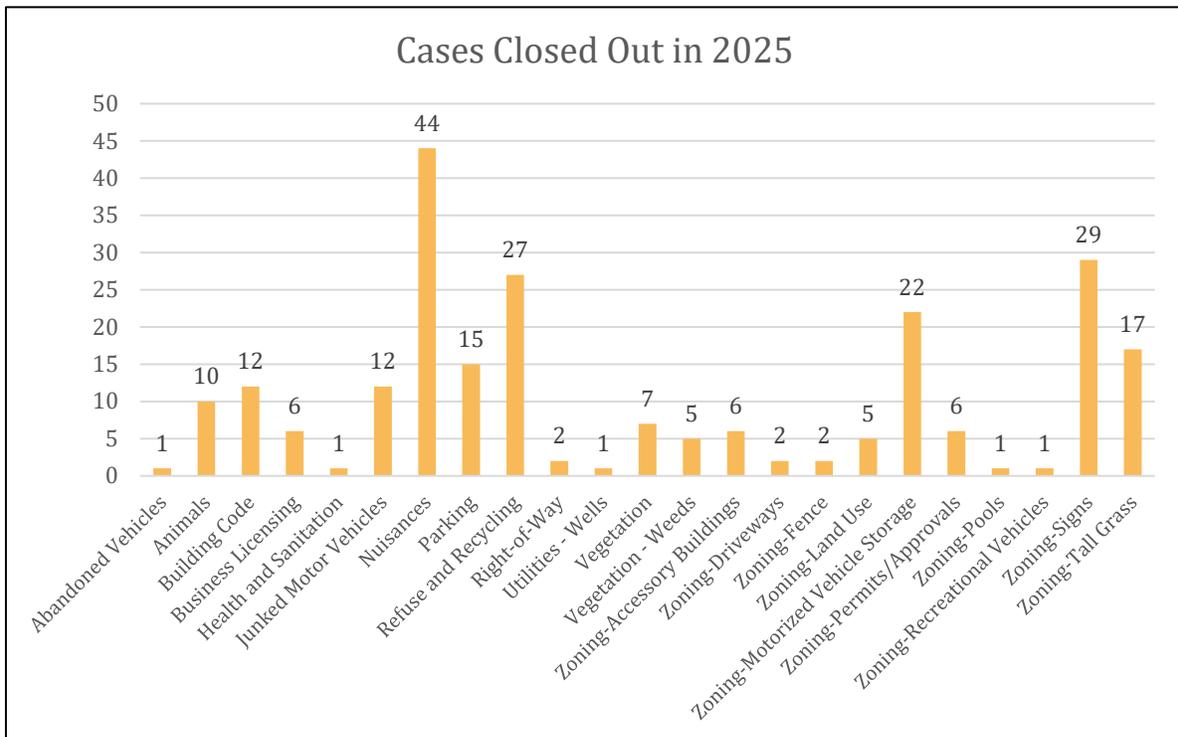




The sustained rise in complaint volume suggests that residents are more actively utilizing available reporting tools and engaging with the code enforcement process, rather than indicating a significant shift in the overall condition of properties within the community.

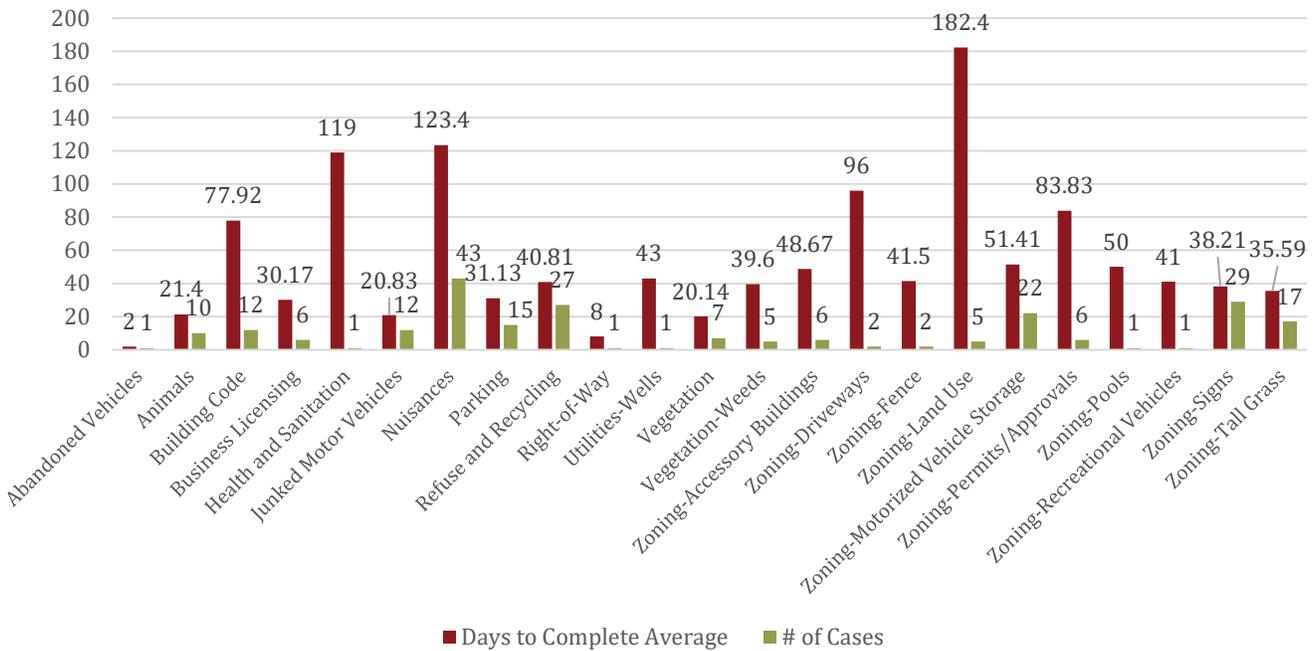
### Case Resolution

The total number of cases resolved in 2025 was 232, representing a significant increase from the 154 cases closed in 2024. This increase reflects improved coordination, enhanced follow-up efforts, and additional support through interdepartmental collaboration. The Village’s enforcement philosophy prioritizes cooperative resolution with property owners and occupants, which can result in longer timelines but typically leads to more effective and lasting compliance outcomes.



For cases resolved in 2025, the average resolution time was 59.8 days. Zoning and land use violations had the longest average resolution time, at approximately 182 days, due to the complexity of regulatory review and the need for extended compliance timelines. In contrast, abandoned vehicle cases were resolved most quickly, with an average completion time of approximately 2 days.

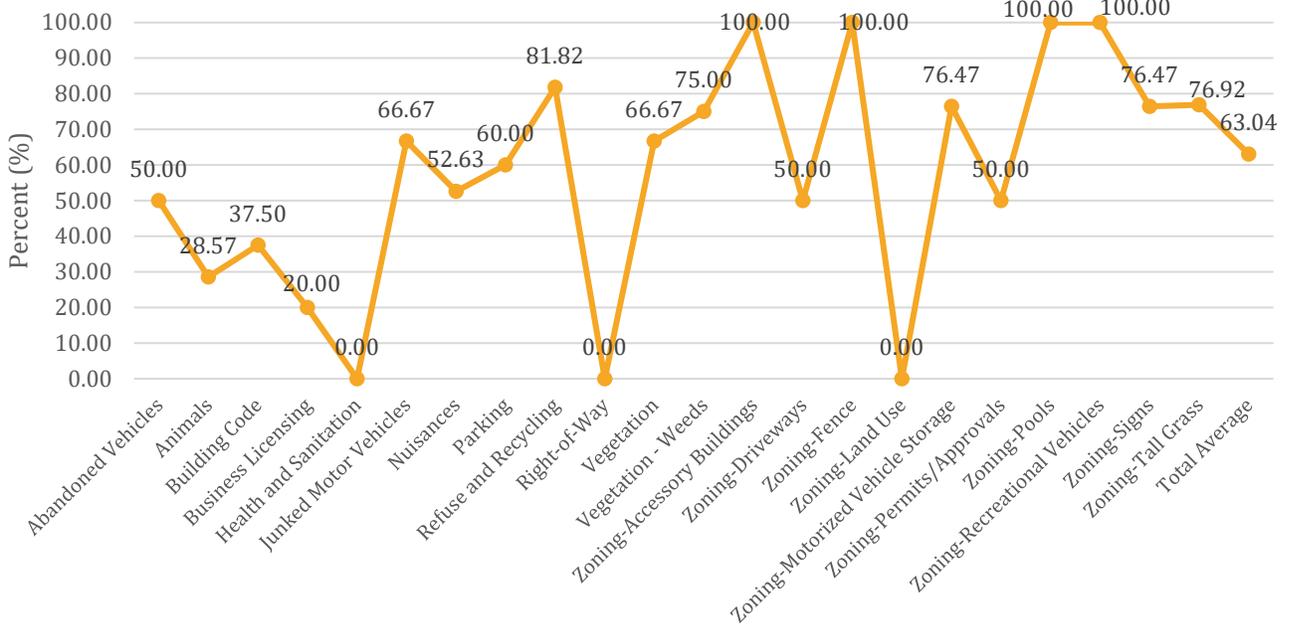
### Case Time Completion in 2025



While Village staff and the Mountain Bay Metro Police Department actively monitor and follow up on complaints, not all cases can be addressed immediately. Factors such as difficulty establishing contact, inspection scheduling, case complexity, and seasonal conditions can impact response and resolution timelines.

The Village tracks response time to the initial inspection, with a target of five (5) days or less from the receipt of a complaint. In 2025, 63% of cases met this initial response target, demonstrating consistent efforts to provide timely review while balancing workload and case complexity.

### 5 Days or Less to Case Initial Inspection Time in 2025





## Next Steps and Program Needs for 2026

The record complaint volume in 2025 indicates a continued need to strengthen the Village's code enforcement program to ensure timely response, consistent follow-up, and sustainable workload management. As activity levels increase, a focused approach to staffing, process efficiency, and data tracking will be important in maintaining service levels and program effectiveness.

One key priority for 2026 is **evaluating the long-term staffing structure** for code enforcement. The current shared, interdepartmental model has been effective but can create challenges with coordination and workload balancing. Continued collaboration with the Mountain Bay Metro Police Department will remain essential, particularly for cases requiring enforcement escalation, repeat follow-up, or abatement support.

**Process improvements** should also remain a focus, especially related to complaint intake, routing, and inspection scheduling. Refining internal workflows and prioritizing cases based on severity and community impact may help improve consistency in meeting the five-day initial inspection target while managing increased case volume.

Additionally, ongoing **public education** will support program efficiency by helping residents better understand what constitutes a code violation, how to properly submit complaints, and when concerns should be directed to other departments or agencies. Clear guidance on reporting expectations can reduce misrouted complaints and improve response coordination.

Finally, continued **refinement of data tracking and reporting practices** will allow the Village to more accurately monitor trends, response times, and resolution outcomes. Strengthening these metrics will support informed decision-making, resource planning, and long-term sustainability of the code enforcement program as demand for services continues to grow.



# REQUEST FOR CONSIDERATION

**Public Mtg/Date:** Board of Trustees, March 16, 2026

**Description:** Village Vouchers from 2/9/26 – 3/8/26

**From:** Jessica Trautman, Finance Director

**Question:** Should the Board of Trustees approve payment of Village expenditures (vouchers), and manual payroll checks for the period of 2/9/26 – 3/8/26?

Vouchers totaled \$9,075,749.66 and were issued on check numbers 66279-66316, 66322-66380, 66396-66429 and 90240-90243.

Manual payroll totaled \$2,441.00 and were issued on check numbers 66317-66321 and 66381-66395.

## Background

Vouchers were received by the Finance Department from various departments during the period. All invoices were reviewed for proper authorized approval by a department manager or supervisor prior to processing payment. All phone or ACH payments are numbered in a 9XXXX series.

Manual payroll checks were entered and approved by the Clerk Department.

Accounts numbers are set up as follows:

XX-XX-XXXXX-XXX-XXX

Fund, Department, Function, Object, Project

The following is the Fund number with the Fund title:

10 – General Fund	27 – CDA TIF #1	60 – Water
18 – Recycling	28 – CDA TIF #2	61 – Sewer
21 – TIF#1	29 – Room Tax	63 - Stormwater
22 – Weston Aquatic Center	30 – Debt Service	81 – Civic Trust
26 – TIF #2	40 – TIF #1 Capital Projects	82 – Park Trust Fund
27 – CDA TIF #1	41-45 – Capital Projects	

**Attached Docs:** Check registers for accounts payable and payroll

**Committee Action:** None.

**FISCAL IMPACT:** \$9,078,190.66 across various funds and departments.

**Recommendation:** Finance Director recommends approval.

## Recommended Language for Official Action

**I move to approve the vouchers and manual payroll checks from 2/9/26 – 3/8/26.**

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66279</b>									
02/26	02/12/26	66279	2330	ANSER	87560-020926	ANSWERING SERVICE: 02/09/26-03/08/26	1	60-03-53780-290-000	86.75
02/26	02/12/26	66279	2330	ANSER	87560-020926	ANSWERING SERVICE: 02/09/26-03/08/26	2	61-03-53613-290-000	86.75
Total 66279:									173.50
<b>66280</b>									
02/26	02/12/26	66280	23282	AT&T MOBILITY-CC	VOW012026	FIRSTNET - JAN 2026	1	61-03-53613-290-000	71.93
02/26	02/12/26	66280	23282	AT&T MOBILITY-CC	VOW012026	FIRSTNET - JAN 2026	2	60-03-53730-290-000	71.93
Total 66280:									143.86
<b>66281</b>									
02/26	02/12/26	66281	21100	CHIBEYA, SARAH	REIMB: EDUCATIO	CHIBEYA EDUCATION EXPENSE REIMBURSEMENT	1	10-01-51420-157-000	128.47
Total 66281:									128.47
<b>66282</b>									
02/26	02/12/26	66282	21987	CORELOGIC	379880	PROPERTY TAX REFUND 6209 ISIAIAH	1	10-00-21901-000-000	2,162.52
Total 66282:									2,162.52
<b>66283</b>									
02/26	02/12/26	66283	3370	CROWE, NATHAN	REIMB: GO DADDY	GO DADDY CERT REMBURSEMENT	1	10-01-51450-284-000	197.64
Total 66283:									197.64
<b>66284</b>									
02/26	02/12/26	66284	3680	DC EVEREST SCHOOL DISTRICT	FEB 2026 SETTLE	FEB SETTLEMENT TAX COLLECTIONS 2025-2026	1	10-00-24610-000-000	4,106,434.04
Total 66284:									4,106,434.04
<b>66285</b>									
02/26	02/12/26	66285	23347	DEARING, RAYMOND OWEN	379123	5105 QUIRT SANN PROPERTY TAX REFUND	1	10-00-21901-000-000	2,622.38
Total 66285:									2,622.38
<b>66286</b>									
02/26	02/12/26	66286	4900	FARRELL EQUIPMENT & SUPPLY CO	290082	NITRILE GLOVES/HEADLAMP	1	60-03-53740-349-000	420.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66286:									420.80
<b>66287</b>									
02/26	02/12/26	66287	4910	FASTENAL COMPANY	WISCH386485	HARDWARE RESTOCK	1	10-03-53310-353-000	74.42
02/26	02/12/26	66287	4910	FASTENAL COMPANY	WISCH386485	PLOW HARDWARE	2	10-03-53312-353-000	516.54
Total 66287:									590.96
<b>66288</b>									
02/26	02/12/26	66288	5380	FRANCE SALES & SERVICE INC	7002 TROTZER LN	REIMBURSE DUPLICATE REU CHARGE	1	61-00-21000-000-000	725.00
Total 66288:									725.00
<b>66289</b>									
02/26	02/12/26	66289	5490	GANNETT WISCONSIN LOCALiQ	12016627	PUBLIC HEARING NOTICE - PC	1	10-06-56910-321-000	33.39
02/26	02/12/26	66289	5490	GANNETT WISCONSIN LOCALiQ	12016627	HEARING NOTICE PUBLICATION ETZ	2	10-06-56925-321-000	33.39
Total 66289:									66.78
<b>66290</b>									
02/26	02/12/26	66290	5930	GRAINGER	9793438285	BACK UP ALARMS-STOCK	1	10-03-53310-353-000	66.98
Total 66290:									66.98
<b>66291</b>									
02/26	02/12/26	66291	23346	HABLE, ERIC R	378514	PROPERTY TAX REFUND 5615 PINE PARK	1	10-00-21901-000-000	47.45
Total 66291:									47.45
<b>66292</b>									
02/26	02/12/26	66292	23353	HARTER'S FOX VALLEY DISPOSAL	1691014	RECYCLING CARTS	1	18-03-53635-297-000	48,184.00
02/26	02/12/26	66292	23353	HARTER'S FOX VALLEY DISPOSAL	1691014	REFUSE CARTS	2	18-03-53620-297-000	24,751.36
02/26	02/12/26	66292	23353	HARTER'S FOX VALLEY DISPOSAL	1691014	OVERFLOW STICKERS	3	18-03-53620-297-000	400.00
Total 66292:									73,335.36
<b>66293</b>									
02/26	02/12/26	66293	7140	HYDROCORP	CI-11052	CROSS CONNECTION CONTROL INSPECTION: JANUARY 202	1	60-03-53762-256-000	1,471.09
02/26	02/12/26	66293	7140	HYDROCORP	CI-11055	CROSS CONNECTION CONTROL INSPECTION (RESIDENTIAL	1	60-03-53762-256-000	2,764.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66293:									4,235.58
<b>66294</b>									
02/26	02/12/26	66294	22177	INTERSTATE BILLING SERVICES	X109048191:01	UNIT 10 DASH HARDWARE	1	10-03-53312-353-000	41.40
02/26	02/12/26	66294	22177	INTERSTATE BILLING SERVICES	X109048225:01	MACK DASH BOLTS	1	10-03-53312-353-000	24.84
Total 66294:									66.24
<b>66295</b>									
02/26	02/12/26	66295	9730	MARATHON COUNTY	MFL 2026	20% MFL	1	10-00-43650-000-000	5,043.81
Total 66295:									5,043.81
<b>66296</b>									
02/26	02/12/26	66296	9910	MARATHON COUNTY TREASURER	FEB 2026 SETTLE	FEB SETTLEMENT 2025-2026 TAX COLLECTION	1	10-00-24310-000-000	2,444,276.33
02/26	02/12/26	66296	9910	MARATHON COUNTY TREASURER	FEB 2026 SETTLE	FEB SETTLEMENT 2025-2026 TAX COLLECTION - MFL PORTI	2	10-00-41150-000-000	1,821.42
Total 66296:									2,446,097.75
<b>66297</b>									
02/26	02/12/26	66297	21860	MARCO TECHNOLOGIES	INV14863172	KYOCERA SUPPLIES	1	10-01-51450-280-000	114.85
Total 66297:									114.85
<b>66298</b>									
02/26	02/12/26	66298	20623	MDROFFERS CONSULTING LLC	202512028	MDROFFERS WO 20 COMP PLAN: C & I, SURVEY	1	10-06-56930-219-000	1,618.75
02/26	02/12/26	66298	20623	MDROFFERS CONSULTING LLC	202512029	MDROFFERS WO 21 COMP PLAN: VISIONS & DIRECTIONS	1	10-06-56930-219-000	701.25
Total 66298:									2,320.00
<b>66299</b>									
02/26	02/12/26	66299	21224	MI-TECH SERVICES INC	32159225	LANDFILL MONITORING DEC 2025	1	18-00-21100-000-000	5,574.54
02/26	02/12/26	66299	21224	MI-TECH SERVICES INC	32159226	LANDFILL MONITORING JAN 2026	1	18-03-53631-215-000	1,635.25
Total 66299:									7,209.79
<b>66300</b>									
02/26	02/12/26	66300	23107	NAPA AUTO PARTS	973597	UNIT 113 AIR FILTER	1	10-03-53312-353-000	67.55
02/26	02/12/26	66300	23107	NAPA AUTO PARTS	973688	TRAILER BREAK AWAY	1	10-03-53310-353-000	72.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66300:									139.87
<b>66301</b>									
02/26	02/12/26	66301	11720	NTC	FEB 2026 SETTLE	FEB SETTLEMENT - 2025-2026 TAX COLLECTIONS	1	10-00-24510-000-000	718,846.91
Total 66301:									718,846.91
<b>66302</b>									
02/26	02/12/26	66302	19643	O'REILLY AUTO PARTS	3845-342756	CREDIT FOR RETURNED FUEL CAP	1	10-03-53310-353-000	-15.01
02/26	02/12/26	66302	19643	O'REILLY AUTO PARTS	3845-344338	GREASE SEALS	1	10-03-53310-353-000	25.24
02/26	02/12/26	66302	19643	O'REILLY AUTO PARTS	3845-344648	UNIT 113 FILTER RESTOCK	1	10-03-53312-353-000	47.81
02/26	02/12/26	66302	19643	O'REILLY AUTO PARTS	OPCM-9858482A	HEATER HOSE & HEAT SHIELD FOR GENERATOR	1	61-03-53601-349-000	-36.14
Total 66302:									21.90
<b>66303</b>									
02/26	02/12/26	66303	12460	PGA INC	540776 PAY APP 6	KENNEDY PARK - PAY APP 6	1	41-07-55402-290-000	55,314.60
Total 66303:									55,314.60
<b>66304</b>									
02/26	02/12/26	66304	23355	POWERS, RHONDA	380669	LOTTO CREDIT ENTERED BY COUNTY 8413 HINNER SPRING	1	10-00-12110-000-000	158.47
Total 66304:									158.47
<b>66305</b>									
02/26	02/12/26	66305	13530	RIB MTN METROPOLITAN SEWERAGE	JAN 2026	RIB MOUNTAIN O & M 01-26	1	61-03-53610-227-000	86,861.88
02/26	02/12/26	66305	13530	RIB MTN METROPOLITAN SEWERAGE	JAN 2026	RIB MOUNTAIN DEBT SERVICE 01-26	2	61-08-53614-614-000	53,738.77
Total 66305:									140,600.65
<b>66306</b>									
02/26	02/12/26	66306	23354	SCHULTZ, ASHLEY	380670	LOTTO CREDIT ENTERED BY COUNTY 8902 HINNER SPRING	1	10-00-12110-000-000	158.47
Total 66306:									158.47
<b>66307</b>									
02/26	02/12/26	66307	10520	SECURIAN FINANCIAL GROUP INC	MAR2026	VOW PREMIUM: MAR 2026	1	10-00-21531-000-000	1,517.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66307:									1,517.26
<b>66308</b>									
02/26	02/12/26	66308	22801	SKUTLEY, MATTHEW	373716	9004 BIRCH PROPERTY TAX REFUND	1	10-00-21901-000-000	105.08
Total 66308:									105.08
<b>66309</b>									
02/26	02/12/26	66309	15780	SUN PRINTING INC	161141	POOL PASSES	1	22-05-55420-312-000	79.50
Total 66309:									79.50
<b>66310</b>									
02/26	02/12/26	66310	19795	CNH INDUSTRIAL ACCOUNTS	IA22446	BUCKET TOOTH PINS	1	10-03-53310-353-000	73.50
Total 66310:									73.50
<b>66311</b>									
02/26	02/12/26	66311	16710	USA BLUE BOOK	INV00955643	PH PROBE REPLACEMENT SENSOR	1	60-03-53740-314-662	177.35
Total 66311:									177.35
<b>66312</b>									
02/26	02/12/26	66312	16890	VAN ERT ELECTRIC CO INC	001-046902	TRAFFIC LIGHT AT MESKER UPDATE	1	10-03-53311-290-000	1,164.00
02/26	02/12/26	66312	16890	VAN ERT ELECTRIC CO INC	001-046903	TRAFFIC LIGHT REPAIR AT CR-X AND SCHOFIELD AVE	1	10-03-53311-296-000	1,928.93
Total 66312:									3,092.93
<b>66313</b>									
02/26	02/12/26	66313	17760	VORPAHL INC	215416236	WINTER GLOVES	1	10-03-53310-161-000	174.64
Total 66313:									174.64
<b>66314</b>									
02/26	02/12/26	66314	23345	WILSON HAMMOND, JENNIFER	378552	5304 DJ LANE PROPERTY TAX REFUND	1	10-00-21901-000-000	59.00
Total 66314:									59.00
<b>66315</b>									
02/26	02/12/26	66315	23352	YANG, ZOUA	347673-2	5502 WALNUT ST TAX OVERPAYMENT	1	10-00-21901-000-000	2,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66315:									2,000.00
<b>66316</b>									
02/26	02/12/26	66316	19350	ZIENTARA FLEET EQUIPMENT INC	01226242P	TRUCK 17 FRONT AIR BAG	1	10-03-53312-353-000	162.09
Total 66316:									162.09
<b>66322</b>									
02/26	02/19/26	66322	23356	BANDOCH RADIATOR	5754	LEAF VAC RADIATOR REPAIRS	1	18-03-53635-353-000	175.00
02/26	02/19/26	66322	23356	BANDOCH RADIATOR	5754	LEAF VAC RADIATOR REPAIRS	2	18-03-53635-353-000	100.00
Total 66322:									275.00
<b>66323</b>									
02/26	02/19/26	66323	1530	BECHER-HOPPE ASSOC INC	24723	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - JAN	1	42-07-53465-215-417	13,950.00
02/26	02/19/26	66323	1530	BECHER-HOPPE ASSOC INC	24723	ROSS AVE (METRO TO ALDERSON) DESIGN SERVICES - JAN	2	10-00-13610-000-000	13,950.00
02/26	02/19/26	66323	1530	BECHER-HOPPE ASSOC INC	24724	ROSS AVE (METRO TO ALDERSON) ROW SERVICES - 1/3/26 -	1	42-07-53465-215-417	1,600.50
02/26	02/19/26	66323	1530	BECHER-HOPPE ASSOC INC	24726	ROSS AVE (RIVERBEND TO PAULS) DESIGN - OCT 25 TO JAN	1	42-07-53478-215-439	7,565.00
Total 66323:									37,065.50
<b>66324</b>									
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	SHOP RAGS/SERVICE CHARGES/EMBLEM	1	10-03-53310-344-000	41.40
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	P - HUERTH: UNIFORM MAINT/RNTL	2	10-05-55200-162-595	13.68
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - LAKE: UNIFORM MAINT/RNTL	3	10-03-53310-162-574	7.56
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - TRYBA T: UNIFORM MAINT/RNTL	4	10-03-53310-162-572	11.16
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - SMITH: UNIFORM MAINT/RNTL	5	10-03-53310-162-580	22.04
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - VLIESTRA: UNIFORM MAINT/RNTL	6	10-03-53310-162-582	27.16
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - YONKER: UNIFORM MAINT/RNTL	7	10-03-53310-162-584	6.08
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	W - HOEKSTRA (LYON): UNIFORM MAINT/RNTL	8	61-03-53613-162-593	39.32
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	BI - MEVERDEN: UNIFORM MAINT/RNTL	9	10-02-52400-162-000	21.88
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST- HOEPPNER: UNIFORM MAINT/RNTL	10	10-03-53310-162-578	8.16
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	BI- MAGUIRE: UNIFORM MAINT/RNTL	11	10-02-52400-162-000	20.64
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	BI- TATRO: UNIFORM MAINT/RNTL	12	10-02-52400-162-000	6.32
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	P - FALKOWSKI: UNIFORM MAINT/RNTL	13	10-05-55200-162-594	9.20
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - JANIKOWSKI: UNIFORM MAINT/RNTL	14	10-03-53310-162-577	7.12
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	W - DIETSCHKE: UNIFORM MAINT/RNTL	15	60-03-53780-162-588	31.16
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - VON SCHRADER: UNIFORM MAINT/RNTL	16	10-03-53310-162-581	10.60
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	W - BORTH: UNIFORM MAINT/RNTL	17	60-03-53780-162-586	7.12
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST- SCHMIDT: UNIFORM MAINT/RNTL	18	10-03-53310-162-570	43.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	ST - ULLENBRAUCK K: UNIFORM MAINT/RNTL	19	10-03-53310-162-575	35.88
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	SWR - STEINES: UNIFORM MAINT/RNTL	20	61-03-53613-162-592	30.60
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	P - GILMEISTER: UNIFORM MAINT/RNTL	21	10-05-55200-162-596	14.04
02/26	02/19/26	66324	5720	CINTAS CORPORATION	12709045 JAN 2026	W - KRAUSE: UNIFORM MAINT/RNTL	22	60-03-53780-162-590	20.68
Total 66324:									435.16
<b>66325</b>									
02/26	02/19/26	66325	21660	CLARK DIETZ INC	446552	E JELINEK ENGINEERING SERVICES (SEPT 25)	1	42-07-57327-215-371	4,695.00
Total 66325:									4,695.00
<b>66326</b>									
02/26	02/19/26	66326	22704	COMMUNICATIONS ENGINEERING CO	460144	CONTROLLER REPLACEMENT FOR DOOR ACCESS CONTRO	1	10-01-51600-247-000	2,844.45
Total 66326:									2,844.45
<b>66327</b>									
02/26	02/19/26	66327	3220	CONTROL CONCEPTS TECHNOLOGY	520542157	CONTACTORS FOR WELL(S) 6 AND 7	1	60-03-53731-247-651	70.20
Total 66327:									70.20
<b>66328</b>									
02/26	02/19/26	66328	11160	CORE & MAIN LP	Y432415	1.5" (14) & 2" (7) METER (C2 OMNI) RETROFIT KIT	1	60-00-18413-000-000	10,341.70
02/26	02/19/26	66328	11160	CORE & MAIN LP	Y432432	(6) 3/4" ALLY METER	1	60-00-18413-000-000	2,971.22
Total 66328:									13,312.92
<b>66329</b>									
02/26	02/19/26	66329	21987	CORELOGIC	380345	REFUND OF CK 413461840 PARCEL 19228081840078	1	10-00-21901-000-000	1,269.45
Total 66329:									1,269.45
<b>66330</b>									
02/26	02/19/26	66330	3450	CUMMINS INC	FP-260262517	LIFT STATION - STANDBY GEN. COOLANT	1	61-03-53601-242-000	18.18
Total 66330:									18.18
<b>66331</b>									
02/26	02/19/26	66331	20831	DEPT OF NATURAL RESOURCES	2026 ATV RENEWA	FOUR WHEELER REGISTRATION	1	10-05-55210-390-000	5.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66331:									5.00
<b>66332</b>									
02/26	02/19/26	66332	4610	ENVIROTECH EQUIPMENT	26-0027128	SEWER TELEVISIONING CAMERA REPAIR	1	61-03-53605-290-000	1,312.59
Total 66332:									1,312.59
<b>66333</b>									
02/26	02/19/26	66333	4750	ETCO ELECTRIC SUPPLY INC	3504890	LIFT STATION SUPPLIES	1	61-03-53601-242-000	104.02
Total 66333:									104.02
<b>66334</b>									
02/26	02/19/26	66334	23357	EWAN, GREGORY	20260216	REFUND EWAN PARCEL COMBO APPLICATION	1	10-00-46853-000-000	50.00
Total 66334:									50.00
<b>66335</b>									
02/26	02/19/26	66335	4910	FASTENAL COMPANY	WISCH386709	DUCT TAPE, HARDWARE RESTOCK	1	10-03-53310-353-000	364.18
02/26	02/19/26	66335	4910	FASTENAL COMPANY	WISCH386862	LATEX GLOVES STAINLESS RIVETS	1	10-03-53310-353-000	63.20
Total 66335:									427.38
<b>66336</b>									
02/26	02/19/26	66336	5930	GRAINGER	9810859117	LIFT STATION SWITCH/RELAY	1	61-03-53601-242-000	101.45
Total 66336:									101.45
<b>66337</b>									
02/26	02/19/26	66337	6350	HALRON LUBRICANTS INC	1702396-00	WESTERN PLOW OIL	1	10-03-53310-351-000	86.87
Total 66337:									86.87
<b>66338</b>									
02/26	02/19/26	66338	23005	HEARTLAND BUSINESS SYSTEMS IN	861925-H	2025 IT INFRASTRUCTURE UPGRADE - FIREWALL REPLACE	1	44-07-57190-808-000	9,457.50
Total 66338:									9,457.50
<b>66339</b>									
02/26	02/19/26	66339	23269	HKGI	025-038-6	BIKE AND PED MASTERPLAN - JANUARY 2026	1	42-07-53460-215-403	5,957.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66339:									5,957.41
<b>66340</b>									
02/26	02/19/26	66340	21230	ILLINOIS MUTUAL	260123-260206	1/23/26 AND 2/6/26 PAYROLLS	1	10-00-21537-000-000	263.06
Total 66340:									263.06
<b>66341</b>									
02/26	02/19/26	66341	22177	INTERSTATE BILLING SERVICES	X109048222:01	UNIT 10 ALTERNATOR	1	10-03-53312-353-000	227.99
02/26	02/19/26	66341	22177	INTERSTATE BILLING SERVICES	X109048234:01	UNIT 10 ALTERNATOR	1	10-03-53312-353-000	421.48
02/26	02/19/26	66341	22177	INTERSTATE BILLING SERVICES	X109048357:01	CREDIT, RETURNED INCORRECT ALTERNATOR	1	10-03-53312-353-000	-227.99
Total 66341:									421.48
<b>66342</b>									
02/26	02/19/26	66342	9810	MARATHON COUNTY HEALTH DEPT	INV08913	10 BAC-T SAMPLES	1	60-03-53730-294-000	170.00
Total 66342:									170.00
<b>66343</b>									
02/26	02/19/26	66343	9900	MARATHON CTY REGISTER OF DEED	202600000017	MCROD RECORDING FEES: DCE DEV AGREEMENT	1	10-06-56910-219-000	30.00
Total 66343:									30.00
<b>66344</b>									
02/26	02/19/26	66344	22401	MCMaster-CARR	59692940	HOSE QUICK CONNECTS	1	10-03-53312-353-000	93.82
02/26	02/19/26	66344	22401	MCMaster-CARR	5976638	THREADED ROD, RUBBER GROMMETS	1	10-03-53310-353-000	57.61
Total 66344:									151.43
<b>66345</b>									
02/26	02/19/26	66345	10050	MENARDS INC	76679	MATERIALS FOR MAILBOX REPAIRS	1	10-03-53312-370-000	78.65
Total 66345:									78.65
<b>66346</b>									
02/26	02/19/26	66346	20097	MUNICIPAL ENVIRONMENTAL GROUP	2026 MEMBERSHI	WATER UTILITY MEMBERSHIP DUES: 2026	1	60-03-53780-324-000	1,378.00
Total 66346:									1,378.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66347</b>									
02/26	02/19/26	66347	23107	NAPA AUTO PARTS	974656	#204 OIL	1	61-03-53605-349-000	116.99
Total 66347:									116.99
<b>66348</b>									
02/26	02/19/26	66348	11480	NORCON CORPORATION	4176	ALDERSON WATERMAIN BREAK PAVEMENT REPAIR	1	60-03-53761-290-000	9,434.00
Total 66348:									9,434.00
<b>66349</b>									
02/26	02/19/26	66349	19643	O'REILLY AUTO PARTS	3845-345602	UNIT 10 FILTER RESTOCK	1	10-03-53312-353-000	51.46
Total 66349:									51.46
<b>66350</b>									
02/26	02/19/26	66350	12970	PUBLIC SERVICE COMMISSION OF WI	2601-106420	WELL 3 PFAS REVIEW (JAN 2026)	1	60-00-18700-000-000	1,043.50
Total 66350:									1,043.50
<b>66351</b>									
02/26	02/19/26	66351	21058	QUADIENT FINANCE USA INC.	JAN2026	POSTAGE: JAN 2026	1	10-01-51450-311-000	2,000.00
Total 66351:									2,000.00
<b>66352</b>									
02/26	02/19/26	66352	21816	STRAND ASSOCIATES INC	0234852	WISDOT STORM POND DESIGN (1/1/26 - 1/31/26)	1	63-00-18700-825-431	1,339.50
02/26	02/19/26	66352	21816	STRAND ASSOCIATES INC	0234852	WISDOT STORM POND DESIGN (1/1/26 - 1/31/26) (BILL TO OT	2	10-00-13611-000-000	560.50
Total 66352:									1,900.00
<b>66353</b>									
02/26	02/19/26	66353	21190	TIMBER RIDGE BUILDERS LLC	OCC REF-8412 HIN	OCC SURCH FEE: 8412 HINNER SPRINGS DR	1	10-00-21120-000-000	1,000.00
Total 66353:									1,000.00
<b>66354</b>									
02/26	02/19/26	66354	16460	TRUCK COUNTRY OF WISC	X205391255:01	UNIT 17 WATER PUMP	1	10-03-53312-353-000	296.13
02/26	02/19/26	66354	16460	TRUCK COUNTRY OF WISC	X205391353:01	CREDIT-CORE RETURN	1	10-03-53312-353-000	-132.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66354:									164.13
<b>66355</b>									
02/26	02/19/26	66355	20240	TRUCK EQUIPMENT INC	1185878-00	2 WAY PLUG	1	10-03-53312-353-000	12.59
Total 66355:									12.59
<b>66356</b>									
02/26	02/19/26	66356	16890	VAN ERT ELECTRIC CO INC	001-046798	TRAFFIC LIGHT REPAIR AT CR-X AND ROSS AVE	1	10-03-53311-296-000	2,104.94
Total 66356:									2,104.94
<b>66357</b>									
02/26	02/19/26	66357	19951	YDE LAW FIRM S.C.	224727	1/22-2/9 REFERENDUM REVIEW	1	10-01-51300-212-000	500.00
02/26	02/19/26	66357	19951	YDE LAW FIRM S.C.	224727	1/22-2/9 ALCOHOL LICENSE REVIEW	2	10-01-51300-212-000	620.00
02/26	02/19/26	66357	19951	YDE LAW FIRM S.C.	224728	2/1-2/15 DISQUALIFY BIDDER	1	10-01-51300-212-000	1,000.00
02/26	02/19/26	66357	19951	YDE LAW FIRM S.C.	224728	2/15 GRANITE RIDGE	2	10-01-51300-212-000	80.00
Total 66357:									2,200.00
<b>66358</b>									
02/26	02/26/26	66358	310	AFLAC	015304	PAYROLLS: FEB 2026	1	10-00-21561-000-000	1,247.58
Total 66358:									1,247.58
<b>66359</b>									
02/26	02/26/26	66359	21805	AMERICAN CONSERVATION & BILLIN	19021	AQUAHAWK MONTHLY MAR 2026	1	60-03-53780-290-000	440.00
02/26	02/26/26	66359	21805	AMERICAN CONSERVATION & BILLIN	19021	AQUAHAWK MONTHLY MAR 2026	2	61-03-53613-290-000	440.00
Total 66359:									880.00
<b>66360</b>									
02/26	02/26/26	66360	21135	AMERICAN MESSAGING	U1350110AC	AMERICAN MESSENGER MAR 2026	1	61-03-53613-290-000	25.39
02/26	02/26/26	66360	21135	AMERICAN MESSAGING	U1350110AC	AMERICAN MESSENGER MAR 2026	2	60-03-53780-290-000	25.39
Total 66360:									50.78
<b>66361</b>									
02/26	02/26/26	66361	19546	BSN SPORTS	933211173	BAT RACK	1	10-05-55210-247-000	117.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66361:									117.00
<b>66362</b>									
02/26	02/26/26	66362	3510	CUSTOM STEEL INC	INV-41019	REPLACEMENT OVERHEAD CRANE REMOTE	1	10-03-53310-247-000	502.40
Total 66362:									502.40
<b>66363</b>									
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: ECON DEV/PARKS/CLERKS	1	10-01-51450-286-000	4,102.00
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: PLAN DEV	2	10-06-56900-286-000	2,930.00
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: SEWER	3	61-03-53612-286-000	9,669.00
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: STORMWATER	4	63-03-53652-286-000	1,465.00
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: STREETS	5	10-03-53170-286-000	1,465.00
02/26	02/26/26	66363	4720	ESRI INC	900200331	ARC GIS LIC: WATER	6	60-03-53750-286-000	9,669.00
Total 66363:									29,300.00
<b>66364</b>									
02/26	02/26/26	66364	4910	FASTENAL COMPANY	WISCH386912	PLOW BOLTS, STAINLESS HARDWARE, BATTERIES	1	10-03-53310-353-000	164.26
Total 66364:									164.26
<b>66365</b>									
02/26	02/26/26	66365	22963	FRANCIS MELVIN INC	PAY APP 5 FULLER	FULLER ST PAY APP 5 - STORM	1	63-00-18700-825-442	22,630.48
02/26	02/26/26	66365	22963	FRANCIS MELVIN INC	PAY APP 5 FULLER	FULLER ST PAY APP 5 - STREET	2	42-07-53479-823-442	529,754.22
Total 66365:									552,384.70
<b>66366</b>									
02/26	02/26/26	66366	5490	GANNETT WISCONSIN LOCALiQ	12043676	PUBLIC HEARING NOTICE BOT	1	10-01-51420-321-000	73.93
Total 66366:									73.93
<b>66367</b>									
02/26	02/26/26	66367	12810	LEGALSHIELD	FEB2026	DUES: FEB 2026	1	10-00-21566-000-000	68.75
02/26	02/26/26	66367	12810	LEGALSHIELD	JAN2026	DUES: JAN 2026	1	10-00-21566-000-000	68.75
Total 66367:									137.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66368</b>									
02/26	02/26/26	66368	9810	MARATHON COUNTY HEALTH DEPT	INV08937	5 BAC-T SAMPLES	1	60-03-53730-294-000	85.00
Total 66368:									85.00
<b>66369</b>									
02/26	02/26/26	66369	22401	MCMaster-CARR	59797890	HOSE DISCONNECTS	1	10-03-53310-353-000	61.74
02/26	02/26/26	66369	22401	MCMaster-CARR	60165765	SIGN SHOP BOLTS	1	10-03-53310-363-000	18.08
02/26	02/26/26	66369	22401	MCMaster-CARR	60165765	NEW UTILITY VAN WASHDOWN ENCLOSURE	2	61-03-53606-241-000	174.02
02/26	02/26/26	66369	22401	MCMaster-CARR	60312339	UNIT 231 SALT SPINNER SHAFT	1	10-03-53312-353-000	55.27
Total 66369:									309.11
<b>66370</b>									
02/26	02/26/26	66370	23107	NAPA AUTO PARTS	975069	BRAKE CLEANER-SHOP	1	10-03-53310-353-000	33.48
Total 66370:									33.48
<b>66371</b>									
02/26	02/26/26	66371	23017	NATIONAL VISION ADMINISTRATOR L	4474793	MAR VISION 2026	1	10-00-21532-000-000	362.95
Total 66371:									362.95
<b>66372</b>									
02/26	02/26/26	66372	19643	O'REILLY AUTO PARTS	3845-347081	FILTER RESTOCK	1	10-03-53310-353-000	89.13
02/26	02/26/26	66372	19643	O'REILLY AUTO PARTS	3845-347575	TRUCK 21 PUMP MOTOR	1	10-03-53310-353-000	246.39
02/26	02/26/26	66372	19643	O'REILLY AUTO PARTS	3845-347609	UNIT 15 AIR FILTERS	1	10-03-53310-353-000	199.40
Total 66372:									534.92
<b>66373</b>									
02/26	02/26/26	66373	22159	PRECISE MRM LLC	IN200-2011176	GPS DEVICES (JAN 2026)	1	10-03-53310-226-000	320.00
Total 66373:									320.00
<b>66374</b>									
02/26	02/26/26	66374	22535	REMBRANDT CLEANING	37474	FEB JANITOR SERVICES	1	10-01-51600-216-000	1,210.00
Total 66374:									1,210.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66375</b>									
02/26	02/26/26	66375	13420	RENT-A-FLASH OF WI INC	99435	SIGN POSTS	1	10-03-53310-363-000	213.00
Total 66375:									213.00
<b>66376</b>									
02/26	02/26/26	66376	19838	RHYME BUSINESS PRODUCTS LLC	AR915032	SHARP MONTHLY B&W USAGE	1	10-01-51450-280-000	7.80
02/26	02/26/26	66376	19838	RHYME BUSINESS PRODUCTS LLC	AR915032	SHARP MONTHLY COLOR USAGE	2	10-01-51450-280-000	147.67
Total 66376:									155.47
<b>66377</b>									
02/26	02/26/26	66377	22109	TDS	260222 PD	TOWN OF WESTON TELEPHONE	1	10-01-51450-225-001	48.78
02/26	02/26/26	66377	22109	TDS	260222 PD	AQUATIC CENTER INTERNET	2	22-05-55420-290-000	74.84
02/26	02/26/26	66377	22109	TDS	260222 PD	VILLAGE TELEPHONE	3	10-01-51450-225-000	26.26
02/26	02/26/26	66377	22109	TDS	260222 VILLAGE	WATER TELEPHONE	1	60-03-53780-225-000	306.69
02/26	02/26/26	66377	22109	TDS	260222 VILLAGE	SEWER TELEPHONE	2	61-03-53613-225-000	306.68
02/26	02/26/26	66377	22109	TDS	260222 VILLAGE	VILLAGE TELEPHONE	3	10-01-51450-225-000	651.51
Total 66377:									1,414.76
<b>66378</b>									
02/26	02/26/26	66378	17530	WAUSAU CHEMICAL CORPORATION	INV0362671	HYPO CHLOR - WELL 7/8	1	60-03-53730-366-000	440.00
02/26	02/26/26	66378	17530	WAUSAU CHEMICAL CORPORATION	INV-362672	CAUSTIC SODA, HYPO CHLOR - RIPPLING CREEK	1	60-03-53730-366-000	602.97
02/26	02/26/26	66378	17530	WAUSAU CHEMICAL CORPORATION	INV-362673	CAUSTIC SODA, HYPO CHLOR - STERNBERG	1	60-03-53730-366-000	527.97
02/26	02/26/26	66378	17530	WAUSAU CHEMICAL CORPORATION	INV-362674	HYPO CHLOR - KERRY WELL	1	60-03-53730-366-000	440.22
Total 66378:									2,011.16
<b>66379</b>									
02/26	02/26/26	66379	17720	WAUSAU TILE INC	733175	BOLLARD AND PLANTER SCHOFIELD AVENUE	1	10-05-55211-290-000	3,099.69
02/26	02/26/26	66379	17720	WAUSAU TILE INC	733176	BOLLARDS EAST EVEREST	1	10-05-55211-290-000	2,186.00
Total 66379:									5,285.69
<b>66380</b>									
02/26	02/26/26	66380	19350	ZIENTARA FLEET EQUIPMENT INC	01227279P	#204 TELEVISIONING VAN - FILTER	1	61-03-53605-349-000	52.13
Total 66380:									52.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66396</b>									
03/26	03/05/26	66396	20357	AMERICAN ENGINEERING TESTING	PJI-085259	ALDERSON AND JELINEK SOIL BORINGS	1	42-07-53476-823-437	3,541.67
03/26	03/05/26	66396	20357	AMERICAN ENGINEERING TESTING	PJI-085259	BLOEDEL AVE SOIL BORINGS	2	42-07-53469-823-429	3,541.67
03/26	03/05/26	66396	20357	AMERICAN ENGINEERING TESTING	PJI-085259	BLOEDEL AVE SOIL BORINGS	3	60-00-18700-000-381	3,541.66
Total 66396:									10,625.00
<b>66397</b>									
03/26	03/05/26	66397	990	ASCENSION WI EMP SOLUTIONS	428745	EAP 1ST QTR 2026 (VOW 36)	1	10-00-21590-000-000	413.00
Total 66397:									413.00
<b>66398</b>									
03/26	03/05/26	66398	11110	BV NATIONAL INSPECTION SERVICES	26004195 RI 00396	ROUTINE ELEVATOR INSPECTION	1	10-01-51600-290-000	110.00
Total 66398:									110.00
<b>66399</b>									
03/26	03/05/26	66399	23358	CARRILLO, LINDSAY	REIMB PET LICEN	OVERPAYMENT PET LICENSE FOR 2026	1	10-00-44220-000-000	10.00
Total 66399:									10.00
<b>66400</b>									
03/26	03/05/26	66400	19882	CELLCOM	744804	WATER UTILITY IPAD 1 - 846-0189 2/21-3/20	1	60-03-53740-226-000	120.77
03/26	03/05/26	66400	19882	CELLCOM	744804	WATER UTILITY - 846-0190 2/21-3/20	2	60-03-53740-226-000	15.77
03/26	03/05/26	66400	19882	CELLCOM	744804	SEWER UTILITY IPAD 2 - 846-0194 2/21-3/20	3	61-03-53610-226-000	15.77
03/26	03/05/26	66400	19882	CELLCOM	744804	STREETS IPAD - 846-2453 2/21-3/20	4	10-03-53310-226-000	15.77
03/26	03/05/26	66400	19882	CELLCOM	744804	STREETS IPAD - 846-2578: 2/21-3/20	5	10-03-53310-226-000	15.77
03/26	03/05/26	66400	19882	CELLCOM	744804	STREETS IPAD - 846-2581 2/21-3/20	6	10-03-53310-226-000	15.77
03/26	03/05/26	66400	19882	CELLCOM	744804	ADMINISTRATOR - 846-3454 2/21-3/20	7	10-01-51410-225-000	43.21
03/26	03/05/26	66400	19882	CELLCOM	744804	BUILDING INSPECTOR #1 - 846-3459 2/21-3/20	8	10-02-52400-225-000	59.05
03/26	03/05/26	66400	19882	CELLCOM	744804	BUILDING INSPECTOR #2 - 846-3468 2/21-3/20	9	10-02-52400-225-000	59.05
03/26	03/05/26	66400	19882	CELLCOM	744804	UTIL #1 - 846-4050 2/21-3/20	10	60-03-53740-226-000	36.88
03/26	03/05/26	66400	19882	CELLCOM	744804	UTIL #2 - 846-4051 2/21-3/20	11	60-03-53740-226-000	29.66
03/26	03/05/26	66400	19882	CELLCOM	744804	UTIL #3 - 846-4052 2/21-3/20	12	60-03-53740-226-000	16.88
03/26	03/05/26	66400	19882	CELLCOM	744804	UTIL #4 - 846-4053 2/21-3/20	13	61-03-53610-226-000	29.66
03/26	03/05/26	66400	19882	CELLCOM	744804	UTIL #5 - 846-4054 2/21-3/20	14	61-03-53610-226-000	51.88
03/26	03/05/26	66400	19882	CELLCOM	744804	STR OPS #1 - 846-4055 2/21-3/20	15	10-03-53310-226-000	29.66
03/26	03/05/26	66400	19882	CELLCOM	744804	STR OPS #2 - 846-4056 2/21-3/20	16	10-03-53310-226-000	16.88
03/26	03/05/26	66400	19882	CELLCOM	744804	STR OPS #3 - 846-4057 2/21-3/20	17	10-03-53310-226-000	29.66
03/26	03/05/26	66400	19882	CELLCOM	744804	CODE ENFORC OFFICER IPAD - 846-4058 2/21-3/20	18	10-03-53310-226-000	28.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66400:									630.36
<b>66401</b>									
03/26	03/05/26	66401	20688	CIVICPLUS	364521	MUNICODE SELF PUBLISHING SOFTWARE LICENSE	1	10-01-51450-286-000	3,962.39
Total 66401:									3,962.39
<b>66402</b>									
03/26	03/05/26	66402	11160	CORE & MAIN LP	Y515963	(1) MXU TRANSMITTER	1	60-00-18413-000-000	84.00
03/26	03/05/26	66402	11160	CORE & MAIN LP	Y607723	2" (7) METER (C2 OMNI) RETROFIT KIT	1	60-00-18413-000-000	3,454.64
Total 66402:									3,538.64
<b>66403</b>									
03/26	03/05/26	66403	4610	ENVIROTECH EQUIPMENT	26-0027180	TIGER TAIL #4 VACTOR	1	61-03-53606-352-000	115.89
Total 66403:									115.89
<b>66404</b>									
03/26	03/05/26	66404	4910	FASTENAL COMPANY	WISCH386998	STAINLESS LOCK NUTS	1	10-03-53310-353-000	2.35
03/26	03/05/26	66404	4910	FASTENAL COMPANY	WISCH387202	HARDWARE RESTOCK	1	10-03-53310-353-000	23.24
03/26	03/05/26	66404	4910	FASTENAL COMPANY	WISCH387257	THREADED ROD	1	10-03-53310-353-000	29.59
Total 66404:									55.18
<b>66405</b>									
03/26	03/05/26	66405	19609	FISCHER BROS LLC	2477	AQUATIC CENTER SLIDE REPAIR	1	41-07-55420-829-000	3,800.00
Total 66405:									3,800.00
<b>66406</b>									
03/26	03/05/26	66406	23359	GEBERT, JAMI	REIMB MILEAGE 2	REIMB FOR LEAGUE MEETING	1	10-01-51410-334-000	95.70
Total 66406:									95.70
<b>66407</b>									
03/26	03/05/26	66407	5930	GRAINGER	9821138394	514 2" WING NUT	1	10-03-53312-353-000	61.90
03/26	03/05/26	66407	5930	GRAINGER	9821138402	1 1/2" WATER HOSE, CAM LOCK FITTINGS	1	10-03-53310-353-000	276.74
03/26	03/05/26	66407	5930	GRAINGER	9825965958	POLYPROPYLENE VALVE AND FITTINGS	1	10-03-53310-353-000	91.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66407:									429.97
<b>66408</b>									
03/26	03/05/26	66408	21632	GREEN VALLEY SEPTIC	I16877	RYAN ST - PORTABLE TOILET RENTAL (MAR 2026)	1	18-03-53636-290-000	192.00
Total 66408:									192.00
<b>66409</b>									
03/26	03/05/26	66409	6350	HALRON LUBRICANTS INC	1706848-00	ALLISON 668 TRANSMISSION FLUID	1	10-03-53310-351-000	2,111.38
03/26	03/05/26	66409	6350	HALRON LUBRICANTS INC	1708407-00	CREDIT FOR CORE RETURN	1	10-03-53310-351-000	-150.00
Total 66409:									1,961.38
<b>66410</b>									
03/26	03/05/26	66410	23353	HARTER'S FOX VALLEY DISPOSAL	1742526	RECYCLING CARTS	1	18-03-53635-297-000	24,766.00
03/26	03/05/26	66410	23353	HARTER'S FOX VALLEY DISPOSAL	1742526	REFUSE CARTS	2	18-03-53620-297-000	48,212.50
Total 66410:									72,978.50
<b>66411</b>									
03/26	03/05/26	66411	22268	HOEKSTRA, JARED	CLOTH ALLOW 260	CLOTHING REIMBURSEMENT HOEKSTRA	1	61-03-53613-346-593	300.00
Total 66411:									300.00
<b>66412</b>									
03/26	03/05/26	66412	22177	INTERSTATE BILLING SERVICES	X109048704:01	AIR RESTRICTION GAUGE	1	10-03-53312-353-000	38.85
Total 66412:									38.85
<b>66413</b>									
03/26	03/05/26	66413	23330	LINK SERVICES	1452	LINK MAR SERVICE FEE	1	10-00-21536-000-000	1,612.50
Total 66413:									1,612.50
<b>66414</b>									
03/26	03/05/26	66414	21947	POWERPLAN	2650351	UNIT 113 THERMOSTAT	1	10-03-53310-242-000	59.00
Total 66414:									59.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66415</b>									
03/26	03/05/26	66415	23360	MOSAIC FORD ZUMBROTA	2025 FORD F150 S	CIP PURCHASE TRUCK 59	1	44-07-57324-814-000	40,000.00
Total 66415:									40,000.00
<b>66416</b>									
03/26	03/05/26	66416	23361	NELS GUNDERSON CHEVROLET	2025 CHEV EXP C	UTILITY VEHICLE REPLACEMENT - 201	1	60-00-18532-000-000	61,302.50
03/26	03/05/26	66416	23361	NELS GUNDERSON CHEVROLET	2025 CHEV EXP C	UTILITY VEHICLE REPLACEMENT - 204	1	61-00-18532-000-000	48,302.50
Total 66416:									109,605.00
<b>66417</b>									
03/26	03/05/26	66417	11530	CONTINENTAL BATTERY SYSTEMS	14900302261327	MESSAGE BOARD BATTERY	1	10-03-53310-239-000	85.58
Total 66417:									85.58
<b>66418</b>									
03/26	03/05/26	66418	19643	O'REILLY AUTO PARTS	3845-348305	TRUCK 15 FILTER REATOCK	1	10-03-53310-353-000	198.65
03/26	03/05/26	66418	19643	O'REILLY AUTO PARTS	3845-348394	GLUE REMOVER	1	10-03-53310-344-000	42.77
03/26	03/05/26	66418	19643	O'REILLY AUTO PARTS	3845-348702	YANMAR BATTERY	1	10-03-53310-242-000	120.70
03/26	03/05/26	66418	19643	O'REILLY AUTO PARTS	3845-348721	YANMAR BATTERY	1	10-03-53310-242-000	117.73
Total 66418:									479.85
<b>66419</b>									
03/26	03/05/26	66419	12170	PARKER, VALERIE	REIMB: MILEAGE F	MILEAGE REIMB WIRM CONFERENCE - PARKER	1	18-03-53637-334-000	195.75
Total 66419:									195.75
<b>66420</b>									
03/26	03/05/26	66420	22503	PJ KORTENS AND COMPANY	10025913	WELL 4 SCADA LOGIC PROGRAMMING	1	60-00-21100-000-000	3,987.65
Total 66420:									3,987.65
<b>66421</b>									
03/26	03/05/26	66421	22003	PRIMADATA LLC	74064	PRINTING FOR FEB UTILITY BILLS	1	60-03-53771-312-000	101.13
03/26	03/05/26	66421	22003	PRIMADATA LLC	74064	PRINTING FOR FEB UTILITY BILLS	2	61-03-53612-312-000	101.13
03/26	03/05/26	66421	22003	PRIMADATA LLC	74064	PRINTING FOR FEB UTILITY BILLS	3	63-03-53652-312-000	101.14
03/26	03/05/26	66421	22003	PRIMADATA LLC	74065	POSTAGE FOR FEB UTILITY BILLS	1	60-03-53771-311-000	370.76
03/26	03/05/26	66421	22003	PRIMADATA LLC	74065	POSTAGE FOR FEB UTILITY BILLS	2	61-03-53612-311-000	370.75
03/26	03/05/26	66421	22003	PRIMADATA LLC	74065	POSTAGE FOR FEB UTILITY BILLS	3	63-03-53652-311-000	370.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
Total 66421:									1,415.67
<b>66422</b>									
03/26	03/05/26	66422	13420	RENT-A-FLASH OF WI INC	99331	TURN LANE SIGNS	1	10-03-53310-239-000	220.08
Total 66422:									220.08
<b>66423</b>									
03/26	03/05/26	66423	14370	SCHMIDT, GREGORY	QTR 1 - 2026	ASSESSOR SERVICES - 1ST QTR 2026	1	10-01-51530-218-000	10,525.00
Total 66423:									10,525.00
<b>66424</b>									
03/26	03/05/26	66424	14430	SCHOFIELD, CITY OF	1ST QTR 2026 SAN	QTR 4 10/15/2025 TO 01/15/26	1	61-03-53610-223-000	23,391.63
Total 66424:									23,391.63
<b>66425</b>									
03/26	03/05/26	66425	20892	SCOTTS HEAVY TRUCK	16847	PLOW MARKERS	1	10-03-53312-353-000	31.35
03/26	03/05/26	66425	20892	SCOTTS HEAVY TRUCK	16853	AMBER GREEN STROBES	1	10-03-53310-353-000	158.44
Total 66425:									189.79
<b>66426</b>									
03/26	03/05/26	66426	14660	SECURITY HEALTH PLAN	APR2026	VILLAGE TRAD HEALTH INS FOR APR 2026	1	10-00-21530-000-000	3,431.44
03/26	03/05/26	66426	14660	SECURITY HEALTH PLAN	APR2026	VILLAGE HSA HEALTH INS FOR APR 2026	2	10-00-21530-000-000	53,562.23
Total 66426:									56,993.67
<b>66427</b>									
03/26	03/05/26	66427	20783	SOUTH AREA FIRE DISTRICT	2094	2026 OPERATING BUDGET 1ST QTR	1	10-02-52905-581-000	369,819.25
Total 66427:									369,819.25
<b>66428</b>									
03/26	03/05/26	66428	15780	SUN PRINTING INC	162131	LETTERHEAD - GENERAL OFFICE	1	10-01-51450-310-000	237.00
Total 66428:									237.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
<b>66429</b>									
03/26	03/05/26	66429	19070	WI STATE LABORATORY OF HYGIENE	835572	FLOURIDE TESTING- FEB 2026	1	60-03-53730-294-000	31.00
Total 66429:									31.00
<b>90240</b>									
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	CYCLE 2: Q4 2025	1	10-00-21100-000-000	4,907.77
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	268-00 / 5303 MESKER ST: 10/15-1/15/2026	2	10-00-14510-000-000	562.46
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	268-00 / 5303 MESKER ST: 10/15-1/15/2026	3	10-00-14520-000-000	1,312.42
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	CYCLE 2: Q4 2025	4	22-00-21100-000-000	1,292.58
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	CYCLE 2: Q4 2025	5	60-00-21100-000-000	1,301.32
02/26	02/20/26	90240	18100	WESTON UTILITIES	Cycle 2: Q4 2025	CYCLE 2: Q4 2025	6	61-00-21100-000-000	53.33
Total 90240:									9,429.88
<b>90241</b>									
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	POSTAGE FOR WATER SAMPLES	1	60-03-53771-311-000	14.47
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ICE FOR WATER SAMPLES	2	60-03-53730-349-000	2.79
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PROCESSING FEES FOR DSPS KENNEDY PARK BOILER	3	22-05-55420-247-000	4.50
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PROCESSING FEES FOR DSPS ELEVATOR PERMIT	4	10-01-51600-290-000	3.38
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BOILER & UNFIRED PRESSURE VESSELS KENNEDY PARK (	5	22-05-55420-247-000	100.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ELEVATOR PERMIT TO OPERATE (MULTIPLE)	6	10-01-51600-290-000	250.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PROCESSING FEES FOR DSPS ELEVATOR PERMIT	7	10-01-51600-290-000	1.13
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ELEVATOR PERMIT TO OPERATE RENEWAL	8	10-01-51600-290-000	50.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WDH ELECTRONIC FEE	9	10-01-51450-322-000	14.99
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BREHM WMCA MEMBERSHIP DUES	10	10-01-51420-324-000	65.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	CHIBEYA WMCA MEMBERSHIP DUES	11	10-01-51420-324-000	65.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MONTHLY APPLE CLOUD FOR INSPECTOR IPADS	12	10-01-51450-286-000	2.99
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ANNUAL ADOBE LICENSING	13	10-01-51450-286-000	4,114.08
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BLUEBEAM PLAN REVIEW LICENSE	14	10-01-51450-286-000	1,650.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PROGRAMMING EDUCATION LICENSE	15	10-01-51460-157-000	239.88
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MONTHLY APPLE CLOUD LICENSE	16	60-03-53780-286-000	3.11
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	CLAUDE AI SUBSCRIPTION	17	10-01-51460-286-000	8.71
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	COMPUTER SCREWDRIVER KIT	18	10-01-51450-310-000	15.99
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	JAMF NOW LICENSE	19	10-01-51450-286-000	52.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MONTHLY ZOOM LICENSE	20	10-01-51450-286-000	50.97
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	TONER FOR LARGE FORMAT PLOTTER	21	10-01-51450-310-000	360.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	EMPLOYEE WINTER PARTY	22	10-01-51430-310-000	1,086.54
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	EMPLOYEE WINTER PARTY	23	10-01-51430-310-000	269.96
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	EMPLOYEE WINTER PARTY	24	10-01-51430-310-000	32.75
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WPRA ANNUAL CONFERENCE	25	10-05-55200-325-000	120.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BIKE & PED AND TRANSPORTATION OPEN HOUSE ROOM RE	26	10-03-53310-335-000	2.33
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BIKE & PED AND TRANSPORTATION OPEN HOUSE ROOM RE	27	10-03-53310-335-000	75.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PARKER RECYCLING CONFERENCE FEB 25-27	28	18-03-53637-325-000	440.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	LODGING PARKER RECYCLING CONFERENCE FEB 28-28	29	18-03-53637-336-000	196.04
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WEBSTER NEXTWAVE REGISTRATION	30	10-06-56900-325-000	300.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MARKETING - POSTCARDS	31	10-06-56930-219-000	80.18
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MARKETING - STICKERS	32	10-06-56930-219-000	155.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ICC MONTHLY SUBSCRIPTION	33	10-02-52400-322-000	9.75
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MAGUIRE DSPTS RENEWAL	34	10-02-52400-324-000	1.46
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	MAGUIRE DSPTS RENEWAL	35	10-02-52400-324-000	65.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	RETURN OF TWO FAULTY SOAP DISPENSERS	36	10-01-51600-344-000	-71.99
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	ICC SUBSCRIPTION MEMBERSHIP	37	10-02-52400-322-000	170.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	DOG PARK BAGS	38	10-05-55210-390-000	124.98
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	FIRST PURCHASE OF BANNER ARMS THAT WERE RETURNE	39	10-05-55210-390-000	399.74
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WPRA MEMBERSHIP	40	10-05-55200-324-000	150.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WPRA BANQUET TICKETS	41	10-05-55200-325-000	80.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	SALES TAX REFUND FOR BANNER ARMS	42	10-05-55210-390-000	-20.84
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PICK UP CHARGE FOR BANNER ARMS RETURNED	43	10-05-55210-390-000	15.75
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	SHIPPING FOR RETURNED BANNER ARMS	44	10-05-55210-390-000	38.70
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	BANNER ARMS CREDIT	45	10-05-55210-390-000	-290.70
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	CUTTING EDGE BACKERS	46	10-03-53312-353-000	141.90
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	CUTTING EDGE BACKERS	47	10-03-53312-353-000	14.26
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	PRINTER INK	48	10-03-53310-310-000	193.80
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	UNIT 861 HYDRO SEEDER TRAILER TIRES	49	10-03-53310-353-000	284.64
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	RECHARABLEWORK LIGHTS	50	10-03-53310-353-000	79.98
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	LIGHT BULB COVERS	51	61-03-53601-247-000	25.31
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	KRAUSE WRWA REGISTRATION	52	60-03-53780-325-000	330.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	KRAUSE WRWA REGISTRATION	53	60-03-53780-325-000	11.25
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	1099NEC TAX FORMS	54	10-01-51430-310-000	103.96
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	1099NEC TAX FORMS	55	10-01-51430-310-000	103.96
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	1099NEC TAX FORMS	56	10-01-51430-310-000	-103.96
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	GFOA CITY MEMBERSHIP DUES	57	10-01-51520-324-000	500.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	SAMS CLUB: OFFICE SUPPLIES	58	10-01-51450-390-000	52.89
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WATER UTILITY ACCOUNTING CLASS - GILMEISTER	59	60-03-53780-157-000	60.00
02/26	02/20/26	90241	21761	U.S. BANK CORPORATE PAYMENT SY	4279Feb2026	WATER UTILITY ACCOUNTING CLASS - GILMEISTER	60	60-03-53780-157-000	6.35
Total 90241:									12,302.98
<b>90242</b>									
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HARLYN L/S: 12/30-1/28/2026	1	61-03-53610-222-000	341.00
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HARLYN L/S: 12/30-1/28/2026	2	61-03-53610-224-000	23.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	FOX ST L/S: 12/30-1/28/2026	3	61-03-53610-222-000	974.16
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	FOX ST L/S: 12/30-1/28/2026	4	61-03-53610-224-000	22.45
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	JELINEK/MESKER L/S: 12/30-1/28/2026	5	61-03-53610-222-000	1,717.73
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	JELINEK/MESKER L/S: 12/30-1/28/2026	6	61-03-53610-224-000	30.70
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	KATHLEEN L/S: 12/30-1/28/2026	7	61-03-53610-222-000	57.87
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EC RIVER L/S: 12/30-1/28/2026	8	61-03-53610-222-000	293.45
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EC RIVER L/S: 12/30-1/28/2026	9	61-03-53610-224-000	21.33
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	TANYA L/S: 12/30-1/28/2026	10	61-03-53610-222-000	164.08
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	TANYA L/S: 12/30-1/28/2026	11	61-03-53610-224-000	18.55
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	BUS PK SOUTH L/S: 12/30-1/28/2026	12	61-03-53610-222-000	199.53
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	BUS PK SOUTH L/S: 11/26-12/29/2025	13	61-03-53610-222-000	182.18
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	EVERGREEN POINTE L/S: 12/30-1/28/2026	14	61-03-53610-222-000	74.01
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	PARK TERRACE L/S: 12/30-1/28/2026	15	61-03-53610-222-000	53.77
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	RYAN ST L/S: 12/30-1/28/2026	16	61-03-53610-222-000	618.61
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	RYAN ST L/S: 12/30-1/28/2026	17	61-03-53610-224-000	25.03
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	HERITAGE HILLS L/S: 12/30-1/28/2026	18	61-03-53610-222-000	74.82
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	ROSS AVE L/S: 12/30-1/28/2026	19	61-03-53610-222-000	202.40
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	ROSS AVE L/S: 12/30-1/28/2026	20	61-03-53610-224-000	20.73
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	COLLEEN/MESKER L/S: 12/30-1/28/2026	21	61-03-53610-222-000	298.63
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2457-00012 Jan 20	COLLEEN/MESKER L/S: 12/30-1/28/2026	22	61-03-53610-224-000	20.73
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG ELECTRIC: 12/30-1/28/2026	1	10-00-14510-000-000	560.02
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG ELECTRIC: 12/30-1/28/2026	2	10-00-14520-000-000	1,306.71
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG GAS: 12/30-1/28/2026	3	10-00-14510-000-000	788.20
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00002 Jan 20	SAFETY BLG GAS: 12/30-1/28/2026	4	10-00-14520-000-000	1,839.12
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Jan 20	2100 NEUPERT: 12/30-1/28/2026	1	10-05-55340-222-000	90.26
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00038 Jan 20	2100 NEUPERT: 12/30-1/28/2026	2	10-05-55340-224-000	94.83
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00056 Jan 20	ALTA VERDE - AQ CTR: 12/15-1/15/2026	1	22-05-55420-222-000	521.98
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ROGAN: 12/29-1/27/2026	1	10-05-55210-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	KENNEDY: 12/29-1/27/2026	2	10-05-55210-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	NORTHWESTERN: 12/29-1/27/2026	3	10-05-55210-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	PKWY SHELTER: 12/29-1/27/2026	4	10-05-55210-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	NORTHWESTERN PK: 12/29-1/27/2026	5	10-05-55210-222-000	28.74
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ROBINWOOD: 12/29-1/27/2026	6	10-05-55210-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ROBINWOOD: 11/25-12/28/2025	7	10-05-55210-222-000	31.82
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ALTA VERDE: 12/29-1/27/2026	8	10-05-55210-222-000	63.03
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00132 Jan 20	ALTA VERDE: 12/29-1/27/2026	9	10-05-55210-224-000	121.45
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	ALTA VERDE WELL: 12/30-1/28/2026	1	60-03-53720-222-000	146.21
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	ALTA VERDE WELL: 12/30-1/28/2026	2	60-03-53720-224-000	254.51
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BUS PARK TOWER: 12/30-1/28/2026	3	60-03-53740-222-000	194.43
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BLOEDEL WELL: 12/30-1/28/2026	4	60-03-53720-222-000	502.78
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BLOEDEL WELL: 12/30-1/28/2026	5	60-03-53720-224-000	106.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BLOEDEL WELL: 11/26-12/29/2025	6	60-03-53720-222-000	453.56
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	BLOEDEL WELL: 11/26-12/29/2025	7	60-03-53720-224-000	136.37
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	SUMMIT TOWER: 12/30-1/28/2026	8	60-03-53740-222-000	67.98
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	RIPPLING CREEK WELL: 12/30-1/28/2026	9	60-03-53720-222-000	1,126.03
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	RIPPLING CREEK WELL: 12/30-1/28/2026	10	60-03-53720-224-000	171.80
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	FOREMOST WELL/TOWER: 12/30-1/28/2026	11	60-03-53720-222-000	2,825.54
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	MESKER WELL: 12/30-1/28/2026	12	60-03-53720-222-000	338.41
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	MESKER WELL: 12/30-1/28/2026	13	60-03-53720-224-000	189.70
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2026	14	60-03-53720-222-000	1,704.31
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2026	15	60-03-53730-222-000	1,704.30
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2026	16	60-03-53720-224-000	562.20
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00134 Jan 20	WTP/STERNBERG WELL: 12/30-1/28/2026	17	60-03-53730-224-000	562.19
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ENT. WAY - TRAF LIGHTS: 12/30-1/28/2026	1	10-03-53311-222-000	129.49
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	COMM CTR - ST LIGHTING: 12/30-1/28/2026	2	10-03-53420-222-000	145.04
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BARBICAN AVE - ST LIGHTING: 12/30-1/28/2026	3	10-03-53420-222-000	260.19
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ENT WAY FNTN - ST LIGHTING: 12/30-1/28/2026	4	10-03-53420-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	VILLAGE - ST LIGHTING: 12/30-1/28/2026	5	10-03-53420-222-000	15,229.86
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ROSS - TRAF LIGHTS : 12/30-1/28/2026	6	10-03-53311-222-000	97.78
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	LANDFILL: 12/30-1/28/2026	7	18-03-53631-222-000	137.47
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SCHOF/CHERRY - IRRIG : 12/30-1/28/2026	8	10-03-53317-222-000	59.89
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	MINISTRY - ST LIGHTING: 12/30-1/28/2026	9	10-03-53420-222-000	349.28
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SHOREY - WARNING SIREN: 12/30-1/28/2026	10	10-02-52910-222-000	30.53
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	EVEREST/CP - TRAF LIGHTS: 12/30-1/28/2026	11	10-03-53311-222-000	122.12
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	EVEREST - WARNING SIREN: 12/30-1/28/2026	12	10-02-52910-222-000	29.98
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/WESTON - ST LIGHTING: 12/30-1/28/2026	13	10-03-53420-222-000	218.86
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/SCHOF - ST LIGHTING: 12/30-1/28/2026	14	10-03-53420-222-000	203.45
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RECYCLE SHED: 12/30-1/28/2026	15	10-03-53312-222-000	35.86
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WESTON/CTYX - TRAF LIGHTS : 12/30-1/28/2026	16	10-03-53311-222-000	263.69
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	ALDERSON/SCHOF - ST LIGHTING : 12/30-1/28/2026	17	10-03-53420-222-000	195.89
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	NORMANDY/SCHOF - ST LIGHTING: 12/30-1/28/2026	18	10-03-53420-222-000	132.64
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH/WESTON - TRAF LIGHTS : 12/30-1/28/2026	19	10-03-53311-222-000	71.41
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CROSS POINTE - ST LIGHTING: 12/30-1/28/2026	20	10-03-53420-222-000	205.86
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	HOWLAND AVE - ST LIGHTING: 12/30-1/28/2026	21	10-03-53420-222-000	73.05
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SHOREY - ST LIGHTING: 12/30-1/28/2026	22	10-03-53420-222-000	43.84
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BUS PK - ST LIGHTING: 12/30-1/28/2026	23	10-03-53420-222-000	719.64
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CTY RD J-SIGN - ST LIGHTING : 12/30-1/28/2026	24	10-03-53420-222-000	29.03
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	CP/SCHOF - TRAF LIGHTS: 12/30-1/28/2026	25	10-03-53311-222-000	76.59
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SCHOFIELD - TRAF LIGHTS: 12/30-1/28/2026	26	10-03-53311-222-000	110.77
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RICKYVAL - WAY FINDING SIGNS: 12/30-1/28/2026	27	10-03-53420-222-000	31.89
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	RYAN - WAY FINDING SIGNS: 12/30-1/28/2026	28	10-03-53420-222-000	34.63
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WESTON/PROG - WAY FINDING SIGNS: 12/30-1/28/2026	29	10-03-53420-222-000	34.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Inv Seq	Invoice GL Account	Check Amount
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	MUSKIE - WARNING SIREN: 12/30-1/28/2026	30	10-02-52910-222-000	30.26
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	WINDSOR DR - AERATOR: 12/30-1/28/2026	31	63-03-53655-222-000	28.07
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	BIRCH - PED BRIDGE LIGHTING: 12/30-1/28/2026	32	10-03-53420-222-000	59.89
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00166 Jan 20	SCHOFIELD AVE BIRCH ST - TRAF SIGN CONTR CAB: 12/30-1	33	10-03-53311-222-000	111.05
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Jan 20	NEW MUN CTR ELECTRIC: 12/29-1/27/2026	1	10-01-51600-222-000	2,945.18
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00207 Jan 20	NEW MUN CTR GAS: 12/29-1/27/2026	2	10-01-51600-224-000	3,905.91
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Jan 20	3512 CAMP PHILLIPS RD WELL: 12/29-1/27/2026	1	60-03-53720-222-000	4,012.18
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00233 Jan 20	3512 CAMP PHILLIPS RD WELL: 11/25-12/28/2025	2	60-03-53720-224-000	150.01
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Jan 20	TROTZER LIFT STATION: 12/16-1/18/2026	1	61-03-53610-222-000	476.74
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00236 Jan 20	TROTZER LIFT STATION: 12/16-1/18/2026	2	61-03-53610-224-000	24.85
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00241 Jan 20	COLONIAL GARDEN: BIRCH ST: 12/95-1/27/2026	1	60-03-53740-222-000	145.09
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00242 Jan 20	STILLWATER: SCHOFIELD AVE: 12/95-1/27/2026	1	60-03-53740-222-000	148.91
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00243 Jan 20	WESTON MANOR: FULLER ST: 12/95-1/27/2026	1	60-03-53740-222-000	82.96
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00249 Jan 20	SCHOFIELD AT MESKER AVE: 12/30-1/28/2026	1	10-03-53311-222-000	118.98
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00253 Jan 20	ALDERSON/SCHOFIELD AVE TRAFF SIGNALS: 12/30-1/28/202	1	10-03-53311-222-000	102.57
02/26	02/22/26	90242	18990	WISCONSIN PUBLIC SERVICE	2484-00258 Jan 20	KENNDY PARK: 12/30-1/28/2026	1	10-05-55210-222-000	50.92
Total 90242:									53,562.83
<b>90243</b>									
02/26	02/26/26	90243	22494	WEX BANK	Jan 2026	FUEL PURCHASES -BLD INSP: 1/1-1/31/26	1	10-02-52400-351-000	40.12
02/26	02/26/26	90243	22494	WEX BANK	Jan 2026	FUEL PURCHASES -PARKS: 1/1-1/31/26	2	10-05-55210-351-000	458.99
02/26	02/26/26	90243	22494	WEX BANK	Jan 2026	FUEL PURCHASES -STREET: 1/1-1/31/26	3	10-03-53310-351-000	9,586.81
02/26	02/26/26	90243	22494	WEX BANK	Jan 2026	FUEL PURCHASES -SEWER: 1/1-1/31/26	4	61-03-53610-351-000	60.34
02/26	02/26/26	90243	22494	WEX BANK	Jan 2026	FUEL PURCHASES -WATER: 1/1-1/31/26	5	60-03-53780-351-000	462.32
Total 90243:									10,608.58
Grand Totals:									9,075,749.66

Dated \_\_\_\_\_

Finance Committee Chairperson \_\_\_\_\_

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

[Report].Check number = 50000-999999

Election workers

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
02/15/2026	PC	02/20/2026	66317	ZAJICHEK,DANIEL G	2980		01-00-11110-0	204.00-
02/15/2026	PC	02/20/2026	66318	SCHWANTES,CARLA J	3352		01-00-11110-0	72.00-
02/15/2026	PC	02/20/2026	66319	KRUEGER, CHERRYL A	8520		01-00-11110-0	168.00-
02/15/2026	PC	02/20/2026	66320	HOERNKE, GINNY	8624		01-00-11110-0	126.00-
02/15/2026	PC	02/20/2026	66321	MODRZEJEWSKI,ROGER D	8800		01-00-11110-0	282.00-
03/01/2026	PC	03/06/2026	66381	CICH, CONSTANCE	138		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66382	ZAJICHEK,DANIEL G	2980		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66383	DAVIES, ALICE W	3039		01-00-11110-0	102.00-
03/01/2026	PC	03/06/2026	66384	SCHWANTES,CARLA J	3352		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66385	RICE, KATE	4837		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66386	LOPEZ, LISA	6214		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66387	MATHIES,JOAN E	6292		01-00-11110-0	102.00-
03/01/2026	PC	03/06/2026	66388	SAUTER, MARY R	7242		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66389	RASMUSSEN,KRISTINE A	7739		01-00-11110-0	188.50-
03/01/2026	PC	03/06/2026	66390	SCHWANTES, DANIEL G	8069		01-00-11110-0	168.00-
03/01/2026	PC	03/06/2026	66391	KAUTZ, MARY L	8187		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66392	KRUEGER, CHERRYL A	8520		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66393	HOERNKE, GINNY	8624		01-00-11110-0	84.00-
03/01/2026	PC	03/06/2026	66394	MODRZEJEWSKI,ROGER D	8800		01-00-11110-0	188.50-
03/01/2026	PC	03/06/2026	66395	SCHUSTER,KATHLEEN E	9089		01-00-11110-0	84.00-
Grand Totals:								2,441.00-
								20

# REQUEST FOR CONSIDERATION

**PUBLIC MTG/DATE:** Board of Trustees, March 16, 2026

**DESCRIPTION:** Appointment of Dana Schanke for Reliance Fuel LLC dba Fuel On 59.

**FROM:** Sarah Chibeya, Deputy Clerk

**QUESTION:** Should the Board of Trustees approve the appointment of Dana Schanke as the new agent for the 2025-2026 licensing term?

## BACKGROUND

Reliance Fuel LLC dba Fuel On 59 located at 6606 County Road J Weston WI is requesting the approval of a new alcohol licensing agent. Dana Schanke has accepted this appointment. The application was sent to the MBPD for background check. The \$10.00 application fee has been paid.

**ATTACHED DOCS:** EVOLVE REPORT

**COMMITTEE ACTION:** N/A

**FISCAL IMPACT:** None

**RECOMMENDATION:** STAFF RECOMMENDS APPROVAL

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**I move to approve the appointment of Dana Schanke as the new agent for Reliance Fuel LLC dba Fuel On 59.**

**ADDITIONAL ACTION:** MAIL OUT APPROVED LICENSES.



## BOT Date 3/16/2026

License ID	License Type	Name	Business	Premise Desc	Begin Dt	End Dt	MBMPD Approval	CLPS	BOT
<b>9106 - Agent Change New</b>									
33146	9106 - Agent Change New	Schanke, Dana A	Fuel On 59		3/17/2026	06/30/2026			



# REQUEST FOR CONSIDERATION

Hughes property. The proposed outlot would help resolve longstanding access and title concerns and establish a more permanent and compliant access arrangement.

The public hearing was duly noticed as a Class 2 notice on February 23 and March 2, 2026. Notices were also mailed to all property owners within 300 feet of the subject property. No written correspondence was received prior to the hearing. One resident spoke at the hearing with questions.

The Plan Commission recommended approval of the rezone at their March 9, 2026 Meeting. Their written findings can be found in the attached Rezone Determination Form.

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**Attached Docs:** Plan Commission Rezone Determination Form  
Draft Ordinance No. 26-004

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**Committee Action:** Plan Commission recommended approval at their March 9, 2026 meeting

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**Fiscal Impact:** To be determined.

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**Recommendation:** Staff & Plan Commission have provided a detailed analysis in the Rezone Determination Document. Based on the information received to date and the consistency of the request with surrounding land uses and the proposed CSM configuration, staff and Plan Commission recommend approval of the rezoning request.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

### VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 26-004 as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 26-004 – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.

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**ADDITIONAL ACTION:** If approved, staff will publish ordinance & Update Zoning Map  
Approve proposed CSM (Staff)  
Notify Applicant (Staff)



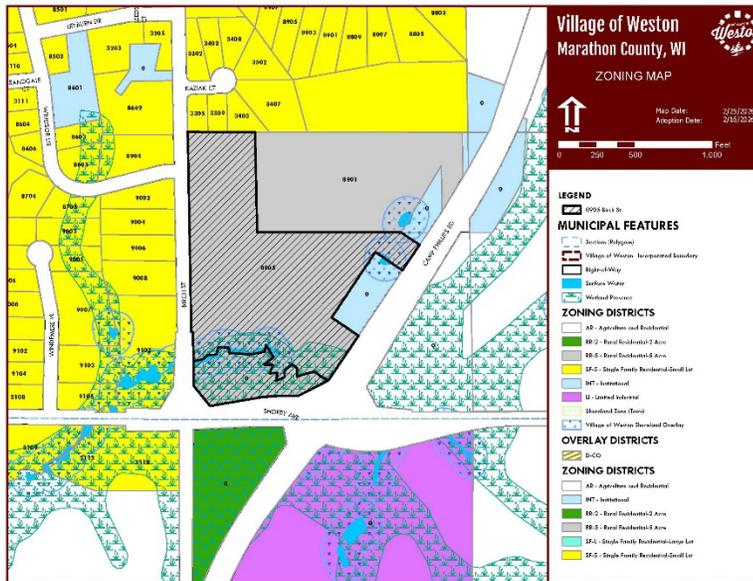
Application for Rezone  
**REZONE DETERMINATION BY THE VILLAGE OF WESTON  
 PLAN COMMISSION**

Application/Petition No.: **202600032** Hearing Date: **March 9, 2026**  
 Applicant: **Dennis Wayda, 9002 Birch Street, Weston**  
 Property Location: **8905 Birch Street**  
 Property Owner: **Jaymi Hughes, 8905 Birch Street**  
 Description: **A rezoning of a portion of a 14.5500-acre property from RR-5 to SF-S.**

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

**GENERAL INFORMATION:**

Current Zoning: **RR-5 Rural Residential – 5 Acres**



Definition:  
 94.2.02(1)(d)

**RR-5 Rural Residential 5 Acres.** The RR-5 district is intended for mainly single family detached residential development on minimum five acre sized rural lots, along with compatible home occupations, small-scale institutional and recreational uses, and low-intensity agricultural uses. Development within this district may be served by private on-site wastewater treatment systems (POWTS), and roadways within a rural cross section. The RR-5 district is intended for areas planned for rural residential development within the Comprehensive Plan. (Predecessor districts: RR Rural Residential; SR Suburban Residential)

Proposed Zoning **SF-S Single Family Residential-Small Lot**

Definition:  
 94.2.02(2)(b)

**SF-S Single Family Residential-Small Lot.** The SF-S district is intended for mainly single family detached residential development, along with compatible home occupations and small-scale institutional and recreational uses. Development within this district is served by public sanitary sewer and water services, and roadways with an urban cross section (e.g., curbs, storm sewer). The SF-S district enables smaller lot sizes than other single family residential districts. The SF-S district is intended for areas planned for single family residential development, or portions of those areas planned for neighborhood development, within the Comprehensive Plan. (Predecessor districts: R-1 Residential-Single Family and R-2 Residential-Single Family)

Future Land Use: **Moderate Density Residential and Mixed**



FLU Description: The **Moderate Density Residential FLU** is described as a mix of single family detached residences; small-scale, attached residences with individual entries to the outdoors, such as duplexes, two-flats, townhouses, and rowhouses; and multiple family residences where the overall development falls within density guidelines to the right. May also include home occupations, family childcare, moderate scale community facilities, parks, and other compatible uses allowed in associated zoning districts.

**Typical Implementing Zoning Districts:**

- SF-S and SF-L Single Family Residential
- 2F Two Family Residential
- Managed amount of MF Multiple Family Residential
- N Neighborhood

**Development Policies:**

1. Map Moderate Density Village Residential areas where there is adequate road, bike/pedestrian, utility, and service capacity; and nearby parks, community services, and commercial services.
2. Where small single family lots and attached housing units are permitted, attend to home quality, variety, design, setbacks, and garage placement through zoning, covenants, and development agreements.
3. Anticipate greater on-street parking than in Low Density Village Residential areas, and carefully plan for such parking in a manner that does not inhibit public safety or service delivery.
4. Promote a system of interconnected streets developed according to Complete Streets principles (see Transportation chapter) and parks where planned.

**Lot Size and/or Density Range:**

Between 5 and 10 units per gross acre in each development.

**DETERMINATION (To be Completed by Plan Commission):**

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?  
**YES**
2. Does the rezoning further the purpose and intent of this Chapter?  
**YES**

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?
  1. The current zoning map contains an error, showing a use or development inconsistent with actual or intended land use.
  2. Changed conditions—such as new data, infrastructure, development, annexation, or zoning updates—make the property better suited for a different zoning district.
  3. Changes in growth patterns or rates create a need for rezoning.

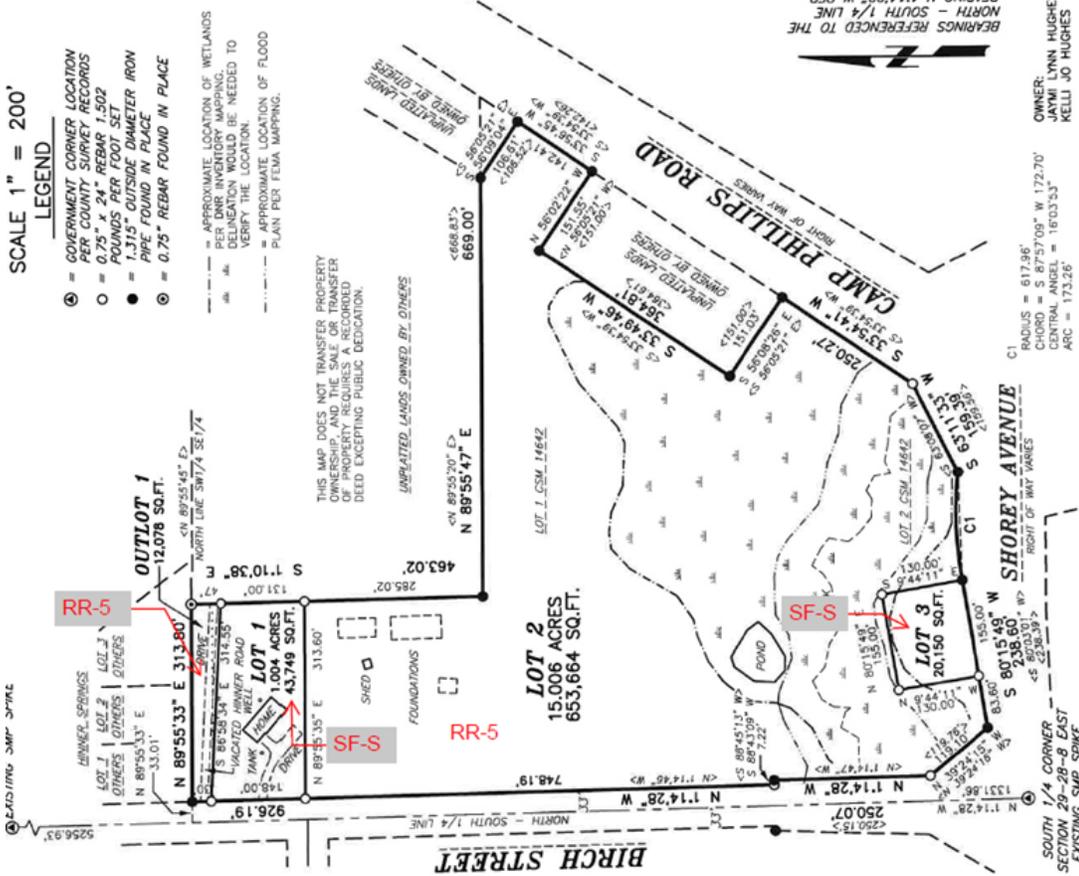
**2 & 3**

4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the surroundings of the subject property?

**YES**

**BACKGROUND INFORMATION:**

Dennis Wayda, 9002 Birch Street, has an accepted offer to purchase the property located at 8905 Birch Street, which is currently zoned RR-5 (Rural Residential – 5 Acre). The applicant is requesting to rezone two smaller lots on the property to SF-S (Single Family Residential – Small Lot), as illustrated on the proposed Certified Survey Map (CSM).



Lot 1 will contain the existing single-family residence. Lot 3 is anticipated to be sold as a new single-family home site. Lot 2 will remain zoned RR-5. The existing shed on the property is proposed to be removed, and the applicant has indicated a potential future plan to construct an agricultural outbuilding.

An outlot is also being created to allow it to be conveyed to the property owner to the east, providing legal street access to Birch Street. Currently, that property accesses Birch Street via a driveway crossing the Hughes property. The proposed outlot would help resolve longstanding access and title concerns and establish a more permanent and compliant access arrangement.

**CURRENT PROPERTY CONDITIONS:**

Currently there is a single-family home on the property. The neighbor to the east accesses their property through this single-family home property.

**STAFF RECOMMENDATION:**

Staff recommend approval based on the submittal and information currently available to us.

The change is consistent with the Comprehensive Plan. The SF-S zoning district is one of the typical implementation districts within the Moderate Density Residential.

**PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))**

- 1) **RECOMMEND APPROVAL:** Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 3/16/26 meeting agenda.
- 2) **RECOMMEND DENIAL:** Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board 3/16/26 meeting agenda.
- 3) **NO RECOMMENDATION:** Plan Commission takes no action and the request moves on to the Village Board 3/16/26 meeting agenda.
- 4) **DEFER ACTION:** Plan Commission can defer action until the next meeting date. The Plan Commission has 45 days following the public hearing per code to take action.

**PC ACTION TAKEN: #1 – Mumper/Hoffman to recommend approval. Vote 6-0 in favor**

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<b>Plan Commission Determination on 3/9/26:</b>	<b>RECOMMEND APPROVAL</b>
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**VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))**

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 26-004 as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 26-004 – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of ¾ or greater of the full Village Board.

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<b>Board of Trustees Determination on 3/16/26:</b>	<b>APPROVE/DENY</b>
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**BOARD ACTION TAKEN:**



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**ORDINANCE NO. 26-004**

**AN ORDINANCE TO APPROVE THE REZONING OF A PORTION OF 8905 BIRCH STREET FROM RR-5 (RURAL RESIDENTIAL-5 ACRE) TO SF-S (SINGLE FAMILY RESIDENTIAL-SMALL LOT) ZONING DISTRICT, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 9<sup>th</sup> day of March 2026, on the application described below for the zoning of the property described herein; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Commission;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

**SECTION 1:** On the application (20260032) filed by Dennis Wayda for the following territory now part of the RR-5 Rural Residential – 5 Acre zoning district, located in Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning districts:

**SF-S Single Family Residential – Small Lot –**

**LOT 1** - PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 14642, RECORDED IN VOLUME 65 ON PAGE 104 AND PART OF VACATED HINNER ROAD, LOCATED IN THE SW 1/4 OF THE SE 1/4 OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1 / 4 CORNER OF SAID SECTION 29; THENCE N 1" 14'28" W ALONG THE NORTH - SOUTH 1/4 LINE 1153.86 FEET; THENCE N 89°55'33" E 33.01 FEET TO THE EAST LINE OF BIRCH STREET AND TO THE POINT OF BEGINNING; THENCE N 1"14'28" W ALONG THE EAST LINE OF BIRCH STREET 148.00 FEET; THENCE S 86°58'34" E 314.55 FEET; THENCE S 1"10'38" E ALONG THE EAST LINE OF SAID LOT 1 131.00 FEET; THENCE S 89°55'35" W 313.60 FEET TO THE POINT OF BEGINNING. CONTAINING 43,749 SQ.FT.

**LOT 3** - PART OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 14642, RECORDED IN VOLUME 65 ON PAGE 104, LOCATED IN THE SW 1/4 OF THE SE 1/4 OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 8 EAST, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 29; THENCE N 68°12'56" E 209.84 FEET TO THE NORTH LINE OF SHOREY AVENUE AND TO THE POINT OF BEGINNING; THENCE N 9°44'11" W 130.00 FEET; THENCE N 80°15'49" E 155.00 FEET; THENCE S 9°44'11" E 130.00 FEET TO THE NORTH LINE OF SHOREY AVENUE; THENCE S 80°15'49" W ALONG THE NORTH LINE OF SHOREY AVENUE 155.00 FEET TO THE POINT OF BEGINNING. CONTAINING 20,150 SQ.FT.

BE IT FURTHER RESOLVED, that the foregoing amendment to the zoning district designations shall take effect only upon publication of this ordinance. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Zoning Administrator shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 16<sup>th</sup> day of March 2026.

BOARD OF TRUSTEES

By: \_\_\_\_\_

Mark Maloney, its President

Attest:

\_\_\_\_\_  
Pamela Brehm, its Clerk

APPROVED: \_\_\_\_\_

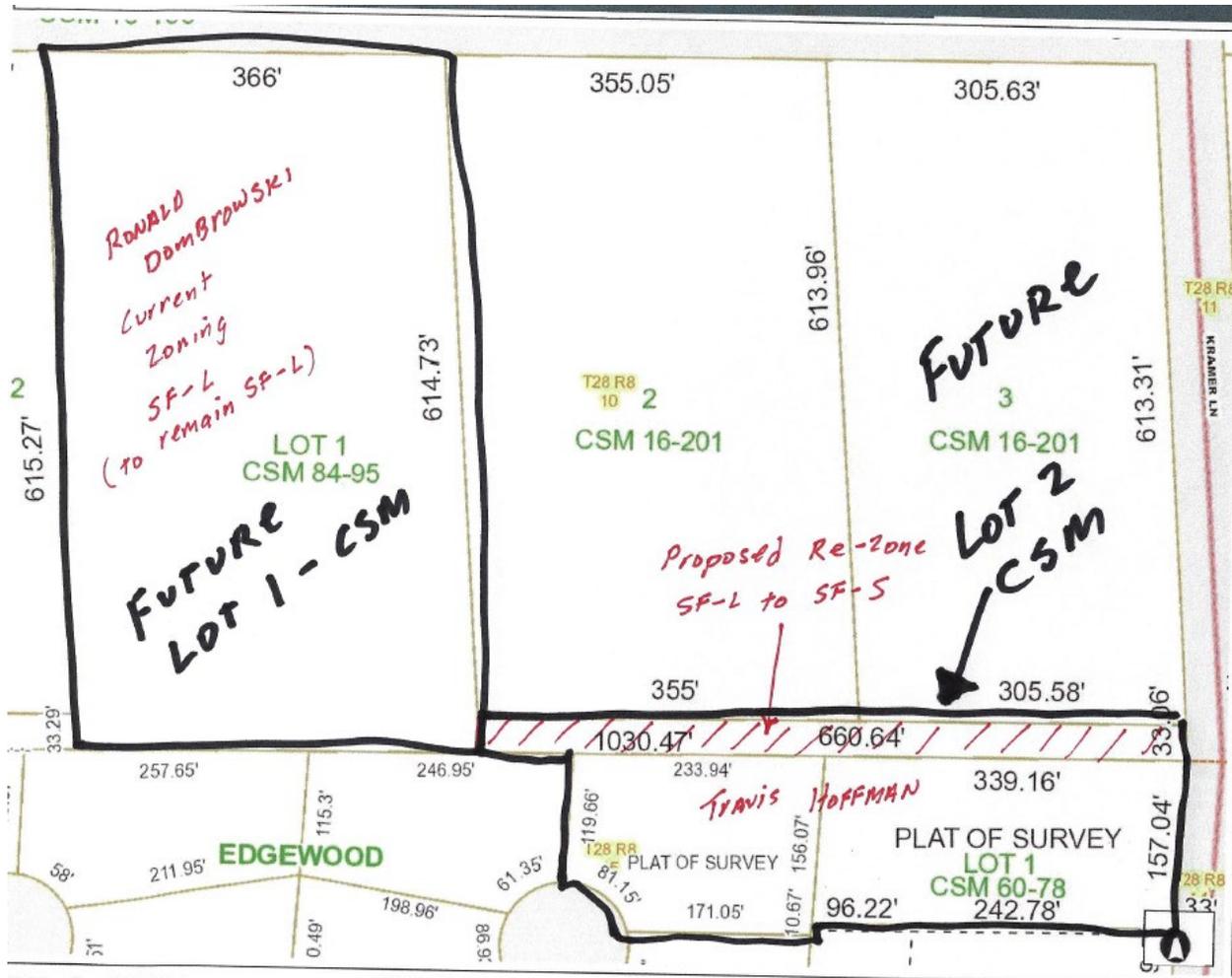
PUBLISHED: \_\_\_\_\_

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	Board of Trustees, March 16, 2026
<b>Description:</b>	Ordinance No. 26-005: An Ordinance to Approve the Rezoning of a Portion of 7105 Christiansen Avenue from SF-L (Single Family Residential-Large Lot) To SF-S (Single Family Residential-Small Lot) Zoning District, Village of Weston, Marathon County, Wisconsin.
<b>From:</b>	Jennifer Higgins, Planning & Development Director/Zoning Administrator
<b>Question:</b>	Should the Board of Trustees (BOT) approve the Plan Commission recommendation to rezone a of portion of 7105 Christiansen Avenue to allow for a portion of the subject parcel to be combined with the property located at 7209 Executive Court through a future two-lot Certified Survey Map (CSM)?

## BACKGROUND

Ronald Dombrowski, 7105 Christiansen Avenue, owns an irregular shaped, 5.9660-acre parcel which is currently zoned SF-L (Single Family Residential- Large Lot). His neighbor to the south and east, Travis Hoffman, 7209 Executive Ct would like to purchase a 660.64' strip of the property and add it to his two existing SF-S (Single Family Residential – Small Lot) parcels via a future certified survey map.



# REQUEST FOR CONSIDERATION

The public hearing was duly noticed as a Class 2 notice on February 23 and March 2, 2026. Notices were also mailed out to all property owners within 300 feet of the property. No written correspondence have been received. I did talk to two adjacent landowners prior to the hearing but they did not file any written testimony or provide any testimony during the hearing.

The Plan Commission took action at their March 9, 2026 meeting to recommend approval of the rezone request. Their written findings are attached in the Plan Commission Draft Determination Form document.

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**Attached Docs:** Plan Commission written findings - Determination Form  
Draft Ordinance No. 26-005

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**Committee Action:** Plan Commission recommended approval at their March 9, 2026 meeting.

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**Fiscal Impact:** To be determined.

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**Recommendation:** Staff & Plan Commission have provided a detailed analysis in the Rezone Determination Document. Based on the information received to date and the consistency of the request with surrounding land uses and the proposed CSM configuration, staff and Plan Commission recommend approval of the rezoning request.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))**

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 26-005 as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 26-005 – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.

**ADDITIONAL ACTION:** If approved, staff will publish ordinance & Update Zoning Map  
Notify Applicant (Staff)



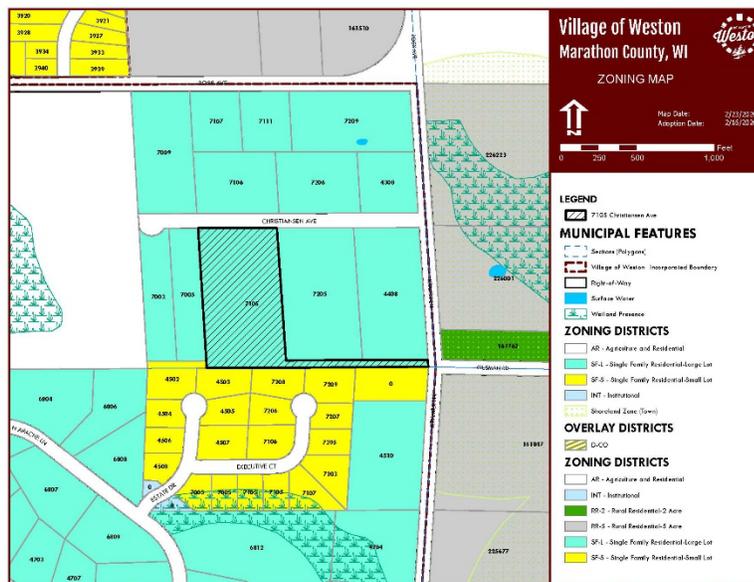
Application for Rezone  
**REZONE DETERMINATION BY THE VILLAGE OF WESTON  
 PLAN COMMISSION**

Application/Petition No.: **20260056** Hearing Date: **March 9, 2026**  
 Applicant: **Travis Hoffman, on behalf of owner Ronald Dombrowski, 7105 Christiansen Avenue**  
 Property Location: **7105 Christiansen Avenue**  
 Property Owner: **Ronald Dombrowski**  
 Description: **A rezoning of a portion of a 5.9660-acre property from SF-L to SF-S.**

The Department of Planning and Development of the Village of Weston, pursuant to the Village of Weston Zoning Code, Article 16 Processes, Section 94.16.03 Amendments to the Official Zoning Map (Rezoning), hereby makes the following findings and evaluation to the Village of Weston Plan Commission:

**GENERAL INFORMATION:**

Current Zoning: **Single Family Residential – Large Lot (SF-L)**



Definition:  
 94.2.02(2)(a)

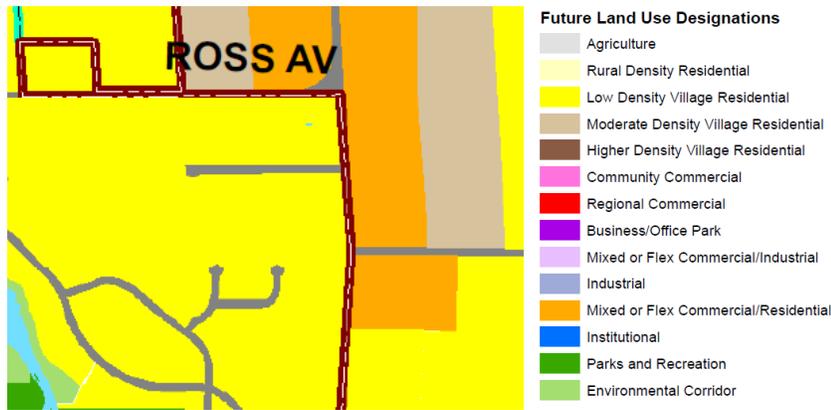
*SF-L Single Family Residential-Large Lot.* The SF-L district is intended for mainly single family detached residential development, along with compatible home occupations and small-scale institutional and recreational uses. New development within this district shall be served by public sanitary sewer and water services but may have roadways with a rural cross section (e.g., roadside swales). The SF-L district generally requires a minimum lot size between those required in the RR and SF-S districts. The SF-L district is intended for areas planned for single family residential development, or for portions of areas planned for neighborhood development, within the Comprehensive Plan. (Predecessor district: S-R Suburban Residence and R-E Residential Estate)

Proposed Zoning **SF-S Single Family Residential-Small Lot**

Definition:  
 94.2.02(2)(b)

*SF-S Single Family Residential-Small Lot.* The SF-S district is intended for mainly single family detached residential development, along with compatible home occupations and small-scale institutional and recreational uses. Development within this district is served by public sanitary sewer and water services, and roadways with an urban cross section (e.g., curbs, storm sewer). The SF-S district enables smaller lot sizes than other single family residential districts. The SF-S district is intended for areas planned for single family residential development, or portions of those areas planned for neighborhood development, within the Comprehensive Plan. (Predecessor districts: R-1 Residential-Single Family and R-2 Residential-Single Family)

Future Land Use: **Low Density Village Residential**



FLU Description: The **Low Density Village Residential FLU** is described as predominately single family detached residences, but may also include two family, townhome, and accessory dwelling units where the overall development falls within density range to the right. May also include home occupations, family childcare, small community facilities, parks, and other compatible uses allowed in associated zoning districts.

**Typical Implementing Zoning Districts:**

- Predominately SF-S and SF-L Single Family Residential, or N Neighborhood where the village approves a unique design, layout, theme, or lot sizes.
- May also include limited 2F Two Family Residential zoning and possibly MF Multiple Family zoning at village discretion where development gross density to right

**Development Policies:**

1. Map Low Density Village Residential areas throughout the village, particularly adjacent to natural resources and away from intensive industrial and commercial areas.
2. Where small single-family lots and attached housing units are permitted, attend to home quality, variety, design, setbacks, and garage placement through zoning, covenants, and development agreements.
3. Assure that housing that is not single family detached, and community uses, are carefully woven into the fabric of each predominately single-family residential neighborhood.
4. Promote a system of interconnected streets developed according to Complete Streets principles (see Transportation chapter) and parks where planned.

**Lot Size and/or Density Range:**

Fewer than 5 units per gross acre in each development.

**DETERMINATION (To be Completed by Plan Commission):**

1. Is the proposed rezoning consistent with the Comprehensive Plan, as is required by Wisconsin Statutes?

**YES**

2. Does the rezoning further the purpose and intent of this Chapter?

**YES**

3. Does rezoning address any of the following that are not properly addressed on the current Official Zoning Map?

1. The current zoning map contains an error, showing a use or development inconsistent with actual or intended land use.
2. **Changed conditions—such as new data, infrastructure, development, annexation, or zoning updates—make the property better suited for a different zoning district.**

3. Changes in growth patterns or rates create a need for rezoning.

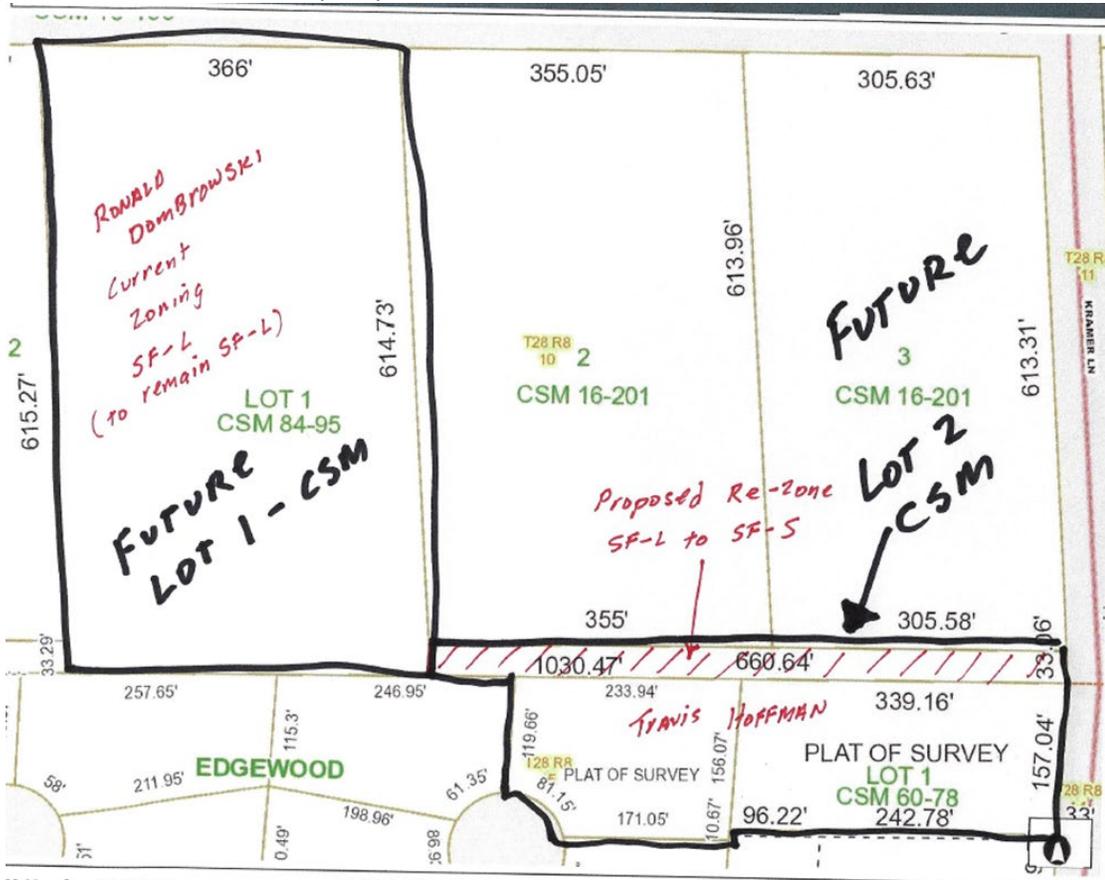
#2

4. Does the proposed zoning district maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the surroundings of the subject property?

YES

**BACKGROUND INFORMATION:**

Ronald Dombrowski, 7105 Christiansen Avenue, owns an irregular shaped, 5.9660-acre parcel which is currently zoned SF-L (Single Family Residential- Large Lot). His neighbor to the south and east, Travis Hoffman, 7209 Executive Ct would like to purchase a 660.64' strip of the property and add it to his two existing SF-S (Single Family Residential – Small Lot) parcels via a future certified survey map.



Future Lot 1 will contain the existing single-family residence Mr. Dombrowski lives in. The new Lot 2 will be formed by combining Mr. Hoffman’s existing home lot in Edgewood Estates and the lot he owns to the east along Kramer Ln along with the 660.64’ strip he plans to purchase from Mr. Dombroski.

**CURRENT PROPERTY CONDITIONS:**

Currently there is a single-family home on the property.

**STAFF RECOMMENDATION:**

Staff recommend approval based on the submittal and information currently available to us.

The change is consistent with the Comprehensive Plan. The SF-S zoning district is one of the typical implementation districts within the Low Density Village Residential.

**PLAN COMMISSION ACTION OPTIONS: (Process is outlined in Sec. 94.16.03(6))**

- 1) **RECOMMEND APPROVAL:** Plan Commission recommends approval of the rezone request and forwards the recommendation on to the Village Board 3/16/26 meeting agenda.
- 2) **RECOMMEND DENIAL:** Plan Commission recommends denial of the rezone request and forwards the recommendation on to the Village Board 3/16/26 meeting agenda.
- 3) **NO RECOMMENDATION:** Plan Commission takes no action and the request moves on to the Village Board 3/16/26 meeting agenda.
- 4) **DEFER ACTION:** Plan Commission can defer action until the next meeting date. The Plan Commission has 45 days following the public hearing per code to take action.

**PC ACTION TAKEN: #1 – Guerndt/Jordan recommend approval to BOT. Vote 5-0 in favor. Commissioner Hoffman recused himself due to his involvement in the project.**

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<b>Plan Commission Determination on 3/9/26:</b>	<b>RECOMMEND APPROVAL</b>
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**VILLAGE BOARD POLICY CHOICES: (Process is outlined in Sec. 94.16.03(8))**

- 1) Board approves the rezone request per the PC recommendation by adopting Ord. No. 26-0XX as written. (simple majority required)
- 2) Board approves the rezone request with modifications to Ord. No. 26-0XX – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.
- 3) Board denies the rezone request. – Sec. 94.16.03(8)(b) Requires affirmative vote of  $\frac{3}{4}$  or greater of the full Village Board.

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<b>Board of Trustees Determination on 3/16/26:</b>	<b>APPROVE/DENY</b>
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**BOARD ACTION TAKEN:**



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

**ORDINANCE NO. 26-005**

**AN ORDINANCE TO APPROVE THE REZONING OF A PORTION OF 7105 CHRISTIANSEN AVENUE FROM SF-L (SINGLE FAMILY RESIDENTIAL-LARGE LOT) TO SF-S (SINGLE FAMILY RESIDENTIAL-SMALL LOT) ZONING DISTRICT, VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**

WHEREAS, the Plan Commission of the Village of Weston having held a public hearing on the 9<sup>th</sup> day of March 2026, on the application described below for the zoning of the property described herein; and

WHEREAS, the Plan Commission having thereafter filed its written recommendations and findings with the Village Board, and the said Board having received and approved the recommendation of said Commission;

NOW THEREFORE, the Village Board of the Village of Weston do ordain as follows:

SECTION 1: On the application (20260056) filed by Travis Hoffman, on behalf of owner Ronald Dombrowski for the following territory now part of the SF-L (Single Family Residential – Large Lot) zoning district, located in Section 10, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, is hereby designated to be and become hereafter part of the following zoning districts:

**SF-S Single Family Residential – Small Lot** – East 660.64 feet of Lot 2, CSM No. 17588 comprising approximately 21,801 Square Feet or 0.50 Acres.

BE IT FURTHER RESOLVED, that the foregoing amendment to the zoning district designations shall take effect only upon publication of this ordinance. If the rezoning of any lands by this Ordinance does not take effect within 180 days of the date hereof, this Ordinance shall become null and void and the zoning for such lands shall remain unchanged.

SECTION 2: The Zoning Administrator shall make necessary alterations upon the official map of the Village of Weston to reflect the changes in the zoning classifications of the property described herein.

SECTION 3: SEVERABILITY. If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. If an application of this Ordinance to a particular structure, land, or water is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure, land, or water not specifically included in said judgment. If any requirement or limitation attached to an authorization given under this Ordinance is found invalid, it shall be presumed that the authorization would not have been granted without the requirement or limitation and, therefore, said authorization shall also be invalid. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 4: EFFECTIVE DATE. This ordinance shall take effect upon approval and publication.

Dated the 16<sup>th</sup> day of March 2026.

BOARD OF TRUSTEES

By: \_\_\_\_\_  
Mark Maloney, its President

Attest:

\_\_\_\_\_  
Pamela Brehm, its Clerk

APPROVED: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

DRAFT

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>Speed Limit Ordinance Updates – Chapter 82.600</b>
<b>From:</b>	<b>Michael Wodalski, PE (Director of Public Works &amp; Utilities) Isaac Dolan, PE (Staff Engineer)</b>
<b>Question:</b>	<b>Should the Village Board make the attached updates to the Speed Limit Ordinance – Chapter 82.600 of the Weston Municipal Code?</b>

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## Background

The topic of Speed Limits came up during the discussion on Weston Avenue at the Community Life and Public Safety Committee (CLPS) on 1/5/2026. As staff started reviewing the speed limit ordinance, there were other streets missing and modifications that should be made regardless of any changes on Weston Avenue.

I do have below information regarding Weston Avenue between CR-X and Ryan Street that was presented at the CLPS Meeting where the roadway was designed as a 35 MPH roadway and as such we'd need to have the ordinance reflect that speed limit reduction. Regarding Weston Avenue itself, changing the speed limit has been discussed since 2021 as part of the Weston Ave Corridor Plan and reconstruction process.

In 2023 we had opened up the new portion of Weston Ave from Ryan St to CR-J which was initially signed at 35 MPH, but was later changed back to 45 MPH. This section of Weston Ave from Ryan St to CR-J was designed as a 50 MPH roadway and doesn't have the same residential constraints that the portion west of Ryan St has which is why the western portion was designed as a 35 MPH roadway. As I look at the existing speed limits in the Village there are other streets that likely should be reduced from the higher speed limits such as Shorey Ave due to the amount of driveways that now exist along the roadway.

There are likely other streets we may want to discuss as well outside of Weston Ave. One street I noticed which I have a proposed change on is Nick Ave west of Heeren St is currently signed as a 35 MPH street, but according to our ordinance is a 55 MPH street. Similarly, we have Weston Ave east of CR-J listed as a 55 MPH street, but Ringle has it as 45 MPH once you hit their limits, so I'm thinking that should be moved down to 45 MPH (there is not a speed limit sign within Village of Weston boundaries). E Nick Ave then is not listed in the ordinance either. I refrained from adding that street in as I think we'd want it to match Kmiecik Street as this is mainly one long continuing street. However, Kmiecik Street is also listed as a 55 MPH street and this is a long gravel road, I do not believe anyone would travel 55 MPH on it, but it would be legal to do so. We should discuss that as well.

# REQUEST FOR CONSIDERATION

If there are any other streets or items that the committee would like to discuss please let us know. Below is what was put together by Staff Engineer Dolan for the 1/5/2026 CLPS Meeting.

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## **RFC information from 1/5/2026 Community Life and Public Safety Committee Meeting**

A resident that lives in the vicinity of Weston Avenue has requested the Village of Weston consider increasing the speed limit along Weston Avenue between Von Kanel Street and Ryan Street from 35 MPH to 45 MPH.

During the design phase of the project, residents in attendance at the public information meeting had shared with the Village that they were in support of the lower 35 MPH speed limit along this segment of Weston Avenue between Camp Phillips Road and Ryan Street. The speed limit then increases to 45 MPH along Weston Avenue between Ryan Street and CTH J. The 35 MPH street segment has residential homes, natural areas, and agricultural areas along it while the 45 MPH street segment has a few residential homes, Prohaska Park, natural areas, and commercial lots. For your reference, please find attached the following references:

- Wisconsin DOT (WisDOT) Speed Limit reference from the Traffic Engineering, Operations & Safety Manual
- Weston Avenue Design Criteria Technical Memo prepared by AECOM, the consultant for the Weston Avenue Reconstruction project

When streets are reconstructed, it is engineering practice that the physical geometry be designed using established design standards for horizontal, vertical, and cross-sectional criteria to provide drivers with adequate sight distance (clear line of sight) to observe obstructions and hazards that may be along or entering the street. These design standards are used so that drivers can safely identify, decide, react, and complete, also known as perception-reaction time, a maneuver while travelling along the street.

It is generally known that some drivers may drive a little faster than the posted speed limit, so engineers may choose to use design criteria based on a design speed of 5 MPH over the posted speed limit which is a typical practice for state roadways. This practice is recommended by the Wisconsin Department of Transportation in its Facility Development Manual (FDM) which is the design standard used on state roads and by many Wisconsin communities as it references national design standards and practices.

The request is to increase the speed limit by 10 MPH to 45 MPH which is higher than the design speed used to design this segment of Weston Avenue as documented in the attached technical memo from AECOM. This section of street may feel safer at a higher speed for the driver but that is only one variable of many variables used to design streets so they are safe for all users.

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# REQUEST FOR CONSIDERATION

Other considerations to acknowledge if the speed limit were increased to 45 MPH are the residents living along this segment of Weston Avenue which will still be required to:

- (1) back out onto the road from their driveways,
- (2) cross to the south side of the street to collect their mail, and
- (3) pedestrians and bicyclists will be travelling along the shoulder.

Some additional information is provided below for reference during discussion as it relates to increasing the speed limit along Weston Avenue.

- Figure 1 - Distance along Weston Avenue between Camp Phillips Road and Ryan Street is approximately 9,000 feet (~1.7 miles) with respect to the distance from STH 29, approximately 2,600 feet (~0.5 miles) north of Weston Avenue where the speed limit is currently 65 MPH. Controlled access to STH 29 is available at Camp Phillips Road and CTH J.
- Table A - This speed limit change would reduce the overall travel time by roughly half a minute (less than 30 seconds).
- Figure 2 - The probability of a collision being fatal for a person struck by a vehicle increases as the speed of that vehicle increases. As shown, increasing speed by only 10 MPH increases the likelihood of fatality by 25%.



Figure 1: Overview of Weston Avenue (Camp Phillips Road – Ryan Street)

# REQUEST FOR CONSIDERATION

Table A: Change in Travel Times with Increase Speed Limit to 45 MPH between Von Kanel Street and Ryan Street

Intersecting Street (Along Weston Avenue, Travelling West to East)	Segment Distance, Rounded (FT)	Cumulative Distance, Rounded (FT)	Current Speed Limit (MPH)	Current Travel Time (SEC)	Proposed Speed Limit (MPH)	Proposed Travel Time (SEC)	Travel Time Difference with Speed Limit Change (SEC)
Camp Phillips Rd/CTH X	0	0	---	0.00	---	0.00	0.00
Von Kanel St	2,500	2,500	35	48.70	35	48.70	0.00
Heeren St	1,330	3,830	35	74.61	45	68.85	5.76
Lindenwood Ct	1,680	5,510	35	107.34	45	94.31	13.03
Ryan St	3,560	9,070	35	176.69	45	148.25	28.44
Zinser St	3,930	13,000	45	236.23	45	207.79	28.44
Progress Way (W)	1,350	14,350	45	256.69	45	228.25	28.44
Jones St	1,270	15,620	45	275.93	45	247.49	28.44
Progress Way (E)	850	16,470	45	288.81	45	260.37	28.44
CTH J	2,910	19,380	45	332.90	45	304.46	28.44
Total Travel Time (Current → Proposed / Difference, Δ) =				5.55 MIN	→	5.07 MIN	0.47 MIN

## Impact Speed and a Pedestrian's Risk of Death

Speeding is a significant contributor to deaths on our roadways and is particularly hazardous to pedestrians. Yet, speeding remains worryingly common.



Sources: Fatality Analysis Reporting System; Early Estimates of Motor Vehicle Traffic Fatalities and Fatality Rate by Sub-Categories in 2020, DOT HS 813 118, June 2021; AAA Foundation for Traffic Safety, [Impact Speed and a Pedestrian's Risk of Severe Injury or Death](#) ; National Traffic Speeds Survey III: 2015, DOT HS 812 485, March 2018.

Figure 2: U.S. Department of Transportation: Safer Speeds - Impact Speed and a Pedestrian's Risk of Death (<https://www.transportation.gov/safe-system-approach/safer-speeds>)

**Attached Docs:**

1. WisDOT Traffic Engineering, Operations & Safety Manual (TEOpS), Traffic Regulations-Speed Limits (13-05)
2. AECOM Design Criteria Technical Memorandum, Weston Avenue (CTH X – CTH J)

**Committee Action:** CLPS recommended the attached changes to Ch 82.600

**Fiscal Impact:** -

**Recommendation:** Staff recommends the attached changes.

### Recommended Language for Official Action

**I move to approve Ordinance 26-006 to amend Chapter 82.600 of the Municipal Code Or, Something else**

Additional action:

**VILLAGE OF WESTON  
ORDINANCE 26-006**

**AN ORDINANCE AMENDING CHAPTER 82.600 SPEED LIMITS OF THE  
MUNICIPAL CODE FOR THE VILLAGE OF WESTON, MARATHON COUNTY,  
WISCONSIN**

**NOW THEREFORE**, be it ordained by the Board of Trustees of the Village of Weston, in the State of Wisconsin, as follows:

**SECTION 1:**            **AMENDMENT** “Sec 82.600 Speed Limits” of the Weston Municipal Code is hereby *amended* as follows:

**AMENDMENT**

Sec 82.600 Speed Limits

1. A traffic and engineering investigation having been made on the following described, highways, roads and streets, the maximum permissible speed at which vehicles may be operated on said highway, road or street is herewith established as reasonable and safe pursuant to Wis. Stats §§ 346.57 and 349.11, shall be as set forth herein, subject to erection of standard signs giving notice thereof.
  - a. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 25 miles per hour:

ABITZ LANE	North from Ross Avenue to its terminus
ABRAHAM STREET	North from Callon Avenue to it terminus
ACRE AVENUE	East from Zadra Street to South Timber Street
ALAN LANE	East from Sandy Lane to Schoonover Road
ALDERSON STREET	North from State Highway 29 to Mallard Court
ALEX STREET	East from River Meadow Drive to Caleb Drive
ALTA VERDE STREET	North from Highland Avenue to Neupert Avenue

AMANDA DRIVE	South from Flambeau Street to Isaiah Street
AMIR DRIVE	South from Schofield Avenue to its terminus
ANDREA STREET	East from Brehm Street to Brianna Street
ANNABELLE COURT	East from Von Kanel Street to its terminus
ANTEOPE DRIVE	South from Decoy Street to Canoe Street
NORTH APACHE LANE	North from River Bend Road to River Bend Road
APACHE LANE	North from Trotzer Lane to River Bend Road
ARROW STREET	North from Sternberg Avenue to its terminus
ASPEN STREET	North from Sternberg Avenue to Bernard Avenue
AUGUSTINE AVENUE	East from Zadra Street to Von Kanel Street
BABL LANE	East from Ross Avenue to Morning View Lane
BARBICAN AVENUE	East from East Everest Avenue to its terminus
BARCKLA <del>EY</del> WAY	East from its terminus to Quirt-Sann Drive
BAYBERRY STREET	North from Ross Avenue to Concord Avenue
BAYINGTON AVENUE	South from Schmutzler Avenue to Knaack Avenue
BECKY BOULEVARD	South from Lora Lee Lane to Feith Avenue
BERNARD AVENUE	East from Birch Street to Aspen Street
EAST BERNARD AVE.	East from Crestwood Drive to Camp Phillips Road (County Road X)

BEVERLY LANE	East from Random Street to Wendy Lane
BIRCH STREET	South from Concord Avenue to Weston Avenue
BIRCHWOOD LANE	North from Terrier Lane to its terminus
NORTH BIRCH LANE	North from Neupert Avenue to Oak Avenue
SOUTH BIRCH LANE	South from Neupert Avenue to Business U.S. Highway 51
BLOEDEL AVENUE	East from Pine Park Street to Alderson Street
BOXER LANE	East from Setter Road to Labrador Road
BREHM STREET	South from Christie Lane to Andrea Street
BRIANNA STREET	South from Christie Lane to Andrea Street
BROLTA LANE	South from Sandhill Drive to Howland Avenue
BROOK COURT	East from Babl Lane to its terminus
BRUCE DRIVE	South from Northwestern Avenue to Cecil Street
BURNS STREET	North from Jelinek Avenue to its terminus
BUSKA STREET	North from Parkway Lane to Harwood Avenue
CALEB DRIVE	South from Decoy Street to Heath Street
CAMP PHILLIPS ROAD	South from Ross Avenue to Schofield Avenue
CANOE STREET	East from Sandy Lane to its East terminus
CARIBOU LANE	North from River Pointe Road to its terminus
CARTER AVENUE	East from Birch Street to Gordon

	Street
CASEYRAE COURT	South from Kelly Place to Teagan Lane
CASTLEBERRY CIRCLE	South from Warwick Drive to Windsor Drive
CATHY DRIVE	North from Hewitt Avenue to its terminus
CECIL STREET	South from Northwestern Avenue to its terminus
CEDAR AVENUE	East from Zadra Street to Rae James Street
CHADWICK STREET	South from Colleen Avenue to its terminus
CHEROKEE STREET	North from Trotzer Lane to Kiowa Lane
CHERRY STREET	South from Schofield Avenue to Bloedel Avenue
CHERYL <del>DRIVE</del> STREET	East from Cathy Drive to Sandy Lane
CHRISTIANSSEN AVENUE	West from Kramer Lane to its terminus
CHRISTIE LANE	West from County Road J to its terminus
COLLEEN AVENUE	East from Mesker Street to Chadwick Street
COMMUNITY CENTER DRIVE	East from Birch Street to East Everest Avenue
<u>COMPASS CIRCLE</u>	<u>East from Fieldcrest Lane to its terminus</u>
CONCORD AVENUE	East from Bayberry Street to Camp Phillips Road (County Road X)
CONNIE LANE	West from Kyle Road to Mary Lane
CORONADO STREET	North from Jelinek Avenue to Cortez Lane
COROZALLA DRIVE	East from Ross Avenue to Mesker Street

CORTEZ LANE	East from Lawndale Street to Coronado Street
COUNTRY CREEK LANE	East from Alderson Street to Meadow Creek Lane
CRANBERRY BOULEVARD	East from Birch Street to Ministry Parkway
CREEL DRIVE	East from Musky Drive to Quentin Street
<u>CREST RIDGE AVENUE</u>	<u>East from Tower Ridge Place to Von Kanel Street</u>
CRESTWOOD DRIVE	South from East Bernard Avenue to Ross Avenue
<u>CROSS POINTE BOULEVARD</u>	<u>East from Birch Street to Meadow Rock Drive</u>
CROSSTRAIL LANE	North from Standing Oak Drive to its terminus
CUTOFF ROAD	South from Ross Avenue to Schofield Avenue
DALEY AVENUE	East from Machmueller Street to Alta Verde Street
DANIELLE DRIVE	South from Lora Lee Lane to Feith Avenue
DAWN STREET	South from Callon Avenue to Solar Avenue
DECKER STREET	North from Callon Avenue to Scenic Drive
DECOY STREET	East from Antelope Drive to Caleb Drive
DEER STREET	North from Eau Claire Avenue to its terminus
DELIKOWSKI STREET	South from Joseph Avenue to Jelinek Avenue
DELONAY STREET	West from Normandy Street to its terminus
D.J. LANE	East from Le Duc Street to J.M. Place

DOMINIKA STREET	South from Connie Lane to its terminus
DOUGLAS LANE	East from Camp Phillips Road (County Road X) to Kirk Street
DUSK STREET	South from Callon Avenue to Solar Avenue
EAU CLAIRE AVENUE	East from Alderson Street to Camp Phillips Road (County Road X)
EDWARD STREET	South from Schofield Avenue to its terminus
ELM STREET	South from Ross Avenue to Sternberg Avenue
EL SEGUNDO AVENUE	East from Normandy Street to Alta Verde Street
ERIC STREET	South from Jason Avenue to Jelinek Avenue
<u>ESTATE DRIVE</u>	<u>North from North Apache Lane to its terminus</u>
EVEREST AVENUE	East from Volkman Street to Alta Verde Street
EAST EVEREST AVENUE	West from <u>Tower Ridge Place</u> <del>its East terminus</del> to its West terminus
<u>EXECUTIVE COURT</u>	<u>East from Estate Drive to its terminus</u>
FEITH AVENUE	East from Teagan Lane to its terminus
FELCH DRIVE	North from Ross Avenue to its terminus
FERGE STREET	South from Post Avenue to Jelinek Avenue
<u>FIELDCREST LANE</u>	<u>North from Callon Avenue to its terminus</u>
FLAMBEAU STREET	East from Amanda Drive to Caleb Drive
FLORLANA LANE	West from West Raybelle Drive to its terminus
	West from Alta Verde Street to its

FOOTHILL AVENUE	terminus
<u>FOUNTAIN CIRCLE</u>	<u>North from its south terminus to its north terminus</u>
FOX RUN LANE	North from Eau Claire Avenue to its terminus
FOX STREET	South from Sternberg Avenue to Schofield Avenue
FRANCISCAN WAY	South from Ministry Parkway to Cross Pointe Boulevard
FULLER STREET	South from Ross Avenue to Schofield Avenue
GLAD STREET	South from Mount View Avenue to Schofield Avenue
GORDON STREET	South from Sternberg Avenue to Schofield Avenue
SOUTH GORDON STREET	South from North Krueger Avenue to its terminus
<u>GREEN PASTURES LANE</u>	<u>East from Birch Street to its terminus</u>
HAMPTON AVENUE	East from Meuret Avenue to Northwestern Avenue
HARDWOOD AVENUE	East from Alderson Street to Buska Street
HEATH STREET	East from Shawn Drive to Caleb Drive
HEATHER STREET	South from Thomas Avenue to Rogan Lane
<u>HERITAGE HILLS DRIVE</u>	<u>North from Howland Avenue to Newberry Drive</u>
HEUSS AVENUE	East from Volkman Street to Alta Verde Street
HEWITT AVENUE	West from Sandy Lane to Pine Ridge Lane
HICKORY STREET	South from Cedar Avenue to Acre Avenue
HIDDEN RIVER CIRCLE	East from Fuller Street to Babl Lane

HIDDLE RIVER COURT	East from Hidden River Circle to its terminus
HIGHLAND AVENUE	East from its West terminus to its East terminus
HIGH RIDGE CIRCLE	South from Hidden River Circle to Hidden River Circle
HILGEMANN STREET	South from Westfair Avenue to East Jelinek Avenue
<u>HINNER SPRINGS DRIVE</u>	<u>South from Green Pastures Lane to Birch Street</u>
HOLLY AVENUE	West from Von Kanel Street to its terminus
HORIZON COURT	East from Birch Street to its terminus
HOWLAND AVENUE	East from County Road X to Woodland Drive
HUBERT AVENUE	East from James Lee Street to Pat Street
HUNT STREET	South from Callon Avenue to Feith Avenue
ISAIAH STREET	East from River Meadow Drive to Walleye Drive
<u>JACKRABBIT DRIVE</u>	<u>South from Perch Drive to Muskie Drive</u>
JACOB STREET	West from Sandy Lane to Roxann Drive
JAEQUELYN ROAD	South from Lora Lee Lane to Feith Avenue
JAMAR STREET	South from Sternberg Avenue to Schofield Avenue
JALEN CIRCLE	West from Teagan Lane to its terminus
JAMES LEE STREET	South from Hubert Avenue to Ross Avenue
JANELLE STREET	South from Christie Lane to Andrea Street
JANICE AVENUE	West from Fuller Street to its terminus

JASON STREET	East from Eric Street to Jessica Street
JEAN ELLEN STREET	South from Sternberg Avenue to Lee Avenue
JELINEK AVENUE	East from BR US 51 to Birch Street
EAST JELINEK AVENUE	East from Camp Phillips Road (County Road X) to Municipal Street
JESSICA STREET	South from Jason Street to Jelinek Avenue
J.M. PLACE	South from D.J. Lane to Ross Avenue
JOAN DRIVE	South from Northwestern Avenue to its terminus
JONES STREET	South from Weston Avenue to its terminus
JOSEPH AVENUE	East from Alderson Street to Delikowski Street
KATHLEEN STREET	South from East Monterey Avenue to East Everest Avenue
KAYAK DRIVE	East from Tappe Drive to Canoe Street
<u>KAZIAK COURT</u>	<u>East from Birch Street to its terminus</u>
KECK AVENUE	East from BR US 51 to Burns Street
KELLY PLACE	East from CaseyRae Court to Teagan Lane
KELLYLAND STREET	South from D.J. Lane to Moyer Avenue
KENNEDY AVENUE	East from South Timber Lane to Von Kanel Street
KIOWA LANE	East from Apache Lane to Cherokee Street
KIRK STREET	South from East Jelinek Avenue to East Everest Avenue
KNAACK AVENUE	East from Bayington Street to Camp Phillips Road (County Road X)
	East from South Gordon Street to

NORTH KRUEGER AVENUE	Edward Street
SOUTH KRUEGAR AVENUE	East from South Gordon Street to Edward Street
KYLE ROAD	South from Connie Lane to Mary Lane
LABRADOR ROAD	South from Jelinek Avenue to Setter Road
LAGUNA AVENUE	East from Normandy Street to Alta Verde Street
LANG LANE	West from Ryan Street to its terminus
LAWNDALE STREET	South from Cortez Lane to Highland Avenue
LE DUC STREET	South from D.J. Lane to Ross Avenue
LEE AVENUE	East from Linda Street to Mesker Street
LEEDS COURT	North from Leyburn Drive to its terminus
<u>LEXINGTON COURT</u>	<u>West from Heritage Hills Drive to its terminus</u>
LEYBURN DRIVE	East from Windsor Drive to Birch Street
LINDA STREET	South from Corozalla Drive to Lee Avenue
LOOK STREET	South from Barclay Way to Weiland Avenue
LORA LEE LANE	East from Shawana Street to Jaequelyn Road
LOUANN DRIVE	West from Michael Drive to River Meadow Drive
MACHMUELLER STREET	South from Jelinek Avenue to Foothill Avenue
MAKENZIE DRIVE	South from Quentin Street to Creel Drive
<u>MAPLEFIELD WAY</u>	<u>South from Green Pastures Lane to</u>

	<u>Hinner Springs Drive</u>
MAPLE STREET	South from Ross Avenue to Sternberg Avenue
MARY LANE	East from Connie Lane to Kyle Street
MC INTYRE AVENUE	East from Volkman Street to Machmueller Street
MEADOW CREEK LANE	South from Parkway Lane to Country Creek Lane
<u>MEADOW ROCK DRIVE</u>	<u>South from Weston Avenue to CR-X</u>
MEMORIAL COURT	North from Schofield Avenue to its terminus
MERIDIAN AVENUE	East from Fuller Street to Regent Street
MESKER STREET	South from Ross Avenue to East Jelinek Avenue
MEURET LANE	North from Northwestern Avenue to its terminus
MICHAEL DRIVE	North from Cheryl Drive to Alex Street
MINISTRY PARKWAY	East from Birch Street to Cranberry Boulevard
MONTEREY AVENUE	East from Lawndale Street to Alta Verde Street
EAST MONTEREY AVENUE	East from Kathleen Street to Camp Phillips Road (County Road X)
MOOSE DRIVE	South from Creel Drive to its terminus
MORNING VIEW LANE	East from Fuller Street to its terminus
MOUNT VIEW AVENUE	East from Fox Street to Schofield Avenue
MOYER AVENUE	West from Fuller Street to Kellyland Street
MUNICIPAL STREET	South from Sternberg Avenue to Stella Avenue
	South from Isaiah Street to its

MUSKIE DRIVE	terminus
NEUPERT AVENUE	East from Volkman Street to Alderson Street
EAST NEUPERT AVENUE	East from Alderson Street to its terminus
<u>NEWBERRY DRIVE</u>	<u>East from Heritage Hills Drive to Heritage Hills Drive</u>
<u>NICK AVENUE</u>	<u>Weston from Pine Road to its terminus</u>
NORMA AVENUE	East from Fox Street to Birch Street
NORMANDY STREET	South from Schofield Avenue to Highland Avenue
NORTHLAND STREET	South from Everest Avenue to Foothill Avenue
OAK AVENUE	East from North Birch Lane to its terminus
OAK TERRACE	South from Pine Terrace to River Pines Court
OLD COSTA LANE	South from Schofield Avenue to Mary Lane
ORION LANE	South from Howland Avenue to Crosstrail Lane
PARK RIDGE DRIVE	East from Alderson Street to Labrador Road
PARKWAY LANE	West from Meadow Creek Lane to its terminus
PAT STREET	South from Hubert Avenue to Powers Street
<u>PERCH DRIVE</u>	<u>East from Muskie Drive to its terminus</u>
PENINSULA LANE	From north terminus to south terminus
PHEASANT RUN COURT	South from Howland Avenue to its terminus
PINE PARK STREET	South from Schofield Avenue to Jelinek Avenue

PINE RIDGE LANE	South from Hewitt Avenue to Riverfront Place
PINE STREET	South from village limits to Schofield Avenue
PINE TERRANCE	From its west terminus to Oak Terrace
PLEASANT VIEW DRIVE	East from Alderson Street to Eau Claire Avenue
POINTE ROAD	East from Alderson Street to its terminus
PORTAGE STREET	South from Canoe Street to Quentin Street
POST AVENUE	East from Volkman Street to Normandy Street
POWERS STREET	South from Richards Avenue to Ross Avenue
PRAIRIE STREET	South from Westfair Avenue to East Jelinek Avenue
PRIEBE AVENUE	East from Volkman Street to BR US 51
PROGRESS WAY	North from Weston Avenue to Weston Avenue
PUFFER STREET	South from Beverly Lane to Mallard Court
QUENTIN STREET	(east segment) East from Tappe Drive to its terminus
QUENTIN STREET	East from Amanda Drive to Caleb Drive
QUIRT SANN DRIVE	South from Ross Ave to Weiland Avenue
RADTKE AVENUE	West from Elm Street to its terminus
RAE JAMES STREET	South from Cedar Avenue to Holly Avenue
RANDOM STREET	South from Vern Lane to Mallard Court
	South from East Jelinek Avenue to

RANDY JAY STREET	Douglas Lane
RANDYLYN STREET	South from Feith Avenue to Ryan Amy Drive
EAST RAYBELLE DRIVE	East from West Raybelle Drive to Eau Claire Avenue
WEST RAYBELLE DRIVE	South from East Raybelle Drive to Eau Claire Avenue
RED OAK COURT	East from River Bend Road to its terminus
REGENT STREET	South from Saxon Avenue to Meridian Avenue
RICHARDS AVENUE	East from James Lee Street to Pat Street
RICHFLEX STREET	South from Mount View Avenue to its terminus
RICKYVAL STREET	South from Ryan Amy Drive to its terminus
<u>RIDGE POINT CIRCLE</u>	<u>East from Tower Ridge Place to its terminus</u>
RIPPLING CREEK DRIVE	East from its terminus to Antelope Drive
RIVER BEND ROAD	South from Ross Avenue to Trotzer Lane
RIVERFRONT PLACE	East from west terminus to east terminus
RIVER MEADOW DRIVE	North from Louann Drive to Winding Creek Road
RIVER PINES COURT	South from Ross Avenue to its terminus
RIVER POINTE LANE	East from Caribou Lane to Peninsula Lane
ROBIN STREET	South from Douglas Lane to East Everest Avenue
ROCK RAPIDS ROAD	South from Hewitt Avenue to Wenonah Drive
	South from East Jelinek Avenue to

RODNEY STREET	Douglas Lane
RODS WAY	East from County Highway J to Caribou Lane
ROGAN LANE	East from Fuller Street to Heather Street
ROSE STREET	South from Mount View Avenue to its terminus
ROSSENBACH AVENUE	West from Pine Street to its terminus
ROXANN DRIVE	West from Michael Drive to Jacob Street
RUDOLPH DRIVE	North from Eau Claire Avenue to Deer Street
RYAN AMY DRIVE	East from Randylyn Street to Rickyval Street
RYAN STREET	<del>North from</del> <del>South from Lang Lane to</del> Schofield Avenue <u>to River Trail Drive</u>
SANDGATE COURT	West from Windsor Drive to its terminus
SANDHILL DRIVE	East from Alderson Street to Brolta Lane
SANDY LANE	North from Ross Avenue to <u>Winding Creek Drive</u> <del>its terminus</del>
SARUS LANE	East from Alderson Street to Siberian Drive
SAXON AVENUE	East from Fuller Street to Regent Street
SCENIC DRIVE	East from its west terminus to its east terminus
SCHMUTZLER STREET	East from Bayington Street to Camp Phillips Road (County Road X)
SCHOONOVER ROAD	South from Alan Lane to Ross Avenue
SCOTT STREET	South from Corozalla Drive to Lee Avenue
	West from Zinser Street to its

SERVICE LANE	terminus
SETTER ROAD	South from Boxer Lane to Labrador Road
SHAWN DRIVE	South from Alex Street to Heath Street
SHAWNA STREET	South from Lora Lee Lane to Feith Avenue
SHEPHERD LANE	South from Park Ridge Drive to Park Ridge Drive
SHIRLEY AVENUE	East from Von Kanel Street to Heeren Street
SHOREY AVENUE	East from Alderson Street to Camp Phillips Road (County Road X)
SIBERIAN DRIVE	West from Broлта Lane to its terminus
SILVER HAWK WAY	South from its terminus to Rippling Creek Drive
SKI LANE	South from Kostuck Lane to its terminus
SOLAR AVENUE	East from Dusk Street to Dawn Street
STANDING OAK DRIVE	South from Howland Avenue to its terminus
STELLA AVENUE	East from Municipal Street to Old Costa Lane
<del>STERNBERG AVENUE</del>	<del>East from Alderson Street to Fox Street</del>
STERBERNG AVENUE	East from Fox Street to Municipal Street
STONE RIDGE DRIVE	North from <u>Cross Pointe Boulevard</u> to Weston Avenue <del>to its terminus</del>
SUNSET STREET	North from Holly Avenue to its terminus
SYNERGY COURT	South from Venture Circle to its terminus
TANYA STREET	South from Tricia Avenue to Heather Street

TAPPE DRIVE	North from Isaiah Street to <del>its terminus</del> <del>Quentin Street</del>
<del>TAPPE DRIVE</del>	<del>South from its terminus to Quentin Street</del>
TEAGAN LANE	South from Schofield Avenue to Feith Avenue
TERRIER LANE	East from Birchwood Lane to Birch Street
THOMAS AVENUE	East from Chadwick Street to Heather Street
SOUTH TIMBER STREET	South from Ross Avenue to Holly Avenue
<u>TOWER RIDGE PLACE</u>	<u>South from E Jelinek Avenue to East Everest Avenue</u>
TRANSPORT WAY	East from Camp Phillips Road (County Road X) to its terminus
TRICIA AVENUE	East from Fuller Street to its terminus
TROTZER LANE	West from Kramer Lane to Apache Lane
TWIN PINES LANE	South from Babl Lane to Morning View Lane
VERN LANE	East from Random Lane to Wendy Lane
VOLKMAN STREET	North from Mc Intyre Avenue to BR US 51
VON KANEL STREET	South from Corozalla Drive to its terminus (State Highway 29)
WALLEYE DRIVE	North from Creel Drive to Isaiah Street
WALNUT STREET	South from Cedar Avenue to Acre Avenue
WARWICK DRIVE	West from Windsor Drive to its terminus
WEILAND AVENUE	East from <del>Alderson</del> <del>Fox</del> Street to Birch Street
WENDY LANE	South from Vern Lane to Beverly

	Lane
WENONAH DRIVE	South from Hewitt Avenue to Rock Rapids Road
WESTFAIR AVENUE	East from Prairie Street to Hilgemann Street
WESTON PINES LANE	West from Camp Phillips Road (County Road X) to its terminus
WESVIEW BOULEVARD	West from Camp Phillips Road (County Road X) to Stone Ridge Drive
WINDING RIDGE WAY	West from Camp Phillips Road (County Road X) to its terminus
WILLOW STREET	South from Schofield Avenue to Bloedel Avenue
WINDEMERE PLACE	North from Shorey Avenue to its terminus
WINDING CREEK DRIVE	East from River Meadow Drive to Sandy Lane
WINDSOR DRIVE	South from Warick Drive to Birch Street
WOODLAND DRIVE	South from Shorey Avenue to Howland Avenue
ZANDRA STREET	South from Sternberg Avenue to Acre Avenue
ZINSER STREET	South from Callon Avenue to Schofield Avenue

- b. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 30 miles per hour:

CAMP PHILLIPS ROAD	South from Schofield Avenue to State Highway 29
ZINSER STREET	South from State Highway 29 to Weston Ave.

- c. The maximum permissible speed for all vehicles on the following described

village highway, road or street in the Village of Weston shall be 35 miles per hour:

ADVENTURE WAY	East from County Road J to its terminus
ALDERSON STREET	South from Weston Avenue to Howland Avenue
BIRCH STREET	South from Weston Avenue to Shorey Avenue
BR US 51	South from north village limits to 100' north of Volkman Street
CALLON AVENUE	East from <del>Hunt Street</del> Schofield Avenue to County Road J
CAMP PHILLIPS ROAD	North from Ross Avenue to North Village limits
CAMP PHILLIPS ROAD	South from State Highway 29 to Weston Avenue
COMMERCE DRIVE	East from Ryan Street to its terminus
COUNTY HIGHWAY J	North from Schofield Avenue to North Village limits
ENTERPRISE WAY	South from Schofield Avenue to its terminus
HARNEY AVENUE	East from Heeren Street to its terminus
HOWLAND AVENUE	East from Alderson Street to County Road X
KRAMER LANE	South from Ross Avneue to Trotzer Lane
KOSTUCK LANE	East from Willard Lane to its terminus
MALLARD COURT	East from Alderson Street to Puffer Street
<u>NICK AVENUE</u>	<u>West from Heeren Street to Pine Road</u>
NORTHWESTERN AVENUE	West from Camp Phillips Road (County Road X) to west village

	limits
ROSS AVENUE	East from Metro Drive to Powers Street
RYAN STREET	South from Schofield Avenue to Feith Avenue
SCHOFIELD AVENUE	East from BR US 51 to .1 mile <del>west</del> east of Von Kanel Street
TECHNOLOGY DRIVE	West from Enterprise Way to its terminus
VENTURE CIRCLE	South from Enterprise Way to Enterprise Way
VOLKMAN STREET	North from south village limits to Mc Intyre Avenue
VON KANEL STREET	South from its north terminus (State Highway 29) to Weston Avenue
WESENECK STREET	West from County Road J to its terminus
WESTON AVENUE	East from Alderson Street to <del>Ryan Street</del> Camp Phillips Road (County Road X)
WILLARD LANE	North from Callon Avenue to Kostuck Lane
ZINSER STREET	South from Schofield Avenue to State Highway 29

- d. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 40 miles per hour:

SCHOFIELD AVENUE	East from .1 mile west of Von Kanel Street to County Road J
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- e. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 45 miles per hour:

CAMP PHILLIPS ROAD	South from Weston Avenue to South Village limits
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COUNTY HIGHWAY J	North from 200 feet south of State Highway 29 to Schofield Avenue
HEEREN STREET	South from Weston Avenue to Nick Avenue
ROSS AVENUE	East from Powers Street to <del>Pauls Avenue</del> Kramer Lane
RYAN STREET	South from Feith Avenue to Shorey Avenue
SHOREY AVENUE	East from Camp Phillips Road (County Road X) to Zinser Street
WESTON AVENUE	East from <del>Ryan Street</del> Camp Phillips Road (County Road X) to County Road J
ZINSER STREET	South from Weston Avenue to Shorey Avenue

- f. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 55 miles per hour:

COUNTY HIGHWAY J	South from 200' south of State Highway 29 to south village limits
<del>KEMIECIK STREET</del>	South from Shorey Avenue to its terminus
<del>NICK AVENUE</del>	<del>West from Heeren Street to its terminus</del>
SCHOFIELD AVENUE	East from County Road J to east village limits
WESTON AVENUE	East from County Road J to east village limits

- g. The maximum permissible speed for all vehicles on the following described village highway, road or street in the Village of Weston shall be 65 miles per hour:

STATE HIGHWAY 29	East from west village limits to east village limits
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2. In the absence of a specific speed limit for newly constructed highways, roads or

streets in essentially residential and commercial subdivisions, the speed limit shall be 25 miles per hour. A traffic survey shall be conducted in order to determine the appropriateness of that limit when the subdivision is completed. In light of that traffic survey the speed limit may be adjusted by ordinance for specific highways, roads or streets.

(Ord. Of 4-19-04, Ord. Of 9-20-04, Ord. Of 4-9-05, Ord. of 6-6-05, Ord. of 11-11-05, Ord. Of 8-25-06, Ord. of 3-5-10, Ord. of 6-10-10; Ord. of 12-23-11, Wis. Stats. §§ 346.57 and 349.11)

**SECTION 2: REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 3: SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 4: EFFECTIVE DATE** This Ordinance shall take effect upon approval and publication.

PASSED AND ADOPTED BY THE VILLAGE OF WESTON BOARD OF TRUSTEES

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mark Maloney	_____	_____	_____	_____
Barbara Ermeling	_____	_____	_____	_____
Hooshang Zeyghami	_____	_____	_____	_____
Joseph Jordan	_____	_____	_____	_____
Luis Lopes-Serrao	_____	_____	_____	_____
Mark Kern	_____	_____	_____	_____
Steve Cronin	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
 Mark Maloney, Village President,  
 Village of Weston

\_\_\_\_\_  
 Pamela Brehm, Village Clerk, Village  
 of Weston



## Traffic Engineering, Operations & Safety Manual

Chapter 13 Traffic Regulations

Section 5 Speed Limits

### 13-5-1 Statutory Authority and the Approval Process

November 2024

Speed limits are absolute limits that are established for a roadway under ideal conditions. They also help traffic enforcement by setting standards for what is an unsafe speed. Setting speed limits appropriately helps to reduce the significant risks drivers impose on others – especially vulnerable road users.

The concept of establishing speed limits is based upon the nationally accepted principle that the majority of drivers are cautious, prudent and drive at speeds that are reasonable, regardless of the posted speed limit. This “reasonable and prudent” theme is part of the Wisconsin State Statutes in ss. [346.57 \(4\)](#) and ss. [349.11 \(7\)](#).

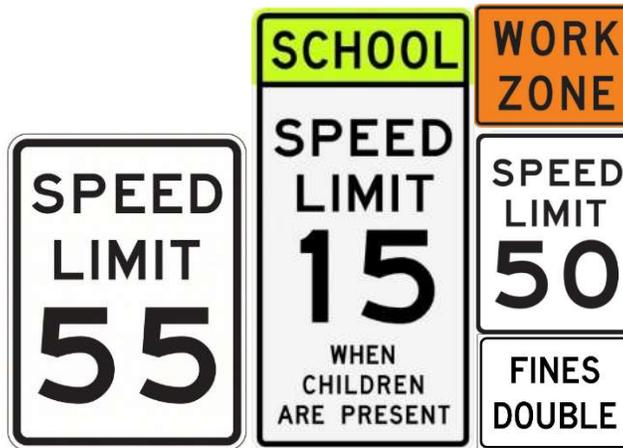
The policy described within aligns with Wisconsin State Statutes and the [Wisconsin Manual on Uniform Traffic Control Devices](#) (WMUTCD) [1].

### 13-5-2 Types of Speed Limits

November 2024

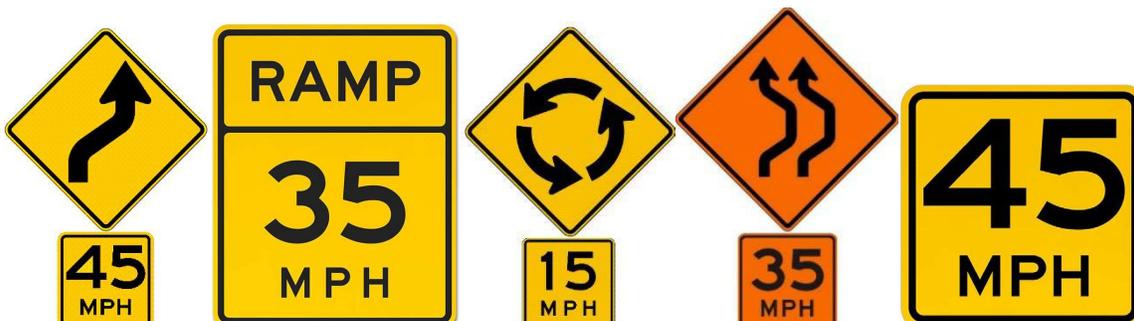
#### Regulatory

Speed limits posted with a white background and black legend sign are maximum speed limits that a road user must adhere to under average or ideal conditions. These are referred to as regulatory speed limits and examples are shown below. Regulatory speed limits are absolute speed limits, above which it is unlawful to drive regardless of roadway conditions, traffic volumes, pedestrian presence, school activity, highway construction or maintenance workers or other factors.



#### Advisory

Speed limits posted with a yellow or orange background with black legend sign are warning signs used to advise a road user of a recommended driving speed for an upcoming road condition or hazard. These are used in situations where there is a small section of road that *should* be traveled at a lower speed. These can be used at curves, intersections with reduced visibility, or within work zones. These signs are advisory and not enforceable in Wisconsin unless a driver is driving too fast for conditions. Below are examples of advisory speed limits.



**13-5-3 Types of Regulatory Speed Limits****November 2024****Statutory Speed Limits**

Statutory speed limits are established by state law and are based on the classification (or type) of roadway (e.g., 70 mph on freeways, 45 mph on rustic roads). Statutory speed limits in Wisconsin are governed by ss. [346.57](#) which establish maximum/minimum speed limits for all roadways. These limits are established legislatively and are applied throughout Wisconsin on public roadways. Statutory speed limits ensure a limit is in place on all roads.

**Modified Speed Limits (Modifications to Statutory Speed Limits)**

Modified speed limits are typically established on roadways where the statutory speed limit or existing limit is no longer appropriate due to a change in land use, road design, access, traffic volumes, construction/maintenance activity, or number of crashes or crash potential along a roadway. Modified speed limits *should not* be used to address spot safety issues. Often, other engineering countermeasures are more appropriate to address safety issues.

Unless speed limits are set initially by state statutes (statutory speed limits), all speed limits in Wisconsin must be established through an engineering and traffic investigation.

Speed limits that are not used in Wisconsin are as follows:

- Nighttime speed limits – limits that are adjusted based on day or night conditions.
- Minimum speed limits – limits establishing the lowest allowable speed for a roadway.
- Specialty vehicle speed limits (e.g., trucks, golf carts, etc.) – limits applied to certain classes of vehicles.
  - Exceptions include: [All-Terrain Vehicles \(ATV\) and Utility Terrain Vehicles \(UTV\)](#)
- Seasonal speed limits – limits that are applied for a specified period(s) during the year, generally at locations with significantly different levels of roadside activity at different times (e.g., high traffic tourist area popular in summer).

**13-5-4 Definitions****November 2024**

An engineering and traffic investigation is the analysis and evaluation of available pertinent information including, but not limited to, the safety and operational efficiency of all road users, and the application of appropriate principles, provisions, and practices as contained in the [WMUTCD](#).

The following provides definitions of information typically included within an engineering and traffic investigation.

**Roadway Context Terminology**

Roadway Geometry is information on the roadway facility's features and dimensions such as lane widths, shoulder widths, curb and gutter presence, curves, sidewalk/pathways, presence of lighting, and available sight distance.

Traffic Volume is used to describe the number of vehicles at a given location on an average day of the year. This is often expressed as either an Average Daily Traffic (ADT) or Annual Average Daily Traffic (AADT) count.

Area Type is a designation for the setting of the environment where the roadway facility is located. There are three area types:

- Urban – locations that have a population of 5,000 or greater. In urban settings there is minimal undeveloped land and several buildings including schools, commerce centers and others.
- Rural – locations that have a population less than 5,000. In rural settings there are typically large areas of undeveloped land with minimal buildings or residences. These may include small towns and unincorporated communities.
- Suburban – transitional areas between rural and urban settings. These typically are locations that are built up areas on the outskirts of cities and villages.

Functional Classification is a transportation planning term that defines how a route *should* perform in serving the flow of traffic through a highway network. It is the grouping of highways, roads and streets by the character of

service they provide (e.g., principal arterial, minor arterial, collector (major/minor), local street).

Vulnerable Road User encompasses non-motorists including people walking, biking or rolling. These include pedestrians, bicyclists, other cyclists, and individuals utilizing other means of personal transportation.

### Speed Terminology

Operating Speed (Free-Flow Speed) is defined as the speed at which a driver operates a typical vehicle, or a speed at which the overall traffic operates during free-flow conditions. Free-flowing speed is defined as conditions in which a driver has the ability to choose a speed of travel without undue influence from other traffic, traffic control devices (e.g., traffic signals, roundabouts), conspicuous police presence, or environmental factors. In other words, the driver of a free-flowing vehicle chooses a speed that they find comfortable on the basis of the appearance of the road [2] [3]. WisDOT measures free-flowing vehicle speeds when there is a gap of five seconds or more between vehicles per lane.

Design Speed is the speed selected during the roadway design process that determines the various geometric design features of the roadway such as horizontal alignment, vertical alignment, and cross-section design elements [4]. This includes lane widths, shoulder widths, curb and gutter presence, curves, and available sight distance.

The following are definitions for speed-related performance metrics:

- 85th Percentile Speed is the speed at or below which 85 percent of the sample of free-flowing vehicles travel.
- 50th Percentile Speed (also known as the median speed) is the speed at which 50 percent of the sample of free-flowing vehicles travel.
- Average speed is the typical speed of the sample of free-flowing vehicles. This is calculated by taking the sum of all observed speeds within the same sample and dividing by the total number of observations.
- Pace is the 10-mph range of travel speeds containing the largest number of observed vehicles. This is a metric used to assess the speed dispersion or spread of vehicle speeds. A normal speed dispersion *should* have approximately 70% of the vehicles within this 10-mph range.
- Speed variance is the difference in travel speeds of vehicles traveling on the same stretch of roadway simultaneously. Large speed variances increase the potential for crashes.

### Roadway Classifications

State Trunk Highways (STH) are highways that include both Wisconsin State Highways and United States (US) Highways that are maintained by WisDOT. In Wisconsin, these are highways designated with numbers.

County Trunk Highways are highways maintained by County Highway Departments or other municipalities. In Wisconsin, these are highways designated with letters.

Local Streets are roadways that are maintained by incorporated municipalities (i.e., villages/cities) that serve primarily residential traffic and provide a connection between highway systems.

Town Roads are typically low-volume roadways that are maintained by townships.

Rustic Roads are roadways designated by the Rustic Roads Board which have characteristics that promote natural features or wildlife and low volume for the purposes of recreational enjoyment. For more information see the [Rustics Road webpage](#).

Alleys are roadways that are narrow passages between or behind development.

Freeways are high-speed roadways that are access-controlled, and all crossroads are grade-separated (i.e., interchanges/overpasses).

Expressways are high-speed roadways that are partially access-controlled, and crossroads can be either at-grade intersections or grade-separated (i.e., interchanges/overpasses).

### Other

Variable speed limits are limits that can dynamically change based on traffic, weather or other conditions.

Connecting Highways are local streets and roads that carry state highway travel and are marked as STHs through cities and villages.

Outlying district is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet, buildings are spaced on average more than 200 feet apart.

Semiurban district is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet, buildings are spaced on average less than 200 feet apart.

### 13-5-5 Background

November 2024

Modified speed limits are typically established on roadways where the statutory speed limit or an existing speed zone is no longer appropriate due to changes in land use, access, traffic volumes, number of crashes or crash potential along the highway. Speed zoning is a means of establishing uniform regulatory speed limits for similar driving conditions throughout the state. It is a means of informing motorists who may be unfamiliar with the road of the "reasonable" driving speeds under ideal operating conditions. Speed limits are established under ideal conditions and not based on temporary situations (e.g., construction, seasonal variations in traffic/pedestrian volumes, special events).

Unreasonably low speed limits, also called irrational speed limits, are not effective in changing driver behavior and have several negative effects. While irrational speed limits do not result in desired driver behavior, resulting negative effects include higher financial cost due to the need for increased enforcement, higher potential for crashes due to larger variability in vehicle speeds, and encouragement of motorist disregard of other, rational posted speed limits. Irrationally low speed limits also promote a false sense of security among residents and pedestrians who may expect that posting lower limits will change drivers' speed behavior.

Driving environment is the main influence on motorists' speeds. Drivers rely heavily on cues from the roadway environment to judge how fast they are traveling. The primary basis for how a motorist estimates their speed is the visual sensation they observe from the roadway geometrics (e.g., lane width, presence of curves, on-street parking, access along the roadway, bicycle and pedestrian activity, sidewalks/pathways, presence of lighting, etc.) and other information about objects in their immediate vicinity. Roadway design and driving environment *should* be balanced to achieve the following goals [2]:

- The driver's perceptual experience of the roadway *should* be consistent with the intended travel speed
- There *should* be some consistency between relevant roadway cues and the posted regulatory speed.

### 13-5-6 Authority

November 2024

The statutory authority for establishment of regulatory speed limits is provided in ss. [346.57](#) and ss. [349.11](#). These statutes vest WisDOT with the authority to establish regulatory speed limits on the state trunk highway system. Furthermore, the statutes provide WisDOT with approval authority (refer to ss. [349.11\(3\)\(c\)](#)) for some regulatory speed limits that local units of government establish.

Statutes define that all speed limit changes **shall** be based on an engineering and traffic investigation, including modifications allowed under Statute. An engineering and traffic investigation **shall** be performed by a registered professional engineer with appropriate traffic engineering expertise and/or experience in traffic engineering studies, or by an individual working under the supervision of such an engineer, through the application of procedures and criteria established by the engineer. An engineering and traffic investigation **shall** be documented in writing.

### Connecting Highway

Connecting highways are local streets and roads that carry state highway traffic and are marked as State Trunk Highways. Wisconsin ss. [84.02\(11\)](#) and ss. [86.32\(1\)](#) define connecting highways and the funding provided to maintain these roadways. Connecting Highway funding aids are used to maintain these streets and roads at state trunk highway system standards and compensate local governments for the incremental costs of through-traffic routed over municipal streets. For more information see the [Connecting Highway webpage](#).

Connecting Highway speed limits are maintained by the respective municipality. Wisconsin ss. [86.32](#) states such maintenance, operation and traffic control of the connecting highways and swing and lift bridges **shall** be subject to review and approval by WisDOT.

Municipalities that maintain connecting highways are responsible for the maintenance and traffic control of the roadway which includes establishing speed limits. Thus, local authorities responsible for these roadways **shall** follow information within [Table 6.1](#) to establish speed limits. Proposed changes to speed limits on these facilities

that impact the operation of connecting highways **shall** be subject to review and approval by WisDOT.

## Approval Authority

### Local Government

- Local units of government, under their respective maintenance jurisdictions, can approve speed limit modifications as allowed in [Table 6.1](#).
- When speed limits are recommended outside of the approval authority defined by ss. [349.11](#), local units of government are required to coordinate with WisDOT. For information on how to request WisDOT to review a speed limit modification, see [TEOpS 13-5-7.1](#).
- Local units of government *should* follow the guidance outlined within [TEOpS 13-5](#) to satisfy the requirements of an engineering and traffic investigation.

**Table 6.1** Speed Limits and Local Authority

Statutory (Fixed) Limits per ss. <a href="#">346.57(4)</a>	What Local Governments <sup>(a)</sup> can do per ss. <a href="#">349.11(3)</a> and <a href="#">(7)</a>
70 mph – Freeway/Expressway	N/A
65 mph – Freeway/Expressway	N/A
55 mph – State Trunk Highway	N/A
55 mph – County Trunk Highway	Lower the speed limit to 50 or 45 mph
55 mph – Town Road	Lower the speed limit to 50 or 45 mph
45 mph – Rustic Road	Lower the speed limit to 40, 35 or 30 mph
35 mph – Town Road with average driveway spacing less than 150 feet	Lower the speed limit to 30 or 25 mph
25 mph – Inside corporate limits of a city or village	Raise the speed limit up to 55 mph Lower the speed limit to 20 or 15 mph
15 mph – Street or Town Road adjacent to a public park	Lower the speed limit to 10 or 5 mph
15 mph – Alley	Lower the speed limit to 10 or 5 mph
15 mph – Pedestrian Safety Zone (with a public transit stop)	No changes permitted
Construction or temporary maintenance zones	See <a href="#">TEOpS 13-5-16</a> and <a href="#">13-5-17</a>
School zone/School crossing	See <a href="#">TEOpS 13-5-12</a>
Connecting Highway	Subject to WisDOT approval
(a) All speed limit changes shall be based on an engineering and traffic investigation, including modifications allowed under Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.	

### WisDOT Regional offices

- Regional offices are authorized to approve speed limit changes on local roads and streets, including county trunk highways, where those changes fall outside the authorized limits that the local authorities *may* exercise as specified in the statutes.
- Regional offices are authorized to establish reductions in speed limits in construction zones on a temporary basis while the need for the reduction exists.
- Regional offices are authorized to approve speed limits which fall within 5 mph of the measured 85th percentile speed and no more than 2 mph below the measured average speed, or where speed limits are established based on statutory requirements. In the absence of speed information, regional staff **shall** coordinate with WisDOT Bureau of Traffic Operations (BTO). Exceptions include:
  - Adjusting speed limits due to relocations from development, access modifications or adjusting due to signage requirements. Extensions *should not* exceed 300' without BTO approval. Speed studies *may* be required for extensions due to these changes.
  - Construction of new roadway facilities or reconstruction of existing facilities in which speeds are posted in accordance with the design speed. If speeds are posted below the design speed, coordination with BTO is required.

**WisDOT Bureau of Traffic Operations (BTO)**

- The following **shall** be approved by the Traffic Analysis and Safety Unit (TASU) within BTO:
  - Speed limits not meeting the criteria defined above and within [Table 6.1](#).
  - Speed studies that are not able to collect speed data (e.g., short roadways).
  - Modifications or proposed modifications on expressways/freeways with posted speeds greater than or equal to 65 mph.
  - Use of variable speed limits.

**13-5-7 Engineering and Traffic Investigation Procedure November 2024**

**Request Process**

Requests to review a speed zone on the State Trunk Highway (STHs) **shall** be submitted in writing by a local unit of government or County Traffic Safety Commission and include the following:

- Current regulatory speed limit and begin/end points
- Proposed regulatory speed limit
- Proposed begin/end points of proposed zone(s)
- Reasoning for the request (e.g., change in land use, access, traffic volumes, crash trends)

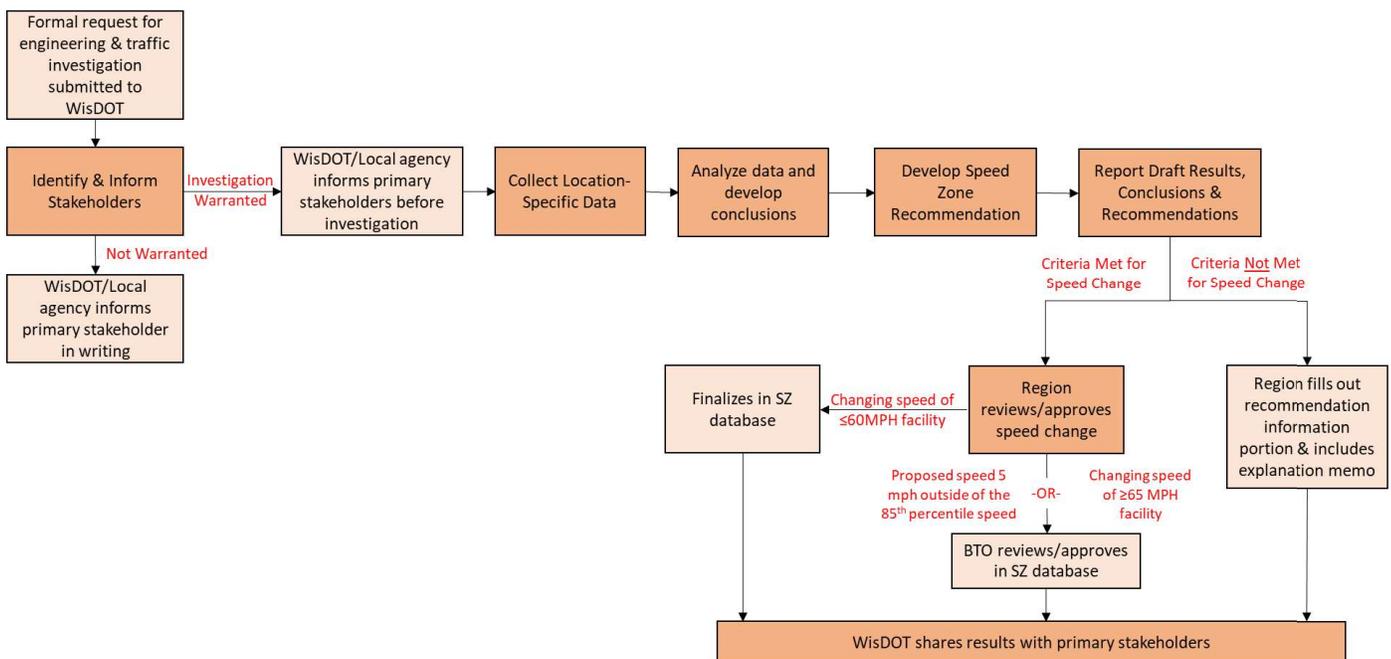
For contact information, please see the WisDOT [Speed Limits webpage](#).

Upon receipt of request, WisDOT will then determine if a review of the speed limit is appropriate. WisDOT does not entertain requests to modify speed limits from individual citizens or advocacy groups. Considerations for speed limit adjustments **shall not** be based solely on the following:

- Noise complaints
- Accommodating specialty vehicles (e.g., ATV/UTV)
- Correcting spot safety concerns
- Future concerns that have not yet occurred (e.g., future development, future roadway improvements)

If an engineering and traffic investigation is warranted, WisDOT will then follow a process outlined in [Figure 7.1](#).

**Figure 7.1 Engineering and Traffic Investigation Process**



## Requirements

For a speed limit to be effective, it *should*:

- Reflect consistent application of traffic engineering principles
- Be a reasonable speed so the majority of drivers will comply voluntarily
- Be based on ideal or average conditions and not temporary situations (e.g., construction, seasonal variations in traffic/pedestrian volumes, special events)
- Local units of government *should* follow the guidance outlined within this manual to satisfy the requirements of an engineering and traffic investigation.
- For state-maintained highways, a traffic engineer with a Wisconsin Professional Engineer License is required to approve a speed limit modification.

An engineering and traffic investigation **shall** include the following section headings. Include information within each section as appropriate based on the study location.

### 1. Roadway Context Information

- Primary function or purpose of roadway (e.g., residential street, thoroughfare, commuter route, freight route, recreational route, etc.)
- Roadway environment (e.g., development adjacent to the road, average building setback, and types of land use)
- Roadway characteristics (e.g., number of lanes, lane widths, shoulder type and width, roadway curvature, median type, sight distance, presence of curb and gutter, etc.)
- Roadside features (e.g., presence of and distance to roadside hazards including trees, rock outcrops, street furniture, embankments, edge drop-off, side slopes, water bodies, etc.)
- Area Type (e.g., urban, suburban, rural)
- Access density (e.g., number and type of driveways and intersections, etc.)
- Road users (e.g., pedestrians, bicyclists, ATV/UTV, horse and buggies, other vulnerable road users, etc.)
- Traffic Volumes (e.g., AADT/ADT, truck volumes and proportions, pedestrian and bicycle volumes, etc.)
- Public transit volume and location or frequency of stops
- Other information relevant to the roadways purpose and function (e.g., parking practices, functional classification, design speed, etc.)

### 2. Safety Information

- Years reviewed (minimum of 3 years of reported crash history)
- Number and type of crashes
- Number of injury and fatal injury crashes
- Number of vulnerable road user crashes

### 3. Speed performance metrics

- 85th percentile speed
- 50th percentile speed
- Average speed
- Pace

### 4. Other relevant information

- Review of past speed studies to identify any trends in operating speeds

- Recent significant changes (traffic control changes, speed limit adjustments, lane adjustments, new development, etc.)
- Current level of enforcement

For urban and suburban roadways, and on rural roadways that serve as main streets through developed areas of communities, speed performance metrics *should not* be used as the sole criterion to establish speed limits without consideration of roadway context factors described above. On a freeway, expressway, or rural highway (outside urbanized locations or conditions), the speed limit that is posted *should* be within 5 mph of the 85th percentile speed of free-flowing traffic as long as all the factors described within the roadway context section of this policy have been considered and determined to be non-mitigating.

After analyzing information collected above as part of an engineering and traffic investigation, the analyst **shall** use it to develop and support speed zone recommendations. The engineering and traffic investigation **shall** provide a recommendation indicating whether conditions warrant a need to modify the speed limit of the studied section of roadway or not. Decisions regarding the potential change in a speed limit *should* be based on the objective findings of the engineering and traffic investigation and on conditions that exist at the time of the evaluation.

There are expert system tools available to aid in the process of determining appropriate speed limits which can be used to supplement the requirements listed above:

- [USLIMITS2](#)
- [NCHRP 966: Posted Speed Limit Setting Procedure and Tool](#)

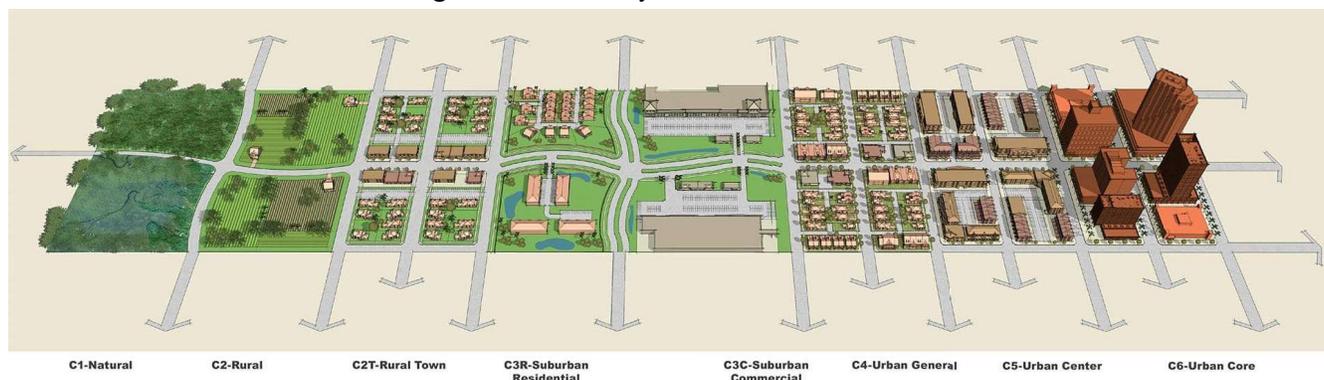
### 13-5-8 Transitioning between Speed Limits

November 2024

Roadway context and environmental factors play a critical role in establishing appropriate speed limits. Drivers must perceive the need to transition from one speed to another. Development density adjacent to the roadway, building setback distance, the number of streets and driveways that access the roadway, sight distance, roadway features including the presence of curb and gutter, shoulders, medians, sidewalks, pedestrians, bicyclists, and other vulnerable road users provide cues to the driver based on their past experiences. Other aspects considered when setting appropriate speed limits are the number and type of crashes observed, traffic volumes, and observed speeds.

[Figure 8.1](#) illustrates several different roadway context scenarios.

**Figure 8.1** Roadway Context Classifications



Source: *Florida DOT's context classification, 2020* [5]

[Table 8.1](#) provides planning-level speed limit recommendations based on the roadway context classifications.

**Table 8.1** Design speeds based on context classifications

Context Category	Design Speeds (mph)
Natural	55
Rural	45, 50, 55
Rural Town	40, 45
Suburban Residential	35, 40, 45
Suburban Commercial	35, 40, 45
Urban General	25, 30
Urban Center	20, 25, 30
Urban Core	20, 25, 30

Minimum speed zone lengths *should* follow the guidance in [Table 8.2](#). Engineering judgement *should* be used in determining the appropriate length given the roadway context. If conditions require lengths shorter than those described below, coordinate with BTO's Traffic Analysis and Safety Unit for approval.

**Table 8.2** Minimum length of speed zones

Speed Limit (mph)	Minimum Length (miles)
≤40	0.3
45, 50, 55	0.6
60, 65, 70	1.0

**Note:** Adjusted values from *Methods and Practices for Setting Speed Limits* [6]

### Speed Zone Termination Points

The begin and end points of a speed zone *should* be located in locations with adequate sight distance and in advance of where the roadway environment changes (e.g., driveway density, lane transitions, curb and gutter presence, etc.) such that a driver may expect a different speed.

When the roadway environment or roadway characteristics change (e.g., driveway density, lane transitions, curb and gutter presence), the regulatory speed limit sign **shall** be located at the changed condition. Examples include placing speed limit signage within straight sections of roadway or prior to entering a community where there is minimal development, but the roadway characteristics change (e.g., unpaved shoulders to curb and gutter). In advance of the of changed condition, the reduced speed limit sign **shall** be located based on [TEOpS 2-3-30](#). The location of the reduced speed limit sign *should* be adjusted based on engineering judgement such that it is located where adequate sight distance is available or in advance of the changed condition based on site conditions.

Both travel directions of speed zones *should* begin and end at the same location to align with driver expectation. Roadway conditions, existing signage and other factors play a role in locating where speed limit signs can be placed in the field. When posted, the beginning and end points of a speed zone **shall** match the ordinance/declaration description as close as possible.

Roadway characteristics such as access points and intersections sometimes prevent speed zones from being aligned in both directions. In situations where a speed zone is written to change at an intersection, the signs **shall** be posted on either side of the intersection. When reviewed as part of a study or within an improvement project, efforts *should* be made to modify these speed zones to align on one side of the intersection.

- For situations in which the separation of the begin and end points is significant or different speeds are posted for each direction, engineering judgement *should* be used.
- If conditions require an offset speed zone coordinate with BTO's Traffic Analysis and Safety Unit for approval.

### Gateway Treatments

Gateway treatments are used to capture the attention of a driver to provide awareness of changes in the roadway environment and encourage them to reduce their speed. Examples of this include enhanced signing (e.g., additional warning signage, beacons, dynamic speed display signs), median islands, curb extensions/bump-outs, roundabouts, chicanes, etc. Gateway treatments are important tools to consider in areas where there are large reductions in the posted speed due to an abrupt change in the roadway environment.

**13-5-9 Data Collection Best Practices****November 2024**

A speed investigation *should* be performed during non-peak traffic conditions, during daylight hours, and under ideal weather conditions on a typical weekday, when motorists are likely to be traveling at uninterrupted/free-flow speeds. Collecting speed data during peak commute times, unique events, weekends, or holidays may unintentionally capture more variable travel characteristics.

A template for summarizing and reporting speed performance metrics is available on the Speed Limit [References and Resources webpage](#).

Below are best practices for collecting speed performance metrics:

- The observer or speed-measuring device *should* be inconspicuous to the observed traffic so unusual driver behavior does not skew data.
- Speed data *should* be collected away from factors that might influence vehicle speeds, such as railroad crossings, intersections, horizontal and vertical curves, and work zones.
- Vehicle headway (the time between successive vehicles per lane) of five or more seconds *should* be present for reliable speed observations. Measurements collected with smaller headways may not reflect free-flow conditions, as the lead vehicle may influence the speed of the vehicle(s) behind it.

**Sample Size Requirements**

Selecting a sample size (number of observations) is an important step in collecting speed performance metrics. Below are requirements to help set an appropriate sample size:

- A minimum sample size for speed data collection *should not* be less than 100 vehicles per lane per direction. For example:
  - 200 vehicles for a roadway with one through lane in each direction
  - 400 vehicles for a roadway with two through lanes in each direction
- For roadways classified as very-low volume local roads, the minimum sample size *should not* be less than 30 vehicles. If the analyst anticipates that a sample of 30 vehicles cannot be collected within a reasonable amount of time, coordinate with BTO's Traffic Analysis and Safety Unit to identify alternative data sources or collection methods.

**Data Collection Methods**

An analyst can use a variety of data collection devices. These devices can be grouped into three categories, which for these purposes, are based on the location that the speed data collection device is installed.

- Manually operated handheld devices that are portable and can be used in most places (e.g., radar gun and laser gun).
- In-road devices that are installed into or on top of the roadway surface (e.g., pneumatic road tube).
- Out-of-road devices that are installed overhead or to the side of the roadway surface (e.g., radar recorders).

Each device has distinct advantages and disadvantages for collecting and analyzing data that may factor in determining the appropriate device to use for a particular location. See WisDOT's [Data Collection Methods document](#) on the [Traffic Operations Manual webpage](#) for more information.

**13-5-10 Documentation****November 2024****Speed Zone Database**

The approval process for speed limit modifications proposed by WisDOT on the State Trunk Highway system is conducted electronically within the [Speed Zone Database](#). The following summarizes the different levels of review and approval.

1. If an engineering and traffic investigation is completed on an established speed zone, the investigation findings and other relevant documents **shall** be stored within the database.
2. If WisDOT Regional office authority is met (see [TEOpS 13-5-6.2](#)), the designated Regional approver **shall** electronically sign/approve the speed zone declaration.
3. If WisDOT Bureau of Traffic Operations (BTO) approval is needed, coordinate with BTO's Traffic Analysis and Safety Unit for approval of the speed zone declaration.

**Format**

Speed zone declarations **shall** reference recognizable and permanent landmarks (e.g., intersections or highways) and denote a distance to or from these landmarks. Landmarks that change (e.g., construction limits, city limits, building names, railroad crossings, etc.) **shall not** be used.

**13-5-11 Local Speed Limits****November 2024****Request Process**

Coordinate with the appropriate government agency to discuss concerns or proposed modifications on county highways, city or village roads, or town roads. Upon receipt of request, local authorities can initiate action to modify a speed limit and create a new speed zone on a local road through an engineering and traffic investigation. [TEOpS 13-5](#) is provided to help guide local agencies in establishing appropriate speed limits. Wisconsin ss. [346.57](#) and ss. [349.11](#) are most applicable to modification of regulatory speed limits. These statutes, and local government authority are summarized in [Table 6.1](#).

The following are common examples for local agencies:

- The roadway does not currently have a posted speed and is rural in nature (e.g., sparse development, no curb and gutter, gravel shoulders and grass ditches). In this scenario, by ss. [346.57](#), the speed limit is 55 mph.
- Lowering a 55-mph county trunk highway or rural roadway to 50 or 45 mph. In this scenario, the county or township *may* lower the speed limit to either 50 or 45 mph under the approval authority listed in ss. [346.57](#) and ss. [349.11](#) without WisDOT approval, but an engineering and traffic investigation is required to support the change.

**Ordinances**

It is recommended that the local approval process include legal adoption of the speed zone recommendation through passage of an ordinance. This establishes a legal record of the speed limit modification and allows the speed zone to be enforceable by law enforcement agencies. Proposed changes that lie outside the constraints presented in [Table 6.1](#) **shall** be reviewed and approved by WisDOT before legal adoption by local authorities. It is recommended that the local process conclude with the local authority responding to the submitting party in writing, providing notification of approval or an explanation of the reasons for denial. The following is an example county ordinance.

## Sample Ordinance

### Establishment of Speed Zones

The Board of Supervisors of the County of Alpha do ordain as follows:

A traffic and engineering investigation having been made on the following described highways, the maximum permissible speed at which vehicles *may* be operated on said highways, which speed is herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, **shall** be as set forth herein subject to approval by the Wisconsin Department of Transportation, and upon the erection of standard signs giving notice thereof, all in Alpha County Wisconsin:

1. County Trunk Highway "A", Town of Soup, Alpha County.

*Forty-five miles per hour from its intersection with County Trunk Highway "B", northerly to its intersection with State Trunk Highway 201.*

2. County Trunk Highway "B", Town of Blank, Alpha County.

*Thirty miles per hour from the intersection of Rabbit's Foot Ave, northerly to a point 0.35 miles north of said intersection.*

### Documentation

Typical documentation of an engineering and traffic investigation can include a cover letter, memo describing the background and roadway context, map and/or photos of the area, safety information, speed performance metrics, findings, methodologies, and any other documentation to help support the recommendation. Contact the local WisDOT Regional office for an example of an engineering and traffic investigation or for any questions on the speed limit setting process. See WisDOT's [Speed Limit webpage](#) for contact information.

### Speed Limits Within and Outside Incorporated Areas (Outlying District and Semiurban District)

Outlying District and Semiurban Districts are defined in ss. [346.57\(1\)\(ar\)](#) and [346.57\(1\)\(b\)](#) respectfully. These statutes are meant to establish speed limits based on access (building) density and *should not* be used as the sole criteria to establish a speed limit without consideration of other factors listed within [TEOpS 13-5-7.2](#).

### 13-5-12 School Zones

November 2024

Wisconsin State Statutes require that school advance warning signs be installed and maintained on every highway where a school ground is contiguous to the highway. There is no requirement that a school speed limit be posted except where it differs from the 15-mph provision in ss. [346.57 \(4\)\(a\)](#) and [\(b\)](#). These two provisions place the requirement on the motorist to reduce speed to 15 mph when children are present, even in the absence of speed limit signs.

### Sign Requirements

School speed limits require the use of a regulatory school speed zone sign. For more information on school signage, see [TEOpS 2-3-54](#). If used, they *should* be posted at 10 mph less than the posted regulatory speed limit of the roadway.

The physical arrangements of schools along state trunk highways vary greatly. The following are examples to help illustrate guidelines within this policy. Other locations not fitting these will have to be reviewed to determine the appropriate use of school zone signs.

### Urban Areas

- In a built-up section of a city or village, where the roadway speed limit is low (i.e.,  $\leq 30$  mph) and sidewalks are present, many or most of the children walk to school. However, some children may be transported by vehicles which can lead to congestion.
- In developed areas, sudden stoppages and slowdowns are common. If the roadway is a higher speed facility (e.g., 35 mph or greater) it would be desirable to study the location to determine the appropriate school speed limit for the roadway.

## Rural Areas

- In a rural area, the school may be the only development along the roadway. In these areas, speed limits often are higher and there are few to no children who bike or walk to school. It is WisDOT's policy to refrain from posting school speed limits under these conditions.
- Since children are unlikely to be present in vicinity of the roadway, school speed limit signs are ineffective at changing a motorist's behavior. If there are no children present, do not post a school speed limit sign. See [TEOpS 2-3-54](#) for information on school signage.

## Conflicts with signs

Where school speed limits are posted, it is considered good practice to omit the full-time regulatory speed limit signs in the school zone to prevent confusion or avoid giving motorists grounds for disobeying the school speed limit.

### 13-5-13 Dynamic Speed Display Signs

November 2024

See [TEOpS 2-1-7](#) regarding policy for dynamic speed display signs.

### 13-5-14 Posted versus Design Speeds

November 2024

Design speed is used to establish design parameters for the various features of the roadway. The selected design speed *should not* be based on speed measurements but *should* be established based on factors such as the anticipated adjacent land use, topography, crash risks, and operating speed of the roadway. The posted speed **shall not** exceed the statutory speed limit and *should* be equal to or 5 mph lower than the selected design speed. When conditions prevent a roadway feature or element from meeting design speed requirements, the posted speed **shall not** be based on the individual design speed of the feature.

Local agencies *should* coordinate with the [WisDOT regional offices](#) if they have any questions with respect to design speeds and approval authorities outlined in [Table 6.1](#).

## Policy

For construction of new roadway facilities or reconstruction of existing facilities, the posted speed limit *should* be posted in accordance with the design speed. Below are considerations for establishing appropriate speed limits on new or reconstructed facilities:

- For WisDOT improvement projects, the project team **shall** coordinate with the regional traffic and planning sections to mutually agree upon an appropriate speed limit. The regional traffic unit **shall** document the speed zone with a speed zone declaration. See [TEOpS 13-5-10](#).
- Posted speeds *should* generally be equal to or within 5 mph of the selected design speed.
  - There are cases, however, where the posted speeds *may* be higher or lower than the design speed for a section of highway.
  - For speed limits posted below the design speed, coordination with the Traffic Analysis and Safety Unit (TASU) in the Bureau of Traffic Operations (BTO) is required.
- Isolated intersections with reduced speed limits **shall** be investigated for design modifications rather than maintaining a posted reduced speed. See [TEOpS 13-5-15](#).
- Conversion of a two-lane roadway to a four-lane roadway **shall not** automatically constitute changing the speed limit from 55 mph to 45 mph.
- Where local roads are converted to state highways or built on relocation, such as bypasses, the speed limit *should* be based on the new geometrics of the roadway and the function and purpose of the highway as either an expressway or conventional highway.
  - The function of the highway includes adjacent land use, spacing of access points and proximity to the roadway.
  - The speed limit that existed prior to the conversion to a state highway *may not* necessarily be retained.

## Design parameter considerations

Design parameters and features of the roadway are initially based on a design speed but careful consideration *should* be used to design a roadway to achieve an appropriate operating speed. Design speeds are used to design a roadway to operate safely and efficiently to serve its intended purpose. In some situations, there may be features that are unable to meet these design thresholds and may require a motorist to travel at a reduced speed. See [FDM 11-10-1.5](#) for more information and documentation requirements.

Individual design features such as isolated horizontal and vertical curves **shall not** dictate posted speed limits unless safety issues are identified post-construction. Other examples include:

- **Free-flow ramps at system and service interchanges** - Ramps are signed with advisory speeds mounted under a horizontal alignment sign and ramp speed warning sign.
- **Curves and/or turns with a speed rating less than design speed on a section of highway** – Curves and/or turns are signed with horizontal alignment signs and an advisory speed that provides a motorist with the recommended safe operating speed of the curve or turn.
  - Example: A 55 mph rural section of highway often has turns and curves that necessitate the driver to lower their speed in order to safely negotiate the curve or turn. The regulatory speed limit is not changed for each one of these turns or curves.
- **At transition sections from 4 to 2 lanes** - The transition area where a divided highway becomes an undivided highway *should* use engineering judgement to determine the proper location of where these speed limit transitions occur.
- **Other design features** - such as the presence and offset of curb, curb type (e.g., vertical face, sloped face), wider or narrower shoulders, or other design features **shall not** be a determining factor in establishing an appropriate speed limit in isolation.

### 13-5-15 Speed Limits on Approach to Controlled Intersections

November 2024

Sections of the state highway system in the immediate vicinity of a controlled intersection *should not* be considered for a speed zone reduction due strictly to the presence (or planned presence) of an intersection control condition. Intersection control conditions include stop conditions (one-way, two-way or all-way), traffic signals, roundabouts, or access restrictions (controlled either by regulatory signs or channelizing islands).

If requests for a modified speed limit in advance of a controlled intersection stem from safety concerns, roadway improvements *should* be considered that pertain to the specific site (e.g., channelized or extended turn lanes, modification to signal phasing or timing, rumble strips, advance warning signs, warning beacons, signing/markings enhancements, etc.). Speed limit reductions in advance of the intersection will likely not influence safety and may even promote poor engineering decisions in the future (e.g., signal equipment placement, signal timing or sign placement).

Existing locations that do not comply **shall** be allowed to remain until such time as the intersection is resurfaced or reconstructed.

Rather than establishing a lower speed limit in advance of a controlled intersection, consider design features such as:

- **Stop Conditions** – Proper placement of advance warning signs (per [WMUTCD](#)).
- **Traffic Signals** – Intersection lighting (per [TEOpS 11-4-2](#)) and Dilemma zone detection on high-speed approaches (per [Traffic Signal Design Manual \(TSDM\) 8-1-6](#)).
- **Roundabouts** – Proper geometric design of splitter islands, roadway curvature (per [FDM 11-26](#)) and lighting (per [TEOpS 11-4-3](#)).
- **Corridor Access Management** – Proper geometric design principles (per [FDM 7-35](#)).

### 13-5-16 Temporary Traffic Control Zones (Construction Work Zone Speed Limits)

November 2024

Refer to [Section 6B.01](#), Temporary Traffic Control Plans, of the [WMUTCD](#) for more information on reducing the speed in temporary traffic control zones (i.e., construction work zones). Reductions in speed limits for temporary traffic control zones *should* be evaluated according to the criteria in this policy. [Table 16.1](#) provides an illustration of different temporary traffic control zone scenarios.

There is often less need for reduced speed limits in temporary traffic control zones on rural conventional highways. On rural conventional highways, drivers do not have the same expectation for free-flowing traffic as they do on rural freeways. With driveway access and crossing movements on conventional highways, drivers tend to be alert to such movements and other similar conflicts even without reduced speed limits.

Temporary traffic control zones which require lower operating speeds due to changes in alignment (e.g., crossovers and transitions) or other work activities that occupy a short work area, *should* use warning signs with advisory speed plaques in lieu of regulatory speed limit signs.

### Authority

The WisDOT work zone operations engineer within BTO has approval authority for temporary traffic control zone speed limits on all interstates and facilities with a posted speed of 65 mph or greater. The WisDOT regional work zone engineer has the authority to approve and establish temporary traffic control zone speed limits on all other roadways.

### Policy

Engineering judgment **shall** be used when determining appropriate speed zones. This policy is intended to assist with the development of an appropriate work zone speed limit. Contact the regional work zone engineer or BTO for assistance with applying this policy.

Speed zones provide drivers an indication of what is considered a reasonable speed for that section of roadway. Proximity to construction activities, drop offs, lane closures, narrow lanes/shoulders and pavement condition all influence the driver's determination of a reasonable speed. The type of construction work, project length, area type (i.e., urban vs. rural), facility type, occurrence of night work and traffic mix (e.g., commuter, recreational, truck percentages) all impact driver expectations and the determination of what is a reasonable speed. The policy criteria described below *should* only be used for facilities during intermediate-term and long-term work activities as defined in [Part 6 of the WMUTCD](#).

Speed reductions in segments without active work can lead to disregard of the posted speed. Work with your project manager to incorporate standard special provisions for removing temporary speed zones when active work is not taking place.

Policy criteria 1 through 6 *should* be evaluated, along with engineering judgment, to develop an appropriate work zone speed limit. The most restrictive work zone impact *should* be used as the determining condition.

All reduced work zone speed limits **shall** be approved prior to approval of the 90% Transportation Management Plan (TMP).

### Temporary Traffic Control Zone Policy Criteria

1. Interstates and Expressways with 70 or 65 mph speed limit:
  - If bi-directional traffic separated by concrete barrier temporary precast, then speed limit *may* be lowered to 60 mph if warranted.
  - If bi-directional traffic separated by tubular markers, then reduce to 55 mph.
  - If workers are present within 12 feet of live traffic without positive protection\* for any length or work area, then reduce to 55 mph.
  - If work area is less than or equal to 0.5 miles in length with lane shifts or narrowed travel lanes and has positive protection\*, then post warning signs with an advisory speed plaque.
  - If work area is less than or equal to 0.5 miles in length with no lane shifts or narrowed travel lanes and has positive protection\*, then do not lower the speed limit.
  - If work is taking place outside the clear zone, then do not lower the speed limit.
  - During periods of no work activity, restore speed limit to posted speed. Such speed limit reduction **shall** be subject to documented approval by the BTO work zone operations engineer. When a reduced work zone speed limit is recommended in the TMP, a temporary speed zone declaration **shall** be completed and sent to BTO for approval.
2. Expressways and other multi-lane highways with 55 or 50 mph speed limit:
  - Reduce to 45 mph only in situations that have a combination of extreme lane shifts, narrowed lanes, bi-directional traffic, or milled surfaces.

- Restore speed limit to normal posted speed when reduction criteria are not present.
3. Multi-lane highways with 45 mph speed limit:
    - Reduce speed limit to 35 mph only in situations that have a combination of extreme lane shifts, narrowed lanes, bi-directional traffic, or milled surfaces.
  4. Two-lane rural highways with 55 mph speed limit:
    - Reduce to 45 mph only in situations that have a combination of extreme lane shifts, narrowed lanes or milled surfaces.
    - A flagging operation in and of itself would typically not warrant a reduced speed limit since motorists are controlled by the flagging devices.
  5. Two-lane rural roadways with speed limit of 45 mph or less:
    - Typically, no reduction in speed limit.
    - *May* consider a speed reduction up to 10 mph in increments of 5 mph in situations that have a combination of extreme lane shifts, narrowed lanes or milled/gravel surfaces.
  6. Two-lane urban roadways with speed limit of 40 mph or less
    - No change in speed limit except reduction to 35 mph *may* be considered in situations that have a combination of extreme lane shifts, narrowed lanes or milled/gravel surface.

\*Positive protection is defined by FHWA as a temporary precast concrete barrier that contains or redirects vehicles and separates workers from the active travel lanes.

**Table 16.1** Example Temporary Traffic Control Zone Scenarios

	<p>Bi-directional traffic separated by flexible tubular markers</p>
	<p>Active work areas within 12-ft. of live traffic without positive protection</p>
	<p>Lane shift to shoulder or temporary pavement</p>
	<p>Lane closure without positive protection</p>

## Work Zone Temporary Speed Zone Declarations

Reduced speed limits in temporary traffic control zones are subject to approval by the BTO work zone operations engineer. A Temporary Speed Zone Declaration (TSZD) **shall** be submitted through the Department's online Wisconsin Transportation Management Plan (WisTMP) system.

- Complete the [Temporary Speed Zone Declaration Form](#) and attach it to Section 4 of the TMP.
- The TSZD will be approved by BTO and/or the regional work zone engineer by signing the 90% TMP.

### 13-5-17 Maintenance Work Zones

**November 2024**

Wisconsin ss. [349.11\(10\)](#) provides that a county *may* establish a speed limit through a maintenance work zone on a state trunk highway less than the authorized speed limit. This includes all freeways and interstate highways. The State Patrol will enforce the speed limit but need to be informed of its inauguration and the ordinance, resolution, or action enacting it.

Follow [TEOpS 13-5-16](#), policy criteria 1-6 when establishing a temporary speed zone reduction for maintenance activities.

Document the reduced regulatory speed in the [Wisconsin Lane Closure system](#) (WisLCS).

### 13-5-18 References

**November 2024**

- [1] **Federal Highway Administration.** *Manual on Uniform Traffic Control Devices for Streets and Highways, 11th Edition*, FHWA, December 2023.
- [2] **National Cooperative Highway Research Program.** *Human Factors Guidelines for Road Systems*, Washington D.C., NCHRP, 2012.
- [3] **Federal Highway Administration.** *Safe System Approach for Speed Management*, FHWA, May 2023.
- [4] **American Association of State Highway and Transportation Officials.** *A Policy on Geometric Design of Highways and Streets, 7th Edition*, AASHTO, 2018.
- [5] **Florida Department of Transportation.** *FDOT Context Classification Guide*, FDOT, July 2020.
- [6] **Federal Highway Administration.** *Methods and Practices for Setting Speed Limits*, FHWA, 2012.

# Memorandum

**ATTACHMENT  
2**

To Michael Wodalski, P.E. – Village of Weston, Director of Public Works

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Copy N/A

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Subject **Design Criteria Technical Memorandum  
Village of Weston  
Weston Avenue (CTH X – CTH J)**

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From Zach Larson, P.E. – AECOM

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Date November 1, 2021

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The purpose of this memorandum is to discuss the design criteria used for the Weston Avenue project. The current status of this project is at 30%.

## **A. Background**

The Services Agreement between AECOM and the Village of Weston includes the roadway design of Weston Avenue between CTH X and CTH J.

The project will be broken out into two segments as follows:

1. Ryan Street to CTH J (2023 Construction)
2. CTH X to Ryan Street (2024 Construction)

The Services Agreement also states that a Design Criteria Technical Memo documenting the roadway design parameters used for the Weston Avenue corridor between CTH X and CTH J shall be provided.

This memorandum documents the decisions and assumptions of the design parameters used.

## **B. Design Standards Used**

### **CTH X (Camp Phillips Road) – Ryan Street**

- 1) Speed
  - a) Posted: 35 MPH, Existing is 45 MPH posted and will be reduced
  - b) Design: 40 MPH
- 2) AADT
  - a) Construction Year: 2,955 AADT (2023)
  - b) Design Year: 4,255 AADT (2043)
- 3) Roadway Functional Design Classification
  - a) FDM Design Class – Collector, C4
    - i) *Source: WisDOT Functional Classification Criteria pdf*  
(<https://wisconsindot.gov/Documents/projects/data-plan/plan-res/functional/mpa/wausau.pdf>)
    - ii) *Source: FDM 11-15, Attachment 1.2, FDM 11-20, Attachment 1.1*
- 4) Sight Distance
  - a) Stopping Sight Distance – 305-feet
    - i) *Source: FDM 11-10-5, Attachment 5.1*

ATTACHMENT  
2

- b) Intersection Sight Distance – For Case B1, P=590-feet, SU=710-feet; B2, P=475-feet, SU=590-feet, However, each intersection needs to be evaluated and adjusted for additional lane width.
  - i) Source: *FDM 11-10-5.1.4.2, Table 5.2, Upper minimums listed*
- c) Vision Triangle – Avt/Bvt = 120
  - i) Source: *FDM 11-10, Att 5.13*
- 5) Travel Way
  - a) Width – 12-foot lane width
    - i) Source: *FDM 11-15 Attachment 1.2 & 1.16*
  - b) Cross-Slope – 2% is normal cross slope. 4% is maximum superelevation used.
    - i) Source: *FDM 11-15 Attachment 1.6 & FDM 11-15-1.6*
    - ii) Source: *FDM FDM 11-10-5.3 Table 5.7 for superelevation*
- 6) Median Width – Varies from 7-feet for raised median to a 14-foot TWLTL.
- 7) Auxiliary Lane
  - a) Type – no Auxiliary lanes used on this project
  - b) Width – N/A
  - c) Cross-Slope – N/A
- 8) Shoulder
  - a) Type
    - i) Curb to be used on outside for first ¼ mile.  
(1) Source: *FDM 11-20-1.2.2 & (Att 1.1 & 1.3)*
    - ii) Combination of HMA / Base Aggregate to be used east of curb section  
(1) Source: *FDM 11-15, Attachment 1.4, 1.5, & 1.16*
  - b) Width – 8-feet total (5-feet paved HMA)
    - i) Source: *FDM 11-15, Attachment 1.4 & 1.16*
  - c) Cross-Slope – HMA paved shoulder will match adjacent travel lane. Base Aggregate will be 4%.
    - i) Source: *FDM 11-15-1.7*
- 9) Lateral / Horizontal Clearance
  - a) Width - Greater of 6-ft or finished shoulder width +2-ft
    - i) Source: *FDM 11-15-1.13.2.3, Table 1.2*
- 10) Clear Zone
  - a) Width – 16-feet
    - i) Source: *FDM 11-15-1, Attachment 1.9*
- 11) Slopes
  - a) Inside Clear Zone – 4:1
  - b) Outside Clear Zone – 3:1 in over 15-feet of fill, 4:1 if under 15-feet of fill
    - i) Source: *FDM 11-15, Attachment 1.6 & 1.8*
  - c) Maximum Grade – 7%
    - i) Source: *FDM 11-10, Attachment 5.3*
  - d) Minimum Grade – 0.5%
    - i) Source: *FDM 11-10-5.4.1*
  - e) Vertical Curves
    - i) K Values, Crest = 70 for Cat 1, Upper minimum, Sag = 79 for Cat 1, Upper minimum  
(1) Source: *FDM 11-10, Attachment 5.4 & 5.6*

**Ryan Street – CTH J**

- 1) Speed
  - a) Posted: 45 MPH, Existing is 45 MPH
  - b) Design: 50 MPH
- 2) AADT
  - a) Construction Year: 3,020 AADT (2024)
  - b) Design Year: 4,320 AADT (2044)
- 3) Roadway Functional Design Classification
  - a) FDM Design Class – Collector, C4
    - i) Source: *WisDOT Functional Classification Criteria pdf*  
(<https://wisconsindot.gov/Documents/projects/data-plan/plan-res/functional/mpa/wausau.pdf>)
    - ii) Source: *FDM 11-15, Attachment 1.2, FDM 11-20, Attachment 1.1*
- 4) Sight Distance
  - a) Stopping Sight Distance – 425-feet
    - i) Source: *FDM 11-10-5, Attachment 5.1*
  - b) Intersection Sight Distance – For Case B1, P=735-feet, SU=885-feet, For Case B2, P=590-feet, SU=735-feet; However, each intersection needs to be evaluated and adjusted for additional lane width.
    - i) Source: *FDM 11-10-5.1.4.2, Table 5.2, Upper minimums listed*
  - c) Vision Triangle – Avt/Bvt = 150
    - i) Source: *FDM 11-10, Att 5.13*
- 5) Travel Way
  - a) Width – 12-foot lane width
    - i) Source: *FDM 11-15 Attachment 1.2 & 1.16*
  - b) Cross-Slope – 2% is normal cross slope. 4% is maximum superelevation used.
    - i) Source: *FDM 11-15 Attachment 1.7 & FDM 11-10-5.3.3*
    - ii) Source: *FDM FDM 11-10-5.3 Table 5.7 for superelevation*
- 6) Median Width – No median used on the east project limits.
- 7) Auxiliary Lane
  - a) Type – no Auxiliary lanes used on this project
  - b) Width – N/A
  - c) Cross-Slope – N/A
- 8) Shoulder
  - a) Type
    - i) Combination of HMA / Base Aggregate to be used east of curb section  
(1) Source: *FDM 11-15, Attachment 1.4, 1.5, & 1.16*
  - b) Width – 8-feet total (5-feet paved HMA)
    - i) Source: *FDM 11-15, Attachment 1.4 & 1.16*
  - c) Cross-Slope – HMA paved shoulder will match adjacent travel lane. Base Aggregate will be 4%.
    - i) Source: *FDM 11-15-1.7*
- 9) Lateral / Horizontal Clearance
  - a) Width - Greater of 6-ft or finished shoulder width +2-ft
    - i) Source: *FDM 11-15-1.13.2.3, Table 1.2*
- 10) Clear Zone
  - a) Width – 26-feet
    - i) Source: *FDM 11-15-1, Attachment 1.9*

ATTACHMENT 2
-----------------

11) Slopes

- a) Inside Clear Zone – 4:1
- b) Outside Clear Zone – 3:1 in over 15-feet of fill, 4:1 if under 15-feet of fill
  - i) *Source: FDM 11-15, Attachment 1.6 & 1.8*
- c) Maximum Grade – 6%
  - i) *Source: FDM 11-10, Attachment 5.3*
- d) Minimum Grade – 0.5%
  - i) *Source: FDM 11-10-5.4.1*
- e) Vertical Curves
  - i) K Values, Crest = 136 for Cat 1, Upper minimum, Sag = 96 for Cat 1, Upper minimum  
(1) *Source: FDM 11-10, Attachment 5.4 & 5.6*

# REQUEST FOR CONSIDERATION

---

<b>Public Mtg/Date:</b>	Board of Trustees, March 16, 2026
<b>Description:</b>	Project # 20260017 – Final Plat Approval Preliminary Plat of Hinner Springs Second Addition (Timber Ridge Builders/Riverside Land Surveying)
<b>From:</b>	Jennifer Higgins, Planning & Development Director/Zoning Administrator Michael Wodalski, Director of Public Works
<b>Question:</b>	Should the Board of Trustees approve the Final Plat as recommended by the Plan Commission?

---

## BACKGROUND

Timber Ridge Builders, LLC has submitted the Final Plat for **Hinner Springs Second Addition**. The Preliminary Plat was previously approved by the Village Board ([Resolution No. 2026-007](#)), subject to conditions. Village staff and the Plan Commission have reviewed the Final Plat for compliance with Chapter 74 and 94 of the Village Code, engineering standards, and Preliminary Plat conditions.

The Final Plat proposes an **11-lot subdivision** intended for twin homes and single-family residential development. Two lots shown in the original Preliminary Plat have already been completed via certified survey map, reducing the total from 13 lots to 11.

Proposed home values are anticipated to be **\$350,000–\$450,000**, consistent with the existing Hinner Springs development. Streets will include typical urban improvements: curb, gutter, street trees and sidewalks.

### Key Conditions of Approval:

- All conditions from the Preliminary Plat approval must be satisfied, unless previously met or waived.
- Execution of a Development Agreement, including financial guarantees for required public improvements, is required.
- No building permits, unless allowed per the Development Agreement, may be issued until required public improvements are installed or adequate financial security is provided.
- Village Clerk is authorized to record the Final Plat after all conditions and required signatures are met.

Staff and the Plan Commission forward a recommendation of approval of the Final Plat to the Village Board of Trustees, **subject to the conditions outlined in Resolution No. 2026-008**.

---

<b>Attached Docs:</b>	Draft Resolution No. 2026-008  Proposed Final Plat of Hinner Springs Second Addition (Staff & Plan Commission reviewed)
<b>Committee Action:</b>	Village Board approved the Preliminary Plat via <a href="#">Resolution No. 2026-007</a> in February 2026.  Plan Commission recommended approval of the Final Plat as presented at their March 9, 2026 Meeting.
<b>Fiscal Impact:</b>	To be determined. The proposal reduces overall density compared to the previously approved multifamily concept.

---

# REQUEST FOR CONSIDERATION

**Recommendation:** Based on the information submitted to date, Staff & the Plan Commission recommend approval of the Final Plat by the adoption of Resolution No. 2026-008 which is subject to the conditions outlined below.

## RECOMMENDED LANGUAGE FOR OFFICIAL ACTION

**Sec. 74.4.02 (6) Village Board Action.** The Village Board shall, within 60 days of a complete final plat submittal, approve, conditionally approve, or reject such plat, unless the time is extended by mutual agreement with the subdivider. Village Board approval of the final plat shall be conditioned upon the execution of the development agreement under Section 74.7.03, if the plat is in the Village or is to be served by Village infrastructure. If the plat is rejected, the reasons shall be stated in the minutes of the meeting and a written statement of the reasons forwarded to the subdivider. Upon failure of the Village Board to act within 60 days, the time having not been extended and no unsatisfied objections having been filed, the plat shall be deemed approved.

If the Board of Trustee's accepts staff and Plan Commission's conditions for approval, listed in the draft Resolution No. 2026-008, the recommended action would be as follows:

*I move that the Board of Trustees approve Resolution No. 2026-008, approving the Final Plat for Hinner Springs Second Addition (Project #20260017), submitted by Timber Ridge Builders and Riverside Land Surveying, subject to the following conditions:*

1. Approval of the Final Plat pursuant to Wis. Stat. Chapter 236 and Chapter 74 of the Village Code.
2. Compliance with all conditions imposed under Resolution No. 2026-007, unless previously satisfied or waived.
3. Execution of a Development Agreement, including required financial guarantees for public improvements.
4. No building permits, unless allowed per the Development Agreement, until public improvements are installed or financial security is provided.
5. Recording of the Final Plat by the Village Clerk following satisfaction of all conditions and required signatures.

**ADDITIONAL ACTION:** Staff ensure all preliminary and final plat conditions are met prior to signature.

Recording of the Final Plat at the Marathon County Register of Deeds.



VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

**RESOLUTION NO. 2026-008**  
**A RESOLUTION APPROVING THE FINAL PLAT OF HINNER SPRINGS SECOND**  
**ADDITION SUBDIVISION**

**WHEREAS**, pursuant to Wis. Stats. §§ 61.35, 62.23, and 236, and Chapter 74 of the Village of Weston Municipal Code, the Village of Weston is authorized to regulate the division of land within the Village; and

**WHEREAS**, Timber Ridge Builders, LLC. has submitted a final plat for **Hinner Springs Second Addition**, attached hereto as Exhibit A; and

**WHEREAS**, the Village Board previously approved the Preliminary Plat of Hinner Springs Second Addition by Resolution No. 2026-007, subject to conditions; and

**WHEREAS**, the Final Plat has been reviewed by Village staff and the Director of Public Works for compliance with Chapter 74, applicable engineering standards, and the conditions of Preliminary Plat approval; and

**WHEREAS**, the Plan Commission reviewed said Final Plat at its meeting on March 9, 2026, and recommended approval;

**NOW THEREFORE BE IT RESOLVED**, by the VILLAGE BOARD OF TRUSTEES of the Village of Weston as follows:

**1. Approval of Final Plat**

The Final Plat of *Hinner Springs Second Addition*, attached as Exhibit A, is hereby approved pursuant to Wis. Stat. Chapter 236 and Chapter 74 of the Village Code.

**2. Compliance with Preliminary Plat Conditions**

The approval of this Final Plat is conditioned upon satisfaction of all conditions imposed under Resolution No. 2026-007 approving the Preliminary Plat, unless previously satisfied or expressly waived by the Village.

**3. Development Agreement**

Approval is further conditioned upon execution of a Development Agreement in accordance with Section 74.703 of the Village Code, including provision of required financial guarantees for public improvements.

**4. Public Improvements & Financial Security**

No building permits, unless allowed by the Development Agreement, shall be issued until required public improvements are installed or adequate financial security has been provided and accepted by the Village, as determined by the Director of Public Works.

**5. Recording**

Upon satisfaction of the above conditions and receipt of all required signatures and certifications, the Village Clerk is authorized to execute the Final Plat for recording with the Marathon County Register of Deeds.

**BE IT FURTHER RESOLVED** that failure to comply with the above conditions of this Resolution or the Development Agreement may result in withholding of building permits or other remedies available

under Village ordinances and Wisconsin Statutes.

**ADOPTED** by the Board of Trustees of the Village of Weston this 16th day of March 2026.

VILLAGE OF WESTON, a Municipal Corporation of the State of Wisconsin.

By: \_\_\_\_\_  
MARK MALONEY, Village President

ATTEST:

By: \_\_\_\_\_  
PAMELA BREHM, Village Clerk

DRAFT

**APPROVED**

by the Village of Plan Commission  
March 9, 2026

**REVIEWED & APPROVED**

BY J. HIGGINS, ZONING ADMIN.  
03/04/2026 9:22:35 AM

### HINNER SPRINGS SECOND ADDITION

All of Lots 112 thru 123 of Hinner Springs First Addition and all of Lot 3 of Certified Survey Map Number 20270 recorded in Document Number 1930762, located in part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

NORTH 1/4 CORNER  
SEC. 29, T28N, R8E,  
FOUND SHAFT OF SMP NAIL

LOT 2, C.S.M. 15080  
VOL. 70, PAGE 91  
OWNED BY BIRCHWOOD  
HIGHLANDS I.L.L.C.

LOT 1, C.S.M. 15080  
VOL. 68, PAGE 2  
OWNED BY BIRCHWOOD  
HIGHLANDS I.L.L.C.

CONDO PLAT OF  
BIRCHWOOD HIGHLANDS III  
OWNED BY BIRCHWOOD  
HIGHLANDS I.L.L.C.

LOT 15, CROSS POINTE  
CORPORATE PARK  
OWNED BY WESTVEST LLC

20' WIDE STORM WATER EASEMENT  
PER DOCUMENT NUMBER 1418668

ANR GAS LINE EASEMENT AS LAID OUT BY ANR  
REPRESENTATIVE 25 FEET FROM EACH GAS LINE  
(SEE NOTE 9)

EASEMENT LINE  
-3.69'

LOT 2, C.S.M. 20270  
DOCUMENT NO. 1930762

LOT 2, C.S.M. 20270  
DOCUMENT NO. 1930762

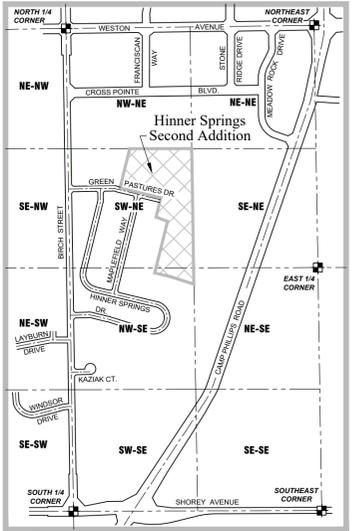
LOT 127  
78,029 sq. ft.  
1.791 acres

LOT 132  
87,774 sq. ft.  
2.015 acres

LOT 133  
126,442 sq. ft.  
2.903 acres

LOT 134  
43,371 sq. ft.  
0.996 acres

LOT 135  
282,846 sq. ft.  
6.493 acres



**Location Map**  
SECTION 29, T28N, R8E, VILLAGE OF WESTON,  
MARATHON COUNTY (NOT TO SCALE)

**C1 CURVE DATA:**  
ARC LENGTH - 85.21'  
RADIUS - 330.00'  
CENTRAL ANGLE - 14°47'41"  
CHORD BEARING - S83°52'01"E  
CHORD - 84.98'  
TANGENT IN - S76°28'10"E  
TANGENT OUT - N88°44'09"E

LOT 1, C.S.M. 13692  
VOL. 50, PG. 69  
OWNED BY  
S.C. SWIDERSKI LLC

**C2 CURVE DATA:**  
ARC LENGTH - 69.72'  
RADIUS - 270.00'  
CENTRAL ANGLE - 14°47'41"  
CHORD BEARING - N83°52'01"W  
CHORD - 69.53'  
TANGENT IN - S88°44'09"W  
TANGENT OUT - N76°28'10"W

BIRCH STREET

HINNER SPRINGS DRIVE

MAPLEFIELD WAY

GREEN PASTURES LANE

SW 1/4 - NE 1/4

NW 1/4 - SE 1/4

UNPLATTED LANDS OWNED BY  
DOUGLAS HOEPER

PLAT OF SURVEY  
BY BECHER-HOPPE ENGINEERS  
DATED 3-10-1983

AMERICAN TRANSMISSION COMPANY EASEMENT  
SEE NOTE 4

12' WIDE UTILITY EASEMENT  
DEDICATED TO THE PUBLIC

12' WIDE UTILITY EASEMENT

NORTH



1" = 100'

**LEGEND**

- ⊙ - SET 1-1/4" x 18" REBAR  
WEIGHING 4.303 LBS/LIN. FT.  
ALL OTHER CORNERS MONUMENTED  
WITH 1-1/4" O.D. x 24" IRON PIPE  
WEIGHING 1.68 LBS/LIN. FT.
- ⊙ - FOUND 3/4" REBAR
- ⊙ - FOUND 1-1/4" REBAR
- ⊙ - FOUND 1-1/4" O.D. IRON PIPE
- ⊙ - FOUND CUT CROSS IN SIDEWALK
- ⊙ - FOUND MAG NAIL
- ⊙ - EXISTING UTILITY POLE
- ( ) - RECORDED BEARING/LENGTH
- - EXISTING NATURAL GAS LINE
- - EXISTING OVERHEAD  
ELECTRIC TRANSMISSION LINE

**NOTES**

- BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD83 (2011) AND REFERENCED TO THE NORTH - SOUTH 1/4 LINE OF SECTION 29, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR SOUTH 01°14'31" EAST.
- ELEVATIONS ARE BASED ON NAVD 88 AND REFERENCED TO BENCHMARK D43378, A BRONZE WISDOT DISK IN CONCRETE AT THE NORTHEAST CORNER OF RYAN STREET AND SCHOFIELD AVENUE IN WESTON. ELEVATION = 1219.60
- THE TOTAL AREA OF THE PLAT IS 679,856 SQUARE FEET OR 15.607 ACRES, MORE OR LESS.
- THE ATC TRANSMISSION LINE EASEMENT IS RECORDED IN DOCUMENT NUMBER 537438. THIS EASEMENT IS FROM 1961 AND SPECIFIES TWO 1/4" POLE TRANSMISSION LINES AND A WIDTH OF 50 FEET FROM THE CENTERLINE OF EACH LINE. ONLY THE EAST TRANSMISSION LINE HAS BEEN BUILT, BUT THE EXHIBIT "A" IN THIS DOCUMENT SHOWS A FUTURE TRANSMISSION LINE 50 FEET WEST OF THE NOW EXISTING LINE. THEREFORE IT MAY BE POSSIBLE THAT THE EASEMENT EXTENDS ANOTHER 50 FEET WEST IF THIS TRANSMISSION LINE WOULD BE CONSTRUCTED IN THE FUTURE.
- WETLANDS SHOWN HEREON WERE DELINEATED BY STAR ENVIRONMENTAL ON SEPTEMBER 30, 2025 AND LOCATED ON OCTOBER 17, 2025 BY RIVERSIDE LAND SURVEYING.
- THE GAS LINE EASEMENT IS 25 FEET FROM THE GAS LINE PER AN ANR REPRESENTATIVE. THE FLAGS IN THE STRAIGHT SECTION WERE BEST FIT TO CREATE A STRAIGHT LINE, BUT THE TWO GAS LINES ARE NOT A CONSISTENT DISTANCE APART OR ARE THE TWO GAS LINES PARALLEL. THE EASEMENT AS SHOWN HEREON IS BASED ON THE FLAGS AS LOCATED ON JUNE 9TH, 2016.
- FLOOD ZONE DESIGNATION "X" FOR THE PROPERTY SHOWN HEREON FROM THE FEMA FLOOD INSURANCE RATE MAP (FIRM) FOR MARATHON COUNTY, VILLAGE OF WESTON, MAP NUMBER 55073C0414F, EFFECTIVE DATE AUGUST 22, 2010. NO PORTION OF THE PROPERTY SHOWN ON THE SURVEY LIES WITHIN A SPECIAL FLOOD HAZARD AREA (SFHA) AS DESCRIBED ON THE FLOOD INSURANCE RATE MAP FOR THE COMMUNITY IN WHICH THE SUBJECT PROPERTY IS LOCATED.
- THE CURRENT ZONING IS: MULTI-FAMILY RESIDENTIAL - MF. LOTS 125, 126, 128, 129, 130 AND 131 ARE PLANNED TO UTILIZE THE ZERO LOT LINE BUILDING SETBACK AS TWIN HOME LOTS.
- PORTIONS OF THE 12' WIDE UTILITY EASEMENTS ON LOT 104 THRU LOT 123 OF THE RECORDED PLAT OF HINNER SPRINGS FIRST ADDITION HAVE BEEN RELEASED BY WISCONSIN PUBLIC SERVICE BY DOCUMENT NUMBER 1931822. THE 12' WIDE UTILITY EASEMENT AS SHOWN ON THE PLAT OF HINNER SPRINGS SECOND ADDITION WAS REVISED BY DOCUMENT NUMBER 1931822 TO SERVICE LOTS 125 THRU 131 SHOWN HEREON.

**REGISTER OF DEEDS**  
MARATHON COUNTY, WISCONSIN

Received for record this \_\_\_\_\_ day of \_\_\_\_\_  
20 \_\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_\_ m.  
in Plat Cabinet No. \_\_\_\_\_ on page \_\_\_\_\_  
Document Number \_\_\_\_\_

Register of Deeds

There are no objections to this plat with respect to  
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),  
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20 \_\_\_\_\_

Department of Administration

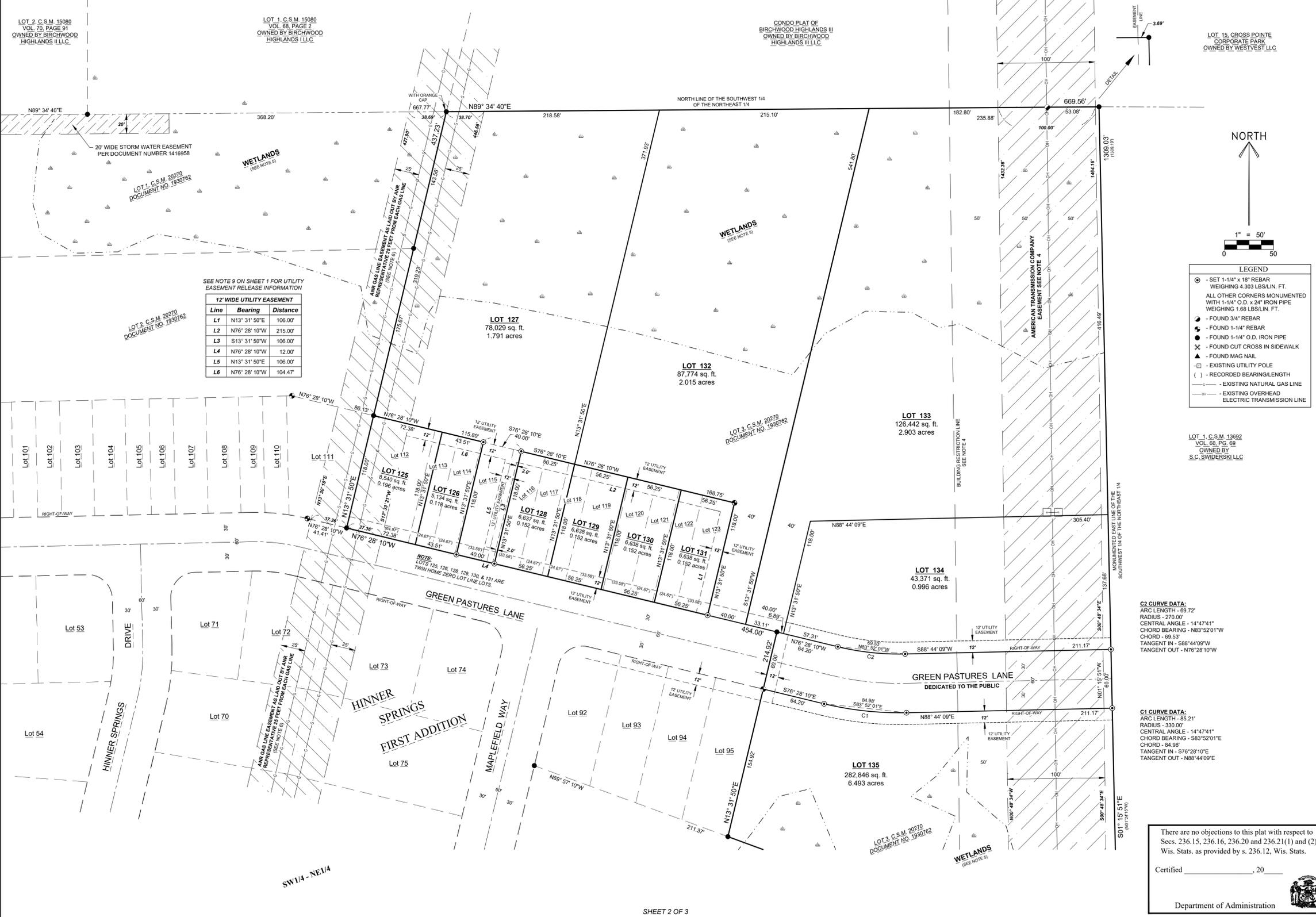


**APPROVED**  
by the Village of Plan Commission  
March 9, 2026

**REVIEWED & APPROVED**  
BY J. HIGGINS, ZONING ADMIN.  
03/04/2026 9:22:35 AM

**HINNER SPRINGS SECOND ADDITION**

All of Lots 112 thru 123 of Hinner Springs First Addition and all of Lot 3 of Certified Survey Map Number 20270 recorded in Document Number 1930762, located in part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



SEE NOTE 9 ON SHEET 1 FOR UTILITY EASEMENT RELEASE INFORMATION

Line	Bearing	Distance
L1	N13° 31' 50"E	106.00'
L2	N76° 28' 10"W	215.00'
L3	S13° 31' 50"W	106.00'
L4	N76° 28' 10"W	12.00'
L5	N13° 31' 50"E	106.00'
L6	N76° 28' 10"W	104.47'

**LEGEND**

- - SET 1-1/4" x 18" REBAR WEIGHING 4.303 LBS/LIN. FT. ALL OTHER CORNERS MONUMENTED WITH 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT.
- - FOUND 3/4" REBAR
- - FOUND 1-1/4" REBAR
- - FOUND 1-1/4" O.D. IRON PIPE
- ✕ - FOUND CUT CROSS IN SIDEWALK
- ▲ - FOUND MAG NAIL
- ⊠ - EXISTING UTILITY POLE
- ( ) - RECORDED BEARING/LENGTH
- - - EXISTING NATURAL GAS LINE
- - - EXISTING OVERHEAD ELECTRIC TRANSMISSION LINE

LOT 1, C.S.M. 13692  
VOL. 60, PG. 69  
OWNED BY  
S.C. SWIDERSKI LLC

**C2 CURVE DATA:**  
ARC LENGTH - 69.72'  
RADIUS - 270.00'  
CENTRAL ANGLE - 14°47'41"  
CHORD BEARING - N83°52'01"W  
CHORD - 69.53'  
TANGENT IN - S88°44'09"W  
TANGENT OUT - N76°28'10"W

**C1 CURVE DATA:**  
ARC LENGTH - 85.21'  
RADIUS - 330.00'  
CENTRAL ANGLE - 14°47'41"  
CHORD BEARING - S83°52'01"E  
CHORD - 84.98'  
TANGENT IN - S76°28'10"E  
TANGENT OUT - N88°44'09"E

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_



**APPROVED**  
by the Village of Plan Commission  
March 9, 2026

**HINNER SPRINGS SECOND ADDITION**

All of Lots 112 thru 123 of Hinner Springs First Addition and all of Lot 3 of Certified Survey Map Number 20270 recorded in Document Number 1930762, located in part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

**REVIEWED & APPROVED**  
**BY J. HIGGINS, ZONING ADMIN.**  
03/04/2026 9:22:35 AM

**Surveyor's Certificate:**

I, Keith J. Walkowski, Professional Land Surveyor S-2717, do hereby certify that:

At the direction of Timber Ridge Builders LLC, Owner, I have surveyed, mapped and divided all of Lots 112 thru 123 of Hinner Springs First Addition and all of Lot 3 of Certified Survey Map Number 20270 recorded in Document Number 1930762, located in part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, the exterior boundaries of which are described as follows:

All of Lots 112 thru 123 of Hinner Springs First Addition and all of Lot 3 of Certified Survey Map Number 20270 recorded in Document Number 1930762, located in part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

That the above described parcel of land contains 679,856 square feet or 15.607 acres, more or less;

That I have fully complied with the provisions of Chapter 236 of the Statutes of Wisconsin and the subdivision regulations of the Village of Weston in Surveying, Dividing and Platting said parcel;

That said plat is a correct and representation of the exterior boundaries of the land surveyed and of the subdivision thereof made.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Riverside Land Surveying, LLC  
Keith J. Walkowski  
WI P.L.S. S-2717

**VILLAGE BOARD RESOLUTION**

Resolved, that the plat of Hinner Springs Second Addition, Timber Ridge Builders LLC, a Wisconsin Limited Liability Company, owner, is hereby approved by the Weston Village Board.

Date \_\_\_\_\_ Approved \_\_\_\_\_  
Village President

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Village President

**CERTIFICATE OF VILLAGE TREASURER**

State of Wisconsin)

ss  
Marathon County)

I, Jessica Trautman, being the duly appointed, qualified, and acting Director of Finance/Treasurer for the Village of Weston, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of,

\_\_\_\_\_, 20\_\_\_\_  
affecting the lands included in the plat of Hinner Springs Second Addition

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Jessica Trautman, Director of Finance/Treasurer

**COUNTY TREASURER'S CERTIFICATE**

State of Wisconsin)

ss  
Marathon County)

I, Connie Beyersdorff, being the duly elected, qualified, and acting Treasurer of the County of Marathon, do hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments as of,

\_\_\_\_\_, 20\_\_\_\_  
affecting the lands included in the plat of Hinner Springs Second Addition

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Connie Beyersdorff, Treasurer, Marathon County

**CORPORATE OWNERS CERTIFICATE OF DEDICATION**

Timber Ridge Builders LLC, a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, as Owner, does hereby certify that said Timber Ridge Builders LLC, caused the land described on this plat of Hinner Springs Second Addition to be surveyed, divided, mapped, and dedicated as represented on this plat.

Timber Ridge Builders LLC, does also certify that this plat is required by s.236.10 or 236.12 to be submitted to the following for approval: Village of Weston and the Wisconsin Department of Administration.

In witness whereof, the said plat of Hinner Springs Second Addition, has caused these presents to be signed by

\_\_\_\_\_  
Joseph Wilde, Managing Member

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Alex Tappe, Managing Member

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

State of Wisconsin)

ss  
Marathon County)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
Joseph Wilde and Alex Tappe, Managing Members of the above named Timber Ridge Builders LLC, and to me known to be the persons who executed the foregoing instrument, and acknowledged that they executed the foregoing instrument as such members as the deed of said Timber Ridge Builders LLC, by its authority.

\_\_\_\_\_  
Notary Public State of Wisconsin

MY COMMISSION EXPIRES \_\_\_\_\_.

**CONSENT OF CORPORATE MORTGAGEE**

I, AbbyBank, Mortgagee of the above described land, do hereby consent to the surveying, dividing, mapping, and dedication of the land described on this plat of Hinner Springs Second Addition, and I do hereby consent to the above certificate of Timber Ridge Builders LLC, Owner.

In witness thereof, the said AbbyBank has caused these presents to be signed by

Craig Stuedemann, its President, and countersigned by

Samantha Tesmer, its Chief Financial Officer,

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

in the presence of : AbbyBank

\_\_\_\_\_  
Craig Stuedemann, President Date

\_\_\_\_\_  
Samantha Tesmer, Chief Financial Officer Date

State of Wisconsin)

ss  
Marathon County)

personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

the above named Craig Stuedemann, President, and Samantha Tesmer, Chief Financial Officer, to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Chief Financial Officer of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

\_\_\_\_\_  
Notary Public State of Wisconsin

MY COMMISSION EXPIRES \_\_\_\_\_.

**UTILITY EASEMENT PROVISIONS**

An easement for electric, natural gas and communications service is hereby granted by:  
**Timber Ridge Builders LLC**, Grantor, to

**Wisconsin Public Service Corporation**, a Wisconsin corporation, Grantee, **Charter Communications**, Grantee, **Frontier Communications**, Grantee and **TDS Telecom**, Grantee

their respective successors and assigns and any electric, natural gas and communications companies that would service the lots within Hinner Springs Second Addition, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone, internet and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of Grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility Easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

There are no objections to this plat with respect to  
Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2),  
Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_



Department of Administration

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Board of Trustees Meeting, March 16, 2026</b>
<b>Description:</b>	<b>Discussion only on April 2026 Referendum Informational Sessions Update</b>
<b>From:</b>	<b>Jami Gebert, Village Administrator</b>
<b>Question:</b>	<b>None, update on informational opportunities for the April 2026 Referendum.</b>

## Background

As a reminder, the Village has an **April 2026 Referendum** informational page available on the website. The page is linked at the top of the homepage or click here for a direct link, <https://www.westonwi.gov/969/Village-of-Weston-April-2026-Referendum>. This page is a great resource if you receive questions regarding the upcoming referendum. A FAQs section is included on the page. If you receive or have a question that you would like added to the FAQs, please let me know.

In addition to the informational page, the Village held its first of four **Informational Sessions** regarding the Referendum on March 4, 2026. Session attendance included both in-person and virtual participants and a recording of the session is available on the website & the Village's YouTube channel, [https://www.youtube.com/watch?v=cTi\\_9-GVBsE](https://www.youtube.com/watch?v=cTi_9-GVBsE).

Staff have attached the article that was included in the spring edition of *The Wire* newsletter. This is another good resource to refer residents too for the language of the Referendum question, what a majority vote "yes" or a majority vote "no" means, plus a schedule of the remaining Informational Sessions.

Chief Finke has completed a radio interview with WSAU 550 AM regarding the referendum and Administrator Gebert has an upcoming Mayor's Monday interview which will be released on Monday, March 23<sup>rd</sup> where it will be discussed.

**The next Informational Session with Presentation is Thursday, March 19<sup>th</sup> from 5:30 PM to 7:30 PM with presentation at 6:00 PM.** A Zoom meeting option is available for this session and log in information is available on the website.

<b>Attached Docs:</b>	<b><i>The Wire, spring edition, newsletter article "REFERENDUM: Village of Weston to Host Community Information Sessions in Advance of April 7, 2026, Referendum."</i></b>
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<b>Committee Action:</b>	<b>None.</b>
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<b>Fiscal Impact:</b>	<b>None.</b>
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<b>Recommendation:</b>	<b>None.</b>
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## Recommended Language for Official Action

**None, discussion only item.**

# REFERENDUM

## VILLAGE OF WESTON TO HOST COMMUNITY INFORMATION SESSIONS IN ADVANCE OF APRIL 7, 2026, REFERENDUM



The Village of Weston Board of Trustees approved placing a referendum question on the April 7, 2026, spring election ballot regarding staffing needs for the South Area Fire & Emergency Response (SAFER) District.

The SAFER District was created in 2014, as a partnership between the Village of Weston and Village of Rib Mountain. Since creation, the department's staffing numbers have remained consistent, while the call volume has significantly increased.

Under current state law, the Village's levy increase for the 2027 fiscal year is limited to 0% or net new construction, which for 2025 was 2.293%, resulting in a maximum allowable levy of \$8,670,828. The referendum will ask voters whether the Village should be permitted to exceed this limit and increase the levy by a total of 6.92% for fiscal year 2027, resulting in a levy of \$9,270,282.

The proposed increase would be used to fund the Village of Weston's share of SAFER costs to hire and retain six additional full-time firefighter/paramedics. If approved, the levy would include an ongoing increase of \$600,000 annually in each future fiscal year.

### Referendum Question as It Will Appear on the Ballot:

*Under state law, the increase in the levy of the Village of Weston for the tax to be imposed for the next fiscal year, 2027, is limited to 2.293%, which results in a levy of \$8,670,828. Shall the Village of Weston be allowed to exceed this limit and increase the levy for the next fiscal year, 2027, for the purpose of paying the Village of Weston's share of the cost for SAFER to hire and retain six additional full-time firefighters/paramedics, by a total of 6.92%, which results in a levy of \$9,270,828 and on an ongoing basis, include the increase of \$600,000 for each fiscal year going forward?*

#### If a Majority Vote "Yes"

If approved, a \$600,000 increase to the property tax levy would allow the Village to pay its share of the cost for SAFER to hire and retain six additional full-time firefighters/paramedics.

For a home assessed at \$250,000, this amounts to \$85.00 per year, based on 2025 assessed values.

#### If a Majority Vote "No"

If the referendum is rejected, the Village would not be able to increase the property tax levy and the Board of Trustees may alter current fire protection staffing/services or other municipal services, as necessary, to balance the budget.

### Community Information Sessions:

In advance of the spring election, the Village will host a series of educational opportunities for residents to learn more about the referendum and ask questions.

#### Informational Sessions (with presentation):

The Informational Presentations portion of the sessions will have a virtual option for participation and will be recorded and made available following the event.

- **Wednesday, March 4, 2026** | 11:00 a.m. – 1:00 p.m.  
*Informational Presentation at 12:00 p.m.*
- **Thursday, March 19, 2026** | 5:30 p.m. – 7:30 p.m.  
*Informational Presentation at 6:00 p.m.*

### Facilitated Question & Answer Sessions:

These sessions will be open, moderated discussions where Village of Weston and SAFER officials will be available to answer questions regarding the referendum.

- **Tuesday, March 31, 2026** | 4:30 p.m. – 6:00 p.m.
- **Thursday, April 2, 2026** | 12:00 p.m. – 1:30 p.m.

**MORE  
INFO**



Additional information regarding the referendum, including frequently asked questions, is available on the Village website at: <https://www.westonwi.gov/969/Village-of-Weston-April-2026-Referendum>

# EMPLOYMENT OPPORTUNITIES

*Looking for a summer job in 2026?*

The Village of Weston is now accepting applications for **SEASONAL PARK POSITIONS**

Applicants can apply through the Village website at: [www.westonwi.gov](http://www.westonwi.gov).



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Board of Trustees Meeting, March 16, 2026</b>
<b>Description:</b>	<b>Discussion and/or action on Proposed E-Bicycle and E-Moto Ordinance Dialogue at Community, Life and Public Safety Committee</b>
<b>From:</b>	<b>Jami Gebert, Administrator</b>
<b>Question:</b>	<b>Continuing discussion regarding a possible municipal ordinance for electric bikes and e-motos.</b>

---

## Background

The CLPS Committee has been discussing development of an e-bicycle and e-moto ordinance. Trustee Zeyghami asked for an update on the committee discussion and draft ordinance.

For background, the Marathon County Metropolitan Planning Commission (MPO) has reinvigorated the MPO Bike/Pedestrian Subcommittee. Trustee Zeyghami is the Village representative on the subcommittee. Initial topics being discussed by the subcommittee include MPO bike map updates, bike/trail counters data collection, Bicycle Friendly Community Application/Award, Bike Share Program, and possible Bicycle Passport.

At the sub-committee meeting on December 4, 2025, a *Community Wide E-bike Ordinance* was discussed. Several of the communities within the MPO boundary expressed cyclists can ride longer distances and it is often unknown, especially to visitors, when they cross municipal boundaries. If the municipalities within the MPO all have different ordinances, even if slightly dissimilar, that is difficult for the cyclist to know the required regulations. As the Transportation Planner for the MPO, Aaron Anklam agreed to collect the top priorities from participating municipalities to draft a communitywide e-bicycle ordinance. The below six priorities were shared for Weston with the MPO based on the discussion at the CLPS meeting.

1. **Definitions:** Include definitions for e-bicycles – being a bicycle with electric motor assistance, pedals required and E-Motos – being a motorized device often without pedals, not an e-bicycle.
2. **Operation Rules:** Outline that e-bicycles operating as bikes could ride on sidewalks, but when operating as e-bicycles, they cannot. Additionally, no e-motos being able to operate on sidewalks.
3. **Speed Limit:** Require a speed limit for both e-bicycles and e-motos.
4. **Registration:** No registration of e-bicycles or e-motos would be required.
5. **State Law Adoption:** The ordinance would adopt relevant state laws for e-bicycle/e-motos.
6. **Penalties:** Outlining penalties for violations.

The attached draft model e-bike ordinance was shared at the subcommittee's February 5, 2026, meeting and the CLPS Committee on March 2, 2026.

Below is an excerpt from the draft March 2, 2026, CLPS meeting minutes with their discussion.

### ***Discussion and/or action on proposed E-Bike and E-Metro Ordinance.***

*Gebert stated proposed ordinance from MPO that is in the packet. She explained that the MPO Planner said this is what the State Regulations are regarding e-bikes and e-metros. This is going before all municipalities within the MPO for their input, which then will be back through the bike and pedestrian plan and then the Board.*

# REQUEST FOR CONSIDERATION

*It was stated that all municipalities would adopt a similar ordinance, so that as people travel from one community to another, the rules are the same.*

*Gebert suggested if the Committee is fine with the way this is written to just make a motion that they do not recommend any changes at this time, and then she can bring it back to MPO, who would officially adopt it.*

*Hunt commented that they have not engaged the Police Department on this; however, he is aware that all the municipalities are working on this. He stated he has not gone through the entire draft ordinance yet. Hunt stated he likes that all municipalities will be on the same page.*

*Gebert explained where they are at with the master planning process.*

***Motion by Olson, second by Czerwonka: motion that they do not have any recommended changes, contingent on the review from MBMPD Chief Hunt. Question: It was clarified that if there is any feedback by Hunt or the MPO Committee, that this will come back before CLPS.***

Yes Vote: 6    No Votes: 0    Abstain: 0    Not Voting: 1    Result: PASS

The MPO Bike/Pedestrian Subcommittee discussed feedback received to date from municipalities at their March 5, 2026, meeting. The majority of municipalities are in favor of the language with minor adjustments. The City of Schofield did express they may not adopt an ordinance at this time due to limited concerns with e-bicycles and/or e-motos currently.

The CLPS Committee continues to discuss the topic, and revisions still may be completed by the MPO subcommittee. Any feedback on the draft would be shared at the next CLPS meeting, May 4, 2026, and all would be welcome to attend and participate in the discussion at that meeting also.

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**Attached Docs:**            **Wausau MPO Draft Model E-Bike Ordinance.**

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**Committee Action:**      **Noted in RFC.**

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**Fiscal Impact:**         **None.**

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**Recommendation:**      **None.**

## Recommended Language for Official Action

**I move the following feedback be shared with the CLPS Committee on the draft e-bicycle and e-moto ordinance \_\_\_\_\_.**

**I acknowledge the draft e-bicycle and e-moto ordinance progress to date.**

**Something else or no action at this time.**



# **DRAFT Model E-Bike Ordinance**

*For Adoption by Municipalities within the Wausau Metropolitan Planning Organization (MPO) Region*

*This ordinance is intended to serve as a model ordinance that individual jurisdictions may adopt and modify to meet local needs.*

*This model ordinance was developed with input from the Wausau MPO Bike/Pedestrian Sub-Committee members to promote regional consistency while allowing local flexibility.*

---

## **Section 1. Purpose and Intent**

The purpose of this ordinance is to establish clear, consistent, and enforceable regulations for the use of electric bicycles (e-bikes) within the Wausau MPO region in order to:

- Promote the safety of all trail, sidewalk, and roadway users;
- Provide clarity and consistency across jurisdictions;
- Encourage responsible use of emerging micromobility technologies; and
- Align local regulations with applicable Wisconsin State Statutes.

---

## **Section 2. Definitions**

For the purposes of this ordinance, the following definitions apply:

### **Bicycle**

A vehicle propelled solely by human power through pedals and having one or more wheels.

### **Electric Bicycle (E-Bicycle)**

A bicycle equipped with fully operable pedals and an electric motor with a maximum continuous rated power output of 750 watts (1 horsepower), meeting the requirements of Wis. Stat. § 340.01(15ph), and classified as Class 1, Class 2, or Class 3.

### **Class 1 E-Bicycle**

An e-bicycle that provides electric assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

### **Class 2 E-Bicycle**

An e-bicycle equipped with a motor that may be used exclusively to propel the bicycle and is not capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.

### **Class 3 E-Bicycle**

An e-bicycle that provides electric assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour, and is equipped with a speedometer.

### **E-Moto / Electric Motorized Device**

Any electric-powered device designed for transportation without fully operable pedals, including electric dirt bikes, electric motorcycles, or similar devices. E-Motos are not considered e-bicycles under this ordinance.

### **Multi-Use Path / Trail**

Any paved or unpaved off-street path intended for shared use by pedestrians, bicyclists, and other non-motorized users.

---

## **Section 3. Applicability and State Law Adoption**

1. This ordinance adopts by reference all applicable provisions of Wisconsin State Statutes governing bicycles and electric bicycles, including but not limited to Wis. Stat. § 340.01, 346.02, 346.806, and 349.18.
2. Where this ordinance is more restrictive than state law, the provisions of this ordinance shall apply.

---

## **Section 4. Permitted Use and Areas of Operation**

### **A. Roadways**

1. E-bicycles may be operated on public roadways wherever conventional bicycles are permitted.
2. E-bicycles shall be operated in a careful and prudent manner and in accordance with all traffic laws and regulations.

### **B. Sidewalks**

1. E-bicycles may be operated on sidewalks only where local ordinance permits bicycling on sidewalks.
2. When operated on a sidewalk, an e-bicycle shall be operated at pedestrian-compatible speeds when pedestrians are present and shall yield the right-of-way to pedestrians.
3. E-Motos are prohibited from operating on sidewalks.

## **C. Multi-Use Paths and Trails**

1. Class 1, Class 2, and Class 3 e-bicycles are permitted on multi-use paths and trails unless otherwise posted.
  2. E-Motos are prohibited from operating on any multi-use path or trail.
- 

## **Section 5. Speed Regulations**

1. No e-bicycle shall be operated at a speed greater than:
    - o 20 miles per hour on roadways;
    - o 15 miles per hour on multi-use paths and trails, unless a lower speed is posted;
  2. Municipalities are encouraged to post speed limits at trailheads and key access points.
- 

## **Section 6. Operating Conduct and Etiquette**

1. When approaching pedestrians or slower users, e-bicycle operators shall:
    - o Reduce speed to a safe and courteous level;
    - o Provide an audible warning by bell or verbal signal (e.g., “on your left”);
    - o Yield to pedestrians at all times.
  2. E-bicycles shall be operated single-file on trails and sidewalks, except when safely passing another user.
  3. No person shall operate an e-bicycle in a manner that endangers the safety of others.
- 

## **Section 7. Age Restrictions**

1. Operators of Class 3 e-bicycles must be at least 16 years of age.
  2. There is no minimum age requirement for Class 1 or Class 2 e-bicycles unless otherwise established by local ordinance.
- 

## **Section 8. Equipment Requirements**

1. All e-bicycles shall be equipped with:
  - o Fully operable pedals;
  - o A permanent manufacturer’s label indicating the e-bicycle class, top assisted speed, and motor wattage.
2. Class 3 e-bicycles must be equipped with a speedometer.
3. Required lighting and reflector equipment shall comply with Wis. Stat. § 347.489.

---

## **Section 9. Registration and Licensing**

1. No registration or licensing shall be required for e-bicycles but is encouraged in the event of an e-bicycle being lost or stolen. For e-bicycle registration, contact [redacted] Police Department if applicable.
2. A driver's license is not required to operate an e-bicycle of any Class.

---

## **Section 10. Prohibited Devices**

1. E-Motos and other electric motorized devices without pedals are prohibited from operating on:
  - o Sidewalks;
  - o Multi-use paths;
  - o Trails; and
  - o Parks, unless permitted by local ordinance.

---

## **Section 11. Penalties**

Any person violating this ordinance shall be subject to the general penalty provisions set forth in Section [redacted] of the Municipal Code.

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# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/26</b>
<b>Description:</b>	<b>No Parking Areas in the Village: Alta Verde St south of Jelinek Ave and Alderson St along Kennedy Park</b>
<b>From:</b>	<b>Michael Wodalski, P.E. - Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board approve changing the no parking areas on Alta Verde St and Alderson St as presented?</b>

---

## Background

There are two topics regarding “No Parking” zones in the Village, which are: 1) Alta Verde St south of Jelinek Ave and 2) Alderson St along Kennedy Park.

### Alta Verde St (South of Jelinek Ave)

The sign to the right is an example of the “No Parking” signs that currently exist along Alta Verde St which states there is No Parking from October 31<sup>st</sup> to May 1<sup>st</sup>. In this area this coincides with winter parking regulations as well as the school year. I am not familiar with when these signs were installed or what the purpose of them necessarily was. We had a resident on Alta Verde request that the signs be removed and the alternate side parking just be allowed along the street like the rest of the neighborhood. From what I can tell, Alta Verde is the only street south of Jelinek Ave that has these No Parking signs and making the street consistent with the rest of the neighborhood seems to make sense.



The question to the Committee is, is there a need to keep these signs up to keep cars from parking on Alta Verde during the winter months, or are we ok with allowing it to be alternate side parking during the winter months just like all of the other streets in the neighborhood? Staff would be ok with removing the No Parking signs and letting the street be utilized the same as the rest of the neighborhood.

### Alderson St (Along Kennedy Park (Neupert Ave to Jelinek Ave))

In a somewhat similar situation to Alta Verde St, Alderson St has a No Parking signed area along Kennedy Park from Neupert Ave to Jelinek Ave (see sign to the right).



# REQUEST FOR CONSIDERATION

These signs exist along Kennedy Park, but then do not extend north or south from there and are on both sides of the road. This is an item staff has looked at as opening at least the west side (Kennedy Park) of the road back up to on-street parking. With the addition of two fields this past year and then the Farmer's Market moving to Kennedy Park for 2026, staff believes allowing parking on that side of the road will help to ease congestion within the parking lots. If parking were to be allowed on the west side of the road, approximately 46 vehicles could park along the roadway if vehicles properly parallel park. More realistically we're likely looking at 35-40 spots, but that still will provide relief from the rest of the park and other side streets that people may then want to park on such as E Neupert Ave or Joseph Ave which are narrow streets.

Alderson St is 34-ft wide, thus allowing parking on the street and assuming 8-ft for that distance, there is still 26-ft of pavement or room for two 13-ft lanes which a normal driving lane is 10-12 feet on a multi-lane roadway. It appears there is adequate space to accommodate on-street parking without impeding traffic flow.

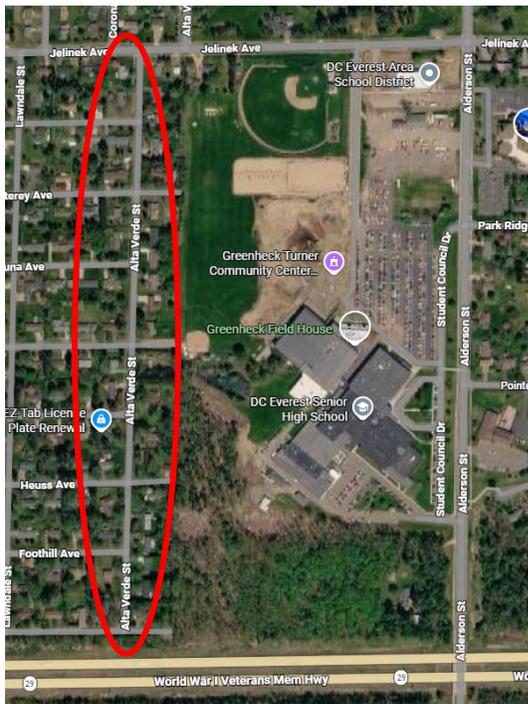


Figure 1: Alta Verde South of Jelinek

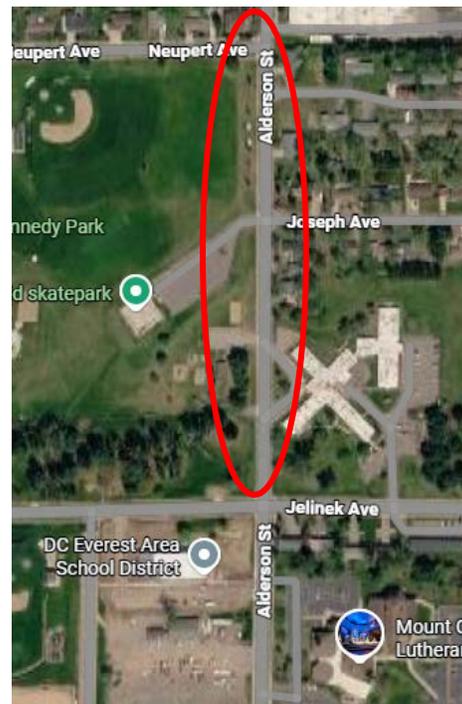


Figure 2: Alderson St (Neupert to Jelinek)

---

**Attached Docs:** -

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**Committee Action:** - CLPS recommended removing the “No Parking” signs on Alta Verde St and also recommended removing the “No Parking” signs on the west side of Alderson St

---

**Fiscal Impact:** - Minimal, just sign removal costs

---

**Recommendation:** Staff is in agreement with the recommendations from the Community Life and Public Safety Committee

---

# REQUEST FOR CONSIDERATION

## Recommended Language for Official Action

**I move to remove the No Parking area on Alta Verde St south of Jelinek Ave**

**and**

**I move to remove the No Parking area on the west side of Alderson St between Neupert Ave and Jelinek Ave**

**Or, Something else**

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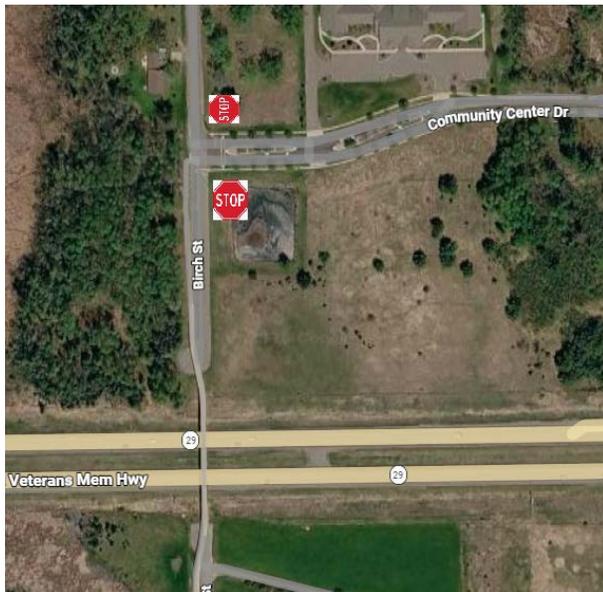
Additional action:

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/26</b>
<b>Description:</b>	<b>Community Center Dr and Birch St Intersection Signage</b>
<b>From:</b>	<b>Michael Wodalski, P.E. - Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board approve changing the signage at the intersection of Community Center Dr and Birch St?</b>

## Background

The intersection of Community Center Dr and Birch St is a “T” intersection with Birch St to the south being a Dead End road. I have an aerial with the current sign configuration below. The STH 29 Pedestrian Bridge is also at this intersection and is accessed via the west side of the intersection.



It was asked of staff to see if signing this intersection as a “right turn no stop” on Community Center Dr would be better. This would make it so traffic if it is trying to turn left would still be required to stop, but would allow for traffic continuing north onto Birch St to continue to flow.

This item had been discussed about 10 years ago when the stop sign was put up as a way to slow drivers down and alert them to bicyclists and pedestrians who may be in the area. However, driving through this area over the last few weeks, I have witnessed several vehicles not stopping so

they’re already treating it as a “right-turn no stop” situation and perhaps that’s the better solution moving forward.

The next page has a street view of the intersection as well. As you are approaching Birch St there is clear vision of the Pedestrian Bridge and any person’s who may be looking to utilize that path. Within the next 5 years the reconstruction of Birch St is likely which would extend pedestrian accommodations along Birch St north to Jelinek Ave. The location of that path is thought to be on the east side of the road as there are not any driveways on the east side except for the entrance Colonial Gardens. This would mean users of the path would cross Birch St on the south side of Community Center Dr and then proceed from that point and not cross Birch St again.



*Figure 1: Example of a Right Turn No Stop*

# REQUEST FOR CONSIDERATION



Through discussion at the Community Life and Public Safety Committee Meeting in March, it was recommended to change the current “Stop” Sign to a “Yield” Sign as this would serve a similar purpose as the “Stop” sign, but allow for vehicles to still proceed to the right without coming to a complete stop, yet alert them to bicyclists and pedestrians in the area as well.

---

**Attached Docs:** -

---

**Committee Action:** - CLPS Recommended installation of Yield Sign at Community Center Dr and Birch St

---

**Fiscal Impact:** - Minimal, staff has Yield signs in stock

---

**Recommendation:** Staff is in agreement with the CLPS Committee Recommendation

## Recommended Language for Official Action

**I move to change the Stop Sign on Community Center Dr and Birch St to a Yield Sign \_\_\_\_\_**

**Or, Something else**

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Additional action:

**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – February 23, 2026 Board of Trustees – March 16, 2026</b>
<b>Description:</b>	<b>Discussion and/or action on Baseball/Softball Field Maintenance and User Agreement</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry Jami Gebert, Administrator Michael Wodalski, Director of Public Works</b>
<b>Question:</b>	<b>Should the Board of Trustees approve the Draft User Agreement?</b>

---

**Background**

Staff has drafted a user agreement that would be used for the two main user groups of Village fields. The two groups are D.C. Everest Area Little League Inc. and Everest Fastpitch Inc. Please review the attached draft.

---

**Attached Docs: Draft User Agreement.**

---

**Committee Action: The Park and Recreation Committee recommended approval with two changes, which are highlighted in the draft agreement.**

---

**Fiscal Impact: N/A**

---

**Recommendation: Recommend approval.**

**Recommended Language for Official Action**

**I recommend approval/denial of the Draft User Agreement,**

**Or something else.**

---

**Additional action:**

## Baseball/Softball Field Maintenance and Use Agreement

This Agreement, made and effective as of the date \_\_\_\_\_, 2026 (“Effective Date”) executed by either party listed below, by and between the Village of Weston (the “Village”) and the D.C. Everest Area Little League Inc. and Everest Fastpitch Inc. (Youth Organizations), is made to outline the roles and responsibilities regarding the care, upkeep, scheduling, and use of the Village-owned fields.

1. **Fields Defined.** The Village of Weston Parks and Recreation Department (the “Parks Department”) in conjunction with the Village will allow Youth Organizations to use fields located in Village-owned Kennedy Park, Robinwood Park, and Machmueller Park in the Village of Weston, Wisconsin (collectively referred to as “Fields”).
2. **Reservation of Fields.** With the execution of this agreement, Youth Organizations will not be responsible for paying field rental fees, submitting any special event application, nor paying a special event fee, on an annual basis for reservation of Fields. In lieu of permit applications and fees, Youth Organizations agrees to provide the information outlined below by the designated deadlines and complete Field maintenance as outlined in this agreement.
3. **Term.** This agreement shall remain in effect from the Effective Date through October 1<sup>st</sup> of each year. This agreement is effective upon the day, and date signed and executed by the authorized representatives and will be for a **term of ten years**. This agreement will be reviewed annually in the month of October and will involve representatives of Youth Organizations, the Parks Department, and the Village. If one party wishes to terminate this agreement at least one year notice shall be provided.
4. **Youth Organizations Designee.** Each year as of October 1<sup>st</sup>, Youth Organizations will provide a name, email address and phone number for the designated contact person (“Youth Organizations Designee”). The Youth Organizations Designee shall reply to any contacts from the Village as soon as possible and, in any event, within 48 hours. This Designee shall also be responsible for overseeing the work on the fields per paragraph #6.
5. **Scheduling.** Youth Organizations shall receive second priority behind the Village for use of the parks and recreation facilities. Each Youth Organization must work with each other to determine which fields they will be using and which nights. They also must work together to determine tournament weekends. Annually by March 1st of each year Youth Organizations will enter their desired facilities usage through Sportsman, the Village’s parks and recreation management software. Youth Organizations will provide the Parks Department with a complete schedule of tentative practice and game dates throughout the season on this website. This schedule will open on the same day for all youth organizations with a Field Maintenance and Use Agreement.

The Youth Organizations understand that Field reservations take precedence over the availability of practice Fields. Any entity that has a Field reservation with the Village will be entitled to use of the Fields reserved. When Fields are utilized for practice, availability is granted on a first-come first-serve basis.

**The Village shall determine field readiness, and if fields are unplayable due to weather and/or field conditions.** Rescheduling of games is anticipated due to weather conditions. When

games are rescheduled, Youth Organizations will review the schedule of availability in Sportsman and book the date as soon as possible to avoid any field conflicts. Reserving rain dates in advance is not permissible.

**6. Care, Upkeep, and Maintenance.**

a. Village Responsibilities:

- i. Weekly outfield preparations, mowing, trimming etc. will be the responsibility of the Village of Weston Parks Department. If outfield maintenance cannot be completed by the Village during a specific week the Village shall notify Youth Organizations in advance.
- ii. Repair and upkeep of all fixed assets on Fields premises such as fences, bleachers, restrooms, and lighting.

b. Youth Organizations Responsibilities:

- i. Perform all infield maintenance and daily preparation of the ball diamonds for its scheduled games.
- ii. Authorize Youth Organizations representatives, as reported by the designee, to use Village equipment directly related to the ball diamonds as needed to work up the infields. The Designee will be trained to use the equipment by a qualified representative from the Village prior to use. The Designee should train the Youth Organizations representatives. The Village will maintain equipment in good working use. Any misuse or abuse will be borne solely by the organization that is using the equipment at the time the damage or misuse is done.
- iii. Prepare the diamonds for play by working up the infields and lining the baselines for all scheduled games, as attached in Exhibit A.
- iv. Maintain the condition of the ball fields and areas immediately surrounding the ball fields so they are the same at the end of the Term as they were at the beginning of the Term.
- v. Report on all maintenance issues and damage within 24 hours.

Youth Organizations will not modify or change the diamonds in any way, nor will they erect or build anything on the property without expressed written consent of the Village of Weston.

**7. Cleanup.** Youth Organizations shall be independently responsible for cleaning up the immediate area around the diamonds and collecting and removal of garbage following games played by their respective organizations. If it becomes necessary that the Village has to clean up the diamonds, restrooms after a scheduled event, (Non-Village Sponsored) a fee of \$100.00 will be assessed against the organization for cleanup and will be payable to the Village Parks Department.

**8. Insurance.** Youth Organizations agree the following information will be submitted to the Village by March 1<sup>st</sup> of each year: a game schedule, an updated certificate of liability insurance and any necessary riders/endorsements, in a form, with such coverages, and indicating such policy limits as are reasonably satisfactory to the Village. Youth Organizations shall carry the following types and minimum limits of insurance: Workers Compensation up to statutory limits, Commercial General Liability \$1,000,000 aggregate including \$1,000,000 of personal/advertising injury coverage, and Umbrella Coverage with a limit of \$1,000,000 each occurrence/aggregate. The Youth Organizations Designee must be identified in accordance with Section 4 of this agreement.

Nothing herein shall be construed as authorizing or permitting the Youth Organizations' insurer to have rights of subrogation against the Village or its insurer, such right of subrogation being hereby expressly waived and disclaimed by the Youth Organizations.

9. **Supervision.** Youth Organizations will ensure that all teams under their direction provide proper supervision of all activities and events scheduled for use on the ball diamonds at all times.
  
10. **Indemnification and Hold Harmless Agreement.** Youth Organizations agrees to indemnify and save the Village, including its officials, employees, and agents ("Indemnified Parties"), harmless from and against any loss, damage or expense or any legal liability of any kind (including reasonable attorney, expert and all other defense-related fees or costs), which the Indemnified Parties may or would otherwise suffer, that are incurred or sustained, or for which said Indemnified Parties may otherwise become liable, growing out of or in any way relating to any injury to persons or property caused by any of Youth Organizations' activities at the Fields, or which are in any way related to this Agreement.
  
11. **Continuing Applicability.** This Agreement applies to and is enforceable against the current Youth Organizations leadership Boards and all future Boards, regardless of changes in Board composition, unless amended or terminated in accordance with this Agreement.

**IN WITNESS WHEREOF**, the parties hereby execute this Agreement as of the dates set forth below.

Village of Weston President: \_\_\_\_\_  
Date: \_\_\_\_\_

Organization President or Authorized Representative: \_\_\_\_\_  
Date: \_\_\_\_\_

Organization President or Authorized Representative: \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – February 23, 2026 Board of Trustees – March 16, 2026</b>
<b>Description:</b>	<b>Purchase of Commercial Rotary Mower.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the Board of Trustees approve the purchase of a new mower?</b>

---

**Background**

Due to amount of acreage that the Village maintains the first large area rotary mower the Village purchased was in 2005 to help cut labor and equipment hours. The Village replaced that original mower in 2016 with a Jacobsen, R311, which is the one we currently have.

Due to the use of this mower on a regular basis and the amount of maintenance on these types of mowers as they age it was determined in the Village Capital Equipment replacement plan that it should be replaced every 10 years.

The Village requested and received two quotes from two different suppliers. One was received from Horst Distributing for a Jacobsen HR600 and the other from Reinders for a Toro Groundmaster 4000-D.

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**Attached Docs: Quotes from Horst Distributing and Reinders and updated quote. Request for quotes.**

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**Committee Action: The Park and Recreation recommended approving the purchase of the Jacobsen mower from Horst Distributing and trading in the current mower. They also recommended that we contact the distributor to see if they had any left-over model years. We did and unfortunately, they don't. They did provide another option though they had a new mower come in and freight was \$1,000.00 less than anticipated so they would pass that along and lower the price to \$74,995.00.**

---

**Fiscal Impact: \$74,995.00 to \$96,360.60**

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**Recommendation: Approve the purchase of a new mower.**

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**Recommended Language for Official Action**

**I recommend approval/denial for the purchase of a new mower from Horst Distributing,**

**Or something else.**

---

Additional action:

---

REQUEST FOR CONSIDERATION



4747 Camp Phillips Road  
Weston, WI. 54476

### **NOTICE**

The Village of Weston Park and Recreation Department is accepting quotes for one, new 11 ft. cut or comparable commercial hydraulic rotary mower, with out-front or offset mowing decks, 4 WD. and liquid cooled diesel engine. Quotes will be accepted until 9:00 a.m. on Wednesday, February 18<sup>th</sup>, 2026 in the office of the Village Clerk, 4747 Camp Phillips Road, Weston, WI 54476 or emailed to Parks Director at [sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov). Details regarding this request for quotes can be found at [www.westonwi.gov](http://www.westonwi.gov). The Village of Weston reserves the right to accept or reject any or all bids or any portion and waives any informalities in the bidding.

By: Park & Recreation Committee  
Village of Weston, Wisconsin

**Village of Weston:  
Quote request for Commercial Hydraulic Rotary Mower 2-4-2026**

**Shawn Osterbrink (Director of Parks) [sosterbrink@westonwi.gov](mailto:sosterbrink@westonwi.gov)  
4747 Camp Phillips Road  
Weston, WI 54476  
Phone 715-359-6114**

For quotes to comply, the following general specifications are to be adhered to: The equipment must be NEW (Demonstrator equipment may be considered) and, must equal or exceed the following:

- ❖ **TYPE – 2024 or newer Model Year Mower**
  - 4 Wheel Drive Hydraulic Rotary Mower
  
- ❖ **Engine**
  - Liquid cooled diesel engine, 50 HP minimum
  
- ❖ **Transmission**
  - Hydrostatic, 4 Wheel Drive, with travel speeds of 0 – 15 + m.p.h.
  
- ❖ **Steering**
  - Power steering
  
- ❖ **Brakes**
  - Foot pedal operated
  
- ❖ **Fuel Capacity**
  - 19 – gallon minimum
  
- ❖ **Tires**
  - Turf tires front and rear, flat free caster wheels
  
- ❖ **Pto Drive**
  - Hydraulic

❖ **Speed Control**

- Hand and foot

❖ **Tie downs**

- Tie downs on front and rear of machine for securing while trailering

❖ **Mower**

- 11 foot cut minimum
- Out front or three off-set rear discharge decks

❖ **Warranty**

- Two year limited

❖ **Standard Equipment**

- All usual standard equipment to be included

❖ **Service Manual & Parts Books**

- Operator, parts and service manuals including schematics for:  
Engine, drive train, chassis, all mounted equipment and electrical

❖ **In Stock**

- Mowers coming close to specs may be considered

**List and describe any variations from the specifications listed above:**

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## DEALER'S QUOTE

**FOR:** 2024 or newer Hydraulic Rotary Mower

**TIME FOR RECEIVING QUOTES:** 9:00 am., Friday, February 18, 2026

**DELIVERY:** Equipment must be available and delivered preferably by May 1, 2026.

**TO:** Department of Parks, Recreation and Forestry  
Village of Weston  
4747 Camp Phillips Road  
Weston, WI 54476

### PRICE QUOTE

**Price Quote for One:**

**A. 2024 or newer Hydraulic Rotary Mower**

**Overall Cost:** \$ \_\_\_\_\_

**Price Quote for One:**

**A. 2024 or newer Hydraulic Rotary Mower with trade of 2016 Jacobsen R-311**

**Overall Cost:** \$ \_\_\_\_\_

2016 Jacobsen can be viewed by contacting Shawn Osterbrink, Director of Parks, Recreation and Forestry at 715-359-6114.

The Village of Weston reserves the right to reject any and all quotes; to waive any informalities, or accept the quote deemed most advantageous to said Village.

The undersigned understands and agrees to the conditions and specifications of this contract.

Dealer Name:

Address:

\_\_\_\_\_

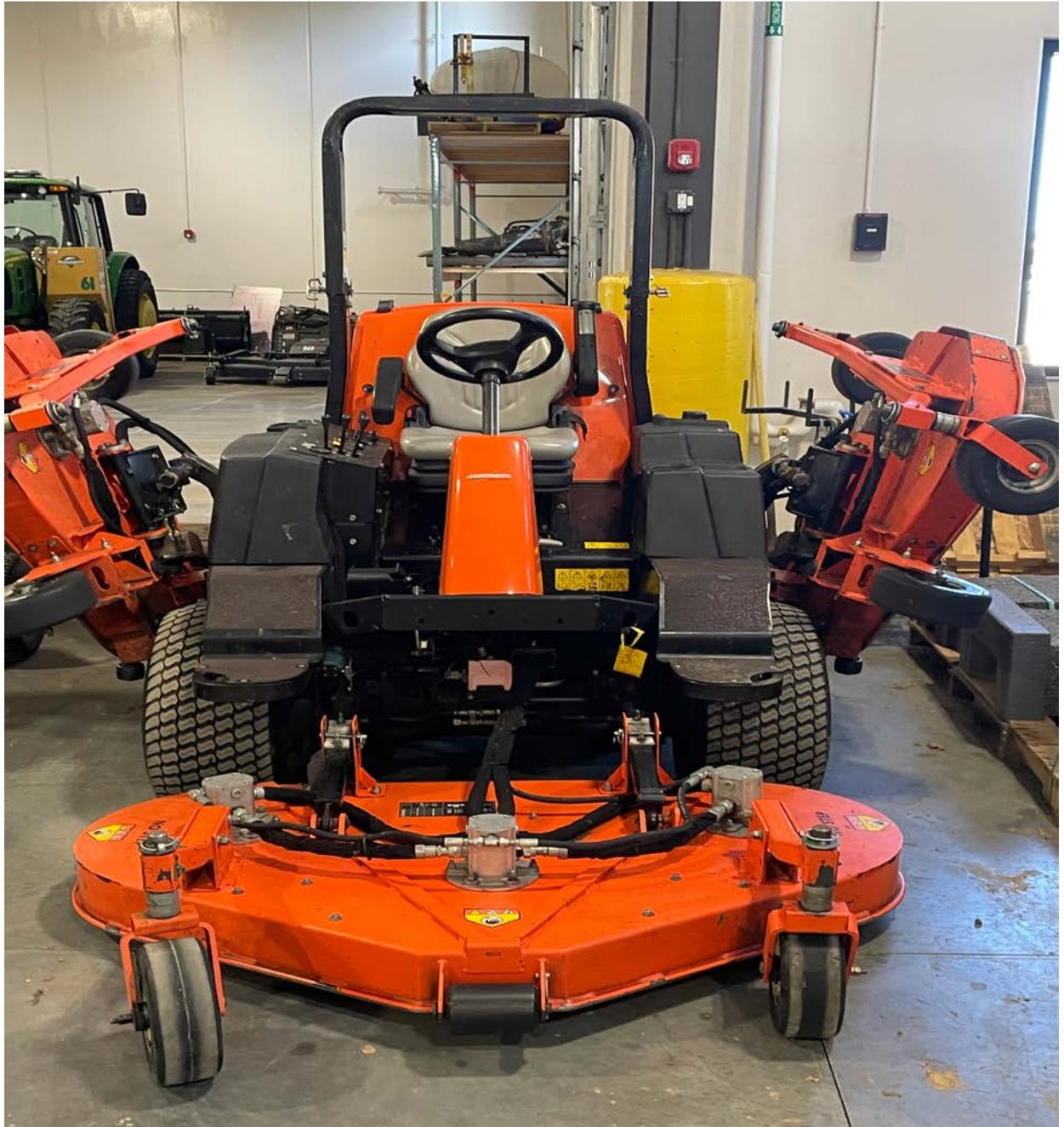
\_\_\_\_\_

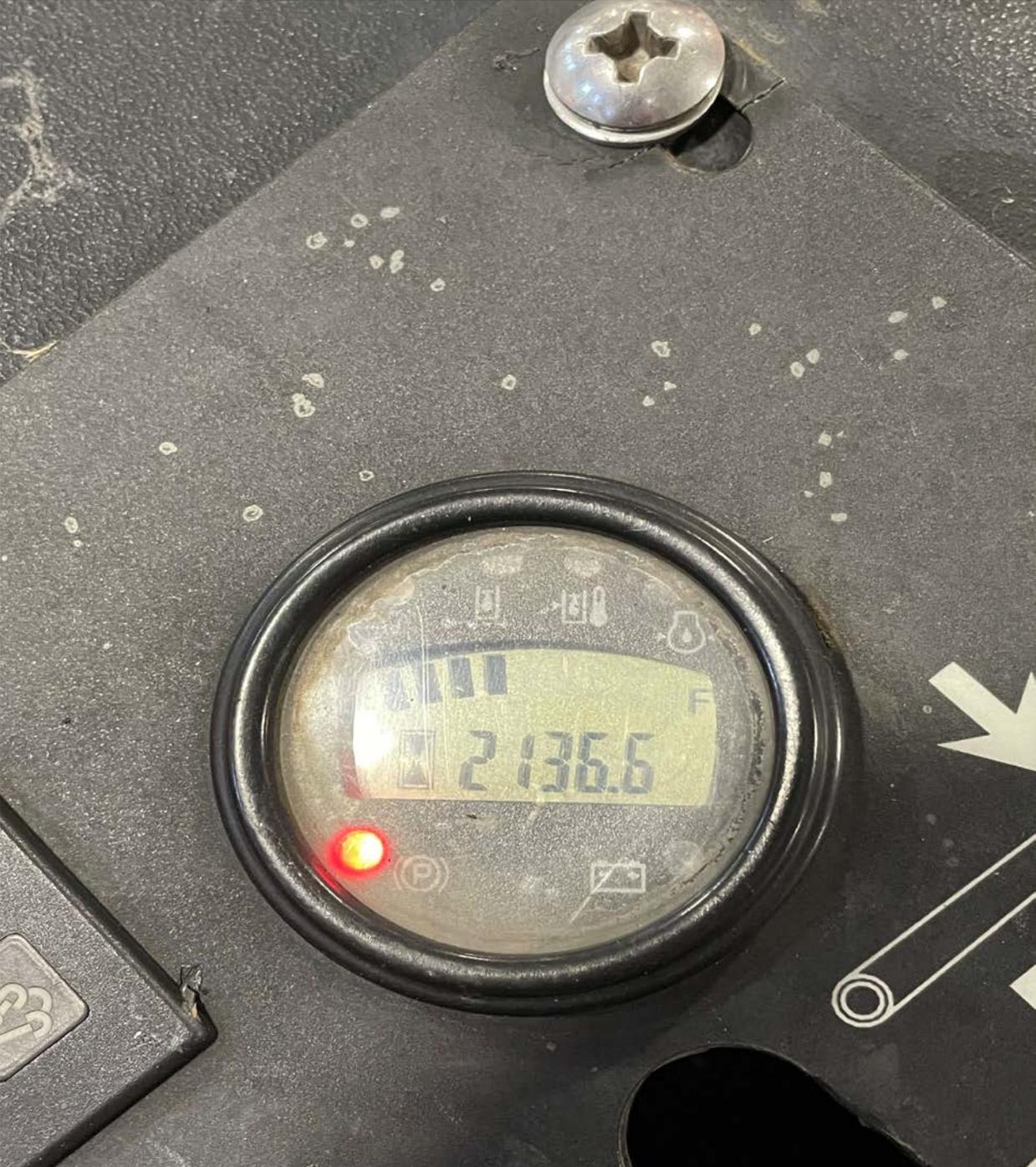
Phone: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
(Signature)







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## DEALER'S QUOTE

**FOR:** 2024 or newer Hydraulic Rotary Mower

**TIME FOR RECEIVING QUOTES:** 9:00 am., Friday, February 18, 2026

**DELIVERY:** Equipment must be available and delivered preferably by May 1, 2026.

**TO:** Department of Parks, Recreation and Forestry  
Village of Weston  
4747 Camp Phillips Road  
Weston, WI 54476

### PRICE QUOTE

**Price Quote for One:**

**A. 2024 or newer Hydraulic Rotary Mower**

**Overall Cost:** \$ 93,995.00

**Price Quote for One:**

**A. 2024 or newer Hydraulic Rotary Mower with trade of 2016 Jacobsen R-311**

**Overall Cost:** \$ 74,995.00 For new unit in stock

2016 Jacobsen can be viewed by contacting Shawn Osterbrink, Director of Parks, Recreation and Forestry at 715-359-6114.

The Village of Weston reserves the right to reject any and all quotes; to waive any informalities, or accept the quote deemed most advantageous to said Village.

The undersigned understands and agrees to the conditions and specifications of this contract.

Dealer Name:

Horst Distributing, Inc.

Phone: 920-849-2341

By: Grant Mortimer

Address:

444 N. Madison St.

Chilton, WI 53014

  
(Signature)

# HR600

## LARGE AREA ROTARY MOWER

**JACOBSEN**



- **LOW MAINTENANCE, DIRECT DRIVE HYDRAULIC DECKS**
- **TILT SENSOR TECHNOLOGY (TST) WARNS OF UNSAFE WORKING ANGLE**
- **LOW WEIGHT FOR EFFICIENCY AND FUEL ECONOMY**

CUT WIDTH  
**137"**  
(3.5M)

CUT HEIGHT  
**1" - 4.75"**  
(25MM - 121MM)  
0.25" (6.4MM)  
INCREMENTS

CUTTING CAPACITY  
**13.8<sup>AC</sup>**  
(5.6HA) / HR  
AT 10MPH (16KM/H)

FUEL CAPACITY  
**20.4<sup>GAL</sup>**  
(77.1L)

MOWER ENGINE  
KUBOTA<sup>®</sup>  
**65.2HP**  
(48.6KW) TURBODIESEL

TRANSPORT SPEED  
**15.5<sup>MPH</sup>**  
(25KPH)

The HR600 large area rotary mower lets you take Jake's power anywhere. It cuts roughs, surrounds, around obstacles on golf courses, parks and sports fields effortlessly in all conditions. Fitted with MARBAIN<sup>®</sup> Boron Alloy Steel Blades, it will give you a first-class finish everytime.

Tilt Sensor Technology, will also warn you of safe working angles. The HR600 is low weight for efficiency and fuel economy, combined with zero maintenance decks and unrivalled operator comfort, it will keep you mowing until the work is done.



SINCERELY

*Jake*

For information and support:  
[www.jacobsen.com](http://www.jacobsen.com) / +44 (0) 1473 270 000 / +1-888-438-3946



Actual operating power output may vary due to conditions of specific use. Run time will vary based on conditions of specific use, accessories, and terrain. NOTE: Specifications, while correct at time of printing, may change without notice.

© 2021 Textron Specialized Vehicles Inc.

# HR600

LARGE AREA ROTARY MOWER



ISO mounted operator platform for comfortable, productive ride

Q Amp® variable rate steering system

Cruise control & adjustable travel speeds

Low-maintenance decks means less time greasing & no belt adjustments



Lightweight durable deck pan design made from high strength steel

Foldable ROPS as standard

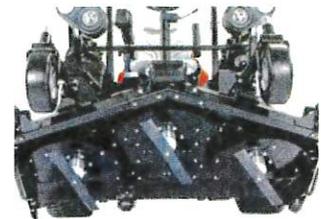
Hydraulically driven, temperature controlled reversing fan

Easy-access service bay

SureTrac™ 4WD parallel-cross-series traction system

Generous ground clearance

Maintenance free wet parking brakes



Low maintenance, direct drive hydraulic decks



Operator lift lower controls & onboard diagnostics



Trustworthy Kubota® engine & cooling reversing fan

## DECKS & CUTTING UNITS

NUMBER AND SIZE	1 x 60" (1.52m) front deck; 2 x 44" (1.12m) wing units
BLADE MATERIAL	MARBAIN® boron alloy steel
DECK LIFT & LOWER	Individual via fingertip operated joysticks
WEIGHT TRANSFER	On demand electrically operated hydraulic weight transfer system
DECK CONSTRUCTION	11 gauge (3mm) Strenx, high strength steel shell

## TRACTION, BRAKES & SPEED

TRACTION DRIVE	Hydrostatic closed loop parallel-cross-series SureTrac™ system
DECK DRIVE	Seven individual hydraulic motors with self lubricating integral bearings
HYDRAULIC SYSTEM	13.3 gal. (50.2L) reservoir with 10 micron remote charge filters and suction screening at tank. Oil cooler in side by side radiator.
SERVICE BRAKES	Dynamic through hydrostatic traction system
PARKING BRAKES	Automatic wet parking brakes integrated into wheel motors
STEERING	Power Steering
MOWING SPEED	10mph (16.4km/h)
REVERSE SPEED	4mph (6.4km/h)

## WEIGHTS & DIMENSIONS

WEIGHT (excluding fuel)	3900lbs (1769kg), 4356lbs (1976kg) with cab
LENGTH (less catchers)	143" (3.62m) front deck down
OVERALL HEIGHT (ROPS up)	83" (2.1m)
WHEELBASE	64" (1.65m)
TRANSPORT WIDTH	65" (1.67m)
WORKING WIDTH	143" (3.63m)

## WARRANTY

MOWER WARRANTY	2 Years
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## ACCESSORIES

- Road light kit
- Canopy/sunshade
- Climate controlled cab
- Cab accessories - road light kit, Rear wiper kit

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## DEALER'S QUOTE

FOR: 2024 or newer Hydraulic Rotary Mower

TIME FOR RECEIVING QUOTES: 9:00 am., Friday, February 18, 2026

DELIVERY: Equipment must be available and delivered preferably by May 1, 2026.

TO: Department of Parks, Recreation and Forestry  
Village of Weston  
4747 Camp Phillips Road  
Weston, WI 54476

### PRICE QUOTE

Price Quote for One:

A. 2024 or newer Hydraulic Rotary Mower

Overall Cost: \$ 96,360.60

Price Quote for One:

A. 2024 or newer Hydraulic Rotary Mower with trade of 2016 Jacobsen R-311

Overall Cost: \$ 88,360.60

2016 Jacobsen can be viewed by contacting Shawn Osterbrink, Director of Parks, Recreation and Forestry at 715-359-6114.

The Village of Weston reserves the right to reject any and all quotes; to waive any informalities, or accept the quote deemed most advantageous to said Village.

The undersigned understands and agrees to the conditions and specifications of this contract.

Dealer Name:

Reinders

Address:

\_\_\_\_\_

Phone: 920-660-4227

By: Bob Giesler



(Signature)

# Reinders

## Quote

Account: #N/A

**Village of Weston**

4747 Camp Phillips Rd

Weston WI 54476

Attn: Shawn Osterbrink

Prepared By:

**Bob Giesler**

Territory Manager

13400 Watertown Plank Rd.

Elm Grove, WI 53122-2227

Cell (920) 660-4227

Fax (262) 786-6111

*[bgiesler@reinders.com](mailto:bgiesler@reinders.com)*

<u>Quote ID</u> RRG	PRICE SUBJECT TO CHANGE
<u>Quote Date</u> 2.9.26	Contract Quote

Sourcewell #112624-TTC / Omnia #2023261

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	30609	Groundsmaster 4000-D, 11ft, 4WD Rotary	\$93,553.98



Jacobsen 311

Configured Contract Price: \$93,553.98  
 Dealer Assembly & Delivery: \$2,806.62  
 Trade Totals: \$8,000.00  
**Purchase Price: \$88,360.60**

**TORO**

# Groundsmaster® 4000-D/4010-D

WIDE AREA ROTARY MOWERS

## FEATURES

- 55 hp (41 kW) Yanmar® engine, Tier 4 Final Compliant, turbo-diesel engine
- Smart Power™ - optimized mowing in all conditions
- Foldable ROPS
- 11' (3.4 m) width of cut
- Full-time 4WD forward and reverse
- All-time traction assist assures full-time 4WD
- 0" uncut circle in turns
- SmartCool™ auto-reversing cooling fan
- HybridDrive™ cutting deck system delivers unmatched reliability
- 4-way adjustable seat and Air Ride Suspension
- InfoCenter™ displays simple operating info while monitoring machine health
- Integrated ControlHub™ with fingertip electronic controls
- Top and rear air intake for increased cooling
- Climate-controlled safety cab with air conditioning and heater (4010-D)
- Isolated operator platform for greater comfort and smoother ride

## Operator-friendly and smart by design.

With Smart Power™ technology, high engine torque and patented, HybridDrive™ cutting deck system, the Groundsmaster 4000-D and 4010-D deliver power where you need it most – to cut grass, no matter how tough the conditions. With their excellent trimming capability, you'll maneuver around obstacles with ease. Both mowers can mow a 0" uncut circle, allowing you to mow back and forth patterns without leaving any uncut grass. The patented, parallel hydraulic traction system maintains consistent hydraulic flow between the front and rear wheels to assure full time 4-wheel drive. This allows you to mow with confidence, even on hills and wet grass.

[toro.com/4000](http://toro.com/4000)



Groundsmaster® 4010-D

Groundsmaster® 4000-D

**4  
TIER****SMART POWER**

**Call your Toro distributor at 800-803-8676**



# Groundsmaster® 4000-D/4010-D Specifications\*



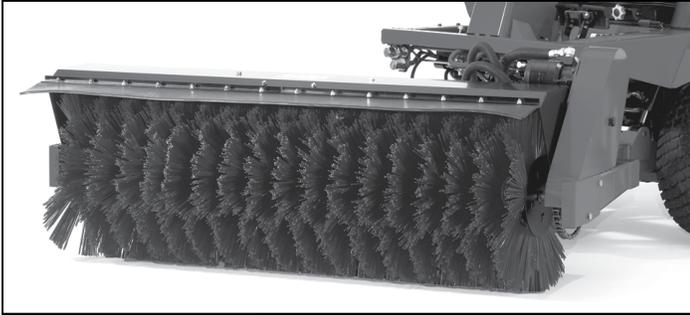
GROUNDMASTER 4000-D, TIER 4 DIESEL, MODEL 30609 GROUNDMASTER 4010-D, TIER 4 DIESEL, MODEL 30636											
<b>ENGINE</b>	Yanmar® 4-cylinder, liquid-cooled, turbo-charged diesel. 127 cu. in. (2.1 liter) displacement. Engine rated at 55 hp (41 kW) net and 125 ft.-lbs. (169 Nm) torque at 2,000 rpm. 8 quart (7.6 liter) oil capacity. EPA Tier IV Final Compliant										
<b>AIR CLEANER</b>	Dry, replaceable primary and safety elements.										
<b>RADIATOR</b>	Rear-mount, cross-flow, 7-row, 6.3 fins per inch, 9 quart (8.5 liter) capacity.										
<b>FUEL CAPACITY</b>	21 gallons (79.5 liters) diesel fuel. Biodiesel-Ready for use up to B-20(20% biodiesel and 80% petroleum blend)										
<b>TRACTION DRIVE</b>	Parallel hydrostatic, closed loop system with full-time 4WD. Forward/reverse in low (mow) and high (transport) range with full-time, automatic traction assist (forward only) standard on Groundsmaster 4000-D models. Variable displacement piston pump with electronic servo control powers dual speed displacement piston motor drive into double reduction planetary in front, and mechanical axle in rear. SmartPower™ feature controls traction speed to maintain optimal cutting blade speed.										
<b>HYDRAULICS/COOLING</b>	8.75 gallon (33.1 liter) capacity with 10 micron remote spin-on filter. 9 row, single pass cooler, 6.3 fins per inch, that tilts out for cleaning. Variable speed radiator cooling fan with automatic (based on coolant and oil temps) and manual reversing capabilities.										
<b>DIAGNOSTICS</b>	Diagnostic pressure test ports: forward and reverse traction, left, center and right decks, reverse 4WD, lift, steering, charge and deck counterbalance circuits.										
<b>GROUND SPEED</b>	<b>Transport:</b> 0-16.2 mph (0-26.1 km/h) forward, 0-8.1 mph (0-13 km/h) reverse. <b>Mow:</b> 0-8.3 mph (0-13.4 km/h) forward, 0-4 mph (0-6.4 km/h) reverse.										
<b>TIRES</b>	Front: 26 x 12-12, 6-ply tubeless Multi-Trac. Rear: 20 x 10-10, 6-ply tubeless Multi-Trac.										
<b>MAIN FRAME</b>	All welded formed-steel frame with integral tie-down anchors.										
<b>BRAKES</b>	Mechanically actuated, internal wet disc brakes on input to each planetary drive. Individual foot-operated steering brake control of left and right wheel. Lock pedals together and latch to engage parking brake.										
<b>SEAT</b>	4-way adjustable, right armrest travels with seat and suspension.										
<b>STEERING</b>	Power steering with dedicated power source. Steering wheel tilts to desired operator position. Uncut circle: 0" diameter.										
<b>INSTRUMENTATION</b>	<b>InfoCenter™:</b> Onboard LCD display shows gauges, alerts/fauls, service reminders, electrical system diagnostics. Indicates fuel level, coolant temp, intake temperature, low oil pressure, alternator, engine hours, engine rpm, hydraulic oil temperature, voltage										
<b>CONTROLS</b>	Tilt steering, ignition switch, throttle switch, foot-operated traction pedal, lockable individual brake pedals, parking brake lock, mow/transport speed selector switch, 3-two position switches for individual deck lift/lower, counterbalance adjustment, tow valves, cup holder, toolbox, radio holder, fan switch and 12-volt power outlet.										
<b>CRUISE CONTROL</b>	Standard										
<b>ELECTRICAL</b>	12-volt, 690 cold cranking amps battery, 80 amp alternator (4010-D). Overload protection with automotive type fuses.										
<b>INTERLOCKS</b>	Prevents engine from starting unless traction pedal is in neutral and deck is disengaged. If operator leaves seat while moving or deck is engaged, traction and / or deck stops, info center alarms and gives message. Mowing only permitted in low range. Traction not allowed if parking brake engaged and pedal moved out of neutral, info center alarms and gives message. Deck transport latches.										
<b>GROUND CLEARANCE</b>	6.5" (16.5 cm)										
<b>OVERALL DIMENSIONS</b>	<table border="1"> <thead> <tr> <th>Height</th> <th>Length</th> <th>Width</th> <th>Transport Width</th> <th>Wheelbase</th> </tr> </thead> <tbody> <tr> <td>85" (216 cm) w/ROPS up 93.9" (237 cm) w/ cab</td> <td>135" (343 cm) w/decks down</td> <td>136" (346 cm) w/decks down</td> <td>71" (180 cm) @ 2" (5 cm) HOC</td> <td>55.5" (140 cm)</td> </tr> </tbody> </table>	Height	Length	Width	Transport Width	Wheelbase	85" (216 cm) w/ROPS up 93.9" (237 cm) w/ cab	135" (343 cm) w/decks down	136" (346 cm) w/decks down	71" (180 cm) @ 2" (5 cm) HOC	55.5" (140 cm)
Height	Length	Width	Transport Width	Wheelbase							
85" (216 cm) w/ROPS up 93.9" (237 cm) w/ cab	135" (343 cm) w/decks down	136" (346 cm) w/decks down	71" (180 cm) @ 2" (5 cm) HOC	55.5" (140 cm)							
<b>WEIGHT</b>	4205 lbs. (1907 kg) w/ full fluids (GM4000). 4759 lbs. (2159 kg) w/ full fluids (GM4010).										
<b>SAFETY CAB (4010)</b>	<b>MODEL 30636:</b> ROPS certified cab with heat, AC and the following standard features: climate system pressurized cab, heavy-duty pantograph front windshield wiper and washer, front windshield has 38" of visibility, interior mirror, fold away exterior side mirrors, molded front fenders, right and left doors and rear window have tinted (50%) glass, front and rear windows open, quick release window latches act as emergency exit, rubber sound isolator cab mounts and upholstered interior panels and headliner, textured neoprene floor mat, interior dome light.										
<b>SAFETY</b>	Complies with American National Standards Institute (ANSI B71.4-2012) and applicable ISO EN 5395 (CE) (machine directive 89/392, 91/368, 93/44, 84/538, 89/336) requirements; Optional lights. Meets ANSI/ASAE 5279.12 (Lighting and Marking of Agricultural Equipment on Highways). Foldable ROPS, ISO 21299 certified.										
<b>SOUND PRESSURE OPERATOR EAR**</b>	<80 dB when GM4010-D models (30636 & 30635) have "Quiet Mode" activated by Toro Distributor.										
<b>WARRANTY</b>	Two-year limited warranty. Refer to operator's manual for further details.										
<b>ACCESSORIES</b>	Work light, Road lights consisting of dual taillights, dual headlights, slow moving vehicle sign, turn signal, flasher and lights; Sunshade Beacon										
<b>CUTTING DECKS</b>											
<b>WIDTH OF CUT</b>	Overall: 132" (335 cm), Front: 62" (157.5 cm), Wings: 42" (106.7 cm), Overlap: 7" (12.8 cm).										
<b>MOWING RATE</b>	Mows up to 11.0 acres/h (4.5 hectares/h) at 8.5 mph (13.4 km/h) (assumes no overlap or stops).										
<b>CONSTRUCTION</b>	Welded .100" (25 mm) steel with 7 and 10-gauge steel channel and plate reinforcements, bullnose bumpers.										
<b>DECK DRIVE</b>	Direct mounted hydraulic motor into spindle. Remaining spindle(s) driven by individual B section Kevlar belt. Quick release belt covers.										
<b>HEIGHT-OF-CUT</b>	1"-5" (25-127 mm) in .5" (13 mm) increments.										
<b>SPINDLES</b>	1.25" (3.17 cm) diameter spindle shafts, 9" (22.9 cm) diameter conical ductile iron housing, and 2 greaseable tapered roller bearings.										
<b>BLADES</b>	21.75" (55.2 cm) long, 2.5" (6.4 cm) wide, .25" (.64 cm) thick.										
<b>CASTER WHEELS</b>	8 x 3.50-4, 4-ply, smooth, pneumatic, sealed precision ball bearings.										
<b>GROUND FOLLOWING</b>	6" anti-scalp cups on each blade, adjustable skids on each deck, 4 anti-scalp rollers on front deck and 1 on each wing.										
<b>WING PROTECTION</b>	Bi-directional, impact absorption device on each wing deck.										
<b>RECYCLER® KIT</b>	Model 30420 will convert decks into Guardian® Recycler® decks.										
<b>MULCHING KIT</b>	Model 30422.										
<b>SKIDS</b>	Reversible polymeric.										

\*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in use, design, required attachments and safety features. See distributor for details on all warranties. \*\*Per EN ISO 5395: 2013





# Groundsmaster® 4000-D Attachment Specifications\*



	<b>ROTARY BROOM, MB MODEL HCT**</b>
<b>TYPE</b>	Windrow type, front mounted hydraulic broom with dual motors. Electric/hydraulic angling, 30° left and right.
<b>BROOM SIZE</b>	32" (81 cm) diameter x 60" (153 cm) wide.
<b>BRUSH</b>	Sectional brush with combination polypropylene/wire radial segments.
<b>WEIGHT</b>	460 lbs. (209 kg)
<b>OPTIONS</b>	Dirt Deflector, Storage Stands.



	<b>SUNSHADE</b>
<b>UNIVERSAL MOUNT SUNSHADE</b>	White, Model 30349
<b>UNIVERSAL MOUNT SUNSHADE</b>	Red, Model 30552



\*Specifications and design subject to change without notice.

\*\* Manufactured by M-B Companies Inc.

\*\*\* Manufactured by Erskine Attachments.

Note: The Toro Company does not manufacture or sell the snowthrower or rotary broom, nor does Toro guarantee these accessories in any manner whatsoever.



	<b>SNOWTHROWER ERSKINE MODEL 2000***</b>
<b>STAGE</b>	2
<b>WIDTH OF CUT</b>	61" (155 cm)
<b>CUTTING HEIGHT</b>	29" (74 cm)
<b>CUTTING EDGE</b>	3/8" x 3" (9.5 mm x 7.6 cm) bolt-on
<b>SKID SHOES</b>	Adjustable
<b>AUGER DIAMETER</b>	16" (41 cm) open flight
<b>FAN DIAMETER</b>	20" (51 cm) 4-blade
<b>CHUTE ROTATION</b>	Hydraulic 270°
<b>SHEAR PROTECTION</b>	Pressure relief
<b>CASTING DISTANCE</b>	Up to 30' (9.14 m)
<b>APPROXIMATE SHIPPING WT.</b>	850 lbs. (386 kg)
<b>HOSES</b>	Included

	<b>TWO-POST ROPS EXTENSION SYSTEM</b>
<b>GM4000 MODELS</b>	Fits Models 30605 or 30609
<b>TWO-POST ROPS EXTENSION KIT</b>	Base steel frame attached to existing ROPS and includes a white sunshade. Model 31352
<b>EXTERIOR MIRROR</b>	Quantity (1) Part Number 130-5448
<b>INTERIOR MIRROR</b>	Quantity (1) Part Number 130-5449
<b>ABRASION-RESISTANT POLYCARBONATE WIND SCREEN</b>	Improved resistance to golf ball impacts or vandalism. Model 31324
<b>TEMPERED GLASS WINDSHIELD</b>	Similar safety glass used in Toro all-season safety cabs. Model 31325
<b>WINDSHIELD WIPER KIT FOR TEMPERED GLASS WINDSHIELD</b>	For use with the tempered glass windshield only. Not for use with the polycarbonate wind screen. Model 31311
<b>OPERATOR FAN &amp; INTERIOR HEADLINER KIT</b>	Overhead fan with adjustable speeds – mounts directly over operator. Part Number 132-3435
<b>WIRE HARNESS KIT</b>	Required for all electrical accessories such as wipers, lights and fan. Part Number 122-0729



**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – February 23, 2026 Board of Trustee – March 16, 2026</b>
<b>Description:</b>	<b>Park Shelter Fees and Field Rental Costs.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the Board of Trustee approve changes to the park shelter fees and field rental cost?</b>

---

**Background**

This item was briefly discussed at the November 2025 Park and Recreation Committee meeting after reviewing the fees for the aquatic center. The committee discussed reviewing our current prices at our next meeting. These items were discussed again at the 1/26/26 meeting and the committee recommended narrowing the scope down to facilities that are like ours and to look at having different prices for different parks as they don't all provide the same amenities.

Just a brief overview of our facilities.

- Yellowbanks – Two shelters, no water, portable restroom, electricity, playgrounds and volleyball court.
- Machmueller – Water, restrooms, electricity, playground and baseball field.
- Robinwood – Water, restrooms, electricity, playground and baseball field.
- Sandhill – Water, restrooms, electricity, playground and volleyball court.
- Kellyland – Water, restrooms, electricity, playground and volleyball court.
- Kennedy – Water, restrooms, electricity, playground, volleyball court, five baseball fields and aquatic center.

I have included shelter rental fees from Wausau/Marathon County, Rothschild, and Merrill.

I have included field rental prices for Wisconsin Rapids and DeForest since they have similar facilities.

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**Attached Docs: Park Shelter and Field Prices.**

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**Committee Action: The Park and Recreation Committee recommended not changing the Park Shelter Reservation Fees but changing the field rental fees to \$25.00 an hour and no field prep for anything less than four hours, \$100.00 for four hours and \$200.00 a day for district non-profit or tax-exempt entities. For profit groups would be \$150.00 per hour and no field prep for anything less than four hours, \$500.00 for four hours and \$1,000.00 a day. Field lights would be included if needed in the proposed fees.**

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**Fiscal Impact: TBD**

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**Recommendation:** Approve as recommended by the Park and Recreation Committee.

**Recommended Language for Official Action**

**I approve/deny the changes as recommended by the Park and Recreation Committee or,  
Something else.**

Additional action:

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REQUEST FOR CONSIDERATION

## Shelter Fees

### Wausau

Open Shelters Non-commercial	Open Shelters Commercial	Deposit
\$66	\$135	\$200

### Rothschild

Resident/Res. Non-Profit	Non-Res/Non-Res Non-Profit	Res Business
\$50	\$100	\$150

Non-Res Business	Deposit
\$200	\$100

### Merrill

\$60

### Weston

Park Shelter Rental	Standard Security Deposit	\$25.00
	Business Security Deposit	\$50.00
	Family/Group Gatherings, Resident	\$60.00 + Tax
	Family/Group Gatherings, Non-Resident	\$85.00 + Tax
	Non-Profit, Resident	\$60.00 + Tax
	Non-Profit, Non-Resident	\$110.00 + Tax
	Business, Resident	\$160.00 + Tax
	Business, Non-Resident	\$310.00 + Tax

DeForest Turf and Dirt Fields

Practice 1.5 Hrs.

<u>Sanctioned</u>	<u>Non-Sanctioned</u>
No Charge	\$75

Games

\$40	\$125
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Wisconsin Rapids

<u>In District Non-Profit</u>	<u>Out of District for Profit</u>
\$150 – Day	\$1,000 – Day
\$75 – 4 Hours	\$500- 4 Hours
\$25 – Hour	\$150- Hour

Weston

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Field/Diamond Rental	Half Day Per Field/Diamond (4 hours)	\$40.00
	Full Day Per Field/Diamond (8 hours)	\$60.00
	5 Day Week Per Field/Diamond	\$250.00
	Weston Based Youth or Non-profit Groups	No charge

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**REQUEST FOR CONSIDERATION**

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<b>Public Mtg/Date:</b>	<b>Park and Recreation Committee – February 23, 2026 Board of Trustees – March 16, 2026</b>
<b>Description:</b>	<b>Eagle Scout Project.</b>
<b>From:</b>	<b>Shawn Osterbrink, Director of Parks, Recreation &amp; Forestry</b>
<b>Question:</b>	<b>Should the Board of Trustees approve the proposed Eagle Scout project?</b>

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**Background**

The Village received a request from a scout that would like to do his Eagle Scout project for the Village. He provided one idea he had, and it would be to build a Gaga Ball Pit at Machmueller Park. He is proposing to construct a 20-foot octagonal pit. The corner brackets would be steel and would be purchased from a supplier. The sides would be green treated 2" x 10" x 8' boards stacked three high. Grass would be removed inside of the pit and wood chips would be added. Funding would be provided by the Village. If this is not something the Village would like to pursue, he would be open to other ideas for projects, we may have that would qualify. Funding for the project would be provided by the Village.

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**Attached Docs: Picture of a gaga ball pit.**

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**Committee Action: Committee recommended approval.**

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**Fiscal Impact: \$1,000.00 to \$1,400.00**

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**Recommendation: Approval.**

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**Recommended Language for Official Action**

**I approve/deny the Eagle Scout project at Machmueller Park,**

Or something else.

Additional action:

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**REQUEST FOR CONSIDERATION**



# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Board of Trustees Meeting, March 16, 2026</b>
<b>Description:</b>	<b>Discussion and/or action on Review of Elected and Appointed Officials' Handbook Remote Meeting Attendance Policy</b>
<b>From:</b>	<b>Jami Gebert, Village Administrator</b>
<b>Question:</b>	<b>Would the Board of Trustees like to amend the Remote Meeting Attendance Policy?</b>

## Background

The Village's **Handbook for Elected and Appointed Officials** has two sections regarding electronic meetings:

- **Section 1.08. Conducting Effective Electronic Public Meetings**
- **Section 1.09. Conducting Closed Session Electronic Meetings.**

These sections are attached to the RFC. It was requested under February's Future Agenda Items to have a larger discussion on virtual/remote attendance at committee, commission, and/or Board meetings. In preparing for the agenda item, it was found the Board did adopt a *Remote Meeting Attendance Policy* in November 2023. This policy needs to be incorporated into the Handbook for Elected and Appointed Officials; a copy is attached.

In conversation with several other area Human Resources Directors and Administrators, all allow virtual attendance *with parameters*. The parameters differ across municipalities, but fall into the below six categories:

**1. Authorization**

Who provides permission to participate virtually (Chair, Clerk, President, or governing body)?

**2. Notice**

How far in advance does notice/permission for virtual attendance need to be given, i.e. one week, 24 hours, etc.?

**3. Technology requirements**

Does the virtual attendee need to be on-camera and visible, able to hear proceedings, and be heard?

**4. Quorum and voting**

Does virtual attendance count towards quorum and are they allowed to vote?

**5. Number of virtual attendances**

Is there a limit set on the number of times a member can join a meeting remotely in a year/term?

**6. Closed Session**

Are virtual participants allowed to participate in Closed Session?

The adopted policy is clear on #1, #2, and #4. If the Board decided to amend the policy, further clarification could be added regarding #3, #5, and #6, although past practice of the Board is that participation is not allowed during Closed Session.

I decided to wait on incorporating the *Remote Meeting Attendance Policy* into the handbook and distributing paper copies of the entire document until the discussion on at the meeting. The reason

# REQUEST FOR CONSIDERATION

being if the Board determined further amendments are needed, the paper copies would be out-of-date as soon as provided. We look forward to discussing at the meeting if the adopted policy still meets our expectations or if further amendments are needed.

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**Attached Docs:**      **Section 1.08. Conducting Effective Electronic Public Meetings and Section 1.09. Conducting Closed Session Electronic Meetings of the Handbook for Elected and Appointed Village Officials**

*Remote Meeting Attendance Policy, adopted 11/20/2023*

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**Committee Action:**    **None.**

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**Fiscal Impact:**      **None.**

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**Recommendation:**   **None.**

## Recommended Language for Official Action

**I motion to amend the *Remote Meeting Attendance Policy* with the following changes \_\_\_\_\_ and for an updated copy to return to a future Board meeting.**

**Something else or no action.**

11. The **Chairperson** oversees committees, and is often, *ex officio*, a member of a committee.<sup>80</sup>

Village of Weston Municipal Code, **Chapter 2, Sec. 2.214. Standing committees**, states:

- (a) **Appointments.** The President appoints standing committees of the Village, subject to confirmation by the Board. The appointments to each Committee will be made at the first Village Board meeting in May. Standing committees shall review such matters as may be referred to them by the Board, and shall submit recommendations for Board action. The Administrator and President, except where the President is designated a member of a Committee, shall serve on each committee as *ex officio* members.

12. The **Chairperson** is generally regarded as the spokesperson of the group, being careful to separate her/his own opinions from those of the group.<sup>82</sup>

### **Section 1.08. Conducting Effective Electronic Public Meetings.**

In Wisconsin, governmental bodies typically meet their open meetings obligations, particularly during a “pandemic” or other localized health outbreak, while practicing social distancing to help protect public health, natural disaster, severe or harsh weather, war, riot, or as a means to obtain a quorum. Meetings may be conducted via live streaming, two-way internet access, and/or telephone conference call if the public is provided with an effective way to monitor such proceedings. In addition, remote meetings must provide a way for the public to have reasonable, in-person access to such meetings in the event that they have no internet or telephone access. If the meeting is held “virtually,” the public must be provided with a reasonably-accessible place where they can observe such meetings if they have no other means of access.<sup>83</sup>

1. When conducting a meeting remotely, the following requirements apply:
  - a. Follow notice requirements under Wis. Stat. § [19.84](#);<sup>84</sup>
  - b. Include the information needed for remote access, such as teleconference dial-in information, a video link, and any necessary passcodes or login information;
  - c. If the meeting is via videoconference or internet-based, an alternate telephone option must be included, so that those who do not have internet access may monitor the proceedings;
  - d. Facilitate reasonably-accessible location(s) for people who cannot attend remotely, have a hearing disability, or, in cases where the meeting will have video “presentations” or complex plans, drawings, or charts, there must be a place to display the content;
  - e. The Chairperson should require all members to clearly identify themselves when logging in, and before speaking, and instruct all members not speak over one another; and
  - f. The members must record the meeting, and promptly make the recording publicly available on the Village of Weston website or social media.

<sup>79</sup> Ibid.

<sup>80</sup> *Id.* at 29, Sec. 4.8.

<sup>81</sup> VILLAGE OF WESTON, WIS. MUNICIPAL CODE § 2.214. 0

<sup>82</sup> Larry E. Larmer. *A Guide to Parliamentary Procedure for Local Governments in Wisconsin* (Dubuque, Iowa: Kendall/Hunt Publishing Company, 1998), 29, Sec. 4.9.

<sup>83</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

<sup>84</sup> Wis Stat. § [19.84](#).

<sup>85</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

## 2. Conducting a meeting.

- a. The Chair shall establish that there is a quorum “present” by a rollcall vote.
- b. The Chair shall call for a rollcall vote on all motions for the following reasons:
  - i. The public may determine who is voting;
  - ii. To determine if a quorum of voters was present during the vote; and
  - iii. To determine the outcome of the vote.
- c. The meeting members shall maintain internet and audio access throughout the meeting whenever present, but shall sign out upon any departure before adjournment.
- d. Every meeting member is responsible for his/her audio and internet connections; however, no action shall be invalidated on the grounds that the loss or poor quality of a member’s individual connection prevented participation in the meeting.
- e. The Chair should advise members of the body to mute/unmute at appropriate times, and to remain muted when NOT speaking.
- f. Proceed SLOWLY, and avoid talking over one another.
- g. If available, use headsets in a non-private space if attending remotely.
- h. Be sure of your background location to avoid any distractions, persons, noises, etc.
- i. Make sure that your face is centrally positioned on the screen if you are attending remotely with video capability.

3. Ask permission of the Chair to exit a meeting to ensure quorum and voting requirements. The Chair should ensure that members exiting or entering a meeting are clearly noted for the record.<sup>88</sup>
4. No side conversations shall be held in the “chat box”. Members should NOT to use a “chat” function, unless it is for the purposes of Section 1.08. nos. 5 and 6., as it is distracting, and may be considered unethical. Any “chat” function use is considered a Public Record.<sup>89</sup>
5. Speak up, raise your hand, or use other options the internet meeting service offers to request to speak. The Chair should recognize those requests by name.<sup>90</sup>
  - a. Upon assigning the floor to a member, the presiding officer may clear any online queue of members who had been seeking recognition.
  - b. To claim preference in recognition, another member who had previously been seeking recognition may promptly seek recognition again, and the presiding officer shall recognize the member for the limited purpose of determining whether that member is entitled to preference in recognition.

<sup>86</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

<sup>87</sup> Ibid.

<sup>88</sup> Ibid.

<sup>89</sup> Ibid.

<sup>90</sup> Ibid.

91

6. A member who intends to make a motion or request to interrupt a speaker, shall use the “chat,” or similar feature, and, thereafter, wait a reasonable time for the presiding officer’s instructions before attempting to interrupt the speaker by voice.<sup>92</sup>
7. The Chair has discretion to use technology features to ensure that all members have a fair chance to speak.<sup>93</sup>
8. It is advisable to have a person who is technologically-capable monitor and advise the Chair concerning members’, presenters’, and observers’ requests for recognition during a meeting by:
  - a. Noting and advising the Chair when meeting members are requesting the floor, and making a point of order;
  - b. Noting and advising the Chair when an observer wishes to make a public comment during the time set aside for public comment; and
  - c. At the request of the Chair, mute observers when/if they become disruptive.
9. Public Comment on remote meetings may be precluded, or it may be conducted by means as the Board may from time to time determine.<sup>95</sup>
10. All business of any kind, formal or informal, must be initiated, discussed, and acted upon in open session, unless one of the exceptions in Wis. Stat. § [19.85\(1\)](#)<sup>96</sup> applies.
11. In cases where Wisconsin law requires a hearing, the Board can determine the means for public access to documents, exhibits, maps, testimony, or statements substantially similar to an in-person hearing, or as may otherwise be permitted by law.<sup>97</sup>

### **Section 1.09. Conducting Closed Session Electronic Meetings.**

Under Wis. Stat. § [19.85\(1\)](#)<sup>98</sup>, a closed session meeting may be held; however, such meeting shall be clearly noticed in accordance with Wis. Stats. §§ [19.84\(2\)-\(3\)](#)<sup>99</sup>.

1. Prior to convening an electronic “closed session”, the Chair shall announce that all unauthorized, virtual attendees will be excluded from the “closed session” and placed in a virtual “waiting room”. The Chair shall further advise that, when the members return to open session, those attendees in the virtual “waiting room” will be allowed access again.<sup>100</sup>
2. Prior to convening an electronic “closed session” meeting, a member shall move to convene into a closed session, and state the particular exception enacted within the Wisconsin State Statutes permitting a closed session. As part of the motion, the member must also state sufficient information concerning the topic of the closed session, so the public may determine the subject to be discussed.<sup>101</sup>

<sup>91</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

<sup>92</sup> Ibid.

<sup>93</sup> Ibid.

<sup>94</sup> Ibid.

<sup>95</sup> Ibid.

<sup>96</sup> Wis. Stat. § [19.85\(1\)](#).

<sup>97</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program

<sup>98</sup> Wis. Stat. § [19.85\(1\)](#).

<sup>99</sup> Wis. Stats. §§ [19.84\(2\)-\(3\)](#).

<sup>100</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

<sup>101</sup> Ibid.

3. There shall be a rollcall vote to convene a closed session. The Chair must determine whether there are sufficient members “present”, either in person, electronically, or by telephone means, to constitute a quorum. S/he must also determine that a majority of that quorum voted in favor of convening a closed session.<sup>102</sup>
4. The meeting agenda shall notice such meeting closed session in accordance with Wis. Stats. §§ [19.84\(2\)-\(3\)](#)<sup>103</sup>.
5. The Chair shall ensure that the public is unable to attend, view, hear or participate in any portion of the electronic, closed session meeting, unless authorized to appear by the members. The members may determine if Village staff, presenters, or others authorized may attend.
  - a. The Chair shall ask remaining participants in the closed session to certify that they are alone and cannot be overheard, or, otherwise, that others cannot hear or see the proceedings.
  - b. The Chair should be aware that any person authorized to virtually attend such electronic, closed session may record the same without knowledge or consent by the body members.
  - c. The Chair shall remind participants that they must turn off cameras during the closed session, if so equipped.
  - d. The Chair shall enlist the aid of the person designated as the technical assistant in Section 1.08. no. 8. to verify that access to the closed session is limited to those authorized by the members, and that those who are not authorized to attend are placed in a virtual “waiting room.”
6. Do not take official action in closed session, except in the rarest of circumstances with the advice and guidance of counsel.<sup>104</sup>
7. Do not convene to discuss business in open session until the appointed time identified on the agenda and/or the technical assistant verifies that all participants who have been placed in the “waiting room” have been returned.<sup>105</sup>
8. At all times, provide ample explanation to both members of the body and the public as to the process for the closed session and expectations.<sup>106</sup>
9. After the conclusion of the electronic, closed session, the members shall move to return to open session, and, thereafter, the meeting shall progress as before to the conclusion of the agenda.
  - a. All members of the public who were excluded from the duly-convened, closed session by being placed in a virtual “waiting room”, and who were waiting to observe the meeting, will be returned from the virtual “waiting room” to observe the remainder of the meeting.

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<sup>102</sup> Ibid.

<sup>103</sup> Wis. Stats. §§ [19.84\(2\)-\(3\)](#).

<sup>104</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

<sup>105</sup> Ibid.

<sup>106</sup> Ibid.

<sup>107</sup> Ibid.

<sup>108</sup> Effective Electronic Public Meetings: Part 1 and Part 2 on February 24 and March 5, 2021. Conducted by the UW Madison Extension Local Government Education Program.

		<b>Village of Weston POLICY MANUAL</b>
<b>Issue Date</b> 11-20-23	<b>Policy Title:</b>  <b><i>Remote Meeting Attendance Policy</i></b>	<b>Policy No.</b>
<b>Revision Date</b>		

*Passed*

**PURPOSE**

To provide guidance to the board, authority, committee, and commission members relating to remote attendance at meetings.

**POLICY**

1. *Virtual meetings and remote attendance.* In exceptional circumstances, as determined by the chair of the applicable village board, authority, committee or commission, meeting attendance may on a case-by-case basis be held with remote attendance as described in this section. Remote attendance is only authorized when the board president or chair determines that health, safety, welfare, family or work circumstances warrant a remote attendance. Remote attendance is not authorized solely for convenience or due to vacation, travel, or seasonal relocation of one or more members of the body. For meetings that include quasi-judicial action requiring due process, the chair must consult the village attorney before authorizing remote attendance. Remote attendance is subject to the following:
  - (a) *Remote attendance.* When a meeting is held in-person, the chair of the applicable body may allow one or more members of the body to attend the meeting via Zoom subject to the requirements of this section. A member of the body seeking to attend remotely shall notify the Village Clerk of the request at least 12 hours in advance of the meeting. The Village Clerk shall immediately notify the chair. The chair shall decide whether to grant the request at least 12 hours in advance of the meeting. The chair's determination shall be final. Members of the body attending remotely shall have all powers of participation, including counting toward a quorum and having the opportunity to vote. No member attending remotely shall participate or vote on any matter that requires the visual assessment of physical evidence or exhibits that have not been previously reviewed by the member.
  - (b) *Announcements.* Members shall announce themselves at the first opportunity after joining the telephone conference call but may not interrupt a speaker to do so. Members who leave before adjournment shall announce their departure but may not interrupt a speaker to do so.
  - (b) *Open meetings law limitations.* In no event shall a virtual meeting be convened, or remote attendance be permitted where a violation of the Wisconsin Open Meetings Law would result.

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Board of Trustees Meeting, March 16, 2026</b>
<b>Description:</b>	<b>Discussion and/or action on use of Microsoft Teams for communication</b>
<b>From:</b>	<b>Jami Gebert, Village Administrator Nathan Crowe, Technology Services Director</b>
<b>Question:</b>	<b>Would the Board like to move to use of Teams for Trustee-to-Trustee communication?</b>

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## Background

To improve communication, collaboration, and record-keeping, staff are recommending that as of April 21, 2026, all Trustee-to-Trustee communication is completed through use of Microsoft Teams rather than text messaging. The Village has a Microsoft Outlook account for every Trustee with your email address. The use of Teams is included, so there is no extra cost to the Village. Below are several key reasons we would like to move to Teams:

- 1. Centralized Communication**  
Teams keeps conversations, files, and updates in one shared workspace and on the Village's server, making it easier for everyone to stay informed and aligned.
- 2. Easier File Sharing and Collaboration**  
Teams allows users to share documents, collaborate in real time, and can keep files linked directly to conversations.
- 3. Searchable Message History**  
Unlike text messages, Teams provides a searchable archive of conversations and files, making it easier to locate information later. If an Open Records Request is received, the Technology Services Director can search the files, making records requests quicker and easier to fulfill.
- 4. Security**  
Using Teams keeps work communication on a professional platform rather than personal devices and helps protect sensitive information within the Village's systems.
- 5. Integration With Work Tools**  
Teams integrates with other Microsoft tools such as Outlook, SharePoint, and OneDrive, enabling easier access to these additional resources.

Plus, if a text message was possibly sent in error, a Trustee could screenshot the communication and add it to Teams to archive the record and avoid having to search for it later. *As an important reminder, any device, personal or Village owned, used to conduct any Village related business is subject to open records.*

The use of Teams would chiefly be for communication between Trustees. If a Trustee reached out to staff through Teams, please remember our Personnel Handbook Policy, 10.08 where Management of Requests are to be through the Administrator.

Technology Services Director Crowe has assembled the attached Microsoft Teams Messaging Guide to assist with installing the app and getting started. We look forward to the conversation on use of the Teams software to improve collaboration and communication.

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**Attached Docs:** **Village of Weston Microsoft Team Messaging Guide**

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# REQUEST FOR CONSIDERATION

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Committee Action: None.

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Fiscal Impact: None.

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Recommendation: None.

<b>Recommended Language for Official Action</b>
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**I move the Board of Trustees use Microsoft Teams for communication and collaboration between Trustees, and work to install the app and begin use as of April 21, 2026.**

# Microsoft Teams Messaging Guide

*For Village Officials and Staff*

## **Why use Teams instead of texting?**

When Village officials discuss public business, those messages can be subject to Wisconsin Open Records (FOIA) requests. Tracking down text messages on personal phones is a headache for everyone involved.

Microsoft Teams keeps all messages in one secure, searchable place — making records requests quick and easy to fulfill.

Questions? Contact IT: [ncrowe@westonwi.gov](mailto:ncrowe@westonwi.gov)

## What's In This Guide

- Section 1: Installing the Teams App
- Section 2: Signing In
- Section 3: Sending a Message
- Section 4: Finding Old Messages
- Section 5: Quick Reference

**Note:** The steps in this guide are the same whether you have an iPhone or an Android phone. The Teams app looks and works the same on both.

## Section 1 — Installing the Teams App

Microsoft Teams is a free app you install on your phone before using it for the first time. The process takes about two minutes.

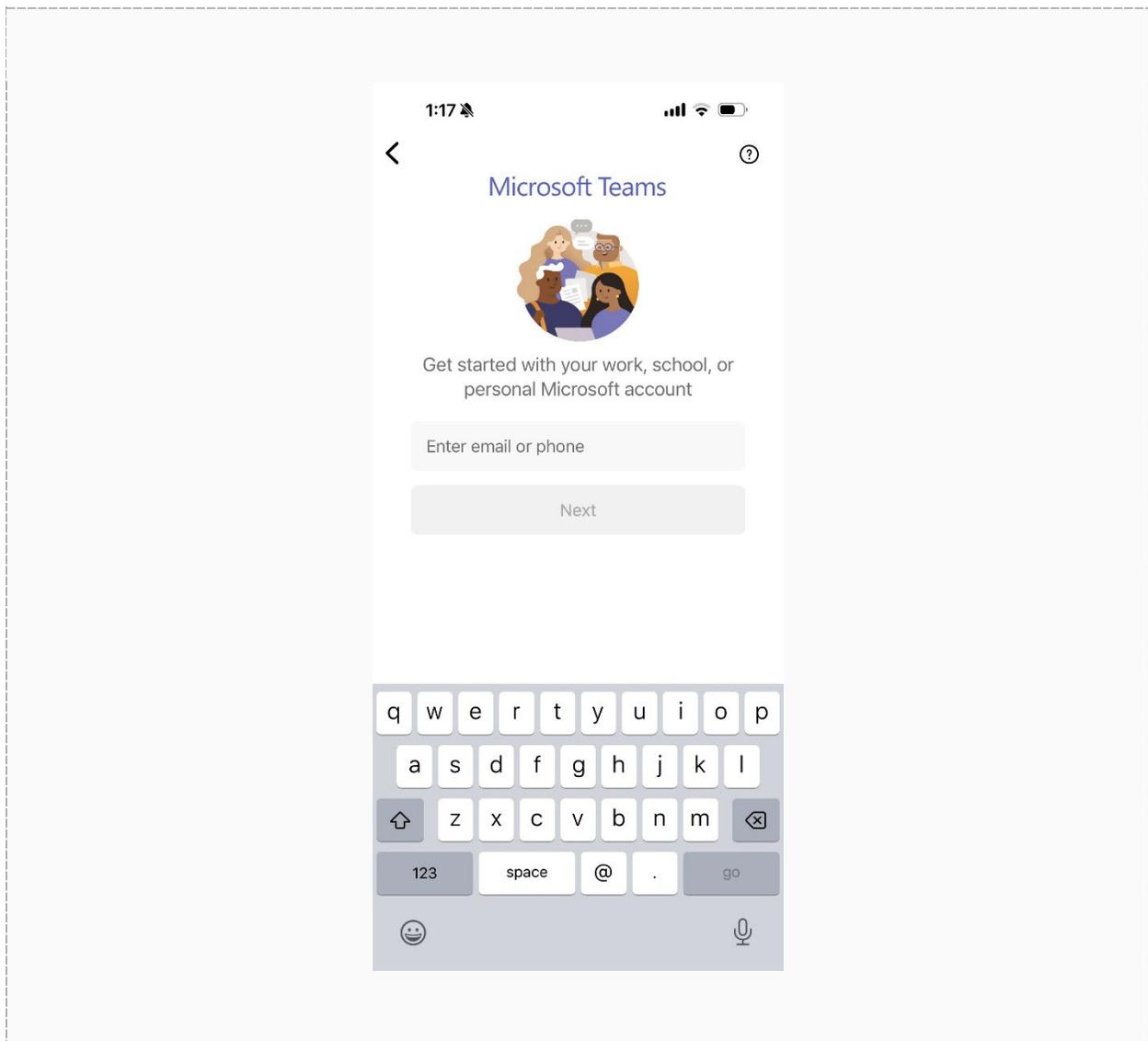
**Note:** iPhone users: Open the App Store (blue icon with an 'A'). Search Microsoft Teams, tap Get, and confirm with Face ID or your Apple ID password. Android users: Open the Google Play Store (colorful triangle). Search Microsoft Teams, tap Install, and wait for the download to finish. In both cases, when the download completes, tap Open to launch Teams for the first time.

## Section 2 — Signing In

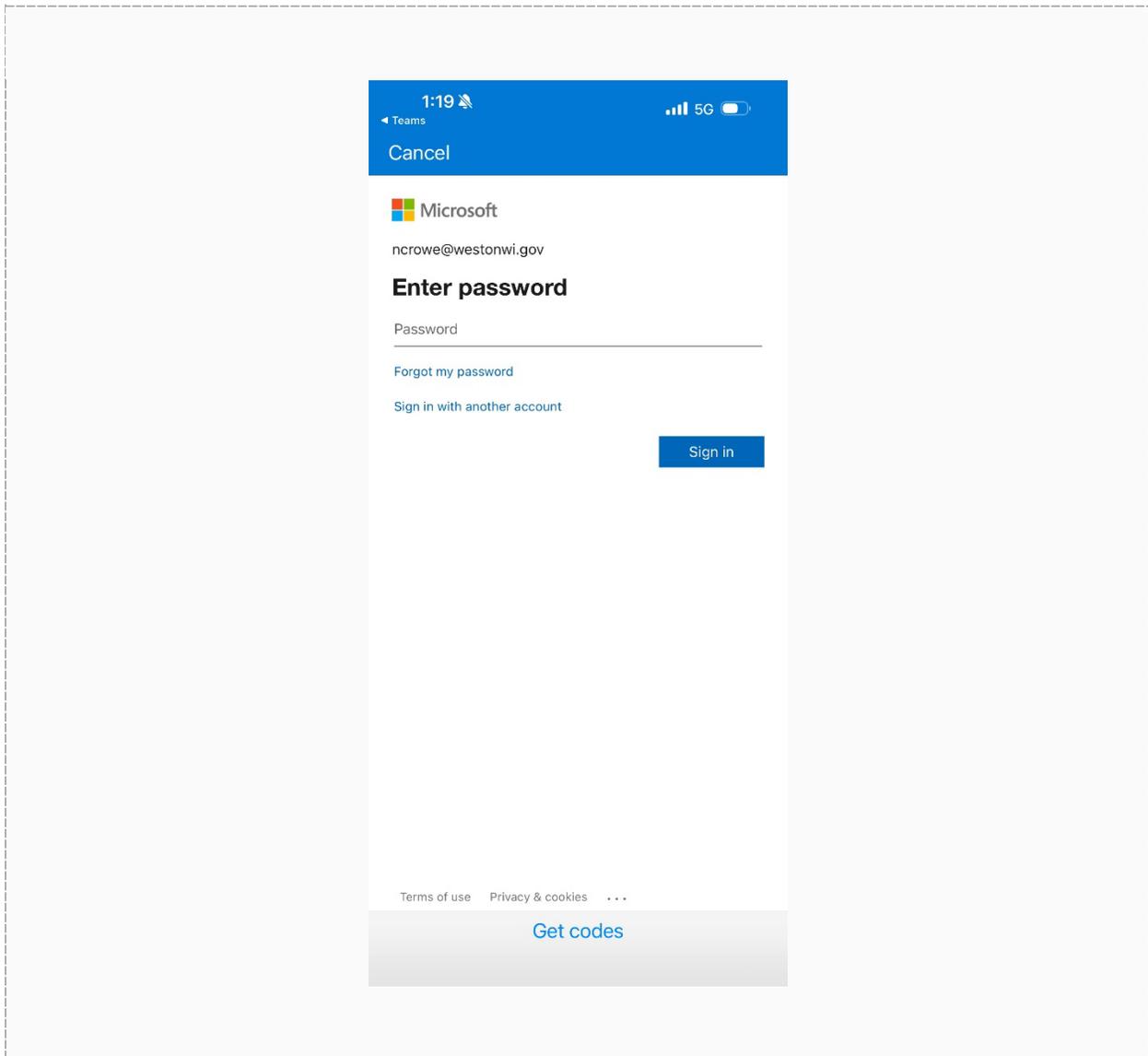
You will sign in with your Village of Weston email address and password — the same credentials you use for Village email.

**Note:** Your Village email address ends in @westonwi.gov. If you don't know your password, contact IT before you start.

- 1 **Open the Teams app and tap Sign In**  
You'll see a welcome screen when you first open the app.
- 2 **Enter your Village email address, then tap Next**



**3 Enter your Village password, then tap Sign In**



**4 When asked about notifications, tap Allow**

This ensures you get notified when someone sends you a message — don't skip this!

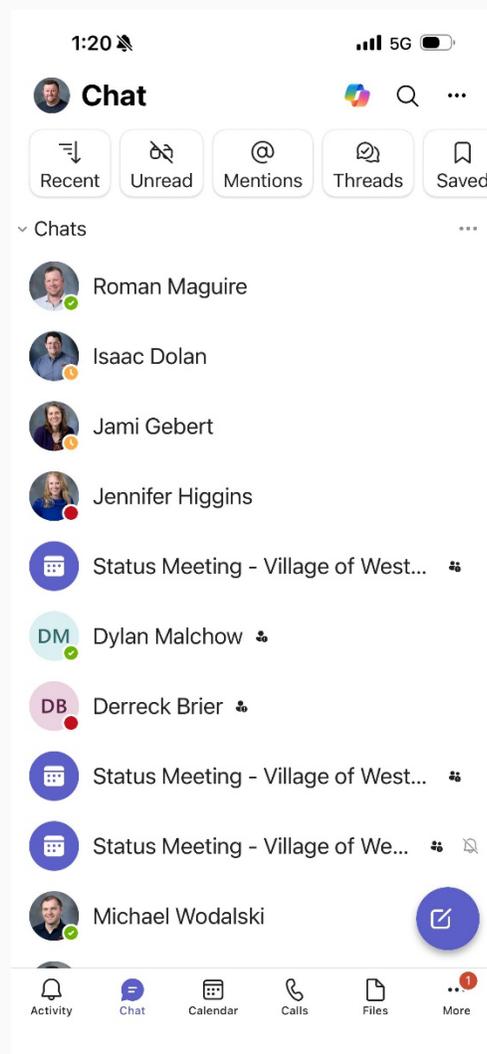
**5 You're signed in!**

You'll land on the Teams home screen and you're ready to go.

## Section 3 — Sending a Message

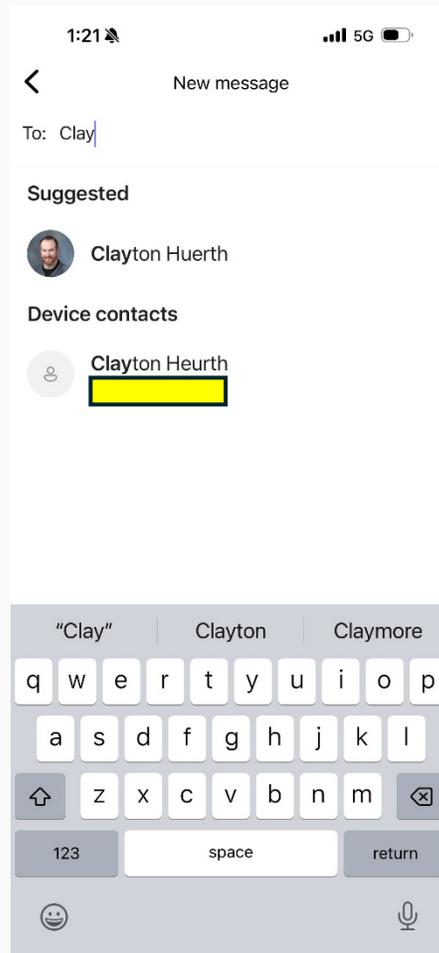
Follow these steps any time you want to send a message to another Village official.

- 1 Tap Chat at the bottom of the screen**  
Look for the speech bubble icon in the navigation bar along the bottom.
- 2 Tap the pencil icon to start a new message**  
The pencil (compose) icon is in the top-right corner of the Chat screen.

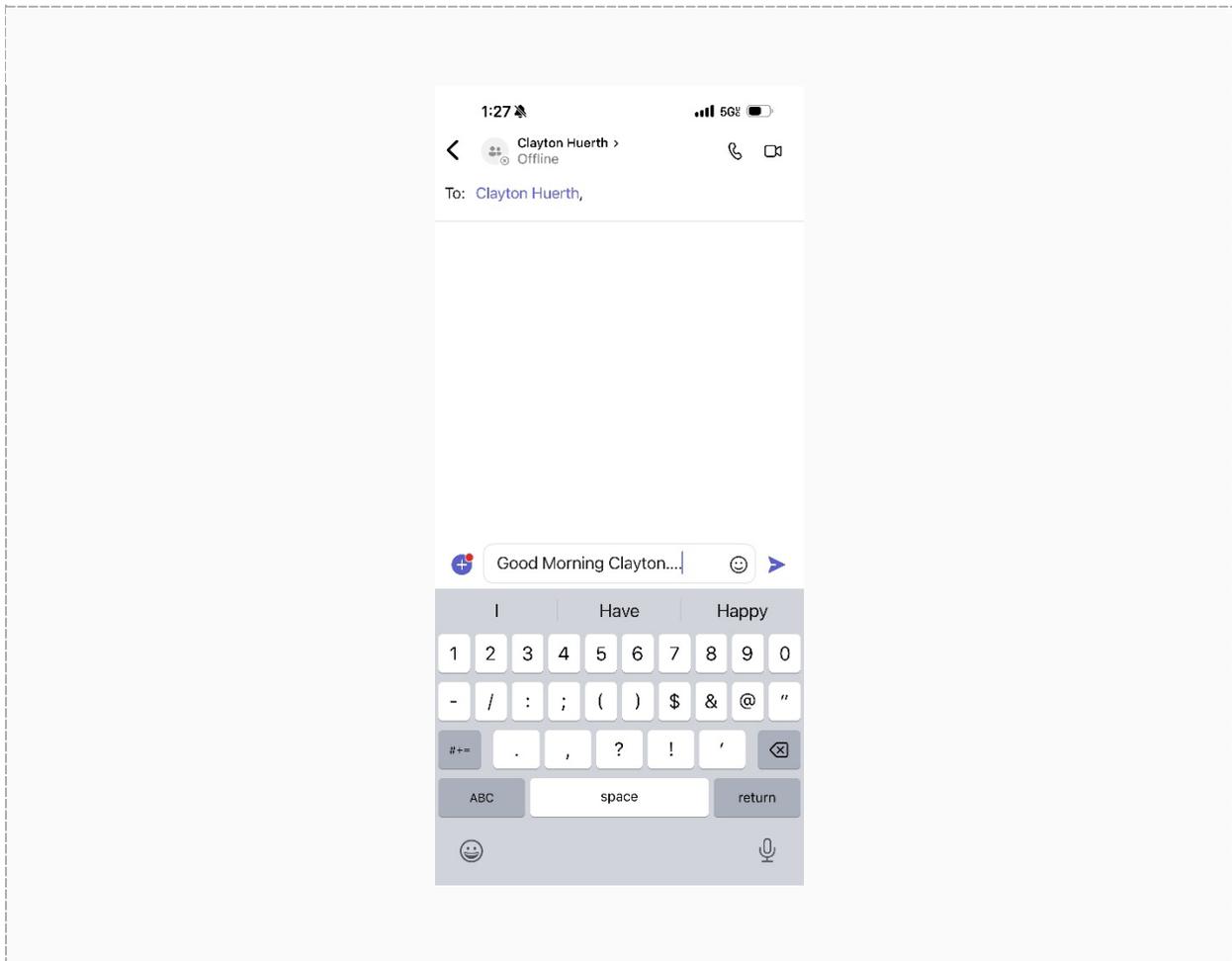


**3 Type the person's name, then tap it to select them**

Start typing their first or last name. Their name will appear in a list — tap it to select. You can add more than one person here to start a group message.



- 4 Type your message in the box at the bottom, then tap the send arrow



**Note:** To message a group, add multiple names in step 3 before sending. Everyone you add will see the full conversation.

## Section 4 — Finding Old Messages

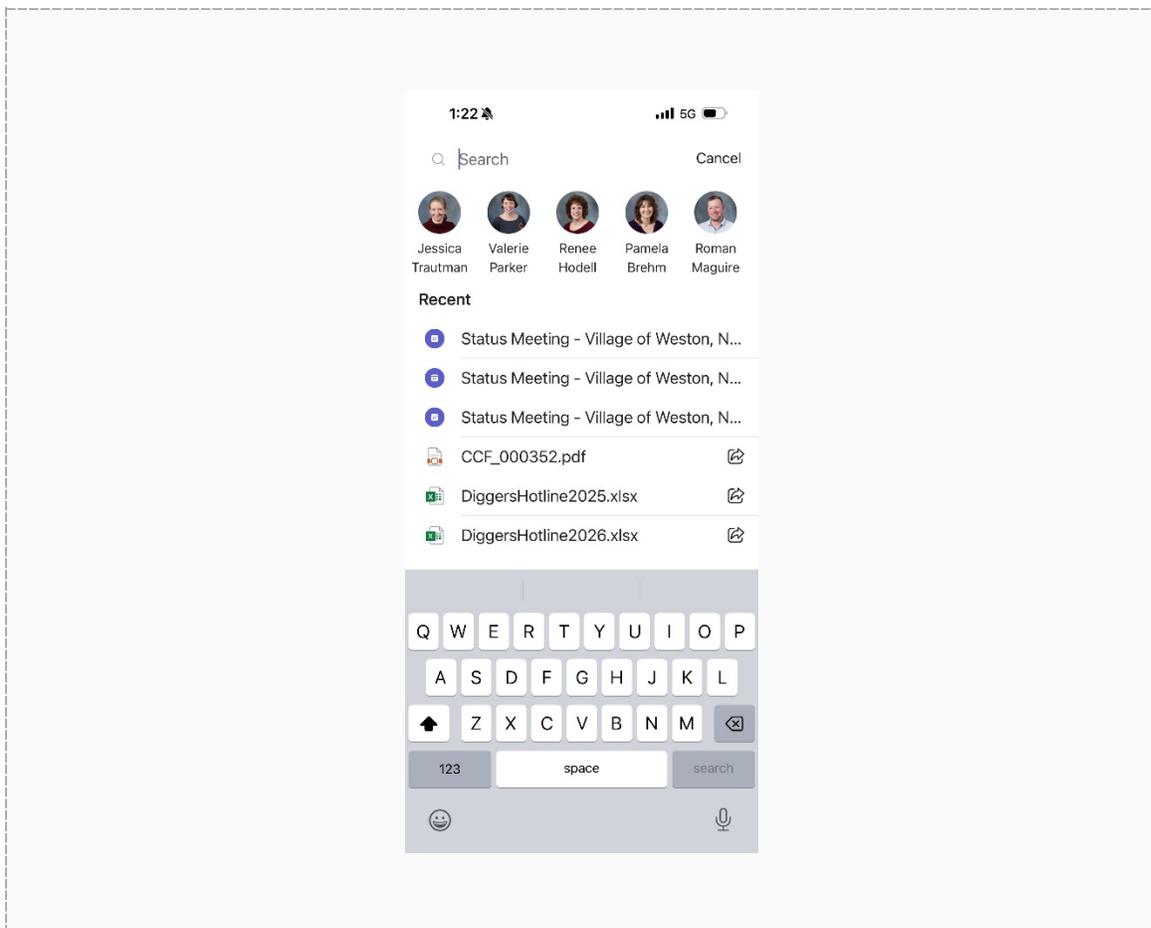
Teams saves all messages automatically. You can scroll back through any conversation or search by keyword.

### Scrolling Back Through a Conversation

- 1 Tap Chat at the bottom, then tap the person's name to open the conversation
- 2 Swipe upward on the screen to scroll through older messages

### Searching for a Specific Message

- 1 Tap the magnifying glass (Search) icon at the top of the screen
- 2 Type a keyword — a name, topic, or phrase you remember from the message



- 3 Tap any result to jump directly to that message

## Section 5 — Quick Reference

If you want to...	Here's what to do
<b>Send a message</b>	Chat tab → pencil icon → type name → type message → send
<b>Send a group message</b>	Chat tab → pencil icon → add multiple names → type message → send
<b>Reply to a message</b>	Open the chat → tap the message box → type reply → send
<b>Find an old message</b>	Tap the Search icon → type a keyword → tap the result
<b>See all your chats</b>	Tap Chat at the bottom of the screen
<b>Change notifications</b>	Contact IT — we'll help you set it up
<b>Forgot your password</b>	Contact IT: <a href="mailto:ncrowe@westonwi.gov">ncrowe@westonwi.gov</a>

### Remember

Use Teams for all official Village business conversations — not personal text messages. This keeps Village records organized, searchable, and easy to produce for any open records request.

**Need help? Contact IT: [ncrowe@westonwi.gov](mailto:ncrowe@westonwi.gov)**

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>Recommendation to award Military Rd Utility Project Engineering Services Contract</b>
<b>From:</b>	<b>Michael Wodalski, Director of Public Works Josh Swenson, Utility Superintendent</b>
<b>Question:</b>	<b>Should the Village Board approve the Military Road Utility engineering services contract with MSA for an estimated amount of \$12,700.00?</b>

## Background

The Village of Rothschild is reconstructing Military Rd between Volkman Street and Evelyn St. The Village of Weston owns and operates the water and sanitary sewer facilities in this area as part of Weston Utilities as it was once part of the Town of Weston and when Rothschild annexed this portion of the Town the utilities remained under the ownership of Weston Utilities. As part of their roadway project, the Village of Rothschild is replacing the large culverts just east of Volkman St and they're also adding new storm sewer along Military Road.

Due to the culverts and storm sewer, Weston's watermain is in conflict and needs to be relocated so the culverts and storm sewer can be installed. Additionally, the water valves at the intersections of Volkman St/Military Rd and at Pearl St/Military Rd will be replaced as they are the same era as the valves that failed in 2025 on Weston Ave near Volkman St. The Harlyn Ave lift station forcemain also runs through this project site and will need to be handled with care to ensure there is no interruption to service with the lift station.

The Village of Rothschild hired MSA as their engineer on this project and Weston's staff recommendation is to hire MSA for the utility design so the project can be bid as one. This also ensures all plan details are kept together, and the contractor has one point of contact for the project.

This project was not initially included in the CIP as it was not thought to have a major impact to the water or sewer utilities, but as design progressed for the Village of Rothschild the storm sewer conflicts became causes to warrant the replacement of watermain in several areas which then makes this a capital project instead of a maintenance item.

<b>Attached Docs:</b>	<b>Contract with MSA</b>
<b>Committee Action:</b>	<b>Public Works Recommended Approval</b>
<b>Fiscal Impact:</b>	<b>Total estimated costs for construction and engineering is \$60,000 which the engineering contract of \$12,700 leaves just under \$50,000 as the estimated construction costs.</b>

# REQUEST FOR CONSIDERATION

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**Recommendation:** Staff recommendation is to hire MSA for the engineering work on this project.

<b>Recommended Language for Official Action</b>
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**I Move to approve the Military Road Utility Project Engineering Services Contract with MSA for a price of \$12,700.**

**Or, Something else**

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Additional action:



# Professional Services Agreement

MSA Project Number: 09366046

This AGREEMENT (Agreement) is made effective February 16, 2026 by and between

**MSA PROFESSIONAL SERVICES, INC (MSA)**

Address: 146 North Central Ave, Marshfield, WI 54449

Phone: (715) 384-2133

Representative: Chad Grundemann

Email: cgrundemann@msa-ps.com

**VILLAGE OF WESTON (OWNER)**

Address: 4747 Camp Phillips Road, Weston, WI 54476

Phone: 715-359-6114

Representative: Michael Wodalski

Email: mwodalski@westonwi.gov

**Project Name:** Military Rd - Water & Sewer - Volkman St to Evelyn St

**The scope of the work authorized is:** See Attachment A: Scope of Services

**The schedule to perform the work is:** Approximate Start Date: February 17, 2026  
Approximate Completion Date: April 30, 2026

<b>The lump sum fee for design, bidding, const. admin., and staking work is:</b>	<b>\$8,900</b>
<b>The estimated fee (T&amp;M) for the construction observation work is:</b>	<b>\$3,800</b>
<b>Total:</b>	<b>\$12,700</b>

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum and time and expense basis as stated above.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**VILLAGE OF WESTON**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Mark Maloney

President

Date: \_\_\_\_\_

\_\_\_\_\_  
Daniel Borchardt

Team Leader – Engineering

Date: 02/13/2026

**OWNER ATTEST:**

\_\_\_\_\_  
Pamela Brehm

Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Chad Grundemann

Project Manager – Engineering

Date: 02/13/2026

**MSA PROFESSIONAL SERVICES, INC. (MSA)**  
**GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)** (rev 01/26)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

**12. Electronic Documents and Transmittals.** Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

**13. Building Information Modelling (BIM).** For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

**14. Construction Site Visits.** If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

**15. Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

**16. Betterment.** If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

**17. Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

**18. Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

**19. Reuse of Documents.** Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

**20. Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

**21. Accrual of Claims.** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if MSA's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to MSA.

**22. Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. **Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and MSA are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State in which the project is located.

31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State in which the project is located for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be in the County in which the project is located.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

## ATTACHMENT A: SCOPE OF SERVICES

### PROJECT DESCRIPTION

The Village of Rothschild will reconstruct Military Road from Volkman Street to Evelyn Street. The proposed project consists of a roadway segment that is approximately 1,050 feet in length.

The Village of Weston owns and operates water and sanitary sewer utilities within the Village of Rothschild right of way along Military Rd. The Village of Weston plans to make utility adjustments to accommodate the proposed Village of Rothschild project. The Village of Weston plans to make these adjustments via a project that is designed and bid alongside the Village of Rothschild work so that it is constructed concurrently by the same construction contractor.

Anticipated Village of Weston work includes:

- Vertical relocation 10-inch ductile iron water main at 2 locations along Military Rd (approximately 190 feet).
- Replace water valves on the project and add additional valves within the project limits at locations to be determined by the Village.
- Replace a hydrant and associated valve.
- Replace 3 water services and curb stops.
- Adjust curb stop boxes that will remain.
- Adjust 2 sanitary manhole covers to grade by replacing the adjusting rings.
- Temporarily support existing sanitary sewer forcemain to keep it in service while a large culvert is replaced underneath.
- Dewatering and Temporary water are anticipated.

Project will be bid concurrently with the Village of Rothschild street reconstruction work as part of the same contract and be in a separate area of the bid form. The Village of Weston will work out a reimbursement agreement with the Village of Rothschild. MSA anticipates award to a single contractor for the work.

### SCOPE OF SERVICES

MSA will provide services as set forth below.

#### 1. Design

- **Project Administration**
  - Manage and coordinate project team, budget and schedules. Maintain communication with Owner and stakeholders on project.
- **Quality Assurance/Quality Control**
  - Employ documented quality-assurance/quality-control procedures throughout project.
- **Project Site Information**
  - Right-of-Way Research: utilize work already completed for the street project
  - Contact Utility One Call: utilize work already completed for the street project
  - Topographic Survey: utilize work already completed for the street project
  - Utility Structure Survey: utilize work already completed for the street project

- Hydrant Flow Tests: work with Owner to obtain pressure and flow information for water distribution system in the area of the project.
  - Wetland Investigation: utilize work already completed for the street project
  - **Design – Street/Utility**
    - Water Design: Develop vertical alignments for water main relay adjustment. Utilize Village of Weston construction details.
    - Sanitary Sewer Design: Develop basic construction detail for forcemain support and performance specification. Utilize Village of Weston construction details for manhole adjustments.
    - Erosion Control Design: utilize work already completed for the street project
    - Traffic Control Design: utilize work already completed for the street project
    - Construction Cost Estimate: Develop a preliminary construction cost estimate based on preliminary plans. Develop an Engineers Estimate of Construction cost based on quantities computed from final plans.
  - **Plan Preparation and Drafting**
    - Preliminary Plan Preparation: Prepare preliminary plans showing topographic survey information, horizontal and vertical alignments of utilities and roadway, typical roadway cross section, and typical construction details.
    - Final Plan Preparation: Prepare final plans based on preliminary plans, Owner feedback, and additional design development.
  - **Specifications**
    - Specifications: prepare technical specifications, special procedures, bidding documents and construction contracting documents.
  - **Utility Coordination**
    - Coordination and Communication
      - utilize work already completed for the street project.
  - **Permits**: Prepare permit application and required attachments for:
    - Water System Extension
  - **Design Reviews**
    - Final Plan review: Address one set of Owner review comments to the plans.
- 2. Bidding**
- All bidding work will be as part of the process already being done for the street project.
  - No separate contract or agreement will be created.
- 3. Construction Administration**
- Submittal Review: Review Contractor Shop Drawings, Submittals, Schedules and Samples for compliance with Construction Documents.
  - Applications for Payment: Review Contractor Applications for Payment; make payment recommendation to Owner as appropriate.
- 4. Construction Staking**
- Provide line and grade stakes for:
    - Water Main

## 5. Construction Observation

- Furnish a Construction Observer to observe the progress and quality of the Contractor's work on the Project. Duties and responsibilities of the CO include:
  - Assist in communication between Engineer, Contractor and Owner, especially when additional information, interpretation, or clarification is needed regarding existing conditions or contract documents.
  - Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
  - Verify that tests, equipment, and systems start-ups are conducted and documented appropriately.
  - Maintain orderly files and prepare a daily report recording Contractor's hours and activities at the site.
  - Review applications for payment with regard to Work completed, and materials and equipment delivered at the Site.
  - **Construction observation includes travel to and from the site and is estimated at 30 hours** (3 days at 10 hours/day, or 5 days at 6 hours per day, depending on how the Contractor elects to perform the work within the street project)

## SUBCONSULTANTS

MSA does not anticipate the use of subconsultants for this project.

## DELIVERABLES

MSA will provide the following deliverables:

1. Topographic base map: two electronic files, one AutoCAD dwg format (points and line work only). and one PDF format.
2. Final plans: one PDF file of the final plans and construction cost estimate, for Owner review.
3. Final Construction Cost Estimate
4. Permit Applications: One PDF file (per application) containing permit application with attachments, and one paper copy for submittal to permitting authority.
5. Bidding Documents: one PDF file of the bidding documents, including project manual, plan sets and any addenda.
6. Record Drawings: one PDF file.

## ADDITIONAL SERVICES

Services that are not included in the above Scope of Services can be provided under separate contract or by amending the scope and fee listed in this Agreement. Examples of additional services that may be needed or desired for completion of the project include:

1. Assistance with acquisition of real estate and/or temporary or permanent easements
2. Survey mapping and monumentation
3. Utility system modeling
4. Funding applications and administration
5. Additional meetings not specifically listed in the scope.
6. Accommodations for environmental hazards, endangered species, or historical or cultural issues at or near the project site.
7. Permit assistance related to surface waters and wetlands.
8. Variance requests (if required for permit applications included in the scope).
9. Updates to Owner's electronic Geographic Information System to reflect changes from project.

## PROJECT SCHEDULE

MSA anticipates the following estimated project schedule:

<b>Date</b>	<b>Milestone</b>
February 2026	Owner approves Professional Services Agreement
February 2026	MSA begins work
February/March 2026	Preliminary and Final Plans complete
March/April 2026	Bidding process, Permit applications submitted
April 2026	Owner awards construction contract
June 2026 - August 2026	Construction
October 2026	Project Closeout

## OWNER'S RESPONSIBILITIES

- Owner is responsible for accuracy and completeness of the information provided to MSA.
- Owner will provide MSA with full information as to Owner's requirements for the project.
- Owner will operate Owner's systems (hydrants, valves, manholes, etc.) as needed for MSA to obtain required information for the completing project.
- Owner will provide timely response to questions and review of engineering submittals (preliminary and final plans).
- Owner will authorize submittal of necessary permit applications and pay associated fees.
- Owner will pay MSA.

Phase No.	Phase	Task No.	Description	Team Leader	Project Manager	Specification	Senior	Engineering	Survey	Total Hours
				Engineering	Engineering	and Bidding	Engineering	Technician Civil	Technician	
				Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	
				Hours	Hours	Hours	Hours	Hours	Hours	
100	Design	101	Project Administration	2	2					4
		102	QAQC							0
		103	Project Site Information							0
		104	Design - Street/Utility		4					4
		105	Plan Preparation & Drafting				14			14
		106	Specifications		2			4		6
		107	Utility Coordination							0
		108	Agency Coordination							0
		109	Permits		2			8		10
		110	Design Meetings		2					2
		111								0
200	Bidding	201	Prequalification Process							0
		202	Advertising/Soliciting							0
		203	Pre-Bid Meeting							0
		204	Addenda							0
		205	Bid Opening							0
		206	Bid Tabulation							0
		207	Evaluation & Award of Construction Contract		1	1				2
300	Construction Administration	301	Project Administration							0
		302	QAQC							0
		303	Pre-Construction Meeting							0
		304	Construction Progress Meetings							0
		305	Contractor Communication							0
		306	Submittal Review		1			3		4
		307	Site Visits							0
		308	Meetings							0
		309	Change Orders							0
		310	Applications for Payment		1			2		3
		311	Project Closeout							0
400	Construction Staking	401	Staking - Sanitary							0
		402	Staking - Water Main						4	4
500	Construction Observation	501	Construction Observation					30		30

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>WisDOT Storm Pond Design Services – Amendment 2</b>
<b>From:</b>	<b>Michael Wodalski, PE - Director of Public Works</b>
<b>Question:</b>	<b>Should the Village Board Approve an Engineering Contract Amendment with Strand Associates to design the BUS 51 Storm Pond in an amount of \$13,500?</b>

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## Background

The Village of Weston has been working with Strand Associates for the design of the Business 51 (WisDOT Storm Pond) to provide phosphorus removal from the Village's storm sewer system prior to discharging storm water into the Wisconsin River. This is a joint project with the Village of Rothschild and City of Schofield.

The purpose of the pond is to bring the Village's storm water system closer to compliance with the Department of Natural Resources (DNR) requirements for phosphorus removal. This pond was estimated to remove an additional 122.4 pounds of total phosphorus each year prior to discharging to the Wisconsin River. This is nearly 20% of the amount needed to meet the overall requirements by 2048 and was the top project noted in the 2022 Storm Water Quality Management Plan Update as well as the top project noted in the Implementation Plan submitted to the DNR.

The Village of Weston submitted a Clean Water Fund application in fall of 2025 and one of the responses from the DNR was the modeling needed to be updated to better account for the individual watersheds upstream of the pond as well as better breakout the Department of Transportation (DOT) right of way from the Municipal right of way within the drainage area. By improving the modeling, there should be better chances for enhanced DOT and DNR concurrence with the project and hopefully improved chances to obtain Principal Forgiveness (PF) on the Clean Water Fund Loan. If the modeling shows there is a significant benefit to the DOT as well, the DOT would become another partner on the project which would help lower all of the municipality's costs as well.

Based on the drainage areas going to the basin, costs for the project are broken out as:

- 70.5% Weston
- 27.8% Rothschild
- 1.7% Schofield

In discussing this with both Rothschild and Schofield staff they are of the opinion we should update the modeling as requested by the DNR.

Based on the above percentages, the Village of Weston cost for the amendment would be \$9,517.50 and paid out of the storm water utility budget. This is the number one project in our storm water master plan for getting us closer to compliance with the Wisconsin River Total Maximum Daily Load for Phosphorus requirements that we currently operate under. Since we are the lead agency, the contract is with Weston and we then bill Rothschild and Schofield for their respective portions of the cost once invoices are received.

# REQUEST FOR CONSIDERATION

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**Attached Docs:**     - Draft Contract Amendment  
                          - Project Description from Storm Water Master Plan

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**Committee Action:** - Public Works Recommended Approval

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**Fiscal Impact:**     - The Weston cost is an additional \$9,517.50 paid by the Storm Water Utility. This is a Capital Project planned for construction in 2027

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**Recommendation:** Staff recommends approving the design contract amendment.

## Recommended Language for Official Action

**I Move to approve the contract amendment with Strand Associates for the design and modeling of the WisDOT Storm Pond Project for an amount of \$13,500 raising the total contract amount to \$145,860.**

**Or, Something else**

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Additional action:



# OWNER REVIEW

Strand Associates, Inc.®  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608.251.4843  
www.strand.com

## DRAFT

Amendment No. 2 to Task Order No. 24-02  
Village of Weston, Wisconsin (OWNER)  
and Strand Associates, Inc.® (ENGINEER)  
Pursuant to Agreement for Technical Services dated December 10, 2018

This is Amendment No. 2 to the referenced Task Order.

Project Name: Wisconsin Department of Transportation (WisDOT) Right-of-Way (ROW) Wet Detention Basin

Under **Scope of Services**, ADD the following:

“Expanded WinSLAMM Modeling

Provide additional WinSLAMM modeling, as follows, to address WDNR comments:

1. Update approximately 50 existing WinSLAMM models from version 10.4 to version 10.5.
2. Create approximately ten new WinSLAMM models to analyze pollutant reduction within the WisDOT ROW. This includes performing a desktop analysis of the WisDOT ROW swales and using book-value infiltration rates.
3. Update the stormwater management report based on the new and updated models.
4. Correspond with WDNR on modeling results and address one round of WDNR review comments, as appropriate.”

Under **Compensation**, CHANGE \$132,360 to “\$145,860.”

Under **Schedule**, CHANGE March 31, 2026, to “June 30, 2027.”

### TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

## DRAFT

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

Date

OWNER:

VILLAGE OF WESTON

## DRAFT

\_\_\_\_\_  
Mark Maloney  
Village President

Date

1. Dry Detention Basin to Wet Detention Basin Conversion

All dry detention basins in the Village were evaluated to see whether a conversion to a wet pond is warranted. The majority of the dry ponds were shown to get a substantial TP reduction as they were modeled as grass swales per recent WDNR guidance. There were very few dry ponds with a TP reduction less than 60 percent and the ones that were, had a very low pollutant loading. Therefore, it is not recommended to pursue dry detention to wet detention basin conversion in the Village with the current inventory of dry ponds as the cost benefit is not in the Village's favor.

2. Inclusion of Privately-Owned BMPs

As shown in Table 4.05-2, all the privately-owned BMPs on record have a long-term maintenance agreement in place with the Village. As a result, these privately-owned BMPs were included in the Village's Existing Conditions modeling analysis. It is recommended the Village continue to obtain long-term maintenance agreements with all private owners of BMPs so the Village can take credit for the cumulative pollutant reduction performance.

3. **WisDOT Right-of-Way (ROW) Wet Detention Basin**

A wet detention basin is proposed to be located in the WisDOT ROW enclosed by the STH 29 entrance ramp off East Grand Avenue. This land is not currently owned by the Village; therefore, leasing the land or an easement would need to be approved to construct the pond, or an intermunicipal agreement with WisDOT, Rothschild, Schofield, and the Village to construct on WisDOT lands. The cost of leasing or purchasing the land was not included in the OPCC. The proposed pond is also near wetlands so a wetland delineation would be recommended before design. There is approximately a 1,031-acre upstream drainage area that consists of a large mix of developed land use. Approximately 70.4 percent of the drainage area is coming from Village of Weston land (727 acres) while 27.9 percent is from the Village of Rothschild (287.3 acres) and 1.7 percent is from the City of Schofield (17.3 acres). Figure J-1 in Appendix K shows the location of the proposed wet detention basin (4H:1V side slopes were used in the preliminary layout of the pond). The cost of a clay liner is included in this alternative. It is recommended that geotechnical investigation be completed during design of wet detention basins to determine the need for and cost of a clay liner.

The proposed wet pond would have a permanent wet pool of approximately 2.3 acres. The WisDOT ROW wet detention basin provides additional treatment to 24 upstream drainage basins in Reach 154. The wet detention basin is modeled to achieve a 43.6 percent TP reduction for upstream lands draining to it.

This section of Highway 51 is scheduled for reconstruction in 2025, which would be an opportunity to install a BMP here in collaboration with WisDOT.

**ALTERNATIVE: WISDOT RIGHT-OF-WAY WET POND  
VILLAGE OF WESTON  
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST: PLANNING-LEVEL**

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization/Demobilization	1	LS	\$ 50,900.00	\$ 50,900.00
2	Construction Layout	1	LS	\$ 2,500.00	\$ 2,500.00
3	Traffic Control	1	LS	\$ 2,500.00	\$ 2,500.00
4	Dewatering	1	LS	\$ 5,000.00	\$ 5,000.00
5	Dust Control	1	LS	\$ 2,300.00	\$ 2,300.00
6	Tree Removal	3.89	AC	\$ 12,600.00	\$ 49,050.00
7	Stone Tracking Pad	2	EA	\$ 2,900.00	\$ 5,800.00
8	Inlet Protection	4	EA	\$ 250.00	\$ 1,000.00
9	Silt Fence	750	LF	\$ 3.50	\$ 2,650.00
10	Straw Wattle/Silt Sock (Around Perimeter of Pond 2 ft above WSEL)	1308	LF	\$ 12.00	\$ 15,700.00
11	Outlet Control Structure	1	EA	\$ 15,000.00	\$ 15,000.00
12	Stone Weeper at Outfall	1	EA	\$ 260.00	\$ 250.00
13	36-IN RCP	162	LF	\$ 135.00	\$ 21,850.00
14	36-IN RCP Endwall	1	EA	\$ 4,200.00	\$ 4,200.00
15	Diversion Manhole	1	EA	\$ 15,000.00	\$ 15,000.00
16	18"-IN RCP Endwall	1	EA	\$ 2,700.00	\$ 2,700.00
17	60"-IN RCP Endwall	1	EA	\$ 6,200.00	\$ 6,200.00
18	84-IN DIA. Manhole	2	EA	\$ 6,200.00	\$ 12,400.00
19	48-IN DIA. Manhole	1	EA	\$ 2,800.00	\$ 2,800.00
20	Remove Existing Storm Sewer	558	LF	\$ 26.00	\$ 14,500.00
21	Common Excavation and Grading (Hauled out)	64,738	CY	\$ 21.00	\$ 1,359,500.00
22	Excavation for 2' Clay Liner	7,477	CY	\$ 21.00	\$ 157,050.00
23	2' Clay Liner (Hauled-in and installed)	7,477	CY	\$ 26.00	\$ 194,400.00
24	Rip Rap at Outlet Structure	16	SY	\$ 72.00	\$ 1,100.00
25	Rip Rap at Incoming Pipes	51	SY	\$ 72.00	\$ 3,700.00
26	Erosion Control Mat for Turf Restoration	1,328	SY	\$ 1.40	\$ 1,850.00
27	Turf Reinforcement Mat for Emergency Spillway	22	SY	\$ 23.00	\$ 500.00
28	6-IN Salvaged Topsoil Placement (50%)	3,816	SY	\$ 3.35	\$ 12,800.00
29	6-IN Hauled-in Topsoil Placement (50%)	3,816	SY	\$ 8.00	\$ 30,550.00
30	Detention Basin Native Mix (Elevation 1166.5-1176.5)	6,304	SY	\$ 3.00	\$ 18,900.00
31	Erosion Control Mat at Native Restoration	6,304	SY	\$ 2.55	\$ 16,100.00
32	Native Plugs at Water's Edge (1 per lf around pond perimeter)	1,613	EA	\$ 8.50	\$ 13,700.00
33	Landscaping Trees/Bushes	1	LS	\$ 10,000.00	\$ 10,000.00
34	Turf Restoration - Seed and Fertilizer	1,328	SY	\$ 1.70	\$ 2,250.00
35	Native Vegetation Maintenance (3 Years)	1.30	AC	\$ 26,000.00	\$ 33,850.00
Subtotal Project Cost					\$ 2,088,550
35% Contingency and Technical Services Allowance					\$ 730,993
Construction Cost					\$ 2,819,543
Soil Borings					\$ 12,000
Wetland Delineation					\$ 12,000
<b>Grand Total</b>					<b>\$ 2,843,543</b>

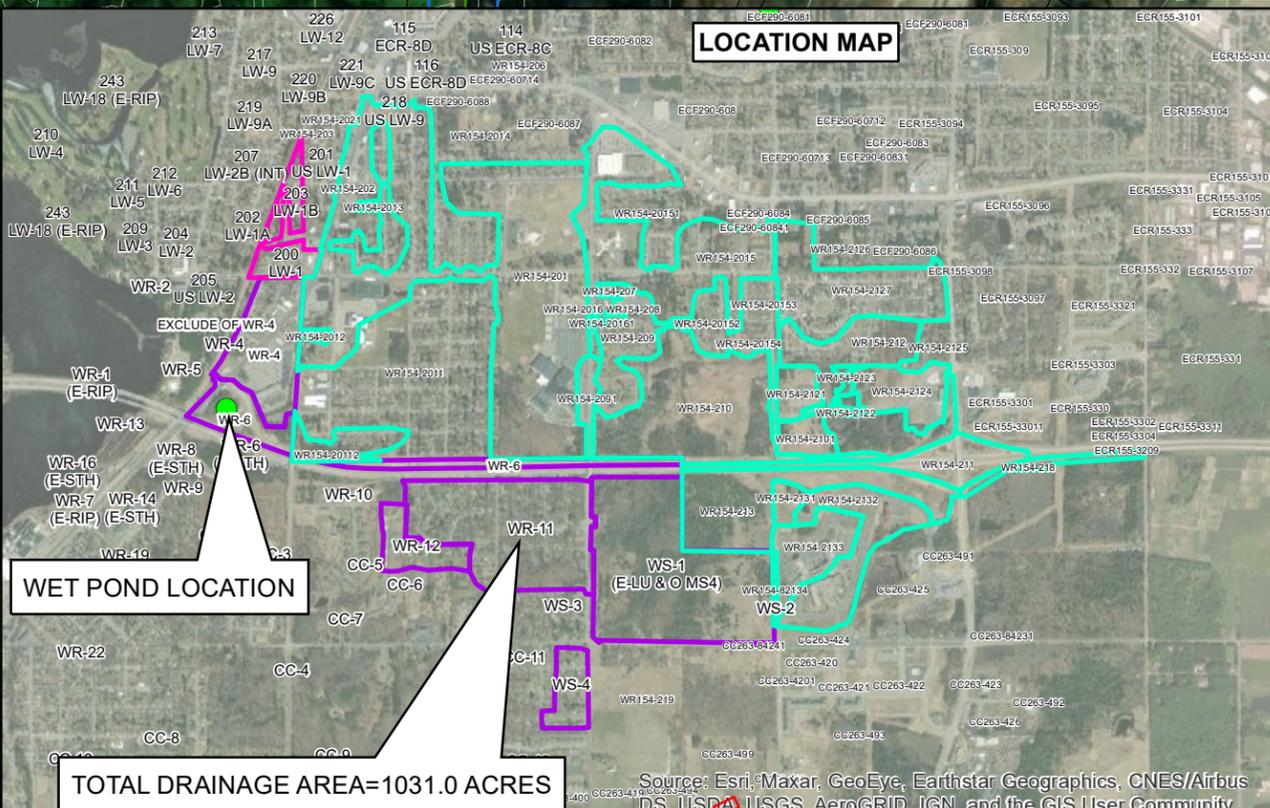
Municipality	% of land	Cost Share	50%
Weston	70.4%	\$ 2,001,854.27	\$ 1,000,927.14
Rothschild	27.9%	\$ 793,348.50	\$ 396,674.25
Schofield	1.7%	\$ 48,340.23	\$ 24,170.12

Path: S:\MAD\1800-1858\003\Drawings\GIS\Figures\Alternatives\WISDOT ROW Wet Pond 11x17.mxd

User: mirandah

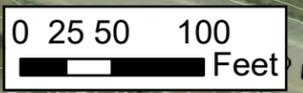
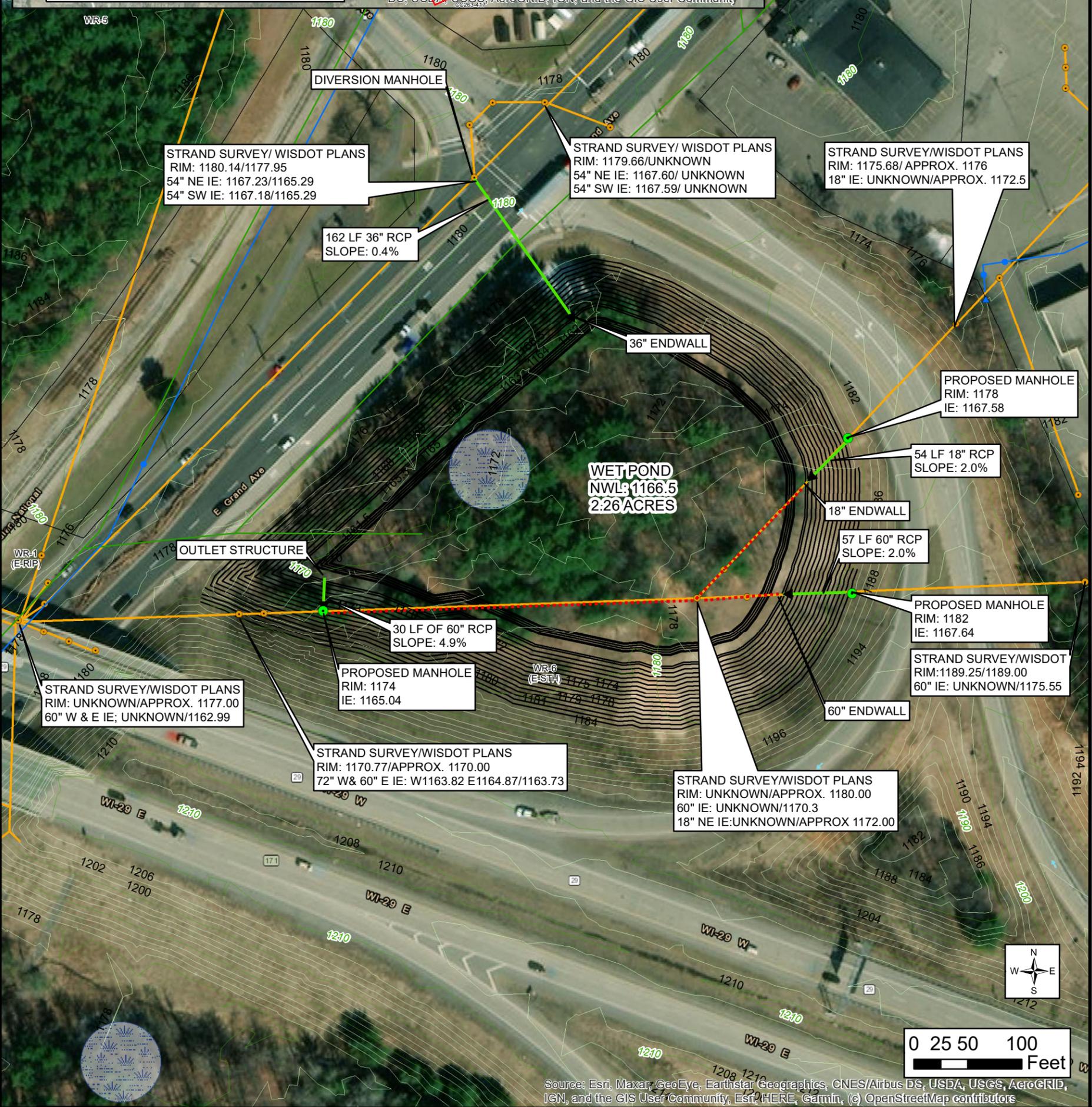
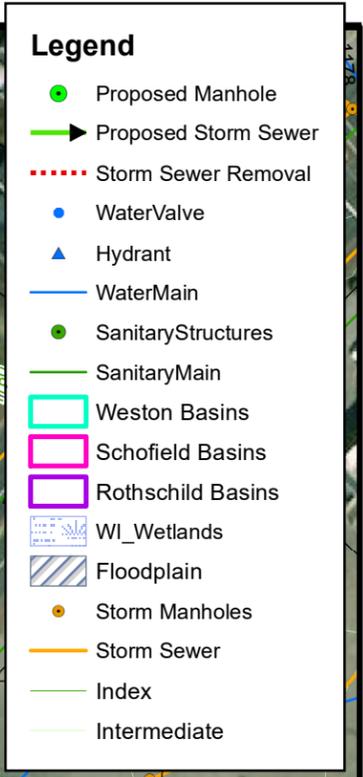
Date: 2/4/2022

Time: 2:12:00 PM



WET POND LOCATION

TOTAL DRAINAGE AREA=1031.0 ACRES



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Esri, HERE, Garmin, (c) OpenStreetMap contributors

**ALTERNATIVE WISDOT ROW WET POND**

**STORMWATER QUALITY MANAGEMENT PLAN UPDATE  
VILLAGE OF WESTON  
MARATHON COUNTY, WISCONSIN**

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>Sewer Televising Software</b>
<b>From:</b>	<b>Michael Wodalski, PE - Director of Public Works Josh Swenson - Utility Superintendent</b>
<b>Question:</b>	<b>Should the Village Board approve the purchase of Sewer Televising Software from IT Pipes for an Annual Cost of \$9,000 and a One Time Implementation cost of \$5,000 for a total 2026 cost of \$14,000?</b>

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## Background

In 2025 the Village purchased a replacement sewer televising camera for primarily televising our sanitary sewers.

Televising sewers is important in determining the existing pipe condition. This allows staff to determine how effective cleaning is, where we need to prioritize pipe replacements (or if lining the pipe instead of full replacement is possible), where sources of infiltration and inflow are located as well as verify where lateral locations are for locating and design purposes.

With the large increase in costs from the wastewater plant these past few years, it has proven imperative that we become more proactive in televising and finding sources of inflow or high solid loading customers as we do get charged more based on flow as well as what is in the wastewater. Being able to identify where these higher flows are coming from will help to reduce wastewater costs, and/or help the Village implement additional user charges for the high strength dischargers.

The sewer camera software we currently have allows us to identify the pipe deficiencies and prepares reports with pictures of the deficiencies as well as notes where they are. However, to import this information into our mapping software, we still need to upload the videos to our GIS system and then also manually attach the videos and reports to each segment of pipe.

Staff has been looking for a software solution that can eliminate those time-consuming steps as it is a tedious task. Additionally, storage for the video files and being able to remotely access them without bogging down the rest of the system was another obstacle staff was looking to overcome. We met with several different software companies and IT Pipes was the one that has a solution we deemed best fits what staff is looking for in ease of use, accessibility as well as integration with our existing software. In utilizing IT Pipes, staff will be able to televise sewers as they have been doing, but once the system connects back to WiFi the televising videos and pipe notes are automatically transferred to the GIS layer for that pipe segment. This eliminates the manual entry portion of the job and also keeps the sewer map updated in real time.

## REQUEST FOR CONSIDERATION

Historically, the sewer utility had a budget of \$90,000 per year for televising. With the purchase of the new camera the budget was reduced down to \$10,000 for contracted services for televising. The \$9,000 annual fee is within that budget and the \$5,000 implementation cost will be part of the Sewer Mapping Budget which currently is \$22,463 and that position is currently vacant. Thus, the software can fit within the existing 2026 budget and future budgets moving forward.

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**Attached Docs:**     - Quote from IT Pipes  
                          - Case Study Example of a Community using IT Pipes

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**Committee Action:** - Public Works Recommended Approval

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**Fiscal Impact:**     - The purchase can be done within the existing 2026 Sanitary Sewer budget

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**Recommendation:** Staff recommends purchasing the IT Pipes Software

### Recommended Language for Official Action

**I Move to approve the purchase of the IT Pipe software for a 2026 cost of \$14,000.**

**Or, Something else**

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Additional action:



**Solution Details:** This solution includes licensing for the following:

**Start Date:** Mar 31, 2026

- **Annual Subscription:**
  - ITpipes CoreVision - **2** users
  - ITpipes FieldVision- **1** User
  - ITpipes Cloud - **2TB** storage
  - **Unlimited** Inspection Viewers
- **Implementation:**
  - GIS integration
  - **Asset Type:** Mainline
  - **Asset Class:** Sanitary
  - Guided Template creation and support

**Pricing:** Net 90 days from Start Date

**Start Date:** Mar 31, 2026

Product / Service	Cost	Quote Expires
Annual Software Subscription	\$ 9,000	Mar 30, 2026
One Time Implementation	\$ 5,000	
<b>Year 1 Total Cost (Net 90 from Start Date)</b>	<b>\$ 14,000</b>	

[Link to Term of Service](#)

\_\_\_\_\_  
Signator (First and Last Name)

\_\_\_\_\_  
Date\*



## WASTEWATER

### User

Alexander City, Alabama

### Partner

ITpipes

### Challenge

Modernizing sewer system maintenance

### Solution

Implementation of GIS-based, easy-to-use pipe inspection software.

### Results

Routine maintenance has become more efficient, supporting more informed decision making when prioritizing projects. Sewer overflows have reduced from more than 100 annually to less than 10.

# Alexander City's Tech Evolution in Sewer Management

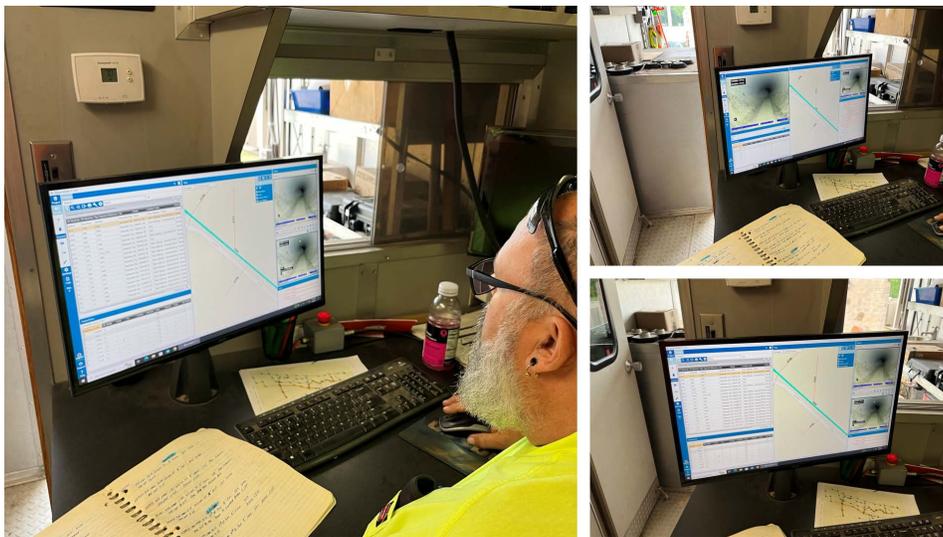
Alexander City is home to a sprawling sewer network that stretches over 150 miles through rolling terrain. Despite significant infrastructure, the city's journey to efficient sewer system management was not without its hurdles. Not that long ago that the city struggled with outdated methods, relying on staff's personal memory to find sewer line locations. This approach was far from efficient, especially considering the city's responsibility to Lake Martin, Alabama's largest treasure lake, where treated sewage discharges.

## Challenge

Alexander City did not have a comprehensive system in place to manage sewer system maintenance. Data was not easily available and there was not a spatial component to view the location of assets. Instead, experienced personnel relied on their recollection, which hindered efficient sewer management. To overcome these challenges, Alexander City decided to use GPS to collect the location of assets within their sewer system, creating a comprehensive Esri geographic information system (GIS) map of buried assets. While this was a significant step in the right direction, the inspection data of the city's pipes was disorganized and full of inconsistencies and errors. Additionally, if a problem was found during an inspection, the process to follow up was complicated, and necessary maintenance was often overlooked.

## Partner

After considering several options, Alexander City chose to implement ITpipes software to improve the city's sewer management capabilities. ITpipes provides inspection solutions for water and wastewater utilities that enable utilities to effectively collect, analyze, manage, and integrate pipeline inspection data in a GIS-based solution. An Esri partner, ITpipes is ArcGIS System Ready and their pipeline inspection software is listed on the ArcGIS Marketplace.



Alexander City staff review sewer pipeline inspection results using ITpipes software

## Solution

ITpipes provided the city with easy-to-use pipe inspection software and robust ArcGIS mapping tools, which allowed the city to visualize pipeline analytics and gain immediate access to comprehensive pipe inspection data.

With ITpipes, pipeline videos and condition assessment information are readily available with a single click. Key components such as ITpipes Mobile, ITpipes Web, and ITpipes Sync were implemented to provide detailed visibility and control over the city's underground infrastructure. The new system is simple and easy to use for the city's staff.

To start, the supervisor in the office assigns the pipes to be inspected. These assigned inspections are then automatically synced to the field inspection CCTV vehicle.

While in the field, the pipe inspection crews benefit greatly from the integration of mapping with asset data. ITpipes software directly imports asset information from the GIS, which automatically fills in asset header data for each inspection. The interface is simple, enabling the crews to efficiently inspect and record defects in both sanitary and stormwater sewers throughout the day.

Once back in the office, the crews' data automatically syncs to ITpipes Web via their connected devices, ensuring that no inspection data is lost. Office staff then immediately access the latest pipe inspection videos and reports integrated within Esri web maps through a specially configured Esri web application.

## Results

The integration of ITpipes software with Esri's GIS technology has had a significant impact on the management of Alexander City's sewer system.

Before the integration, the city experienced up to 100 overflows annually. However, with access to geospatial pipe-condition data, proactive maintenance strategies have been implemented, resulting in a reduction of overflows to single digits annually.

Routine maintenance has become more efficient, allowing the city to comprehensively inspect its entire system every two years. The user-friendly ITpipes software has made it easy for city staff to manage inspections. This efficiency has also enabled the city to prioritize sewer lining projects effectively, leveraging ITpipes Web data to inform annual lining contracts.



*"Our partnership with ITpipes and Esri has been a game-changer. The enhanced data accuracy and accessibility have allowed us to implement effective maintenance strategies, leading to our proud reduction in sewer overflows and more efficient use of resources."*

**-Danny Jo Pike**, CCTV Inspection Supervisor, Alexander City

The city's journey from manual, memory-based methods to a sophisticated, GIS-enabled sewer management system highlights the transformative power of technology.

[esri.com/wastewater](https://esri.com/wastewater)

# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>Draft 2026 Street Maintenance Plan</b>
<b>From:</b>	<b>Michael Wodalski, PE - Director of Public Works Forrest Blarek – Street Superintendent</b>
<b>Question:</b>	<b>Does the Village Board authorize staff to proceed with the 2026 street maintenance work as presented?</b>

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## Background

Attached is the plan of items to be completed in 2026 for contracted street maintenance. This plan currently includes:

- Chip seal (0.59 Miles) – Sandy Lane (Alex St to Hewitt Ave) and the Ross Ave/Sandy Ln Roundabout. Both of these roadway sections received overlays 13 and 12 years ago respectively. There is a large amount of reflective cracking showing through in many areas of these roads and a chip seal would be the best maintenance effort to seal all of the cracks and restore the driving surface.
- Routine crack sealing of select streets (the eventual goal is to get 1/4 of the asphalt roads sealed every year), we'd crack seal any street that is to receive the GSB-88 seal this year as well as recent overlays and newly paved roads. Staff will begin crack sealing roads as soon as temperatures allow this spring during weight limit periods as well to get the lower volume streets sealed.
- Asphalt Overlays (2.56 Miles)
  - Willard, Kostuck and Ski – These streets are rural section streets off of Callon Ave. The southern portion of Willard is still in ok shape so the initial goal would be to pave the north portion of Willard and then the full extent of Kostuck and Ski. If bids come in lower than estimate we would look at adding in the southern portion of Willard.
  - Tricia, Tanya, Thomas, Heather and Rogan – These streets are east off of Fuller St and have experienced some severe rutting and potholing over the years. The overlay here will restore the crown and allow for positive drainage off the roadway.
  - Hewitt – This is a continuation of some of the older streets in the Sandy Meadows area that we started last year. There is spots of severe pavement deterioration within the wheel paths and an overlay will correct that.
  - Dawn, Dusk and Solar – are rural streets south of Callon Ave. The roadway crown needs to be corrected to allow for better drainage as water sits on the road and accelerates formation of potholes.
  - Mary and Connie west of Dominika – We were hoping to hold off on this area until after the Granite Ridge Subdivision, but this area of roadway is heavily shaded and water doesn't readily drain away due to pavement

## REQUEST FOR CONSIDERATION

settling and rutting. An overlay will improve roadway drainage and address the deteriorated pavement sections.

- GSB-88 (3.12 Miles)
  - This is the Gilsonite asphalt rejuvenator that we have been using in recent years to help keep the newer pavements in good condition. This product helps restore the asphalt content of the pavement and helps to keep cracking to a minimum as asphalt pavement ages. Note that a majority of these streets are 4-lane roads which means our treatment miles may look less this year, but they are still covering a large area of pavement.
    - Streets planned for this year are:
      - Community Center Dr and Barbican Ave which were repaved in recent years.
      - Westview Blvd and Stone Ridge Dr north of Weston Ave which were also repaved recently.
      - Birch St south of Cross Pointe Blvd which was reconstructed in 2022.
      - Shorey Ave (Alderson to Birch) which was overlaid in 2022.
- Concrete Repairs:
  - Schofield Ave between Mesker St and Teagan Ln will be targeted. Based on bid results from the City of Wausau project that bid in February, there is a wide range that these costs could come in at, if we receive a similar low bid we should be able to get most of this area addressed in 2026, but if bids come in on the higher end we likely will need to split this area up into a 2026 and then a 2027 project.
- We also carry an unassigned budget of roughly \$50,000 for asphalt pavement repairs which is used for wedging, pothole patching, paving short sections of poor pavement, etc.

Overall, the total cost of this plan has an estimated amount of \$863,190.95. There is \$600,000 budgeted in the Operating Fund and \$300,000 in the CIP budget for the asphalt overlays and concrete repairs. With that \$900,000 budgeted expense, a contingency amount of \$36,809.05 remains in the maintenance budget. This plan will apply a surface treatment to 7.29 miles of streets in the Village (~6.1% of streets).

A new road should generally be crack sealed and have a GSB seal within the first 3 years with then routine crack sealing every 2-3 years thereafter. If we can keep up with these low-cost treatments as we get new pavement (either via reconstruction, repaving or as an overlay) the pavement life should be significantly extended as compared to just paving and letting the road go. A chipseal is the intermediate treatment when aggregate loss in the pavement starts becoming prevalent and those small voids need to be filled. As long as the road itself is still structurally sound (no dips, potholes, etc.) a chipseal is still a cost-effective treatment to further extend the life of the roadway.

# REQUEST FOR CONSIDERATION

The asphalt overlay is generally a corrective treatment for roads that have experienced some settling, rutting, heaving, etc. and the cross slope and crown of the road need to be re-established. In general, we try to take care of other roadway deficiencies when we overlay a road (replace broken curb, fix any inlets, manholes, replace culverts, etc.) and in essence it becomes a mini revitalization of not just the pavement section but also the drainage and other utility infrastructure.

I also have attached several slides going over our street maintenance budget over the years as well as how we compare to some of our local neighbors and how our Transportation Aids are calculated and have fluctuated over the years as well. It's good to reflect back on these numbers to see if what we're doing is effective and how sustainable our maintenance program is.

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**Attached Docs:**      - Draft 2026 Street Maintenance Plan  
                                 - Presentation slides about street maintenance

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**Committee Action:** - Public Works Recommended approving the 2026 Street Maintenance Plan

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**Fiscal Impact:**      - The plan as presented is within the 2026 budget.

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**Recommendation:** Staff recommends moving forward with the plan as presented

## Recommended Language for Official Action

**I move to approve the 2026 Street Maintenance Plan as presented.**

**Or, Something else**

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Additional action:

**DRAFT 2026 SURFACE MAINTENANCE BUDGET**

3/4/26

Maintenance Treatment	Length (miles)	Area (SY)	Estimated Cost	Comments
<b>Chipseal (w/Polymers and fog seal)</b>				
Sandy Ln (Hewitt to Alex)	0.33	5,807.78	\$20,123.95	
Ross Ave / Sandy Ln Roundabout	0.26	4,125.00	\$14,293.13	
<b>Subtotal</b>	<b>0.59</b>	<b>5,807.78</b>	<b>\$34,417.08</b>	
<b>Gilsonite Sealer / GSB-88</b>				
				<b>Comments</b>
Barbican	0.63	21,653.89	\$24,901.97	
Westview	0.08	2,536.67	\$2,917.17	
Stone Ridge Dr (N of Weston Ave)	0.52	17,875.00	\$20,556.25	
Community Center Dr	0.53	14,261.11	\$16,400.28	
Birch St (Shorey to Cross Pointe)	0.85	14,925.56	\$17,164.39	
Shorey Ave (Birch to Alderson)	0.51	8,600.00	\$9,890.00	
<b>Subtotal</b>	<b>3.12</b>	<b>79,852.22</b>	<b>\$91,830.06</b>	
<b>Overlays and Pavement Replacement</b>				
Traffic Control			\$7,500.00	
Kostuck, Ski	0.32	4,047.78	\$30,358.33	
Willard (North)	0.31	4,084.44	\$29,500.28	
Willard South (0.25 Mi)		3,844.44		\$ 28,833.33
Tricia, Tanya, Thomas (E), Heather, Roge	1.10	15,471.00	\$111,740.72	
Hewitt	0.28	4,978.89	\$35,960.48	Hewitt is all the way to Pine Ridge Ln
Dawn/Dusk/Solar	0.32	4,317.78	\$31,185.55	
Mary / Connie	0.23	3,751.11	\$27,092.75	Dominika Loop
<b>Subtotal</b>	<b>2.56</b>	<b>92,320.44</b>	<b>\$273,338.11</b>	
<b>Repave</b>				
Shirley	0.24	3,191.11	\$52,855.71	
<b>Subtotal</b>	<b>0.24</b>		<b>\$52,855.71</b>	
<b>Cracksealing</b>				
GSB Streets and newer pavements			\$100,000.00	All streets to be GSB'd, streets that were recently overlaid.
<b>Subtotal</b>	<b>0.00</b>		<b>\$100,000.00</b>	
<b>Patching</b>				
Propane			\$750.00	
Full Depth Patches			\$25,000.00	
Chipseal Prep & Pothole Patching			\$15,000.00	Cold patch material
Surface patching / Wedging			\$25,000.00	Lane Wedging, Overlays & some full section repairs
<b>Subtotal</b>			<b>\$65,750.00</b>	
<b>Concrete Repair</b>				
Schofield Ave (Mesker to Teagan)	0.77		\$200,000.00	Schofield Ave
Bridge Deck Repairs			\$20,000.00	
Sidewalk			\$15,000.00	Hospital Area
Curb Repair			\$10,000.00	
<b>Subtotal</b>	<b>0.77</b>		<b>\$245,000.00</b>	
<b>TOTAL</b>	<b>7.29</b>		<b>\$863,190.95</b>	
<b>Plus</b>				
CIP Funding			\$300,000.00	
<b>NET TOTAL</b>			<b>\$563,190.95</b>	
<b>Contingency</b>			<b>\$36,809.05</b>	



### 2026 Street Maintenance Map



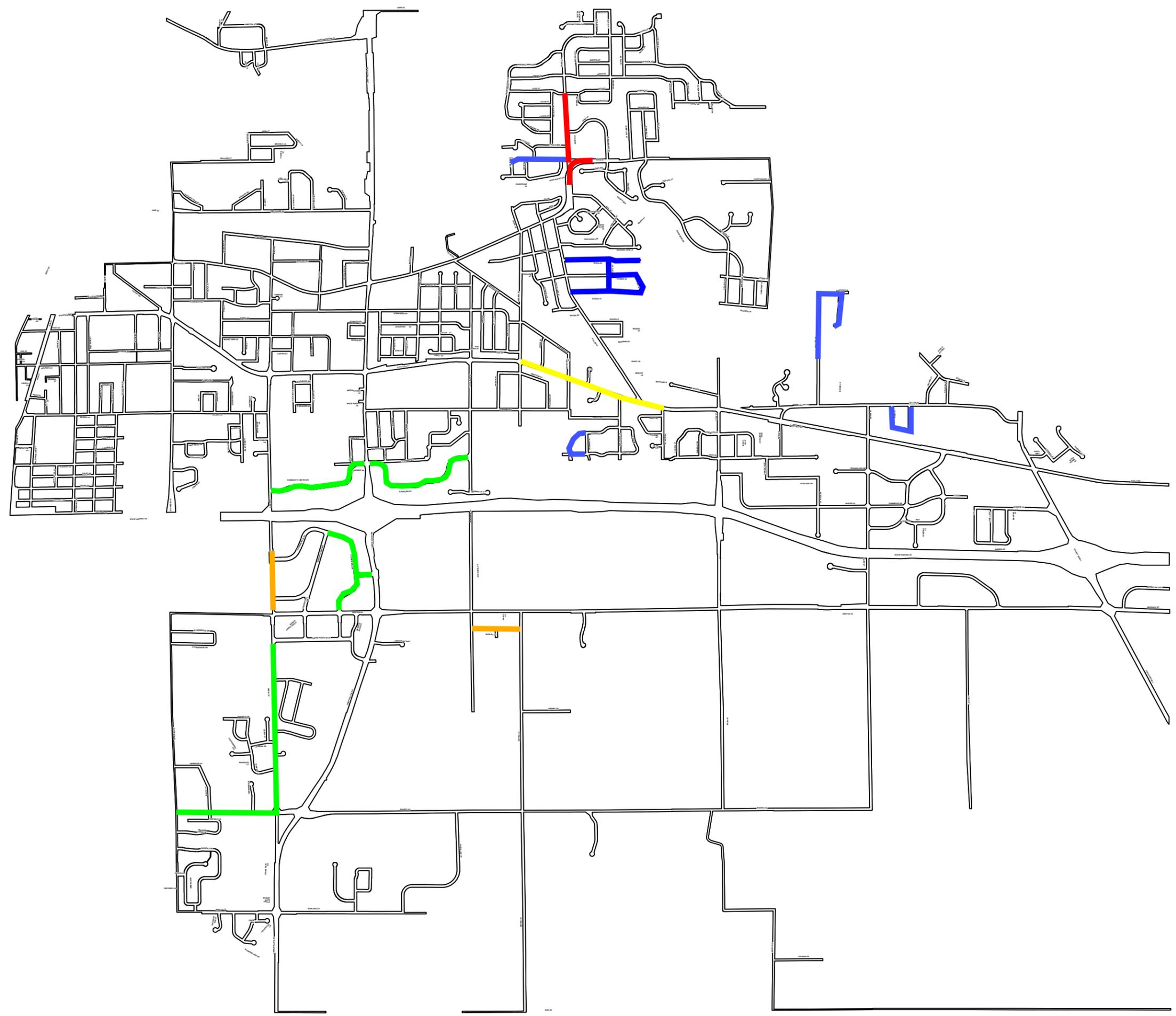
Map Date: 3/4/2026  
Adoption Date (Village): X/XX/20XX  
Created By: Village of Weston GIS Department



### Legend

#### 2026 Maintenance Type

- Asphalt Overlay
- GSB-88
- Chip Seal
- Repaving
- Concrete Repair



# Physical Assets Maintained by the Village of Weston Are:

- 119.07 Centerline miles of roads
  - 33.3 Miles of sidewalk
  - 11.8 Miles of Paths/Trails
  - 6.3 Miles of urban landscaping
  - 63.7 Miles of rural mowing (includes miles in the Town of Weston)
- 50+ pieces of equipment
  - 6 utility vans, 1 tv truck, 1 Sewer Cleaner
  - 6 Pickups, 4 1-Tons, 6 Plow Trucks, 4 Dump Trucks, Street Sweeper, 2 Leaf Vac's
  - 3 Loaders, Track, Wheel and Mini Excavator
  - Bulldozer, 2 Graders, 2 skid steers
  - 5 commercial grade lawn mowers, 2 Tractor Mowers
  - Plus More small equipment: chainsaws, pumps, generators, etc.
- 113.8 Miles of Watermain
  - 8 Wells
  - 4 Elevated Towers
  - 1 Treatment Plant
  - 2,297 Mainline Valves
  - 966 Hydrants
  - 6,718 Meters
- 102.9 Miles of Sanitary Sewer
  - 13 Lift Stations
  - 2,011 Manholes
- 71.0 Miles of Storm Sewer
  - 1,087 Manholes
  - 2,948 Inlets/Catch Basins

# Public Works Operations Budget By Year

Year	2021	2022	2023	2024	2025	2026
Public Works - Operations	\$2,093,230	\$2,131,940	\$2,112,974	\$2,269,077	\$2,242,998	\$2,217,062

- 2026 Major Categories:
  - Summer Street Operations: \$1,435,356
  - Winter Maintenance: \$408,319
  - Street Lighting: \$213,000
- \$2,056,675 (93%) of costs are in these 3 categories

# Paving and Surface Maintenance Miles 2021-2025

Overall Street Maintenance and Repaving Miles						
Year	2025	2024	2023	2022	2021	5-yr avg
Miles Maint	16.10	14.98	10.30	8.62	8.11	<b>11.62</b>
Total Miles	119.40	119.07	118.83	118.34	118.34	
% Maint	13.49%	12.58%	8.66%	7.28%	6.85%	<b>9.77%</b>

GSB-88 (Rejuvenators)		Overlay		Crack Seal*		Repaving		Reconstruct	
Street	Miles	Street	Miles	Street	Miles	Street	Miles	Street	Miles
Crestwood Acre	1.08	Michael and Cheryl	0.44	Westfair (E of Mesker)	0.14	Ryan (Schofield to Commer	0.32	Fuller	1.03
Windemere Oaks	0.93	Coronado/Lawndale	0.35	Hilgeman	0.13	Commerce (Ryan to RickyV	0.64	Weston Ave (V	1.25
Apache / Executive	0.92	Bahl/Twin Pines/Moi	0.51	Eau Claire Ave	0.99	Shorey (X to Anastasia)	1.47	Schofield Ave I	1.06
Neupert	0.66	Birchwood/Terrier	0.19	Quentin (Creel to Ros	0.23	Von Kanel (Weston to Shirle	0.09		
Ryan St	0.65	Post (W of S1)	0.12	Windemere Oaks Nei	1.01	Weston Ave (Birch to X)	0.51		
Schofield Ave	1.62	Jacob	0.17	Edgewood Estates N	0.29	Cranberry	0.36		
		Alex (W of Sandy)	0.28	N Apache	0.59	Ministry	0.49		
		Jean Ellen / Sternbe	0.31	Trotzer	0.04	Franciscan (Weston to Mini	0.09		
		Prarie/Westfair (W of	0.28	Raybelle	0.46	Saxon/Regent/Meridian	0.29		
				Rudolph	0.19				
				Deer	0.15				
				Pleasant View	0.19				
				Kramer (S of Gusmar	0.50				
<b>Total</b>	<b>5.86</b>	<b>Total</b>	<b>2.65</b>	<b>Total</b>	<b>22.91</b>	<b>Total</b>	<b>4.25</b>	<b>Total</b>	<b>3.34</b>

\*Crack Seal miles have some hidden rows due to the number of streets crack sealed each year.

\*\* Maintenance miles are counted only for new pavement or full surface treatment, thus crack seal miles are not included.

# Roads are Rated Using The Pavement Surface Evaluation and Rating (PASER) System Developed by the UW-Madison Transportation Information Center using a 1-10 scale

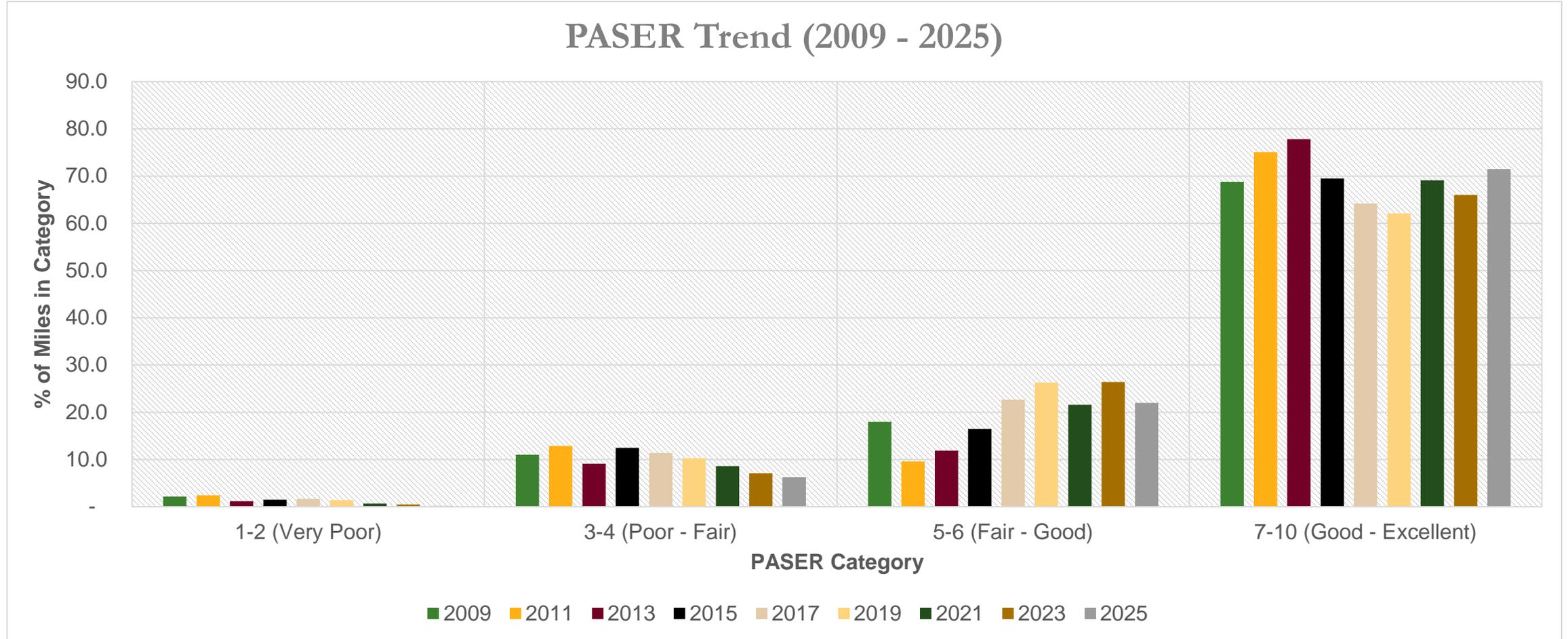


In addition to indicating the surface condition of a road, a given rating also includes a recommendation for needed maintenance or repair. This feature of the rating system facilitates its use and enhances its value as a tool in ongoing road maintenance.

## RATINGS ARE RELATED TO NEEDED MAINTENANCE OR REPAIR

<b>Rating 9 &amp; 10</b>	No maintenance required
<b>Rating 8</b>	Little or no maintenance
<b>Rating 7</b>	Routine maintenance, cracksealing and minor patching
<b>Rating 5 &amp; 6</b>	Preservative treatments (sealcoating)
<b>Rating 3 &amp; 4</b>	Structural improvement and leveling (overlay or recycling)
<b>Rating 1 &amp; 2</b>	Reconstruction

# PASER by % Miles (2009 - 2025)



# PASER as a percentage of Street Miles

PASER Rating	2009	2011	2013	2015	2017	2019	2021	2023	2025
1-2 (Very Poor)	2.2%	2.4%	1.2%	1.5%	1.7%	1.4%	0.7%	0.5%	0.2%
3-4 (Poor – Fair)	11.0%	12.9%	9.1%	12.5%	11.4%	10.3%	8.6%	7.1%	6.3%
5-6 (Fair – Good)	18.0%	9.6%	11.9%	16.5%	22.7%	26.3%	21.6%	26.4%	22.0%
7-10 (Good – Excellent)	68.8%	75.1%	77.8%	69.5%	64.2%	62.1%	69.1%	66.0%	71.5%

## □ In general:

- Less Than 10% of streets are in the Poor to Very Poor Range
- 22% are in the Fair to Good
- +70% of Streets are Good to Excellent (new pavement/roads)
  - Overlays generally used to get the 5-6 streets back to the 7-10 range
  - Reconstructs used to get the 1-4 streets to the 7-10 range
  - Crack sealing, GSB-88 and similar treatments are used to keep the 7-10 roads in the 7-10 range.

# Comparison of Street Spending for 15 Central Wisconsin Communities based on 2023 Data

**2023 Municipal Street Expenditure Comparison  
(Communities in Central WI)**

- **Weston is:**
  - 3<sup>rd</sup> lowest in Spending per mile
  - 2<sup>nd</sup> lowest in Spending per Capita

■ Village spends \$9,735 less per mile than the average Central WI Community

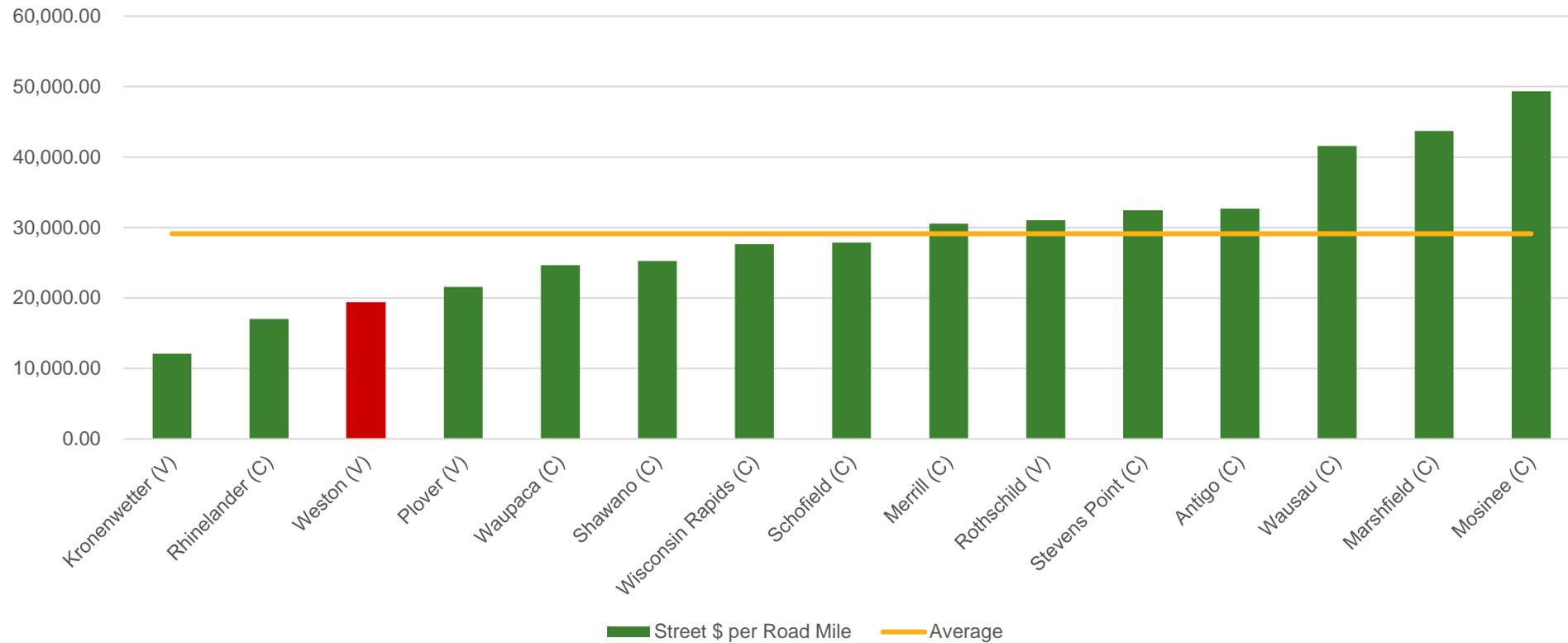
- Spending the Average Amount would mean an additional ~\$1.1 Million

2023 Population	Municipality	Street Miles	Street \$ per capita	Total Street \$ (1,000's)	Street \$ per Road Mile	Rank (1 is lowest cost per mile)
8,539	Kronenwetter (V)	107.14	152	1,297.93	12,114.32	1
8,158	Rhineland (C)	56.54	118	962.64	17,025.89	2
<b>15,784</b>	<b>Weston (V)</b>	<b>118.83</b>	<b>146</b>	<b>2,304.46</b>	<b>19,392.95</b>	<b>3</b>
14,090	Plover (V)	99.92	153	2,155.77	21,574.96	4
6,392	Waupaca (C)	42.79	165	1,054.68	24,647.81	5
9,600	Shawano (C)	56.61	149	1,430.40	25,267.62	6
18,655	Wisconsin Rapids (C)	149.72	222	4,141.41	27,661.03	7
2,274	Schofield (C)	16.48	202	459.35	27,873.06	8
9,276	Merrill (C)	65.56	216	2,003.62	30,561.56	9
5,656	Rothschild (V)	40.65	223	1,261.29	31,028.00	10
26,332	Stevens Point (C)	143.62	177	4,660.76	32,452.05	11
7,977	Antigo (C)	56.85	233	1,858.64	32,693.77	12
40,188	Wausau (C)	214.53	222	8,921.74	41,587.36	13
18,973	Marshfield (C)	136.74	315	5,976.50	43,707.00	14
4,535	Mosinee (C)	42.65	464	2,104.24	49,337.40	15
2,274	Minimum	16.48	118.00	459.35	12,114.32	
13,095	Average	89.91	210.47	2,706.23	29,128.32	
9,276	Median	65.56	202.00	2,003.62	27,873.06	
40,188	Maximum	214.53	464.00	8,921.74	49,337.40	

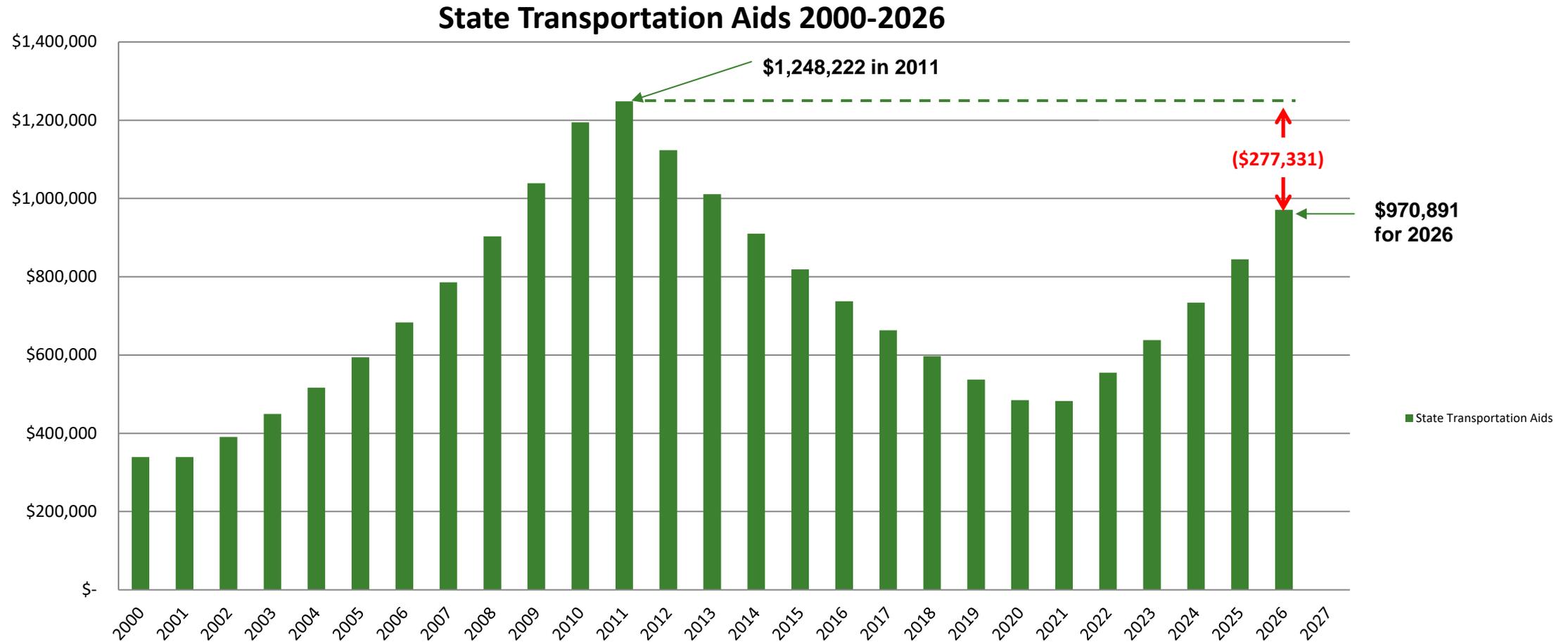


# Street Spending Per Mile for 15 Central Wisconsin Communities based on 2023 data

2023 Street Maintenance Cost Per Road Mile  
Communities in Central Wisconsin



# State Transportation Aids Revenue 2000 - 2026



# Transportation Aid Calculation

## CALENDAR YEAR 2026 FINAL GTA CALCULATION

Note: Counties are **not** eligible to be factored as a Rate per Mile calculation.

### INPUT GTA FIGURES:

CVT Code: 37192	NAME:	VILLAGE OF WESTON	
		MARATHON COUNTY	
6-Year Average Cost(2019-2024):	\$8,586,844.68	Mileage as of 01/01/2024:	119.07
3-Year Average Cost(2022-2024):	\$10,523,953.25	Mileage as of 01/01/2025:	119.40
2024 Submitted Costs:	\$10,370,379.72	2025 Aids:	\$844,252.93

### CALCULATION STEPS:

#### 1. Calculate Preliminary Share of Costs (SOC) and Rate Per Mile (RPM)

##### SHARE OF COSTS

(6-Year Average Costs x SOC Percentage) = SOC Amount

6-Year Average Cost:	\$8,586,844.68
SOC Percentage:	16.4082%
SOC Amount:	\$1,408,948.05

##### RATE PER MILE (Municipalities only)

(Mileage x Rate Per Mile) = RPM Amount

Mileage as of 01/01/2025:	119.40
Rate Per Mile:	\$2,930.00
RPM Amount:	\$349,842.00

#### 2. Determine Preliminary Amount (Greater of SOC or RPM Amount)

Note: RPM Amount is not applicable to counties

SOC Preliminary Amount: \$1,408,948.05



# Transportation Aid Calculation

<b>3. Calculate Minimum and Maximum Adjustments</b>			
<b><u>SHARE OF COSTS</u></b>		<b><u>RATE PER MILE</u></b>	
Maximum = No greater than 115% of previous year aid payment		Maximum = No Maximum Payment Amount	
Minimum = Eligible for no less than 90% of previous year aid payment		Minimum = Eligible for no less than 90% of previous year aid payment adjusted for any increase or decrease of certified mileage	
<b>% Change in Certified Miles:</b>	N/A	<b>Adjustment Amount:</b>	-\$438,057.18
<b>Minimum 2026 Cushion:</b>	\$759,827.64	<b>Adjustment Type:</b>	Maximum Cushion
<b>Maximum 2026 Cushion:</b>	\$970,890.87	<b>2026 Adjusted Amount:</b>	\$970,890.87
<b><u>4. Apply Cost Cap(Municipalities ONLY)</u></b>			
No municipality should receive more than 85% of its 3-year average costs. If the Adjusted Amount above exceeds the 85% Cost Cap, the Payable Amount is reduced accordingly. The cost cap for towns in the bottom quartile of equalized values of towns (EVT) is 98%.			
<b>3-Year Average Cost:</b>	\$10,523,953.25	<b>Cost Cap Reduction Amount:</b>	\$0.00
<b>85% Cost Cap:</b>	\$8,945,360.26	<b>Payable Amount:</b>	\$970,890.87
<b><u>5. Apply Filing Penalty</u></b>			
Penalty is applied to Payable Amount if DOR Financial Report is filed late or not filed at all.			
<b>Filing Penalty Descriptions:</b>	N/A	<b>Filing Penalty Amount:</b>	\$0.00
<b>FINAL GTA AMOUNT:</b>		<b>\$970,890.87</b>	←

Note: Based on Max aid payments, the Village will be at \$1,284,000 in **2028** which is effectively the 2011 payment



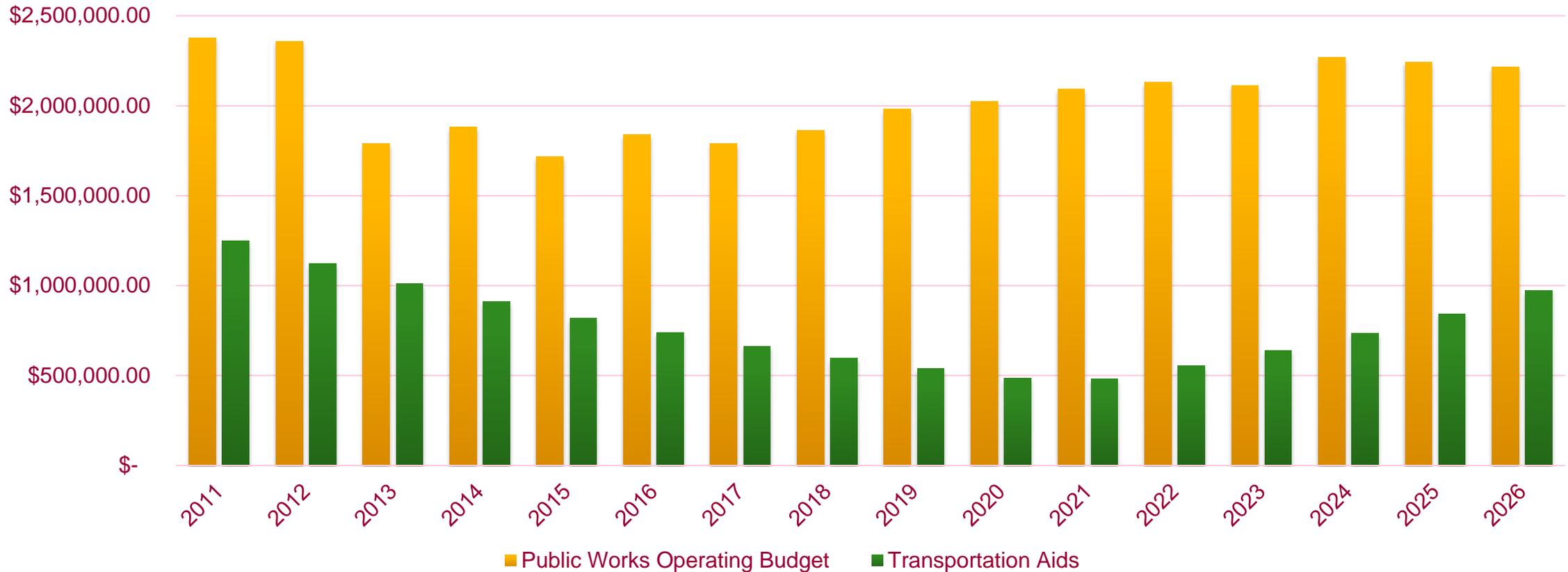
# State of Transportation Aids and PW Operating Budget from 2011-2026

- Comparing 2026 to 2011:
  - Transportation Aids will still be \$277,331 less than they were in 2011
  - Public Works Operating Budget will be \$160,840 less than it was in 2011
  
- In 2026:
  - Public Works Operating Budget will have decreased the past two years,
  - While Transportation Aids have increased \$236,758 in the past two years

Year	Transportation Aids	Public Works Operating Budget
2011	\$ 1,248,222	\$ 2,377,902.00
2012	\$ 1,123,400	\$ 2,359,494.00
2013	\$ 1,011,060	\$ 1,788,177.00
2014	\$ 909,954	\$ 1,881,969.00
2015	\$ 818,958	\$ 1,715,687.00
2016	\$ 737,063	\$ 1,841,185.00
2017	\$ 663,360	\$ 1,790,269.00
2018	\$ 597,021	\$ 1,864,541.00
2019	\$ 537,318	\$ 1,925,617.00
2020	\$ 484,471	\$ 2,025,226.00
2021	\$ 482,704	\$ 2,093,230.00
2022	\$ 555,110	\$ 2,131,940.00
2023	\$ 638,377	\$ 2,112,974.00
2024	\$ 734,133	\$ 2,269,077.00
2025	\$ 844,253	\$ 2,242,998.00
2026	\$ 970,891	\$ 2,217,062.00

# Changes in Transportation Aids and Operating Budget 2011 - 2026

## Transportation Aids and Public Works Operating Budget



# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	<b>Village Board – 03/16/2026</b>
<b>Description:</b>	<b>2025 Various Street Rehabilitations – Change Order No. 4</b>
<b>From:</b>	<b>Michael Wodalski, PE - Director of Public Works Isaac Dolan, PE - Staff Engineer</b>
<b>Question:</b>	<b>Should the Village Board approve Change Order No. 4 for the contract increase of \$277,603.76 for the 2025 Various Street Rehabilitations?</b>

## Background

The Various Street Rehabilitation Project for 2025 was awarded to RC Pavers in May of 2025. The project included Ryan St and Commerce Dr in the Business Park as the base bid with then Alternate 1 streets being Birch St and Cranberry Blvd by the Hospital and then Alternate 2 streets being Weston Ave, Ministry Parkway and Franciscan Way around the Hospital. All of these streets were completed in 2025 except for Birch St between Weston Ave and Cranberry Blvd. The previous change orders that were issued were to include the Hospital Street Alternates, and then provided time extensions for the remaining streets to be paved.

In looking at projected final costs and quantities for the project and discussions with Finance Director Trautman staff determined it would be best to issue Change Order 4 to ensure the final contract amount will be committed prior to the Village of Weston's Tax Incremental District (TID) No. 1 expenditure period ending on March 31, 2026. All capital improvement projects in the district with work still to be completed in 2026 are required to have their contracts balanced to cover any remaining costs to complete those projects after the expenditure of the TID.

During the project, it was determined that the existing concrete curb and gutter was more deteriorated than was estimated so the Contractor was asked to remove and replace the additional concrete curb and gutter. Furthermore, during removals the Contractor found additional water valve boxes, manhole castings, and adjustment rings that were deteriorated or broken than what was estimated after visual inspection prior to bidding. Finally, the Contractor's paving operation obtained higher compaction densities and paved the upper layer a little thicker so that the asphalt surface was slightly higher than the edge of the concrete curb and gutter which resulted in a quantity increase as well.

All of these factors contributed to increasing the contract price of \$2,269,554.95 by \$277,603.76 for a revised contract price of \$2,547,158.71.

<b>Attached Docs:</b>	<b>Change Order No. 4</b>
<b>Committee Action:</b>	<b>Public Works Recommended Approval</b>
<b>Fiscal Impact:</b>	<b>+\$277,603.76 (Increase)</b>

# REQUEST FOR CONSIDERATION

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Recommendation: Staff recommends the approval of Change Order No. 4.

<b>Recommended Language for Official Action</b>
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**I Move to approve Change Order No. 4 for the 2025 Various Street Rehabilitations project.**

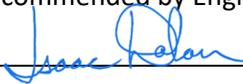
**Or, Something else**

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Additional action:



<b>Change in Contract Price</b>	<b>Change in Contract Times</b>
Original Contract (incl. Alt. 1 & Alt. 2) Price: \$ <u>2,269,554.95</u>	Original Contract (incl. Alt. 1 & Alt. 2) Times: Substantial Completion: <u>October 10, 2025</u> Ready for final payment: <u>October 24, 2025</u>
No change from previously approved Change Orders: \$ <u>0.00</u>	Increase from previously approved Change Orders: Substantial Completion: <u>May 29, 2026</u> Ready for final payment: <u>June 12, 2026</u>
Contract Price prior to this Change Order: \$ <u>2,269,554.95</u>	Contract Times prior to this Change Order: Substantial Completion: <u>May 29, 2026</u> Ready for final payment: <u>June 12, 2026</u>
Increase this Change Order: \$ <u>277,603.76</u>	No change this Change Order: Substantial Completion: <u>-</u> Ready for final payment: <u>-</u>
Contract Price incorporating this Change Order: \$ <u>2,547,158.71</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>May 29, 2026</u> Ready for final payment: <u>June 12, 2026</u>

<p style="text-align: center;">Recommended by Engineer (if required)</p> <p>By: <u></u></p> <p>Title: <u>Staff Engineer</u></p> <p>Date: <u>03/10/2026</u></p> <p style="text-align: center;">Authorized by Owner</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p style="text-align: center;">Accepted by Contractor</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">Approved by Funding Agency (if applicable)</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>
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**2025 VARIOUS STREET REHABILITATION  
 BID ITEM SCHEDULE**

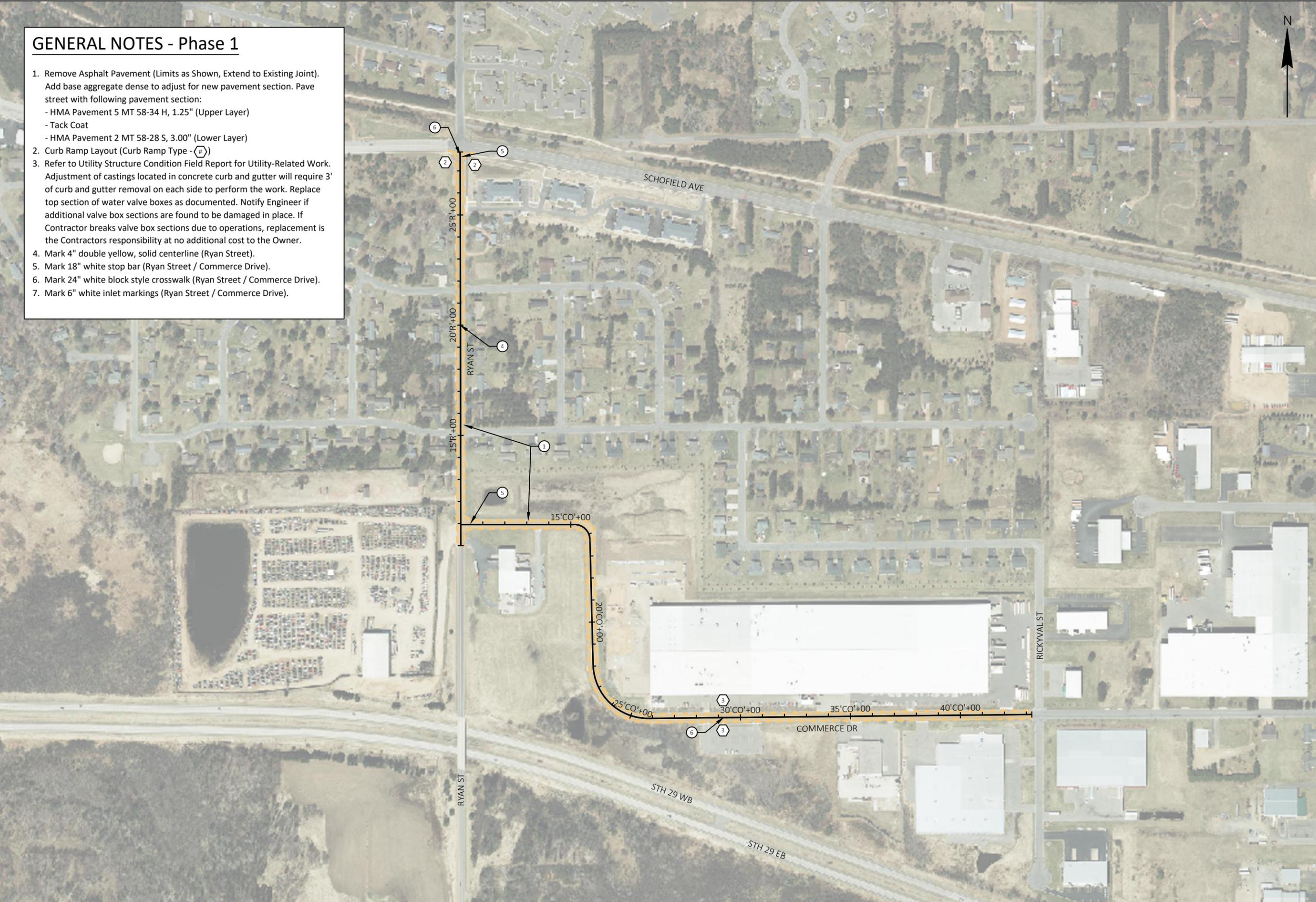
ITEM	DESCRIPTION	UNIT OF MEASURE	UNIT COST	ESTIMATED QUANTITY	CONSTRUCTION QUANTITY	ESTIMATED TOTAL COST	CONSTRUCTION TOTAL COST
204.0110.SP	Removing Asphaltic Surface (Full Depth, Village Owns Material)	SY	\$ 1.55	73,300.00	30,200.00	\$ 113,615.00	\$ 46,810.00
204.0110.SP	Removing Asphaltic Surface (Full Depth, Contractor Owns Material)	SY	\$ 1.45		43,100.00	\$ -	\$ 62,495.00
204.0150.SP	Removing Curb & Gutter	LF	\$ 5.00	1,960.00	5,798.25	\$ 9,800.00	\$ 28,991.25
204.0155.SP	Removing Concrete Sidewalk	SY	\$ 10.00	155.00	0.00	\$ 1,550.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-inch	TON	\$ 8.00	6,100.00	0.00	\$ 48,800.00	\$ -
455.0605	Tack Coat	GAL	\$ 4.75	5,140.00	5,140.00	\$ 24,415.00	\$ 24,415.00
460.6222	HMA Pavement 2 MT 58-28 S	TON	\$ 80.00	12,950.00	12,950.00	\$ 1,036,000.00	\$ 1,036,000.00
460.6245(1)	HMA Pavement 5 MT 58-34 S (Phase 2)	TON	\$ 93.03	1,410.00	1,770.00	\$ 131,172.30	\$ 164,663.10
460.6245(2)	HMA Pavement 5 MT 58-34 S (Phase 3)	TON	\$ 90.17	2,370.00	2,983.47	\$ 213,702.90	\$ 269,019.49
460.6445	HMA Pavement 5 MT 58-34 H (Phase 1)	TON	\$ 93.03	1,630.00	1,984.78	\$ 151,638.90	\$ 184,644.08
601.0407.SP	Concrete Curb & Gutter 18-Inch Type D	LF	\$ 60.00	200.00	126.00	\$ 12,000.00	\$ 7,560.00
601.0411.SP	Concrete Curb & Gutter 30-Inch Type D	LF	\$ 65.00	200.00	116.00	\$ 13,000.00	\$ 7,540.00
602.0405	Concrete Sidewalk 4-Inch	SF	\$ 7.85	1,370.00	0.00	\$ 10,754.50	\$ -
602.0515	Curb Ramp Detectable Warning Field Natural Patina	SF	\$ 50.00	190.00	0.00	\$ 9,500.00	\$ -
602.0615	Curb Ramp Detectable Warning Field Radial Natural Patina	SF	\$ 75.00	12.00	0.00	\$ 900.00	\$ -
611.0420.SP	Reconstructing Manholes	EA	\$ 1,100.00	3.00	3.00	\$ 3,300.00	\$ 3,300.00
611.0430.SP	Reconstructing Inlets	EA	\$ 1,100.00	75.00	79.00	\$ 82,500.00	\$ 86,900.00
611.8110.SP	Adjusting Manhole Cover	EA	\$ 700.00	42.00	50.00	\$ 29,400.00	\$ 35,000.00
611.8115.SP	Adjusting Inlet Cover	EA	\$ 700.00	67.00	68.00	\$ 46,900.00	\$ 47,600.00
619.1000	Mobilization (Phase 1)	EA	\$ 16,500.00	1.00	1.00	\$ 16,500.00	\$ 16,500.00
619.1000	Mobilization (Phase 2)	EA	\$ 14,000.00	1.00	1.00	\$ 14,000.00	\$ 14,000.00
619.1000	Mobilization (Phase 3)	EA	\$ 25,000.00	1.00	1.00	\$ 25,000.00	\$ 25,000.00
620.0300	Concrete Median Sloped Nose	SF	\$ 42.00	80.00	0.00	\$ 3,360.00	\$ -
646.1005	Marking Line Paint 4-Inch	LF	\$ 0.75	6,890.00	6,979.00	\$ 5,167.50	\$ 5,234.25
646.2005	Marking Line Paint 6-Inch	LF	\$ 0.84	890.00	826.00	\$ 747.60	\$ 693.84
646.5005	Marking Arrow Paint (Right/Left/Thru-Left, Replace in Kind)	EA	\$ 290.00	10.00	11.00	\$ 2,900.00	\$ 3,190.00
646.5105	Marking Word Paint (Only, Replace in Kind)	EA	\$ 315.00	9.00	9.00	\$ 2,835.00	\$ 2,835.00
646.6105	Marking Stop Line Paint 18-Inch	LF	\$ 14.25	211.00	240.00	\$ 3,006.75	\$ 3,420.00
646.7505	Marking Crosswalk Paint Block Style 24-Inch	LF	\$ 25.10	1,320.00	1,252.00	\$ 33,132.00	\$ 31,425.20
SP.0060.01	Curb Ramp Layout	EA	\$ 550.00	16.00	0.00	\$ 8,800.00	\$ -
SP.0060.02	Manhole Cover (Neenah R-1642) (Undistributed)	EA	\$ 1,200.00	5.00	1.00	\$ 6,000.00	\$ 1,200.00
SP.0060.03	Inlet Cover (Undistributed)	EA	\$ 1,500.00	5.00	0.00	\$ 7,500.00	\$ -
SP.0060.04	Replace Water Valve Box (Top Section)	EA	\$ 700.00	17.00	59.00	\$ 11,900.00	\$ 41,300.00
SP.0060.05	Replace Water Valve Box (Bottom Section) (Undistributed)	EA	\$ 1,800.00	9.00	29.00	\$ 16,200.00	\$ 52,200.00
SP.0060.06	Traffic Control (Phase 1)	EA	\$ 35,000.00	1.00	1.00	\$ 35,000.00	\$ 35,000.00
SP.0060.06	Traffic Control (Phase 2)	EA	\$ 15,000.00	1.00	1.00	\$ 15,000.00	\$ 15,000.00
SP.0060.06	Traffic Control (Phase 3)	EA	\$ 25,000.00	1.00	1.00	\$ 25,000.00	\$ 25,000.00
SP.0060.07	Erosion Control (Phase 1)	EA	\$ 4,000.00	1.00	1.00	\$ 4,000.00	\$ 4,000.00
SP.0060.07	Erosion Control (Phase 2)	EA	\$ 5,000.00	1.00	0.50	\$ 5,000.00	\$ 2,500.00
SP.0060.07	Erosion Control (Phase 3)	EA	\$ 8,000.00	1.00	1.00	\$ 8,000.00	\$ 8,000.00
SP.0060.08	Restoration and Watering (Phase 1)	EA	\$ 1,000.00	1.00	9.25	\$ 1,000.00	\$ 9,250.00
SP.0060.08	Restoration and Watering (Phase 2)	EA	\$ 1,000.00	1.00	1.00	\$ 1,000.00	\$ 1,000.00
SP.0060.08	Restoration and Watering (Phase 3)	EA	\$ 1,500.00	1.00	0.60	\$ 1,500.00	\$ 900.00
SP.0090.01	Concrete Curb & Gutter 24-Inch Type D	LF	\$ 42.00	1,560.00	5,556.25	\$ 65,520.00	\$ 233,362.50
SP.0090.02	Pavement Marking, Inlet Marker (Paint)	LF	\$ 29.50	425.00	380.00	\$ 12,537.50	\$ 11,210.00

**TOTAL COST: \$ 2,269,554.95 \$ 2,547,158.71**

**\$ (277,603.76)**

### GENERAL NOTES - Phase 1

1. Remove Asphalt Pavement (Limits as Shown, Extend to Existing Joint).  
 Add base aggregate dense to adjust for new pavement section. Pave street with following pavement section:  
 - HMA Pavement 5 MT 58-34 H, 1.25" (Upper Layer)  
 - Tack Coat  
 - HMA Pavement 2 MT 58-28 S, 3.00" (Lower Layer)
2. Curb Ramp Layout (Curb Ramp Type - )
3. Refer to Utility Structure Condition Field Report for Utility-Related Work.  
 Adjustment of castings located in concrete curb and gutter will require 3' of curb and gutter removal on each side to perform the work. Replace top section of water valve boxes as documented. Notify Engineer if additional valve box sections are found to be damaged in place. If Contractor breaks valve box sections due to operations, replacement is the Contractors responsibility at no additional cost to the Owner.
4. Mark 4" double yellow, solid centerline (Ryan Street).
5. Mark 18" white stop bar (Ryan Street / Commerce Drive).
6. Mark 24" white block style crosswalk (Ryan Street / Commerce Drive).
7. Mark 6" white inlet markings (Ryan Street / Commerce Drive).



REVISION	DATE
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**SURVEYOR:** N/A  
**DESIGNER:** IWD  
**DRAFTER:** IWD  
**REVIEWER:** MIW  
**APPROVER:** MIW

**BUSINESS AND TECHNOLOGY PARK MAP**  
 2025 VARIOUS STREET REHABILITATIONS  
 BASE | PH. 1- RYAN ST/COMMERCE DR  
 ALT. 1 | PH. 2- BIRCH ST/GRANBERRY BLVD  
 ALT. 2 | PH. 3- WESTON AVE/FRANCISCAN WAY/  
 MINISTRY PKWY



**VILLAGE OF WESTON**  
 4747 CAMP PHILLIPS ROAD  
 WESTON, WISCONSIN 54476  
 PHONE: 715-359-6114  
 FAX: 715-359-6117  
 WWW.WESTONWI.GOV

**PROJECT NO.**  
 57-2025-05

**SECTION**  
 02420

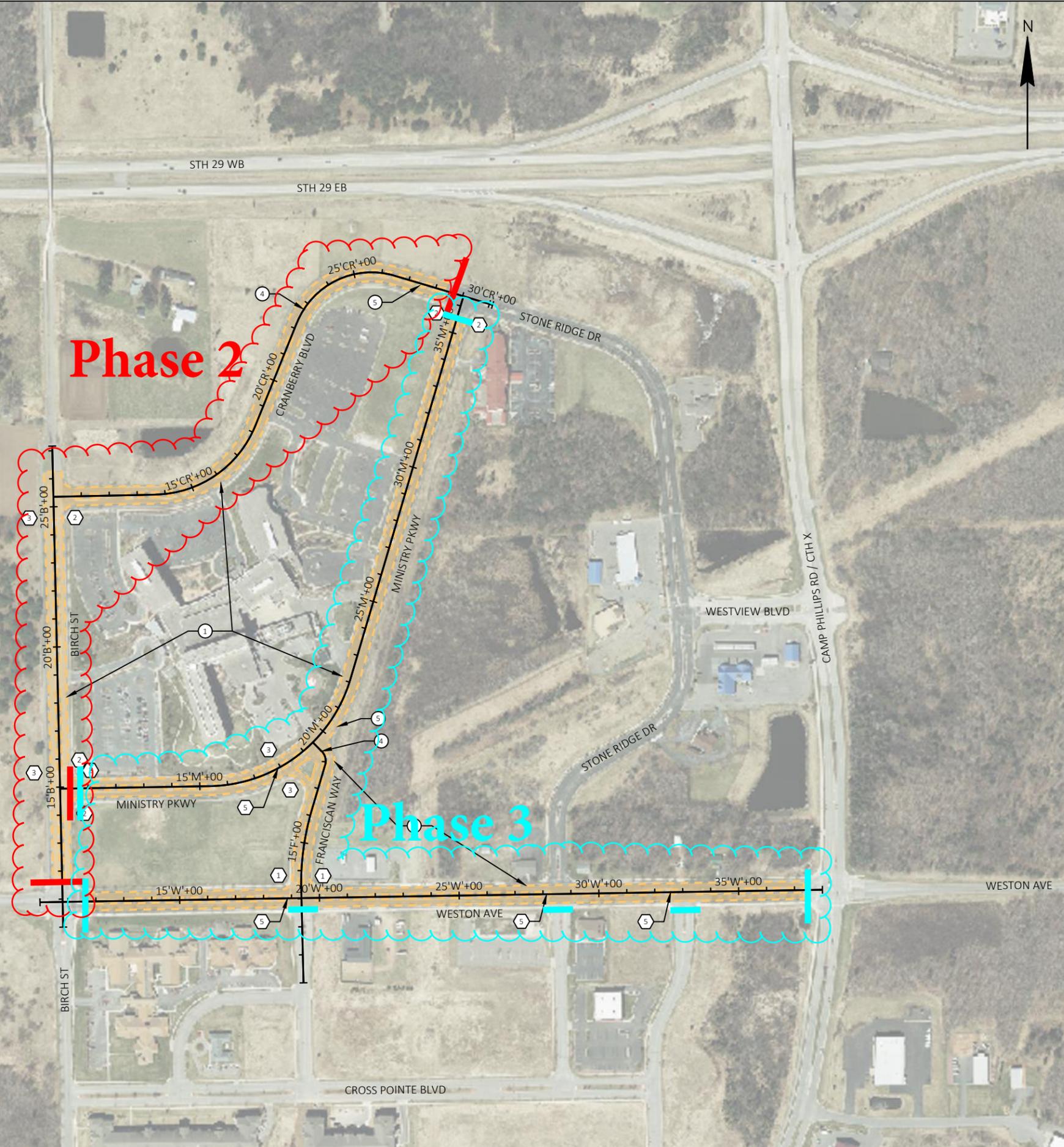
FILE NAME : P:\WORKS\PROJECTS\10\_STREET CORRIDORS\COMMERCE DR\57-2025-05\_2025 VARIOUS STREET REHAB\40\_DESIGN\42\_INTERNAL\CADD\57-2025-05\SHEETS\EXHIBIT\EXH-REHABREPAVE.DWG  
 PLOT BY : ISAAC DOLAN  
 PLOT DATE : 4/27/2025 8:28 PM

### GENERAL NOTES - PHASE 2

1. Remove Asphalt Pavement (Limits as Shown, Extend to Existing Joint). Add base aggregate dense to adjust for new pavement section. Pave street with following pavement section:  
 - HMA Pavement 5 MT 58-34 S, 1.25" (Upper Layer)  
 - Tack Coat  
 - HMA Pavement 2 MT 58-28 S, 3.00" (Lower Layer)
2. Curb Ramp Layout (Curb Ramp Type - (#))
3. Refer to Utility Structure Condition Field Report for Utility-Related Work. Adjustment of castings located in concrete curb and gutter will require 3' of curb and gutter removal on each side to perform the work. Replace top section of water valve boxes as documented. Notify Engineer if additional valve box sections are found to be damaged in place. If Contractor breaks valve box sections due to operations, replacement is the Contractors responsibility at no additional cost to the Owner.
4. Remove and replace concrete median slope nose.
5. Remove and replace curb and gutter. Other removals for will be identified during construction for deteriorated joint replacements. Drilled tie bars shall be provided at each sawed match location.
6. Mark 4" dashed white centerline (Birch Street / Cranberry Boulevard).
7. Mark 18" white stop bar (Birch Street / Cranberry Boulevard).
8. Mark 24" white block style crosswalk (Birch Street).
9. Mark 6" white inlet markings (Birch Street / Cranberry Boulevard).

### GENERAL NOTES - PHASE 3

1. Remove Asphalt Pavement (Limits as Shown, Extend to Existing Joint). Add base aggregate dense to adjust for new pavement section. Pave street with following pavement section:  
 - HMA Pavement 5 MT 58-34 S, 1.25" (Upper Layer)  
 - Tack Coat  
 - HMA Pavement 2 MT 58-28 S, 3.00" (Lower Layer)
2. Curb Ramp Layout (Curb Ramp Type - (#))
3. Refer to Utility Structure Condition Field Report for Utility-Related Work. Adjustment of castings located in concrete curb and gutter will require 3' of curb and gutter removal on each side to perform the work. Replace top section of water valve boxes as documented. Notify Engineer if additional valve box sections are found to be damaged in place. If Contractor breaks valve box sections due to operations, replacement is the Contractors responsibility at no additional cost to the Owner.
4. Remove and replace concrete median slope nose.
5. Remove and replace curb and gutter, as noted. Other removals for will be identified during construction for deteriorated joint replacements. Drilled tie bars shall be provided at each sawed match location.
6. Mark 4" single dash white centerline (Weston Avenue / Franciscan Way / Ministry Parkway).
7. Mark 18" white stop bar (Weston Avenue / Franciscan Way / Ministry Parkway).
8. Mark 24" white block style crosswalk (Weston Avenue / Franciscan Way / Ministry Parkway).
9. Mark 6" white inlet markings (Weston Avenue / Franciscan Way / Ministry Parkway).



REVISION	DATE
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SURVEYOR: N/A	DESIGNER: IWD
DRAFTER: IWD	REVIEWER: MJW
APPROVER: MJW	

**MARSHFIELD MEDICAL CENTER-WESTON MAP**  
 2025 VARIOUS STREET REHABILITATIONS  
 BASE | PH. 1-RYAN ST/COMMERCE DR  
 ALT. 1 | PH. 2-BIRCH ST/CRANBERRY BLVD  
 ALT. 2 | PH. 3-WESTON AVE/FRANCISCAN WAY/  
 MINISTRY PKWY

**VILLAGE OF WESTON**  
 4747 CAMP PHILLIPS ROAD  
 WESTON, WISCONSIN 54476  
 PHONE: 715-359-6114  
 FAX: 715-359-6117  
 WWW.WESTONWI.GOV

**PROJECT NO.**  
 57-2025-05

**SECTION**  
 02430



# REQUEST FOR CONSIDERATION

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<b>Public Mtg/Date:</b>	<b>Village Board – 3/16/2026</b>
<b>Description:</b>	<b>Maintenance/Rehabilitation of Well #2-Kerry</b>
<b>From:</b>	<b>Michael Wodalski, PE - Director of Public Works Josh Swenson - Utility Superintendent</b>
<b>Question:</b>	<b>Should the Village Board Approve a contract with Municipal Well &amp; Pump to Rehabilitate Well #2 for a price of \$25,320?</b>

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## Background

Maintenance/rehabilitation on Well #2 - Kerry, was last completed in 2024. Well #2 has elevated manganese and as part of the well ongoing maintenance it is recommended to do a full rehab every other year for Well #2.

The utility has budgeted funds for this work in the total amount of \$65,000 split between well and pumping costs. Additional costs may be incurred for unforeseen repairs to pumping equipment and the well itself. The actual expenses will be allocated to the appropriate category.

Well #2 supplies water for Kerry, Inc. which is located near Cedar Creek and is a remnant utility customer prior to Annexation of that area by the Village of Rothschild. As such, the water utility retained ownership of the well and water tower there and supplies water to Kerry as well as the Rib Mountain Metropolitan Sewerage District Wastewater Plant on the opposite side of the Wisconsin River.

If you look at the water pumped totals that Superintendent Swenson provides, Well #2 pumps nearly 90 Million gallons of water each quarter as compared to the rest of our wells that pump anywhere from 120 to 180 Million gallons a quarter. Thus, this one well does a lot of work throughout the year. When we take this well out of service, an interconnect valve with the Village of Rothschild is opened up and the Rothschild water utility then supplies the plant with water during that time. Weston utilities is then responsible for paying the water bill to Rothschild which is more than we currently can charge Kerry since they are one of our customers. Kerry is planning a plant outage for their own maintenance work in May and we would like to take that opportunity to do a well rehabilitation during that same time period so we don't see a large purchased water bill from Rothschild.

Staff received the below quotes with Municipal Well & Pump being the lowest cost.

<b>Company</b>	<b>Well #2 Rehab Cost</b>
Municipal Well & Pump	\$25,320
CTW Wells & Pumps	\$31,880

Municipal Well & Pump has performed well rehabilitations for the utility in the past and staff has not had any issues or concerns with their work.

---

**Attached Docs:** -

---

## REQUEST FOR CONSIDERATION

**Committee Action:** - Public Works recommended moving forward with a rehabilitation while the Kerry Plant is in a low water usage time as long as the rehabilitation cost was within the budgeted funds

---

**Fiscal Impact:** - The 2026 Budget for Well Rehabilitations is \$65,000 so the proposal of \$25,320 is within the budgeted amount

---

**Recommendation:** Staff recommends contracting with Municipal Well & Pump for the Well #2 rehabilitation work

### Recommended Language for Official Action

**I Move to Approve hiring Municipal Well & Pump to rehabilitate Well #2 for a cost of \$25,320.**

**Or, Something else**

---

Additional action:

# REQUEST FOR CONSIDERATION

<b>Public Mtg/Date:</b>	Board of Trustees, March 16, 2026
<b>Description:</b>	Discussion and/or action on Sign Encroachment Agreement with 7th Floor Investments, LLC (Registered Agent: James Macco), Macco's Floor Covering, 3111 Schofield Avenue.
<b>From:</b>	Jennifer Higgins, Director of Planning & Development/Zoning Administrator
<b>Question:</b>	Should the Board of Trustees (BOT) enter into a sign encroachment agreement with 7th Floor Investments, LLC (Registered Agent: James Macco) on an existing monument sign for Macco's Floor Covering which is located partially in the Village road right of way?

## Background

Macco's Floor Covering Center recently submitted a new cabinet replacement sign for their existing monument sign located at 3111 Schofield Ave. The property is located in the **B-2 (Highway Business) Zoning District**, which allows:

- **One (1) freestanding pylon or monument sign per public street frontage per lot**
- **Maximum sign area:** 64 square feet
- **Maximum sign height:** 20 feet
- **Minimum setback:** Equal to the height of the sign

### Existing Monument Sign

- Height: 6' – 5 ½"
- Area: 32.1 square feet
- Location: Existing location, partially within the public right-of-way

### Proposed Monument Sign

- Height: 6' – 5 ½"
- Area: 32.1 square feet
- Location: Same existing location (0-foot setback). Per GIS mapping it is approximately 1.5 ft from back of sidewalk.

The proposed sign does not exceed maximum height or area requirements. The only nonconformity relates to placement within the public right-of-way and failure to meet the required setback (equal to sign height).

Reusing the existing footing and pole does not exempt the sign from compliance when a new permit is requested.

Because of the location:

# REQUEST FOR CONSIDERATION

- The sign constitutes an encroachment into the public right-of-way
- Required setbacks are not met
- The nonconformity is related to placement, not size

## OPTIONS PROVIDED TO APPLICANT

### Option A – Relocate the Sign

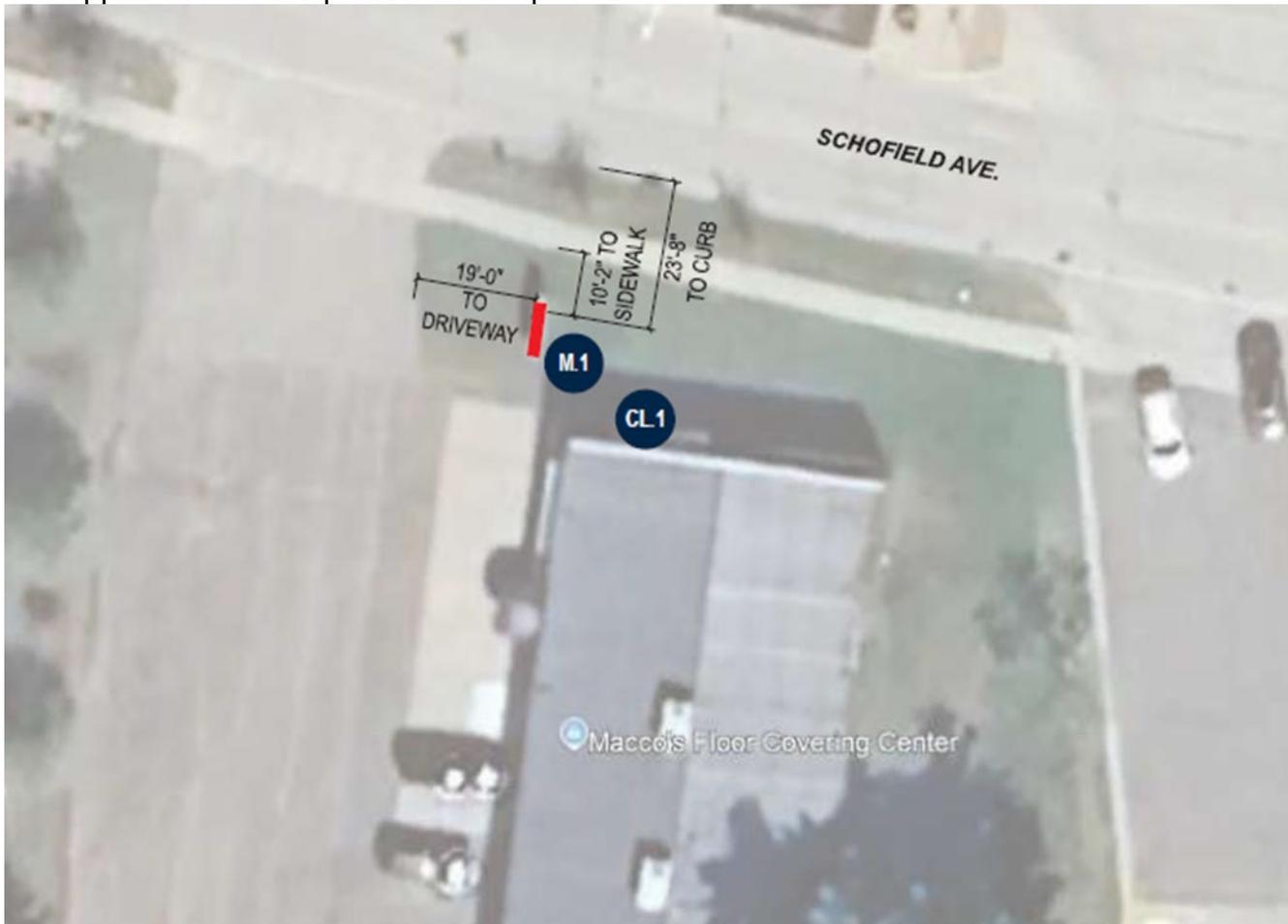
Move the monument sign fully onto private property and meet required setbacks. This would allow administrative approval as a conforming sign permit.

### Option B – Maintain Existing Location

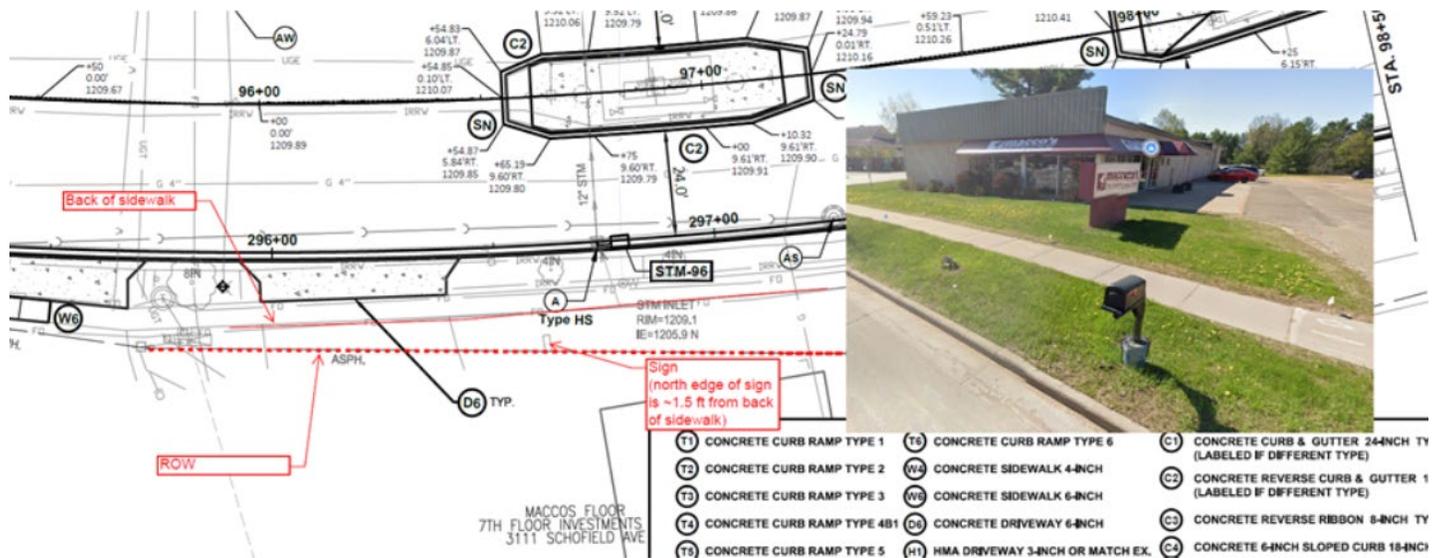
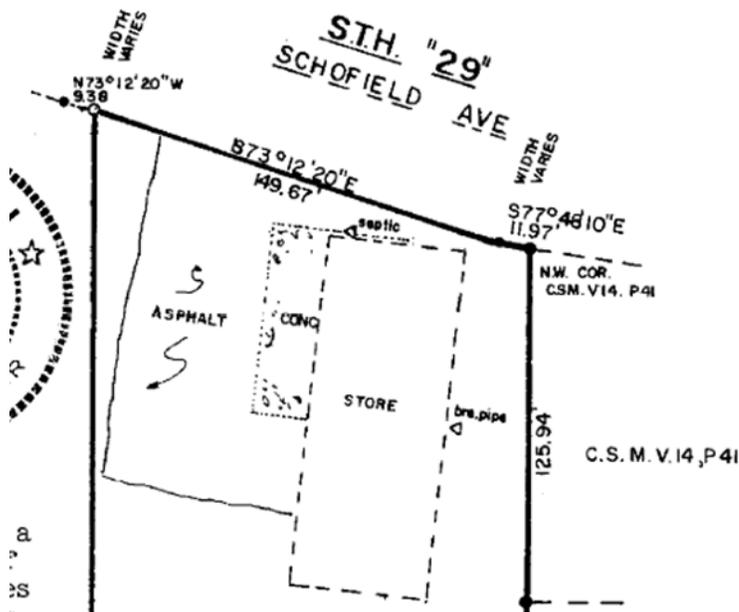
Proceed with:

- Special Exception Sign Permit (Plan Commission approval)
- Encroachment Agreement (Board of Trustees approval and recording)

The applicant chose to proceed with Option B.



# REQUEST FOR CONSIDERATION



## Survey Requirement / Location Verification

There appear to be discrepancies between the monument sign location shown on the submitted site plan and information previously provided by the Department of Public Works during early discussions with the applicant. Because the exact location of the sign relative to the property line and right-of-way boundary is critical for preparation of an Encroachment Agreement, the Village must have verified boundary information.

Prior to execution of any Encroachment Agreement, the applicant shall provide an **ALTA Survey or certified boundary survey** prepared by a licensed land surveyor identifying:

- The property line

# REQUEST FOR CONSIDERATION

- The right-of-way boundary
- The exact location of the monument sign (including footing and base)
- Measured setbacks from all relevant lot lines

This survey is necessary to ensure the encroachment document accurately reflects the extent of any intrusion into the public right-of-way and protects the Village's legal interests.

## WHY AN ENCROACHMENT AGREEMENT IS REQUIRED

When private structures are located within the public right-of-way, a formal Encroachment Agreement is necessary to:

1. **Protect Public Infrastructure**  
Ensure continued access for roadways, sidewalks, drainage, utilities, snow storage, and future reconstruction.
2. **Limit Municipal Liability**  
Clarify ownership and maintenance responsibility and include indemnification provisions.
3. **Preserve Public Property Rights**  
Confirm that the structure is permitted by revocable authorization and does not create permanent private rights.
4. **Allow Future Public Improvements**  
Require removal or relocation at the owner's expense if necessary.
5. **Ensure Consistency and Fair Administration**  
Provide equal treatment and clear documentation for future staff and governing bodies.

The encroachment agreement is not a hardship measure — it is a legal mechanism to protect public interests. On March 9, 2026, the applicant was granted a special exception for the sign and therefore granted a sign permit to update the sign cabinet and allow the sign to be conforming with a zero foot setback since the only deviation from code requirements related to setback due to the sign's placement within the public right-of-way. The proposal did not increase height, area, or intensity of signage. Since the Plan Commission approved the sign permit, the Sign Encroachment Agreement document is required to protect the Village's legal interests.

The Plan Commission found on March 9, 2026 the Special Exception criteria were met **provided that an Encroachment Agreement is executed and recorded.**

The Draft Sign Encroachment Agreement has been vetted by the Village Attorney and is attached for review and approval. Exhibit A is the sign as permitted by the Plan Commission. Exhibit B, an ALTA survey or boundary survey, will be coming from the applicant as a condition of the special exception and sign permit, prior to the executed document being recorded.

---

**Attached Docs:**

- Sign Specs
- Draft Encroachment Agreement

---

**Committee Action:**

The Plan Commission found on March 9, 2026 the Special Exception criteria were met provided that an Encroachment

# REQUEST FOR CONSIDERATION

Agreement is executed and recorded that includes a boundary or ALTA survey showing the exact location of the sign.

---

**FISCAL IMPACT:** Unknown.

---

**Recommendation:** The Plan Commission approved the Special Exception Sign Permit with the following conditions:

1. A certified **ALTA Survey or boundary survey** prepared by a licensed land surveyor shall be submitted identifying:
  - The property line
  - The public right-of-way boundary
  - The exact location of the monument sign, including footing and base
  - Measured setbacks from all relevant lot lines
2. An Encroachment Agreement shall be executed and recorded with the Marathon County Register of Deeds prior to issuance of any sign permit.
3. Sign permits shall be obtained for all approved signage prior to installation.

Plan Commission and staff recommend Board approval of entering into the Encroachment Agreement. The Village Attorney has reviewed and approved the document for execution by the Board.

## Recommended Language for Official Action

**I move to approve the Sign Encroachment Agreement with 7th Floor Investments, LLC (Registered Agent: James Macco), for a monument sign located at Macco's Floor Covering at 3111 Schofield Avenue**

---

**Additional action:** Recording of Executed Sign Encroachment Agreement at the Marathon County Register of Deeds and Issuance of Sign Permits (Staff)

This Sign Encroachment Agreement (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between:

**Municipality (Grantor):** Village of Weston  
Address: 4747 Camp Phillips Rd, Weston, WI 54476

and

**Permittee (Sign Owner / Grantee):** 7<sup>th</sup> Floor Investments, LLC  
Registered Agent: James Macco  
Address: 2035 Larsen Rd, Green Bay, WI 54303

WHEREAS, the parties agree as follows:

#### RECITALS

A. Permittee owns the following described real property (“Abutting Property”):

Part of the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section 17, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, being more particularly described on Certified Survey Map recorded in Volume 17 of Certified Survey Maps, Page 223, as Document No. 881656 (CSM No. 4755).

Tax Parcel Number(s): 192 2808 173 0978

Commonly known as: **3111 Schofield Avenue**

B. The Municipality is the owner of public right-of-way located adjacent to the Abutting Property (“Right-of-Way”).

C. Permittee has installed and seeks to improve a monument sign with appurtenances, as identified on Exhibit A, (“Sign”) that encroaches into the Right-of-Way.

D. The Municipality is willing to allow the encroachment under the limited, revocable terms set forth herein. This Agreement is not intended to convey any real property interest.

#### AGREEMENT

**1. Encroachment Area.**

The encroachment consists of the Sign which extends into the Right-of-Way within the area depicted on Exhibit B (“Sign Encroachment Area”). Any modification or relocation of the Sign requires prior written approval of the Municipality and an updated Exhibit B.

**2. Limited Permission; No Property Rights.**

The Municipality grants Permittee a limited, revocable permit to maintain the Sign within the Sign Encroachment Area. This Agreement does **not** convey ownership, easement rights, leasehold rights, or any other real property interest in the Right-of-Way. Permittee understands that this Agreement is personal to the Permittee and completely revocable by the Municipality with no expectation of permanency.

**3. Municipal Authority and Public Use.**

This Agreement is subordinate to the Municipality’s obligation to manage the Right-of-

Way for public travel, utilities, drainage, snow removal, and public safety. The Municipality retains full authority to use, improve, or modify the Right-of-Way.

**4. Maintenance and Condition.**

Permittee shall be solely responsible, at its expense, for the installation, maintenance, structural integrity, appearance, safety, and code compliance of the Sign. The Sign shall be maintained in a safe condition at all times.

**5. Indemnification and Hold Harmless.**

Permittee shall indemnify, defend, and hold harmless the Municipality, its officers, employees, and agents from and against any and all claims, damages, liabilities, losses, costs, and expenses (including attorney fees) arising out of or related to the Sign, its installation, existence, maintenance, repair, or removal.

**6. Insurance Requirements.**

Permittee shall maintain commercial general liability insurance covering the Sign and its encroachment into the Right-of-Way for potential damages to persons and property caused in whole or in part due to the Sign. Minimum insurance coverage shall be \$500,000 for each occurrence for bodily injury and property damage. The Municipality shall be named as an additional insured for claims, liabilities, and damages related to the Sign and its encroachment into the Right-of-Way. Permittee shall annually provide proof of insurance to the Municipality.

**7. Access.**

The Municipality may access the Sign Encroachment Area at any time for public purposes. Permittee may access the area for maintenance with reasonable care to avoid damage to public facilities.

**8. Removal Upon Demand.**

The Municipality may require relocation or removal of the Sign, at Permittee's sole expense, if the Sign interferes with public use, utilities, roadway improvements, safety, or municipal operations. In an emergency, the Municipality may remove or relocate the Sign without prior notice.

**9. Abandonment or Discontinuance.**

If the Sign is abandoned, damaged beyond repair, no longer permitted under municipal code, or if this limited revocable permit is revoked, Permittee shall promptly remove the Sign and restore the Right-of-Way at its expense.

**10. Compliance with Laws and Permits.**

Permittee shall comply with all federal, state, and local laws, ordinances, permits, and regulations relating to the Sign, including zoning and sign code requirements.

**11. Term; Revocation.**

This Agreement is revocable at the discretion of the Municipality upon thirty (30) days' written notice. No compensation shall be due for removal required under this Agreement.

**12. No Assignment Without Consent.**

Permittee may not assign this Agreement without written consent of the Municipality.

This Agreement shall expire upon the Permittee's conveyance of any interest in the Abutting Property. Any holder of an interest in the Abutting Property should be aware of the revocable nature of this Agreement. Any change in ownership of the Abutting Property shall require a new agreement with the new owner.

**13. Recordation.**

This Agreement may be recorded with the Marathon County Register of Deeds to provide notice that no property interests have been transferred as a result of this Agreement.

**14. Entire Agreement.**

This document constitutes the entire agreement between the parties regarding the Sign encroachment.

SIGNATURES

MUNICIPALITY:

---

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF WISCONSIN  
COUNTY OF MARATHON

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2026, the above-named \_\_\_\_\_, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

---

Notary Public, State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

PERMITTEE:

---

Name: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF WISCONSIN  
COUNTY OF BROWN

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, **2026**, the above-named  
\_\_\_\_\_, to me known to be the person(s) who executed the  
foregoing instrument and acknowledged the same.

---

Notary Public, State of \_\_\_\_\_

My commission expires: \_\_\_\_\_

THIS INSTRUMENT DRAFTED BY:  
Jennifer Higgins, Village of Weston  
Planning & Development Director/Zoning Administrator  
Weston, WI 54476

DESIGNS PREPARED FOR:



**SITE ADDRESS:**

3111 Schofield Ave  
Weston, WI 54476

**JOB NUMBER:**

310513

**SALES REPRESENTATIVE:**

D. Heideman

**PROJECT MANAGER:**

M. Butvilas / R. Collins

**JONES SIGN FINAL QUALITY REVIEW**

PRODUCTION: MARTIN MORALES

INSTALLATION: JEFF VANLIESHOUT

QUALITY DESIGN ENGINEER: JOHN CORBIN

02/05/2026 2:23:11 PM

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VICINITY MAP SIGN CODE REVIEW



SCALE: X = 1'-0"

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A MORTENSEN COMPANY

JOB # **310513\_R5**  
DATE: 08.08.2025  
DESIGNER: A. McKinney  
SALES REP: D. Heideman  
PROJ MGR: M. Butvilas / R. Collins

**REQUIRED:**

FIELD SURVEY     PAINT COLOR     FONTS  
 VECTOR ARTWORK     CLIENT PMS COLOR     ENGINEERING

**OTHER:**

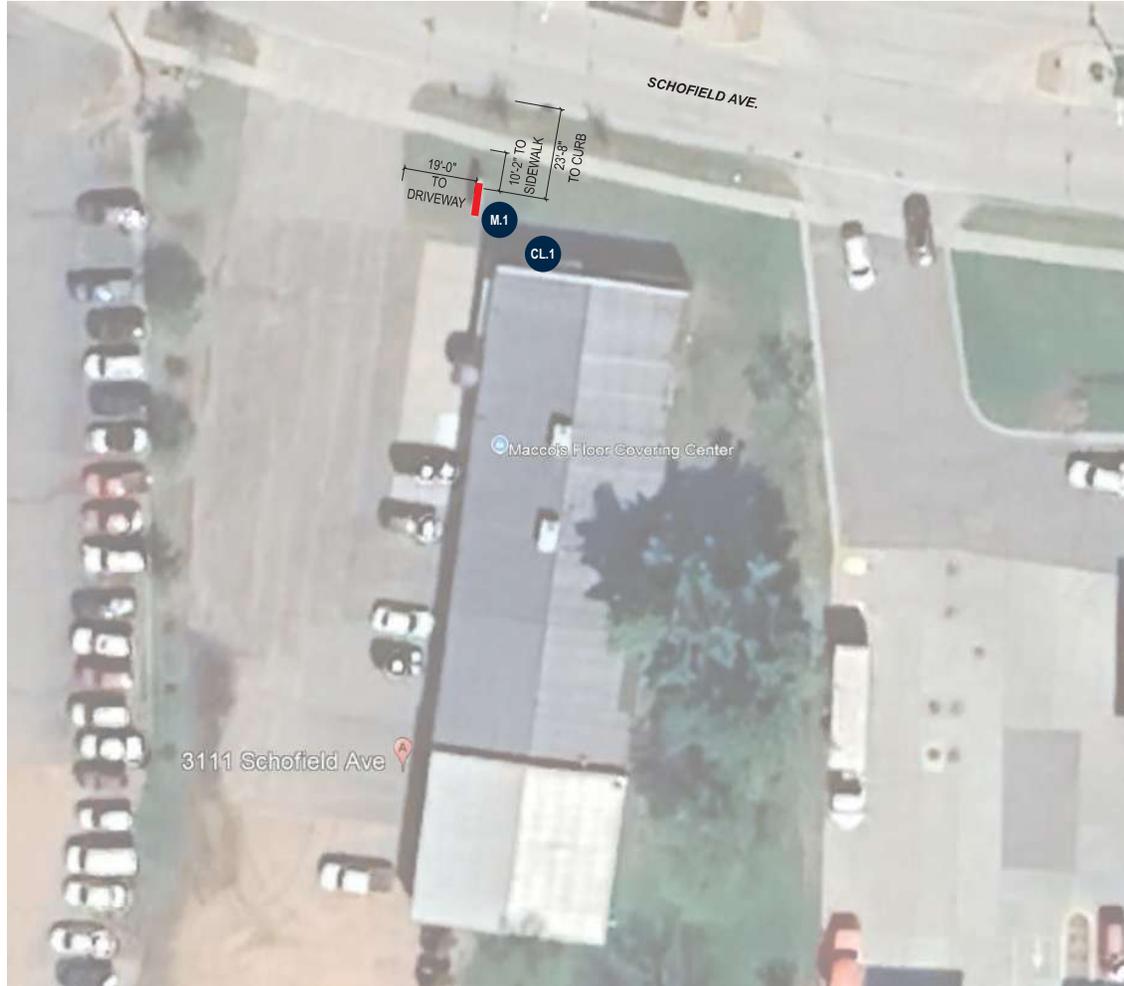
**JONES SIGN FINAL QUALITY REVIEW**

PRODUCTION: MARTIN MORALES  
 INSTALLATION: JEFF VANLIESHOUT  
 QUALITY DESIGN ENGINEER: JOHN CORBIN  
 02/05/2026 2:21:30 PM

MACCO'S  
3111 Schofield Ave  
Weston, WI 54476

SHEET NUMBER  
**1.0**

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**SITE PLAN**  
SCALE: 1/32"=1'-0"

JOB # **310513\_R5**  
DATE: 08.08.2025  
DESIGNER: A. McKinney  
SALES REP: D. Heideman  
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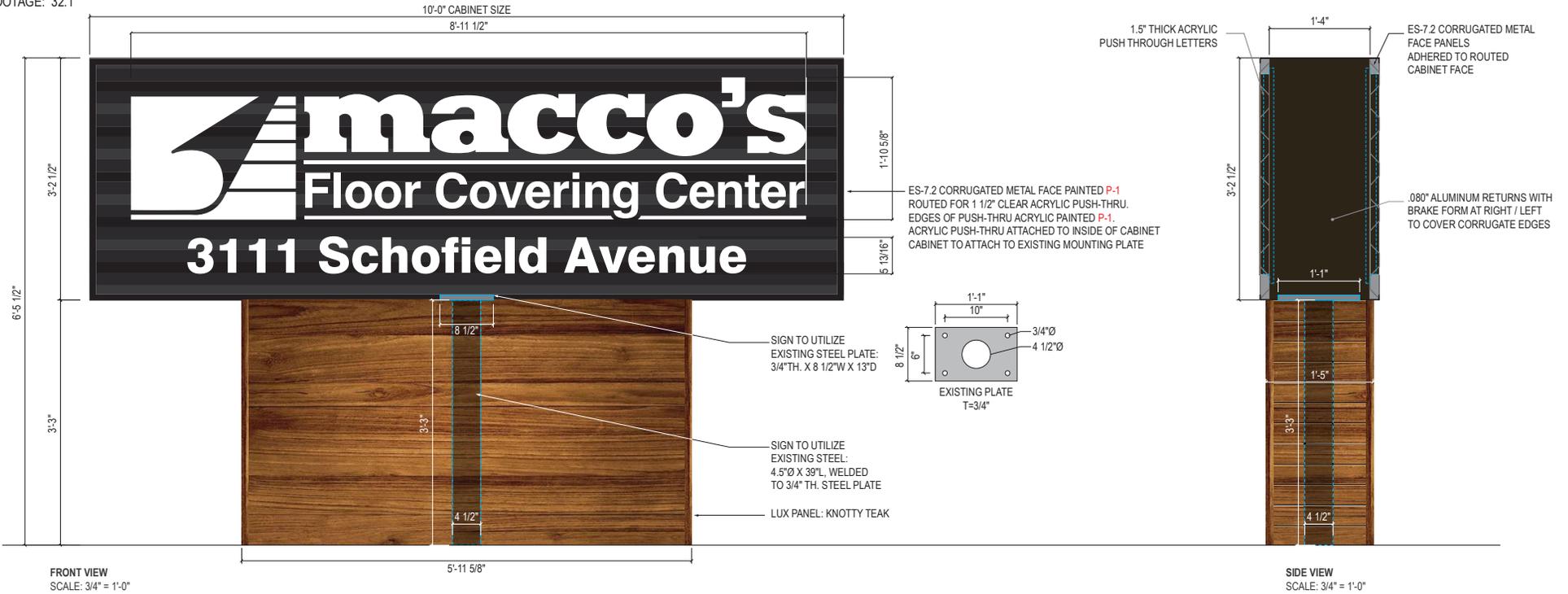
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# M.1 NEW D/F INTERNALLY ILLUMINATED PUSH-THRU ACRYLIC MONUMENT (QTY: 1)

SQUARE FOOTAGE: 32.1



## SPECIFICATIONS:

- 1" X 2" X 1/8" ALUMINUM TUBE FRAME AND .125 ALUM. FACES, .080" RETURNS P-1 WITH CORRUGATED METAL P-1 MOUNTED ON TOP; .080" ALUMINUM RETURNS WITH BRAKE FORM AT RIGHT / LEFT TO COVER CORRUGATE EDGES
- 1.5" THICK CLEAR ACRYLIC PUSH THROUGH LETTERS ATTACHED TO INSIDE FACE. DIFFUSER FILM ON BACK OF ACRYLIC; PUSH-THRU RETURNS PAINTED P-1
- SIGN BASE TO HAVE 1" X 2" X .125" ALUMINUM RECT. TUBE FRAMING WITH 1/2" PLYWOOD CLADDING; LUX PANELS ATTACH TO PLYWOOD
- D/S SLOAN SIGNBOX 3 6500K WHITE LED'S
- POWER SUPPLY, HOUSED IN CABINET
- TOP .125 ALUMINUM REMOVEABLE FOR SERVICE
- LIFTING EYES (EYE BOLTS) MINIMUM OF 2
- RE-USE EXISTING FOOTING AND POLE COVER (POLE COVER IF FEASIBLE)
- BASE COVERING: LUX PANEL: KNOTTY TEAK

## COLORS / FINISHES:

P-1 TUXEDO MP 33759 VERSION 1.2

Lux Panel Specs:  
#700400 LUX - 6" LUXLAP V-Groove Panel @ 12"L in color Knotty Teak  
#700028 LUX - 5/8" Pocket 2 Piece Outside Corner @ 10' Length in color Knotty Teak

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A MORTENSEN COMPANY

JOB # 310513\_R5

DATE: 08.08.2025

DESIGNER: A. McKinney

SALES REP: D. Heideman

PROJ MGR: M. Butvilas / R. Collins

### REQUIRED:

- FIELD SURVEY     PAINT COLOR     FONTS  
 VECTOR ARTWORK     CLIENT PMS COLOR     ENGINEERING

OTHER:

### JONES SIGN FINAL QUALITY REVIEW

PRODUCTION: MARTIN MORALES

INSTALLATION: JEFF VANLIESHOUT

QUALITY DESIGN ENGINEER: JOHN CORBIN

02/05/2026 2:23:12 PM

**macco's**  
Floor Covering Center

MACCO'S

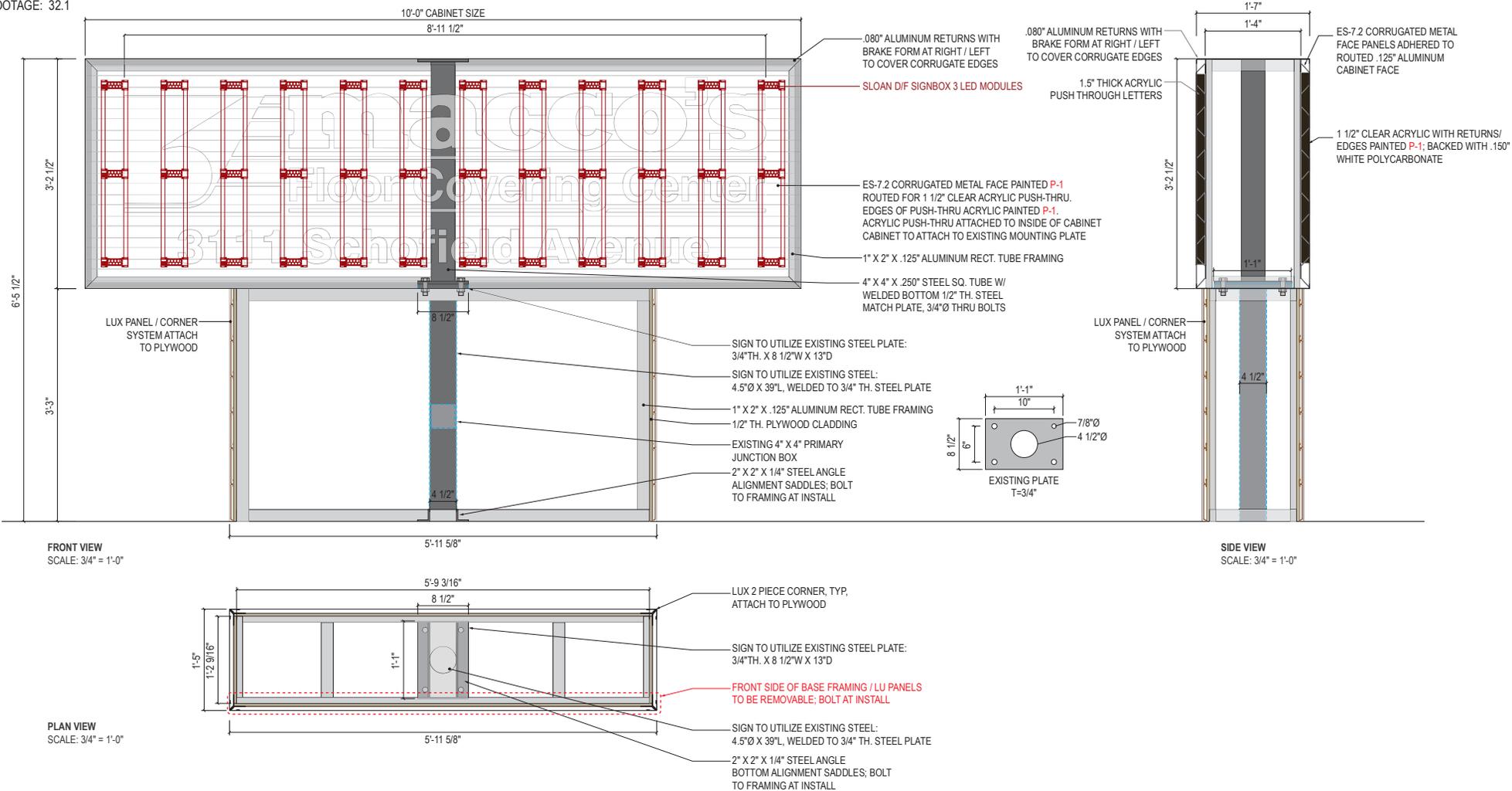
3111 Schofield Ave  
Weston, WI 54476

SHEET NUMBER

4.0

# M.1 NEW D/F INTERNALLY ILLUMINATED PUSH-THRU ACRYLIC MONUMENT (QTY: 1)

SQUARE FOOTAGE: 32.1



**JONES SIGN**  
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A MORTENSEN COMPANY

JOB # 310513\_R5  
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02/05/2026 2:23:12 PM

**macco's**  
Floor Covering Center

MACCO'S  
3111 Schofield Ave  
Weston, WI 54476

SHEET NUMBER

4.1

# M.1 LED LAYOUT

<ol style="list-style-type: none"> <li>1) SignBOX 3 LIGHTS LAID OUT 12" CENTER TO CENTER</li> <li>2) EACH 24 VDC 100W POWER SUPPLY CAN RUN UP TO 24' DOUBLE SIDED SignBOX 3 LIGHTS</li> <li>3) LAYOUT BASED ON THE SIGNBOX 3 BEING MOUNTED 5-12" FROM THE FACE MATERIAL</li> <li>4) ALL DIMENSIONS ARE IN INCHES UNLESS OTHERWISE STATED</li> <li>5) PRIMARY SYSTEM POWER: 132.41 WATTS</li> <li>6) LED MODULE POWER USAGE (secondary): 115.20 WATTS</li> </ol>	<p>STRUCTURAL SUPPORT GUIDELINES FOR SIGNBOX 3 LIGHT:</p> <p>VERTICAL MOUNTING: SPACE SUPPORTS AT EVEN INTERVALS, BUT NO FURTHER APART THAN 8' (2.4M)</p> <p>HORIZONTAL MOUNTING: SPACE SUPPORTS AT EVEN INTERVALS, BUT NO FURTHER APART THAN 4' (1.2M)</p> <hr/> <p>FOR BEST RESULTS THE SIGNBOX 3 LIGHTS HAVE BEEN PLACED IN THE SIGN: <b>VERTICALLY</b></p>	 <p><b>SloanLED®</b> Leaders in LED Technology</p> <p>SloanLED.com Tel 805.676.3200 Toll-free 888.747.4LED Fax 805.676.3206</p>															
<p>JOB MAY REQUIRE BRACKETS DEPENDING ON CAN DEPTH AND PRODUCT TYPE (SINGLE OR DOUBLE SIDED) CONTACT YOUR SALES REPRESENTATIVE FOR MORE INFORMATION.</p>																	
<p>ESTIMATED PRODUCT B.O.M. PER DOUBLE SIDED SIGN:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10px;">30'</td> <td style="width: 10px;">Each</td> <td>701946-6WDL51; Double Sided SignBox 3</td> </tr> <tr> <td>2</td> <td>Each</td> <td>P-OH100-24-EC - 100W Power Supply 24VDC</td> </tr> <tr> <td>2</td> <td>Each</td> <td>402106-20; 20 Each Bag of Clips</td> </tr> <tr> <td>1</td> <td>Each</td> <td>100' Roll of Jacketed Cable</td> </tr> </table> <p>OPTIONAL MOUNTING HARDWARE:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10px;">2</td> <td>Each</td> <td>402107-10; 10 Each Bag of Mounting Brackets</td> </tr> </table>	30'	Each	701946-6WDL51; Double Sided SignBox 3	2	Each	P-OH100-24-EC - 100W Power Supply 24VDC	2	Each	402106-20; 20 Each Bag of Clips	1	Each	100' Roll of Jacketed Cable	2	Each	402107-10; 10 Each Bag of Mounting Brackets	<ol style="list-style-type: none"> <li>1) This design and drawing are proprietary and the property of SloanLED. Any reproduction or use without prior written approval is prohibited.</li> <li>2) <b>This layout is based upon SloanLED product standards.</b> SignBOX 3 and power supply quantities are <b>ESTIMATES ONLY</b> and are based on the supplied information and drawings. To ensure accurate product requirements, it is recommended that product is tested using customer's specific Signage requirements.</li> <li>3) SloanLED highly recommends applying Light Enhancement Paint (LEP) or Light Enhancement Film (LEF) inside cabinet for optimal illumination.</li> <li>4) Jacketed cable estimated assumes maximum run length of 15' per leg of the power supply.</li> </ol>	
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DRAWN	DATE	JOB NUMBER	LAYOUT REQUEST NUMBER	JONES SIGN													
KM	1/12/2026	86430	293003	MACCO'S FLOOR COVERING													

 <p><b>JONES SIGN</b> Your Vision. Accomplished. <small>A MORTENSEN COMPANY</small></p>	<p>JOB # <b>310513_R5</b></p> <p>DATE: 08.08.2025</p> <p>DESIGNER: A. McKinney</p> <p>SALES REP: D. Heideman</p> <p>PROJ MGR: M. Butvilas / R. Collins</p>	<p>REQUIRED:</p> <p><input type="checkbox"/> FIELD SURVEY    <input type="checkbox"/> PAINT COLOR    <input type="checkbox"/> FONTS</p> <p><input type="checkbox"/> VECTOR ARTWORK    <input type="checkbox"/> CLIENT PMS COLOR    <input type="checkbox"/> ENGINEERING</p> <p>OTHER:</p>	<p style="text-align: center;">JONES SIGN FINAL QUALITY REVIEW</p> <p>PRODUCTION: <u>MARTIN MORALES</u></p> <p>INSTALLATION: <u>JEFF VANLIESHOUT</u></p> <p>QUALITY DESIGN ENGINEER: <u>JOHN CORBIN</u></p> <p style="text-align: center; font-size: x-small;">02/05/2026 2:23:12 PM</p>	 <p><b>MACCO'S</b> 3111 Schofield Ave Weston, WI 54476</p>	<p style="font-size: x-small;">SHEET NUMBER</p> <p style="font-size: 2em; font-weight: bold;">4.2</p>
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EXHIBIT B: SITE PLAN

TO BE ADDED WHEN RECEIVED

DRAFT